

**TOWN OF EAST WINDSOR
PARKS AND RECREATION COMMISSION**

MEETING
November 14, 2022

Subject to Commission Approval

The Meeting of the Park and Recreation Commission was called to order by Chairman Szymanski at 6 PM in the Parks and Recreation office, Town Hall Annex, 25 School Street, East Windsor, CT

PRESENT: Chairman Szymanski; Commissioners Bagdikian, Simpkins and Lansner; Sarah Muska, Board of Selectman Liaison; Director Maltese, and A. Irene Mosher from the Park Office.

ABSENT: Commissioner Taylor

ESTABLISHMENT OF QUORUM:

A quorum was established as three (3) Commissioners were present.

PUBLIC PARTICIPATION

Michael Ceppetelli, 42 Skinner Road, Broad Brook, CT

- Oct 24 article in Journal Inquirer concerning spending \$450,000 for renovation of the pavilions at East Windsor Park. The Pavilions are fine and do not need work.
- CIP items question – There 17 grills installed in East Windsor Park that are not used. Note that the grills are not cleaned out and the remaining charcoal holds moisture which is resulting in the grills being destroyed. There needs to be some simple common-sense maintenance and there would be no need for new grills at East Windsor Park.
- Picnic table request – Why are they stacked outside of the pavilion for winter. There is no damage to any of the table. The tables should be repaired not replaced
- Gazebo shade structures – Parks and Rec removed all the trees that provided shade at East Windsor Park. Now they want to put in concrete pads with shade structures. Parks and Rec should be replacing trees
- Continuing drainage problem with the end of the handicapped walk. Did Park and Rec get permission from the Wetlands Commission/ The parking lot was paved without proper drainage to prevent the erosion that is accruing to pave parking lot. Parks and Rec needs to apply to the Wetlands Commission to correct the problem and if they don't I will file a complaint with the Wetlands Commission.

APPROVAL OF MINUTES

**MOTION: To APPROVE minutes of March 14, 2022 Meeting as written
Bagdikian moved/Lansner second/VOTE: In favor: Unanimous**

**MOTION: To APPROVE minutes of September 12, 2022 Meeting as written
Lansner moved/Bagdikian second/VOTE: In favor: Unanimous**

OLD BUSINESS:

- a. Memorial Tree Planting Policy*No report.

NEW BUSINESS

- a. Financial accounts review – received financial statement as of 11/9
Transfer and adjustments –contract settlement
- b. Seasonal Review
The Commission was given a copy of the 3 year comparison of numbers. The attendance numbers at the Park have returned to pre Covid amounts. Swim lessons reintroduced this past season. It was anticipated that they would be on lower side. This was a rebuilding year.
The amount of funds collected go into the General Budget and are Just below what was projected for this year. The budget projections are not made by Parks and Rec but are established in the Finance office.

- c. Park Directors report.

Director Maltese listed the upcoming events for the holiday season

- North Pole Connect – Calls from Santa 12/14/22
- Santa’s Mail Box has been put out at the Broad Brook Fire Depart.
Children in 3rd and 4th grade can write letters to Santa and they will get a response.
- The Torch Light Parade will be 12/17/22. The Parade will begin at 5:30 PM with activities in the Broad Brook Fire Department fire house following the parade.
- Winter Skate at Enfield Twin Rinks is 12/28/22
- The Panther Plunge will return February 18, 2023

Public works has begun to winterize the parks including the dog park. Patrons have been notified that the must bring their own water.

The afterschool programs are up and running. The activities have been welcomed back into the schools.

The Department has begun to plan the spring and summer programs. CPR Training will now be done in house and will be able to be offered to the community as well.

Applications for Summer Employment will be on line this year which will make it easier for people to apply for seasonal employment.

CIP projects have been submitted to finance board and being ranked. The projects are for all of the parks not just East Windsor Park.

MOTION: To ACCEPT the Park Director's report as presented.
Lansner moved/ Bagdikian second/VOTE: In favor: Unanimous

Abbe Road Soccer Complex/Broad Brook Pond Park /Pierce Memorial Park
(Windsorville)/Prospect Hill Park (Warehouse Point)/Warehouse Point (Osborne Field) Park:

d. RFQ Playground and Lights

The bid from BSC Group was accepted for Playground and lighting by the Board of Selectman. The scope of the project was sent to state bonding commission for approval. This is a reimbursement grant before and must be approved. The Commission members were given the schematics of potential playground designs. The renderings have wood chips, but the playground will have a mixture of wood fiber and pour and play surface. Commissioner Bagdikian asked about handicapped accessibility. The pour and play surface will allow for wheelchairs to roll up to the different section of the playground. Included in the design are musical and sensory items. Children of all abilities will have something they can do.

CORRESPONDENCE

None

MISCELLANEOUS

APPROVAL OF BILLS

Bills were approved by Commissioner Simpkins

ADJOURMENT

MOTION: To AJOURN MEETING AT 6:35 pm
Simpkins moved/ Bagdikian second/Vote: In favor Unanimous

Respectfully Submitted

Alma Irene Mosher
Recording Secretary