

Request for Qualifications & Proposals  
Project Management Services  
Roof Replacement / HVAC System  
East Windsor Schools  
Addendum #1

1. Is it your intent to utilize the most recent State legislation for HVAC / Mechanical upgrades? If so, is it your intent to submit grant applications for these projects before December 31, 2022?

**The intent is to be prepared for the next grant application.**

2. Without knowing how many schools and/or the duration of work – it would be challenging to estimate a total fee for services. Are you looking for hourly rates, or will you be supplying additional details to support the preparation of a lump sum fee?

**We are looking for lump sum for the Roof Projects. Hourly rate for the HVAC Projects.**

3. The RFP requests hourly fees and expense schedule but also asks for a fee proposal corresponding to the scope of work stated in item #1 above. Under proposed project services, a brief description of services are provided. Is the first bullet point requesting a more detailed scope of work that the fee proposal corresponds to?

**We are looking for lump sum for the Roof Projects. Hourly rate for the HVAC Projects.**

4. Given that the specific schools are not specified, is it reasonable to provide a typical scope of work and fee that is subject to confirmation of the specific scope for each school? If they vary greatly and the schedules vary, then it may affect our fees.

**We are looking for lump sum for the Roof Projects. Hourly rate for the HVAC Projects.**

5. With respect to the installation of HVAC / Indoor air quality systems for multiple schools, the scope of this work can vary greatly from facility to facility. As such, a fee proposal for this work may be difficult to provide until the exact scope of work is known as well as the schedule. Is it acceptable to just provide hourly rates for team members working on this part of the project, given the possible variations in scope?

**Hourly rate is acceptable.**