

TOWN OF EAST WINDSOR
PARKS AND RECREATION COMMISSION

SPECIAL MEETING
January 14, 2020

Subject to Commission Approval

The Meeting of the Park and Recreation Commission was called to order by Chairman Szymanski at 6:05 PM in the Parks and Recreation office, Town Hall Annex, 25 School Street, East Windsor, CT

PRESENT: Chairman Szymanski; Commissioners Bagdikian, and Taylor; BOS Liaison Marie DeSousa, Director Maltese, A. Irene Mosher from the Park Office.

ABSENT: Commissioner Simpkins

ESTABLISHMENT OF QUORUM:

A quorum was established as three (3) Commissioners were present.

APPROVAL OF MINUTES

**MOTION: To APPROVE minutes of November 4, 2019 Meeting as written
Taylor moved/ Bagdikian second/VOTE: In favor: Unanimous**

OLD BUSINESS:

- a. East Windsor Dog Park*

NEW BUSINESS

- a. Budget 2020-2021

The Commissioners were given copies of budget that was submitted to the BOS. It is in line with last year with the following small increases: 1. A proposal for park marshal compliance person for Saturday and Sundays. The 4th of July falls on Saturday this. Last year there were problems with alcohol being used in the park and 2. Supplies needed for splash pad.

Commissioner Szmanski asked how many hours the compliance officer would be getting. The Director stated that it would be for 12 weekends at 8 hours a day.

**Motion: To Approve the budget for fiscal 2021 as presented
Bagdikian moved/Taylor second/VOTE: In favor: Unanimous**

- b. 2020 Pavilion Fees
- c. Director Maltese recommended that the fees charged for the Pavilion would remain the same for upcoming season.

MOTION: Too Approve that the Pavilion fees for East Windsor Park would remain the same or the 2020 season.

Taylor moved/Bagdikian second/Vote: In favor: Unanimous

d. Discussion of EWP Gate Fees for 2020

Director Maltese presented to the Commission ideas concerning gate fees for general entrance into the park during the coming season. Each Commissioner was given a copy of power point presentation that was presented to the Board of Finance. It outlines different scenarios concerning fees and possible revenue sources. Total gate fees received in 2019 were \$8900. The Director would like to offer season passes to nonresidents. Another potential revenue source with birthday party packet within the splash pad area. There could be parties on weekdays as well as the weekend. The party would last 1 hour and would be run by Park staff who would be the party host. Commissioner Bagdikian asked if there was a life guard needed. The Director stated that it was not necessary. Director Maltese stated that is a possibility of doing things like a senior hour, or time for camp to use. The addition of the Splash pad could eventually drive up Snack bar revenue. The potential revenue on the low end could be \$19,875 and on the high end \$33,500. All additional funds will go into the general fund of the town. There will be an ADA compliant walk way to the waterfront. Commissioner Szymanski agreed that it would be good to go over the materials and come to a decision at the next meeting.

e. Financial Accounts Review

In winter months, budget numbers are stagnant.

Abbe road bathroom construction is set to start next month – weather dependent.

f. Park Directors report.

The Commissioners were provided Park and Rec calendars for the next 2 months as well as the Winter Program Booklet. This information is also on social media, the school parent portal, the library and senior center. Other community organizations information is also shared on the calendar if it is on days when Parks and Rec does not have a program. Reports are provided to Charlie Nordell for his Selectman's report each month. Commissioner Szymanski asked about the possibility of doing a mailing. Director Maltese stated that she along with the First Selectman are looking into the possibility of a town wide mailing that would include Parks and Rec. Tolland does a community news letter and they will be meeting with them to see if that can happen in East Windsor. This department cannot afford to do it alone
With the start of the new year Yoga, Zumba, and the afterschool programs are back in swing. The Torch light parade was successful. The Director expressed thanks you to Commissioner Bagdikian and her husband for taking pictures of the event.

Also thank you to Broad Brook Fire Department and all other fire depts who marched in the parade.

This year's open skate was successful with 125 skater participating Enfield skate reaped the benefit of the skate rentals. It has not been cold enough to set up the skate rink. There is a rip in our new liner but is in a place where it can be cut off and the liner will still be useable. The Director is working with DPW to see if it can go up. Returning staff letters have gone out and the office is waiting for them to be returned before starting to advertise this year. New this year all staff will have to go through sexual harassment training. Camp fees are being put together and all information will be able given at the March meeting

The Bunny Breakfast will be April 4th at the Senior Center. All funds raised will go toward scholarships for camp and other programs. Commissioner Taylor asked about space. The Director is working on the logistics and is thinking of doing it in two seatings. The Director is getting information from other towns on how they do their breakfasts.

BOS Liaison DeSousa asked about ID's when entering the Park. Director Maltese explained that Residents must show two forms of ID to prove they are in fact an East Windsor Resident.

Director Maltese stated that it is time to make contribution our annual contribution to East Windsor Youth Basketball to offset janitorial supplies and officiating needs. Each year \$700 is given

MOTION: To Donate \$700 to East Windsor Youth basketball.
Taylor Moved/Bagdikian second/VOTE: In favor: Unanimous

MOTION: TO ACCEPT the Park Director's Report as presented
Bagdikian moved/Taylor Second/VOTE: In favor - Unanimous

BOS Liaison DeSousa spoke to acknowledge how excited she is to have the splash pad move forward. Starting to grow quality of life.

CORRESPONDENCE

None

MISCELLANEOUS

APPROVAL OF BILLS

Bills were approved by Commissioner Bagdikian

ADJOURMENT

Town of East Windsor
Parks and Rec Commission
Special Meeting January 14, 2020

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MOTION: To AJOURN MEETING AT 6:40 pm
Taylor moved/Bagdikian second/Vote: In favor Unanimous

Respectfully Submitted

Alma Irene Mosher
Recording Secretary