

**TOWN OF EAST WINDSOR  
INLAND WETLANDS WATERCOURSE AGENCY**

**Regular Meeting – January 6, 2016**

*Minutes Heading: MEETING MINUTES*

**\*\*\*\*\*Draft Document Subject to Commission Review/Approval\*\*\*\*\***

**CALL TO ORDER:** Chairman Baker called the Meeting to order at 7:00 p.m. in the Town Hall Meeting Room, 11 Rye Street, Broad Brook, CT.

**ESTABLISHMENT OF QUORUM:**

**Present:** Regular Members Alan Baker (Chairman), Dave Menard, and Rebecca Talamini, and Alternate Members Michael Sawka and Steve Smith.

**Unable to Attend:** Regular Members Richard Osborn.

**Guests:** Deputy Selectman Richard P. Pippin, Jr., Inland/Wetlands Liaison; Kathy Pippin.

Chairman Baker noted the establishment of a quorum with 3 Regular and 2 Alternate Members as noted above.

Also in attendance was Inland Wetlands Agent Laurie Whitten.

**AGENDA ADDITIONS:** None.

**APPROVAL OF MINUTES – December 8, 2015:**

**MOTION:** To ACCEPT the Minutes of the Regular Meeting of the Inland Wetlands Commission dated 12/8/2015 as written.

Menard moved/Talamini seconded/**DISCUSSION:** None

**VOTE:** In Favor: Unanimous

**MOTION:** To TAKE THE AGENDA ITEM IX. MISCELLANEOUS. 1) Adam Huffmire of Boy Scout Troop 89 OUT OF ORDER and hear the presentation next.

Menard moved/Talamini seconded/**DISCUSSION:** None

**VOTE:** In Favor: Unanimous

**MISCELLANEOUS/1) Adam Huffmire of Boy Scout Troop 89 – Presentation of Eagle Scout Project for construction of two boxes containing life preservers at the**

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**Broad Brook Pond:**

Eagle Scout Huffmire, of Emily Road, joined the Commission. Mr. Huffmire reported his project is to install life preservers in boxes at the Broad Brook Pond for emergency assistance. If someone falls through the ice someone could use these life preservers to assist the person until emergency services arrive. Mr. Huffmire would install two boxes, one on each side of the parking lot. The box closest to Main Street would enable someone to run along the Depot Street sidewalk and throw a preserver to someone at that end of the pond. C

Commissioner Menard questioned if Mr. Huffmire might like to install one of the boxes in the gazebo to give it some protection? Mr. Huffmire felt that distance might be too far away from the pond, and he was concerned that the box might be vandalized as the gazebo is.

Wetlands Agent Whitten questioned the size and configuration of the structures? Mr. Huffmire suggested the box would be about 3 or 4 feet across; the posts would be 8 feet but about 3 feet of the post would be installed in the post holes. The wooden posts would be installed within sono-tubes, which would then be filled with concrete. The final height of the boxes would be about 5'. Chairman Baker questioned the need for the sono-tubes? It was determined the depth of frost would be about 42".

The Commission reported this was a great project. Commissioner Menard suggested Mr. Huffmire might need a Building Permit; Mr. Huffmire's father, speaking from the audience, indicated they were told they didn't need the Building Permit because this wasn't a sign.

**MOTION: To APPROVE the Agent's Administrative Decision for Adam Huffmire of Boy Scout Troop 89 – Presentation of Eagle Scout Project for construction of two boxes containing life preservers at the Broad Brook Pond:**

**Talamini moved/Smith seconded/DISCUSSION: None  
VOTE: In Favor: Unanimous**

**PUBLIC HEARINGS:** None.

**CONTINUED PUBLIC HEARINGS:** None.

**NEW APPLICATIONS TO BE RECEIVED:** None.

**NEW BUSINESS:** None.

**OLD BUSINESS/1) Bylaw review/revision:**

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The Commission reviewed the proposed revisions. Most of the revisions were administrative in nature.

**MOTION: To ACCEPT the proposed changes to the Bylaws of the East Windsor Inland Wetlands Watercourse Agency as written, effective 1/6/2016.**

**Menard moved/Talamini seconded/DISCUSSION: None  
VOTE: In Favor: Unanimous**

**AGENT DECISIONS/1) Elegant, LLC – 170 North Road – Addition of conservatory/greenhouse to back of building. Map 125, Block 24, Lot 21:**

Wetlands Agent Whitten presented this proposal as an Agent Decision for Elegant, LLC. The proposal is to construct a 20' x 20' addition onto the back of the building. The location of the addition is in an area which was filled when the building was built; the area is currently used for parking. The septic system is to the rear of the building. Wetlands Agent Whitten suggested she felt the room will be used for a meditation/yoga room rather than a greenhouse; she didn't feel it was to have any foundation but noted large scale plans have not yet been submitted to the Planning Office.

Wetlands Agent Whitten noted this location was previously owned as 2 parcels; both parcels have now been combined.

Chairman Baker questioned what would happen to run off from the roof of the addition? Wetlands Agent Whitten suggested she believed water currently flowed east into the woods, which is part of the subject parcel, adjacent to the building. Chairman Baker requested Wetlands Agent Whitten follow up on this construction; if the addition requires a foundation he would be concerned with erosion control. He also suggested if the room is to be used for a greenhouse would they be using any pesticides or fertilizers? Chairman Baker noted the permit will include the Commission's 14 Standard Conditions. Wetlands Agent Whitten concurred, and noted this construction would also be subject to a Building Permit.

Commissioner Smith noted the back area is currently used for parking and is pretty hard packed; he noted the small site plan lacks contour lines. Wetlands Agent Whitten suggested the area in back is relatively flat.

**MOTION: To APPROVE the Agent Decision for Elegant, LLC – 170 North Road for an Addition of conservatory/greenhouse to back of building. Map 125, Block 24, Lot 21; Permit to include the 14 Standard Conditions.**

**Menard moved/Steve seconded/DISCUSSION: None  
VOTE: In Favor: Unanimous**

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**STATUS REPORTS:** None.

**VIOLATIONS:** None.

**CONFERENCES/SEMINARS/TRAINING/1) Introduction: Connecticut's Inland Wetlands and Watercourses Act, Volume 1a.:**

The Commission reviewed the first 4 chapters of the DEEP Introduction training video which reviewed passage of the 1972 Wetlands Act, passage of Connecticut General Statutes which cover creation of municipal wetlands agencies, and the powers and duties of those agencies. The video noted DEEP recommends every municipality have a municipal wetlands agent.

**CORRESPONDENCE:**

Wetlands Agent Whitten reviewed 2015 Legislative changes related to regulation of wetlands and watercourses.

**GENERAL BOARD DISCUSSION:**

- Wetlands Agent Whitten reported that First Selectman Maynard has requested that she take over as the Wetlands Agent and support for this Commission. She reported of her past experience as a Wetlands Agent for another municipality. Wetlands Agent Whitten suggested that First Selectman Maynard wants the new person to take over support for the Economic Development Commission and perform the duties of the Zoning Enforcement Officer, as he wants more people involved in economic development. She is currently re-writing the job description for the new position. Commissioner Menard questioned that as (Town) Planner would Wetlands Agent Whitten still be in charge of the office; Wetlands Agent Whitten responded affirmatively. She suggested she will still be involved in economic development as she works with clients as they come through the Planning Office seeking assistance with the application process.

Discussion followed regarding the dynamics of competing for economic development prospects. Wetlands Agent Whitten suggested she has felt for some time that East Windsor needs a full-time economic coordinator.

- Commissioner Menard noted the application of fertilizers on farmland in town recently. He suggested it is significantly fragrant; he questioned any concern for the groundwater? Discussion followed regarding a change in the application process via DOA recommendations. Wetlands Agent Whitten reported the Town Hall experienced an infestation of flies when fertilizer was spread on fields on Rye Street in the Spring.

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**PUBLIC PARTICIPATION (Discussion on non-Agenda items only):** None.

**ADJOURNMENT:**

**MOTION: To ADJOURN this Meeting at 8:45 p.m.**

**Menard moved/Talamini seconded/VOTE: In Favor: Unanimous**

Respectfully submitted:

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Peg Hoffman, Recording Secretary, Inland Wetlands and Watercourse Commission