

# SITE PLAN or SPECIAL USE PERMIT

## TOWN OF EAST WINDSOR ♦ Planning and Zoning Application #

Planning & Zoning Department ♦ Town Hall ♦ 11 Rye Street Broad Brook, Connecticut 06016 ♦ (860)-623-6030 Fax (860)-623-4798

Application Type: [CHECK ONE OR MORE OF THE FOLLOWING]

☐ Site Plan Review    ☐ Administrative Site Plan Review    ☐ Modification of Approved Site Plan

☐ Special Use Permit: (CHECK ONE OF THE FOLLOWING)

- ☐ *Rear Lot*    ☐ *Sale of Alcohol*    ☐ *Temporary Liquor Permit*  
☐ *Volume Reduction Center*    ☐ *Solid Waste Facility*    ☐ *Excavation*  
☐ *Other Special Use Permit:* (EXPLAIN) \_\_\_\_\_

☐ Other Applications: (EXPLAIN) \_\_\_\_\_

**Complete all of the following information on the subject property:** (please attach copy of Assessor's Street Card)

- ⇒ Property Address/location of proposed activity: (#/street) \_\_\_\_\_  
⇒ Assessor's Map No. \_\_\_\_\_ ⇒ Block No. \_\_\_\_\_ ⇒ Lot No. \_\_\_\_\_  
⇒ Zone District: \_\_\_\_\_ ⇒ Total Parcel Area (acres) \_\_\_\_\_  
⇒ Property is served by: [Check One]    ☐ *private well*    ☐ *public water*    ☐ *septic system*    ☐ *public sewer*  
⇒ Is a Referral necessary: [Check One]    ☐ *Abutting Town*    ☐ *CRGOG*    ☐ *Inland Wetlands*  
⇒ Precise amount of impervious surface as a result of this proposal \_\_\_\_\_  
⇒ Is the property within 500' of an adjoining municipality?    ☐ **Yes**    ☐ **No**

**Project Name & Description/Narrative**, i.e., *residential, commercial*, (number of lots/units, phases, if applicable)

**Note:** In accordance with Connecticut General Statutes, Section 8-7c, applicant shall provide disclosure of all names of individuals affiliated with Trusts, LLPs and LLCs.

**\*Applicant Name:** \_\_\_\_\_ Phone (    ) \_\_\_\_\_

**Address:** (mailing) \_\_\_\_\_

♦ ♦ ♦ ♦ ♦ ♦ ♦ ♦ ♦ ♦ ♦ ♦ ♦ ♦ ♦ ♦

**\*Owner Name:** (if not applicant) \_\_\_\_\_ Phone (    ) \_\_\_\_\_

**Owner Address:** (mailing) \_\_\_\_\_

**Who will be representing this application? List the contact person for staff inquiries below.**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone** (    ) \_\_\_\_\_ **Cell/Pager** \_\_\_\_\_ **Fax** (    ) \_\_\_\_\_ **E-mail** \_\_\_\_\_

**\*This application is not valid unless owner signs on back of this form.**

# SITE PLAN or SPECIAL USE PERMIT

All applications for Site Plan, Site Plan Modification, and Special Use Permits must comply with all applicable Zoning Regulations.

## WAIVERS OF SPECIFIC REQUIREMENTS

It is not the East Windsor Planning and Zoning Commissions preference to waive any of the specific requirements of the Zoning Regulations. The information requested in the Zoning Regulations shall be provided by the applicant unless it is determined unanimously by the Commission that such a waiver or modification will not impair the Commission's ability to determine the applicant's conformance with the regulations. Staff is not authorized to grant waivers without the unanimous consent of the Commission.

When appropriate to the situation, the Commission may grant a waiver to one or more of the requirements of the Zoning Regulations only when a written request for such waiver(s) is presented to the Commission with the application. The detail as to the circumstances surrounding the request for waiver(s), the necessity, and what alternatives were reviewed must be presented to the Commission before any such determination can be made.

## ADDITIONAL NOTE:

The East Windsor Planning and Zoning Commission requires that suitable bond be posted for site improvements on approved plans. An estimate for all building and site work, public and private, must be prepared by the applicant and submitted with the application for review by the Town Engineer. In addition, a separate erosion and sedimentation control bond shall be provided in an amount as determined by the Town Engineer. Site improvements shall be secured by an Irrevocable Letter of Credit. Erosion and Sedimentation Control measures shall be secured by a cash (passbook) bond.

*The undersigned hereby permits town staff and commission members to enter onto and inspect this site during reasonable hours for the purpose of reviewing this application and accompanying plans. I hereby depose and say that all of the above statements as well as the statement and representations contained in all supporting documents herewith are true.*

\_\_\_\_\_  
APPLICANT'S SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
OWNER'S SIGNATURE (IF NOT APPLICANT)

\_\_\_\_\_  
DATE

**Additional Application Forms may also be obtained from the website: [eastwindsorct.com](http://eastwindsorct.com)**

## FOR OFFICE USE ONLY

This application was received at the East Windsor Planning Department on: **Date** \_\_\_\_\_

**Fee Paid:** \$ \_\_\_\_\_

**Check #** \_\_\_\_\_