

TOWN OF EAST WINDSOR
PARKS AND RECREATION COMMISSION

MEETING
September 12, 2016

Subject to Commission Approval

The Meeting of the Park and Recreation Commission was called to order by Chairman Szymanski at 6:03 PM in the Parks and Recreation office, 76 S. Main Street, East Windsor, CT

PRESENT: Chairman Symanski; Commissioners Bagdikian, Leach and Simpkins; Director Maltese, A. Irene Mosher from the Park Office.

ABSENT: Liaison Deputy First Selectman Pippin

ESTABLISHMENT OF QUORUM:

A quorum was established as three (3) Commissioners were present.

APPROVAL OF MINUTES

MOTION: To APPROVE minutes of July 11, 2016 Meeting as written

Bagdikian moved/ Leach second/VOTE: In favor: Unanimous

OLD BUSINESS:

- a. East Windsor Dog Park
Barktoberfest will Saturday, October 1, 2016. All are encouraged to attend.

NEW BUSINESS

- a. Financial accounts review
The Director, gave each Commission member a copy of the end of fiscal year budget reconciliation showing that 14.02% was returned to the town. Professional services didn't use as many contractors as they have had in the past since there were no break downs. With site improvement the department was able to spend down the budgeted amount. The plan is to possibly ask to reallocate some funds from Professional services to another line item.
- b. Resident Policy review
There was a discussion concerning the policy to only allow non-residents to use East Windsor Park Monday thru Thursday. The number of residents using the Park on a regular basis has declined over the year, in part because of the number of swimming pools that have been built at private residences. Even though the fee to enter the

park is minimal, town residents do not avail themselves of park and all of its facilities. Nonresident visitors were turned away because of the policy that is in place. During the month of August, the park was opened for nonresidents to come any day and the response was very positive. If the policy were to change, the staff would be able to control the flow of people with regards to parking and capacity. There would be no buses allowed as was in the past. No decision was made and will be further discussed on the November Commission meeting.

c. East Windsor Park Seasonal Update

The Commission was given a 3-year comparison of the East Windsor Park income, expenses and usage. The revenue has been consistent for the past several years. However this year there was a lower number of season pass sales. The Commission also received the snack bar reconciliation. The figures for this will change following the two upcoming events – Community Day and Barktoberfest.

d. CIP request

The Director has been asked to resubmit proposals for all requests that were not approved last year as well as any new projects. These are due September 15, 2016. The projects are:

1. East Windsor Park Paving Project – to pave the area near the basketball court.
2. Basketball court replacement at Pierce Park in Windsorville. The pavement on this court is becoming a safety issue.
3. Drainage at East Windsor Park. This has been a request for the last several years.
4. Splash pad at East Windsor Park. This is a high priority because it will be revenue producing. A new well would need to be drilled in order to avoid putting too much stress on the present well. The water would be part of a filtration system.
5. Playground replacement at East Windsor Park.

e. Park Directors report.

The Director, Melissa Maltese, gave each Commissioner a copy of the Fall Happenings flier. It includes the information for people to register on line. Starting October 1, 2016 the town will absorb the transaction fee which has been a deterrent for people to register and pay on line, particularly during the summer camp registration period. The contract has just been received and will announce this change as soon as the contract is signed. Chairman Symanski asked if sending a mailing had been considered as an addition to sending information home through the schools. The Director said that she would look in to it.

The Director received the okay from Superintendent Kane to enter the *Play Safe on Teraflex* contest to win monies to replace the gym floor at Broad Brook Elementary School. A 200-word description of the school and community has been submitted along with pictures. It noted that with improvement more Youth Sports and other programs would be able to use the facilities. Those who qualify will be notified in November and then there will be a system of voting on line to determine the winner.

The Park and Rec Department is now in Back to School mode. Yoga and Zumba have begun and the youth programs are falling into place. The Halloween even which is done with the PTO will be on October 27, 2016 at East Windsor High School.

There were 12 applications received for the new position of Aquatic Director, six will be interviewed. All look good.

The Director is working with the schools on ERASE opportunities. Also in the planning stages with the East Windsor Hunger Action Team is a weekend back pack program so no child will be hungry over the weekend.

Construction will begin on the bathrooms at Osborn Park and East Windsor Park.

Prospect Hill Park (Warehouse Point)/Warehouse Point (Volunteer Park):

MOTION: To ACCEPT the Director's report as presented:

Simpkins moved/Bagdikian second/VOTE: In favor: Unanimous

CORRESPONDENCE – None.

MISCELLANEOUS

The East Windsor Athletic Club, Hall of Fame induction ceremony will be held on Friday, November 11, 2016 at the Nutmeg Restaurant in East Windsor. Tickets are on sale at the East Windsor Park and Rec Department.

APPROVAL OF BILLS

Bills were approved by Commissioner Simpkins

ADJOURMENT

MOTION: To AJOURN MEETING AT 6:37 pm

Leach moved/ Bagdikian second/Vote: In favor Unanimous

Respectfully Submitted

Alma Irene Mosher
Recording Secretary