

TOWN OF EAST WINDSOR
PARKS AND RECREATION COMMISSION

SPECIAL MEETING
January 15, 2019

Subject to Commission Approval

The Meeting of the Park and Recreation Commission was called to order by Chairman Szymanski at 6:00 PM in the Parks and Recreation office, Town Hall Annex, 25 School Street, East Windsor, CT

PRESENT: Chairman Symanski; Commissioners Bagdikian and Simpkins; Recreation Lead Charette, A. Irene Mosher from the Park Office.

ABSENT: Director Maltese

ESTABLISHMENT OF QUORUM:

A quorum was established as three (3) Commissioners were present.

APPROVAL OF MINUTES

MOTION: To APPROVE minutes of November 5, 2018 Special Meeting as written Simpkins moved/ Bagdikian second/VOTE: In favor: Unanimous

OLD BUSINESS:

- a. East Windsor Dog Park – No report

NEW BUSINESS

- a. Budget 2019-2020
The major change in the budget is the reduction of the part time salary line. This is possible because only one person is used in the East Windsor Park Snack Bar at a time with the exception of extremely busy periods.
- b. 2019 East Windsor Park Pavilion Fees
Recreation Lead Charette stated that the Director Maltese is comfortable with leaving the Pavilion fees the same as last year until the splash pad is up and running. At that time the issue of entrance and rental fees will be revisited.
- c. Financial Accounts Review
The Commission members were given a copy of the General Fund Expenditures to date. Recreation Lead noted that although not much has been spent to this point, the department is approaching the time when expenses will increase as preparations are made for the summer season.
- d. Park Directors report.

Recreation Lead Charette presented the Park Director Report. The following items were noted.

1. The ice rink behind the Town Hall Annex on School street is open for use. There are skates available in the Park and Recreation office for use during office hours.
2. Abby's Helping Hands has started a program in partnership with the Leo club and Parks and Recreation. Each week 16 special needs children meet for a social hour. Each week is a different activity such as Bingo, a craft, movie night etc. This week the attendees will be enjoying a music therapist.
3. Letters have been sent to all of last year's summer staff and they have until February 1, 2019 to return their letters stating their intention to return. All staff from the 2018 season have been invited to return. The Parks and Recreation Department will begin taking new applications on March 1, 2019.
4. The Bunny Breakfast done in partnership with the East Windsor Rotary Club will be held on April 13th from 8:30am to 11:30 am.
5. Architectural drawings for the new drainage plan at Res are currently being done with CNR money. A more extensive report will be given in the March Meeting.

MOTION: To approve the Park Director's report as presented.

Simkins moved/Bagdikian second VOTE: In favor: Unanimous

CORRESPONDENCE

A thank you card from the East Windsor Booster Club was shared with the Commission.

MISCELLANEOUS

There was discussion regarding the donation to East Windsor Youth Basketball. In the November 5, 2019, the Commission voted to give a donation of \$500. However, \$700 is budgeted.

MOTION: To make the donation of an additional \$200 to East Windsor Youth Basketball to bring the total to \$700 as budgeted.

Bagdikian Moved/Simpkins seconded VOTE: In favor 2, 1 abstention

APPROVAL OF BILLS

Bills were approved by Commissioner Simpkins

ADJOURMENT

MOTION: To AJOURN MEETING AT 6:15 pm

Simkins moved/ Bagdikian second/Vote: In favor Unanimous

Respectfully Submitted

Alma Irene Mosher
Recording Secretary