# EAST WINDSOR PERMANENT BUILDING COMMISSION EAST WINDSOR, CONNECTICUT'

## MINUTES OF SEPTEMBER 26, 2016 REGULAR MEETING

## I. TIME AND PLACE OF MEETING

The meeting was called to order by Chairman Al Rodrigue at 5:40 p.m. at the Park Hill Community Room, 1-A park Hill, Broad Brook, CT.

## II. ATTENDANCE

Present: Building Commission Members: Chairman Al Rodrigue, Dick Pippin, Joe Sauerhoefer and Tom Talamini.

Also present: Jim Guiliano and Jason LaFleur both of Construction Solutions Group; Len Norton, Town Engineer / Public Works Director and Kathy Pippin, Board of Finance member.

It was determined that they are a 7-member Commission and therefore they established a quorum and should go forward.

## III. PREVIOUS MINUTES:

Upon **MOTION** by Mr. Talamini Seconded by Mr. Pippin, it was

**VOTED:** To approve the minutes of August 29, 2016.

**In Favor:** Unanimous

### IV. UNFINISHED BUSINESS:

## 1. BROAD BROOK MODULAR CLASSROOMS

Mr. LaFleur said he has been trying to keep Mr. Rodrigue and Mr. Talamini up-dated since the previous meeting. They did a walk-through last week to point out some concerns. They have addressed some of them but not all of them. They haven't seen any mechanical as-builts.

Mr. Sauerhoefer pointed out that all of the plantings on the north side of the parking lot are dead. Mr. Guiliano said they have a landscape architect coming out. Mr. Rodrigue said there has been unsatisfactory work. He suggested asking them for a cash bond. Mr. Sauerhoefer said we have the retainage. Mr. Rodrigue said we can ask them for a cash bond for items above and beyond the retainage. He asked Mr. Guiliano to review this.

Mr. Sauerhoefer noted that we are one week away from the 30 days for the temporary CO with the Building Inspector. One area of concern was the windows. Mr. Guiliano said the windows that were tested didn't detect any PCP's. He felt there was a high probability that there weren't any PCV's. They were replaced in the 80's, between 1986 and 1989. He said we shouldn't have to worry about any leaching from the previous material. Mr. LaFleur said that has been relayed to Rand Stanley.

Mr. LaFleur said he is making a master punch list with Roy Brown and Roger Baker.

### V. FINANCIAL

1. Bill from Futures – Richard Labrie, February – April 2016 - \$742.86

Mr. Sauerhoefer noted that the bill is 5 months old and suggested doing due diligence before we approve it. This was tabled to the next meeting.

## 2. Bill from Creative Office Interiors - \$7,470.28

Mr. Guiliano said he will have Steve Dewey review this bill and make sure that he is comfortable with it.

## 3. Bill from Whalley Computer Associates, Inc. - \$3,792.78

Upon **MOTION** by Mr. Pippin Seconded by Mr. Talamini, it was

**VOTED:** To approve the bill from Whalley Computer Associates, Inc. in the amount

of \$3,792.78

**In Favor:** Unanimous

## 4. Bill from Total Communications, Inc. - \$2,523.67

Upon **MOTION** by Mr. Sauerhoefer Seconded by Mr. Pippin, it was

**VOTED:** To approve the bill from Total Communications, Inc. in the amount of

\$2,523.67.

**In Favor:** Unanimous

## **UNFINISHED BUSINESS - (CONTINUED):**

### 2. ALLIANCE DISTRICT SCHOOL BUILDINGS GRANT

Mr. Sauerhoefer reported that the kitchen will be completed the weekend before Columbus Day. For the bathrooms they are waiting for the radiator covers. He said Rand Stanley needs to do a final inspection. The boilers are up and running. They have hot water. They have an issue with the office. They didn't like the roof design. They haven't paid them for the office. They haven't seen any certified payrolls from them. Also the vestibule is not done. They won't do anything until the roof is done. They will start on the air conditioning around November 3<sup>rd</sup>.

#### VI. **NEW BUSINESS**

Mr. Rodrigue indicated that the will be meeting tomorrow with Roy Brown, Bob Maynard, Rich Labrie and Laurie Whitten regarding screening for the roof-top units. They will have a discussion to try to resolve this.

## VII. INFORMATION

Mr. Sauerhoefer reported on the generator and parking lot at the Broad Brook Fire Department. He said the furnace has been taken apart and they are waiting for the new burner to come. The parking lot will start on Columbus Day. The seniors are moving to scout hall and will stay for about a month. They will come back as soon as they can drive in the parking lot.

#### VIII. TOPICS FROM THE FLOOR

None.

### IX. PUBLIC PARTICIPATION

No one came forward to speak.

## X. ADJOURNMENT

Upon **MOTION** by Mr.Talamini; Seconded by Mr.Sauerhoefer, it was

**VOTED:** To adjourn at 6:30 p.m. In Favor: Unanimous

Respectfully submitted,

Marlene Bauer, Recording Secretary