

**TOWN OF EAST WINDSOR
INLAND WETLANDS WATERCOURSE AGENCY**

Regular Meeting – February 3, 2016

MEETING MINUTES

*******Draft Document Subject to Commission Review/Approval*******

CALL TO ORDER: Chairman Baker called the Meeting to order at 7:00 p.m. in the Town Hall Meeting Room, 11 Rye Street, Broad Brook, CT.

ESTABLISHMENT OF QUORUM:

Present: Regular Members Alan Baker (Chairman), Dave Menard, Richard Osborn, and Rebecca Talamini, and Alternate Member Steve Smith.

Unable to Attend: Alternate Member Michael Sawka.

Guests: Deputy Selectman Richard P. Pippin, Jr., Inland/Wetlands Liaison; Kathy Pippin

Chairman Baker noted the establishment of a quorum with 4 Regular and 1 Alternate Members as noted above. All Regular members, and Alternate member Smith, will sit in on votes this evening. .

Also in attendance was Inland Wetlands Agent Laurie Whitten.

AGENDA ADDITIONS: None.

APPROVAL OF MINUTES – January 6, 2016:

MOTION: To APPROVE the Minutes of Regular Meeting dated January 6, 2016 as written.

Menard moved/Talamini seconded/**DISCUSSION:** None

VOTE: In Favor: Baker/Menard/Smith/Talamimi
Opposed: No one
Abstained: Osborn

TOWN OF EAST WINDSOR
INLAND WETLANDS WATERCOURSE AGENCY
Regular Meeting – February 3, 2016
MEETING MINUTES - Draft

2

PUBLIC HEARINGS: None.

CONTINUED PUBLIC HEARINGS: None.

NEW APPLICATIONS TO BE RECEIVED: None.

NEW BUSINESS: None.

OLD BUSINESS: None.

MISCELLANEOUS: None.

AGENT DECISIONS: None.

STATUS REPORTS:

Wetlands Agent Whitten reported on the following issues:

- Contacted the developer of Newberry Village of complaints regarding mud leaving the site and spreading out onto Newberry Road due to the rain today. Site inspection also made to confirm complaints.
- Site inspection of work being done at 4 New Park Road. Wetlands Agent Whitten reported wetlands are located to the rear of this parcel. The site looks great; the applicant has done a stellar job on this project.

VIOLATIONS:

Inland Wetlands Agent Whitten advised the Commission she had received a complaint from a neighbor of the owners of property at 177 Wells Road. Wetlands Agent Whitten reported the entire site is located within wetlands. The property owners are advertising for fill; they have already received several loads of material which is being deposited within the wetlands. Wetlands Agent Whitten has left a message with the homeowners to contact her. She is concerned that they will spread out the fill already received. Her intent is to send a letter advising the homeowners they need to remove the fill already acquired, and advise them to come before this Board for a permit.

The Commission concurred with Wetlands Agent Whitten's proposal for additional phone contact followed by a letter of advisement.

CONFERENCES/SEMINARS/TRAINING/1) Introduction: Connecticut's Inland Wetlands and Watercourses Act. Volume 1a. – Continuation of Training:

The Commission completed Chapters 5 through 9 of Volume 1a of the DEEP wetlands training video. These chapters covered creation of regulations and enforcement action,

**TOWN OF EAST WINDSOR
INLAND WETLANDS WATERCOURSE AGENCY
Regular Meeting – February 3, 2016
MEETING MINUTES - Draft**

3

commission meeting protocol, development of the record of the meeting, application timelines, impartial and unbiased review of applications and commission conduct, exparte discussion/communication, and insight and advice from acting commission members in other towns.

CORRESPONDENCE: None.

GENERAL BOARD DISCUSSION:

Commissioner Smith questioned the status of hiring a replacement for the open position of Inland/Wetlands Agent, Assistant Planner, and Zoning Enforcement Official? Wetlands Agent Whitten reported the Town has received several applications; interviews are anticipated to be held shortly.

PUBLIC PARTICIPATION (Discussion on non-Agenda items:

No one requested to speak.

ADJOURNMENT:

MOTION: To ADJOURN this Meeting at 8:03 p.m.

Osborn moved/Talamini seconded/VOTE: In Favor: Unanimous

Respectfully submitted:

Peg Hoffman, Recording Secretary, Inland Wetlands and Watercourse Commission