

**TOWN OF EAST WINDSOR
PARKS AND RECREATION COMMISSION**

MEETING
September 12, 2022

Subject to Commission Approval

The Meeting of the Park and Recreation Commission was called to order by Chairman Szymanski at 6 PM in the Parks and Recreation office, Town Hall Annex, 25 School Street, East Windsor, CT

PRESENT: Chairman Szmanski; Commissioners Lansner and Taylor; Board of Selectman Liaison, Director Maltese and A. Irene Mosher from the Park Office.

ABSENT: Commissioners Bagdikian and Simpkins.

ESTABLISHMENT OF QUORUM:

A quorum was established as three (3) Commissioners were present.

PUBLIC PARTICIPATION

Michael Ceppetelli, 42 Skinner Road, Broad Brook, CT

- Point of Order: Minutes of March Minutes have not approved
- The date of this meeting was incorrect in Legal notice but was corrected prior to the meeting
- During heavy rain, beach sand washed out leaving a 6-to-8-inch drop revealing protruding spikes holding handicapped mat in place. ¼ sand washes away every time it rains. Same washout happened last year.
- Unacceptable to spend \$420 K on splash pad, why was there repair
- Not meeting the budget, for income into the park
- Park supplies – are camp supplies purchased from Town budget or camp

APPROVAL OF MINUTES

**MOTION: To APPROVE minutes of Meeting on July 11, 2022, as written
Taylor moved/Lansner second/VOTE: In favor: Unanimous**

OLD BUSINESS:

- a. Memorial Tree planting Policy

Given to Commission last meeting, cement bench was added

Chairman Szymanski asked: Does the donor have option of choosing type?

Director Maltese stated it was the donor had the option. Option 4: Materials should reflect granite.

MOTION To APPROVE minutes of the 2nd draft of the Memorial Tree planting policy

Taylor moved/Lansner second/VOTE: In favor: Unanimous

Director Maltese noted that the motion needed to include the fact that the draft was amended and the submission to Board of Selectman

MOTION ADDENDUM: To APPROVE the memorial tree planting policy with the correction of concrete to granite and approve the submission to Board of Selectman

Taylor moved/Lansner second/VOTE: In favor: Unanimous

NEW BUSINESS

a. Financial accounts review

A copy of the Year-to-Date Budget was given to the Commissioners for review

MOTION: To APPROVE the Financial statement as presented

Taylor moved/Lansner second/VOTE: In favor: Unanimous

b. Program Update: Summer & Fall

Camp

- Average of 49 campers per week with 101 different campers registered
- 51 returning campers, 50 new campers
- 65 residents (64%), 36 non-residents (36%)
- Campers came from East Windsor, Windsor Locks, Enfield, Somers, Suffield, West Hartford and Springfield, MA (parents own business in town)
- COVID restrictions were loosened, and children were able to interact with campers outside their groups at certain points throughout the day. Camp wide games on Friday such as capture the flag were a big hit
- On site entertainment provided the feel of field trips without having to leave camp. Fan favorites: Rolling Video games truck, Campardy, Riverside Reptiles and CT Science Center

Waterfront

- Did not actively count attendance at splash pad (hard to do – very subjective)
- Waterfront was closed briefly two times during season due to elevated bacteria levels in the water
- Swim Lessons: Students came from East Windsor, Suffield, South Windsor, Enfield, Windsor Locks, Somers, Windsor and Springfield, MA. Swimmers: 9 returning (19%), 39 new (81%); 33 Residents (69%), 15 Non-residents (31%), 8 Campers (17%), 40 Non campers (83%)

Fall Programing

- Broad Brook School: Art-Ventures, Food Explorers and Mad Science

- East Windsor Middle School: Teen Yoga with Julie G, CSI Crime Scene Investigation (K Rockets Engineering and Technology) and Food Explorers
- Town Hall Annex: Fall Yoga (Adults)
- Other programs and Special events: Dance classes are currently on hold as the department searches for two new dance instructors.

c. CIP 2023 Project Titles

- Dock Replacement. Replacement of dock at East Windsor Park both a free-floating estimate and stationary dock. Cost \$60,000
- Park Amenities. To replace existing charcoal grills, picnic tables in gazebos and under pavilion at East Windsor Park and Volunteer Park. Total Cost \$47,120: FY 23/24 \$15,000; FY24/25 \$16,060, FY25/26 \$16,060
- Concrete Pads: Installation of concrete pads to house pavilions at East Windsor Park and Volunteer Park Total Projected Cost: \$32,000 FY 23/23 10,000, FY 24/25 10,000, FY 25/26 \$12,000 Chairman Szymanski ask Where are concrete pads? Volunteer Park gazebo
- Installation of Pickleball courts. To install four post tension concrete pickle ball courts at East Windsor Park and two post tension concrete courts at Osborn Park. Total Project Cost: \$450,000 FY23/24 150,000, FY24/25 \$150,000, FY2/26 \$150,000
- Repair of courts: 1) repair basketball Court @East Windsor Park 2) Repair basketball court @ Prospect Hill Park. Total Cost \$42,000
- Park Pavilion/Shade structures: To replace gazebos and install new shade structures at Volunteer Park, East Windsor Park and Broad Brook Pond 1) 8 10X10 pavilions = \$20,000 2) a 12ft Gazebo = \$3,500. Total cost \$23, 500

MOTION: To ACCEPT the CIP proposals as presented.

Taylor moved/Lansner second/VOTE: In favor: Unanimous

d. Park Directors report.

- RFQ for Design of Lights at Abbe Road and the all-inclusive playground at East Windsor Park
- Remove lights, fence and back stop at East Windsor Park. – will start at the end of the month
- ESSER grant for up to \$300,000 for a community theater program – will give opportunities to explore all aspects of theater production – will be using the bandshell at East Windsor Park to do an outdoor production
- DPW trimmed the trees at Prospect Hill in response to Chairman Szymanski's report at the July Meeting – Hinding Tennis came out and gave a quote to redo the court. This was put into the CIP 2023.

Chairman Szymanski asked if there was still going to be signage added at Prospect Hill Park. Director Maltese said there would be signage and it would be done out of the regular town budget

- In response to Public Participation in last month meeting: Full payment had not been made on the splash pad until problem areas were fixed. Regarding the cone mentioned in Public Participation. There is one area that is getting algae and the cone is marking that area. Staff are working to resolve the issue. The splash pad has been winterized and water features have come down.

Pierce Memorial Park (Windsorville)

MOTION: To ACCEPT the Director's report as presented:
Taylor Moved/Lansner second/VOTE: In favor: Unanimous

e. 2023 Meeting Dates

MOTION: To ACCEPT the meeting 2023 meeting dates as presented:
Taylor Moved/Lansner second/VOTE: In favor: Unanimous

CORRESPONDENCE

Director Maltese stated that received an email from Tim Misluk concerning his eagle project. Because of the unprecedented rise in the cost of building supplies, Tim is reworking his project and coming up with an alternative plan for the shelters over the benches at Abbe Road. His plan is to use a prefab model and will come to future meeting.

MISCELLANEOUS

APPROVAL OF BILLS

Bills were approved by Commissioner Szymanski.

ADJOURMENT

MOTION: To AJOURN MEETING AT 6:34 pm
Taylor oved/Lansner second/Vote: In favor Unanimous

Respectfully Submitted

Alma Irene Mosher
Recording Secretary