

**TOWN OF EAST WINDSOR  
INLAND WETLANDS AND WATERCOURSE AGENCY**

**Regular Meeting – October 2, 2019**

***MEETING MINUTES***

**\*\*\*\*\*Minutes are not official until approved at a subsequent meeting\*\*\*\*\***

**CALL TO ORDER:** Chairman Baker called the Meeting to order at 7:01 p.m. in the Town Hall Meeting Room, 11 Rye Street, Broad Brook, CT.

**ESTABLISHMENT OF QUORUM:**

**Present:** Regular Members Alan Baker (Chairman), Richard Osborn, Richard P. Pippin, Jr., and Rebecca Talamini, and Alternate Member Michael Sawka.

**Unable to Attend:** All Members were present.

**Guests:** Jillian Hubbard, and Kathy Pippin.

Chairman Baker noted the establishment of a quorum with 4 Regular and 1 Alternate Member as noted above. All Regular Members will sit in on votes this evening; Alternate Member Sawka can participate in discussions as well.

Also in attendance was Wetlands Agent Ruben Flores-Marzan

**PLEDGE OF ALLEGIANCE:**

Everyone stood to recite the Pledge of Allegiance.

**AGENDA ADDITIONS:**

**MOTION:** To ACCEPT the Agenda Addition of Application #6-2019 – Travis W. Neidlinger: Request for an Inland Wetland Permit to conduct regulated activities to construct a single family home. This property is located at 137 Scantic Road, nearest intersection is Tromley, Cemetery, and Scantic Road. Assessor's Map 044, Block 33, Lot 001. (65 day application period ends December 5, 2019)

Talamini moved/Oborn seconded/**DISCUSSION:** None

**VOTE:** In Favor: Unanimous

**APPROVAL OF MINUTES –September 4, 2019:**

**MOTION:** To APPROVE the Minutes of Regular Meeting of the Inland

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**Wetlands and Watercourse Agency dated September 4, 2019 as written.**

**Talamini moved/Pippin seconded/DISCUSSION:** None.

**VOTE:** In Favor: Unanimous

**NEW APPLICATIONS TO BE RECEIVED:**

Chairman Baker reviewed the application as submitted and deemed the documentation to be complete.

**MOTION:** To ACCEPT Application #6-2019 – Travis W. Neidlinger: Request for an Inland Wetland Permit to conduct regulated activities to construct a single family home. This property is located at 137 Scantic Road, nearest intersection is Tromley, Cemetery, and Scantic Road. Assessor's Map 044, Block 33, Lot 001. *(65 day application period ends December 5, 2019)*

**Pippin moved/Talamini seconded/DISCUSSION:** None

**VOTE:** In Favor: Unanimous

**PUBLIC HEARINGS:** None.

**CONTINUED PUBLIC HEARINGS:** None.

**NEW BUSINESS:** None.

**OLD BUSINESS/1) Newberry Village/Jim Giorgio – Update on recent inspection:**

Chairman Baker reported he and Wetlands Agent Flores-Marzan had visited Newberry Village since the previous Wetlands Meeting. They visited 4 Goldfinch Court and 1 Sparrow Drive, and found one location to be totally unprotected with erosion occurring from the unseeded yard into the wetlands, while the second location has about 30 yards of soil from between the houses running into the wetlands because the silt fence was damaged. Chairman Baker indicated he has photos of both locations which he will forward to Wetlands Agent Flores-Marzan for the record.

Chairman Baker suggested Mr. Giorgio would concur that both situations are wetlands violations. He requested Wetlands Agent Flores-Marzan to send separate letters of violation on each location to Mr. Giorgio by Friday of this week. Chairman Baker suggested the letter require that the 30 yards of material must be removed from the wetlands using an excavator that can reach over into the wetlands rather than dragging the material through what's left of the silt fence.

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Chairman Baker indicated Mr. Giorgio must apply for a new wetlands permit to complete the work described above. He must submit a plan showing the proposed work for approval of a new Wetlands Permit for the November 5, 2019 Wetlands Meeting. If Mr. Giorgio fails to respond Chairman Baker suggested the Commission should then consider using the remainder of the Wetlands Bond to have the work done by another contractor.

The Commission concurred with Chairman Baker's recommendation. Wetlands Agent Flores-Marzan will send the violation letters as requested.

**MISCELLANEOUS/1) Review Bylaws:**

The Commission has been provided with copies of the current bylaws, with minor revisions suggested. The Commission will review the document for approval at the November or December 2019 Meeting.

**MISCELLANEOUS/2) Review proposed 2020 Meeting dates:**

The recording secretary noted each Commission's Meeting schedule for the next calendar year must be submitted to the Town Clerk by December 1<sup>st</sup>; the schedules are then filed with the Secretary of State's Office. To comply with that timeline the Commission has been provided with a copy of proposed meeting dates for 2020 for review.

Discussion followed. The recording secretary noted the January 2020 meeting would fall on New Year's Day; the Commission had scheduled its January 2020 Meeting on January 8<sup>th</sup> when filing the 2019 Meeting Schedule. That meeting date now conflicts with what may be the meeting schedule for the Beautification Committee. **Jillian Hubbard**, Chairman of the Beautification Committee, speaking from the audience discussed optional meeting dates. The Commission decided to file the 2020 Inland Wetlands and Water course Agency Meeting dates as proposed; staff will deal with the January 2020 Meeting date as necessary.

**MOTION: To APPROVE the 2020 Inland Wetlands and Water course Agency Meeting dates as proposed.**

**Pippin moved/Talamini seconded/DISCUSSION:** See above comments.

**VOTE: In Favor: Unanimous**

**AGENT DECISIONS:**

Wetlands Agent Flores-Marzan submitted Inland Wetlands Watercourse Agency (IWWA) Application #5-2019 – Richard Sherman, 37 Cemetery Road. Wetlands Agent Flores-Marzan reported the applicant is dealing with a failing septic system; time is critical for the repair. He has approved the Application as an Agent Decision.

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The Commission concurred with Wetlands Agent Flores-Marzan's issuance of IWWA Permit #5-2019 with the standard 13 conditions, no additional conditions were added.

No approval motion necessary.

**STATUS REPORTS:**

Chairman Baker reported Calamar (40 North Road) is getting their act together as they begin construction of the senior apartments. He requested Wetlands Agent Flores-Marzan make a site visit to check on the status of the silt fence before the Winter sets in; much of the site is open excavation.

Wetlands Agent Flores-Marzan reported he has been getting inquiries regarding development potential for a couple of the larger sites.

Wetlands Agent Flores-Marzan reported the International Brotherhood of Electrical Workers has begun construction of their two buildings on Craftsman Road; they seem to be managing the site well.

**VIOLATIONS:**

See discussion of violations under **OLD BUSINESS/1) Newberry Village/Jim Giorgio – Update on recent inspection.** Violation letters to be sent by Friday of this week.

**CONFERENCES/SEMINARS/TRAINING/1) Municipal Inland Wetlands Agency Comprehensive Training Program:**

No update provided by DEEP; staff to continue calling for training updates.

**CONFERENCES/SEMINARS/TRAINING/2) Habitat newsletter:**

Commission provided copy retrieved from DEEP website; Commissioners are no longer provided with paper copies. Staff to research e-mail delivery through DEEP.

**CONFERENCES/SEMINARS/TRAINING/3) CACIWC Annual Conference:**

Chairman Baker noted the CACIWC conference is being held in Cromwell on November 23, 2019; Chairman Baker plans to attend. Wetlands Agent Flores-Marzan suggested funds have been budgeted for the Commissioners to attend. Early registration by October 15<sup>th</sup> includes a reduced fee.

**CORRESPONDENCE:** None.

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**GENERAL BOARD DISCUSSION:**

Commissioner Talamini suggested with the advent of Fall this presents the Commission with the opportunity to be pro-active regarding dumping of leaves into wetlands areas. She questioned if staff could send a letter to local condominium homeowners associations to remind them to advise their contractors to remove leaves from the properties. Commissioner Talamini recalled past experiences with dumping in wetland areas; she felt the letters might be a helpful reminder to the condominium homeowners associations. Staff will research contact information and send a letter whenever possible.

Commissioner Pippin suggested a dwelling at 133 Phelps Road is doing work very close to the upland review area; Commissioner Talamini suggested the homeowner was installing a pool. Wetlands Agent Flores-Marzan will do an inspection.

**PUBLIC PARTICIPATION (Discussion on non-Agenda items only):**

**Jillian Hubbard, 40 Mill Street:** Thanked the Commission for letting her sit in on the meeting.

**ADJOURNMENT:**

**MOTION:** To ADJOURN this Meeting at 7:39 p.m.

**Talamini moved/Pippin seconded/DISCUSSION:** None.

**VOTE:** In Favor: Unanimous

Respectfully submitted:

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Peg Hoffman, Recording Secretary, Inland Wetlands and Watercourse Commission