

**TOWN OF EAST WINDSOR
PLANNING AND ZONING COMMISSION**

**REGULAR Meeting #1823
March 22, 2022**

***THIS MEETING IS BEING HELD IN-PERSON
AND
REMOTELY AS WELL
via ZOOM Teleconference
Meeting ID: 714 897 1799***

SCHEDULE OF MOTIONS

I. TIME AND PHYSICAL PLACE OF MEETING:

Vice Chairman Kowalski called Regular Meeting #1823 of the East Windsor Planning and Zoning Commission dated March 22, 2022 to Order at 6:30 p.m. The Meeting is being held in-person in the John Daly, Jr. Meeting Room, Town Hall, 11 Rye Sreet, Broad Brook, CT., and via telconference as well..

PRESENT: **Regular Members:** Michael Kowalski (Vice Chairman), Frank Gowdy, Joseph Sauerhoefer, and Jim Thurz (Secretary).

Alternate Members: David Leason. There are presently two vacancies for Alternate members..

ABSENT: Anne Gobin, Chairman, is not present this evening.

GUESTS/SPEAKERS present in-person: Director of Planning and Development/Town Planner Calabrese hosted the meeting. Also present in person were: Zoning Enforcement Officer/Wetlands Agent Danielle Miller, Planning Consultant Michael D’Amato, Deputy First Selectman DeSousa; Hewitt Haines.

GUESTS/SPEAKERS present remotely identified as they sign in: Peg (Margaret) Hoffman, Recording Secretary.

II. ESTABLISHMENT OF QUORUM:

Vice Chairman Kowalski noted a quorum was established as four Regular Members and one Alternate members were present at the Call to Order. Vice Chairman Kowalski requested Alternate Member Leason to join the Board regarding discussion and action on all Items of Business this evening as well.

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III. ADDED AGENDA ITEMS:

MOTION: To ADD under NEW BUSINESS, Item b. Zoning Enforcement Report.

Thurz moved/Gowdy seconded/DISCUSSION: None

**VOTE: In Favor: Gowdy/Leason/Sauerhoefer/Thurz
(No one opposed/No abstentions)**

VI. APPROVAL OF MINUTES:

a. March 8, 2022:

MOTION: To APPROVE the Regular Meeting Minutes #1822 dated March 8, 2022 as presented.

Thurz moved/Gowdy seconded/DISCUSSION: None.

**VOTE: In Favor: Gowdy/Leason/Sauerhoefer/Thurz
(No one opposed/No Abstentions)**

X. NEW PUBLIC HEARINGS:

a. Town Initiated Text Amendment: Outdoor Dining as an Accessory Use (Add Section 503.3)

MOTION: To CLOSE THE PUBLIC HEARING on the Town Initiated Text Amendment: Outdoor Dining as an Accessory Use (Add Section 503.3)

Thurz moved/Gowdy seconded/DISCUSSION: None.

**VOTE: In Favor: Gowdy/Leason/Sauerhoefer/Thurz
(No one opposed/No abstentions)**

MOTION: To APPROVE Town Initiated Text Amendment: Outdoor Dining as an Accessory Use (Add Section 503.3)

Thurz moved/Gowdy seconded/DISCUSSION: Planning Consultant D'Amato questioned if the Commission wanted to add language regarding the addition of structures to an existing patio, would the Commission be comfortable with an Administrative Approval of that, or would you expect

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them to come before the Commission for a Commercial Site Plan Modification? Vice Chairman Kowalski felt the permit could be issued administratively as long as it met the set back and other requirements.

**VOTE: In Favor: Gowdy/Leason/Sauerhoefer/Thurz
(No one opposed/No abstentions)**

XVII. ADJOURNMENT:

MOTION: To ADJOURN this Meeting at 7:31 p.m.

Gowdy moved/Thurz seconded/VOTE: In Favor: Unanimous

Respectfully submitted,

Peg Hoffman, Recording Secretary, East Windsor Planning and Zoning Commission