

EAST WINDSOR POLICE COMMISSION

REGULAR MEETING: February 10, 2021

7:00 p.m.

Held Via ZOOM

Meeting ID: 935-3479-3548

URL: <https://zoom.us/j/93534793548>

1. CALL MEETING TO ORDER AND ATTENDANCE:

Meeting was called to order at 7:00 pm by Chairman Leach. Commissioners Filipone and Long were present. Also present were Chief Edward DeMarco Jr. and Deputy Chief Roger Hart. Present in the audience were Selectman Marie DeSousa, Selectman Sarah Muska, Selectman Charles Nordell, Administrative Lieutenant Matt Carl, and Communications & Technology Supervisor Bill Freeman.

2. ADDED AGENDA ITEMS:

MOTION made by Commissioner Filipone to add item #7, New Business: Budget Presentation

SECONDED by Commissioner Long

VOTED IN FAVOR: Chairman Leach, Commissioners Filipone/Long

ALL THOSE VOTING, VOTE IN FAVOR. MOTION CARRIED.

3. PREVIOUS MEETING MINUTES:

The minutes from the January 13, 2021, regular meeting were reviewed by all commission members.

MOTION made by Commissioner Long to accept the regular meeting minutes of 1/13/2021.

SECONDED by Commissioner Filipone

EXCUSED: Commissioner Safford

VOTED IN FAVOR: Chairman Leach, Commissioners Filipone/Long

ALL THOSE VOTING, VOTE IN FAVOR. MOTION CARRIED.

4. BUDGET AND EXPENDITURES:

A) Police Department – Monthly Billing: **MOTION** made by Commissioner Filipone to approve the monthly billing, as of February 4, 2021, in the amount of \$4,935.64, as submitted.

DISCUSSION: Commissioner Filipone asked if the Watchguard billing was a monthly item or not. Deputy Chief Hart explained it is not and was for additional hardware for installing in the cars and the money came from asset forfeiture.

SECONDED by Commissioner Long

VOTED IN FAVOR: Chairman Leach, Commissioners Filipone/Long

ALL IN FAVOR, MOTION CARRIED.

B) Police Department – Financial Statement: **MOTION** made by Commissioner Filipone to approve the monthly financial statements, as of February 4, 2021, with a balance of \$1,725,438.00, as submitted.

DISCUSSION: Deputy Chief Hart stated there is an error as Professional Services should be on the Operational side and it will be corrected next month.

SECONDED by Commissioner Long

VOTED IN FAVOR: Chairman Leach, Commissioners Filipone/Long

ALL IN FAVOR, MOTION CARRIED.

C) Police Commission – Monthly Billing: **MOTION** made by Commissioner Long to approve the monthly billing in the total amount of \$125.00

SECONDED by Commissioner Filipone

VOTED IN FAVOR: Chairman Leach, Commissioners Filipone/Long

ALL IN FAVOR, MOTION CARRIED.

D) Police Commission – Financial Statement: **MOTION** made by Commissioner Long to accept the police commission monthly financial statement dated 01/31/2021 as submitted with a balance of \$975.00

SECONDED by Commissioner Filipone

VOTED IN FAVOR: Chairman Leach, Commissioners Filipone/Long

ALL IN FAVOR, MOTION CARRIED.

5. UNFINISHED BUSINESS:

None.

6. TRAFFIC AUTHORITY:

None.

7. NEW BUSINESS:

Chief DeMarco covered the Fiscal Year 2021/2022 Police Department Budget line by line. They are scheduled to appear before the Board of Selectmen on February 18, 2021. A full PowerPoint presentation was given by Chief DeMarco, Deputy Chief Hart and Admin. Lt. Carl. Key focus was on how the Police Accountability Act impacts our budget and the importance of building a mental health team in the department for the benefit of the community. Developing a preventative and proactive policing program will help to create

permanent solutions to prevent crime. They are committed to financial stewardship and since 2007 have returned over \$500,000 to the town. Deputy Chief Hart added the majority is from the salary side as salary needs are unpredictable.

Chairman Leach thanked them for the presentation. He also thanked Communications and Technology Supervisor Bill Freeman for the amount of data given and said it is very in depth and detailed. Commissioner Filipone congratulated them on the amazing job they've done. He would like to know if we will outgrow our facility. Chief DeMarco stated we have the office space necessary for our needs at this time.

8. COMMUNICATIONS:

Chief DeMarco stated he had previously spoken to Chairman Leach regarding furniture and equipment needed for office space and he would need a motion from the Commission for it.

MOTION made by Commissioner Filipone to move money from the private duty fund to cover building equipment and furniture expenses not to exceed \$4,000.

SECONDED by Commissioner Long

VOTED IN FAVOR: Chairman Leach, Commissioners Filipone/Long

ALL IN FAVOR, MOTION CARRIED

9. MONTHLY REPORTS:

Chairman Leach was happy to see the notes and details in the overtime report. Deputy Chief Hart said the reports are generated through the new scheduling software that Bill Freeman has set up. We also use this to do payroll now.

10. PUBLIC INPUT – Comments and Discussion (5 minutes maximum time per subject)

Selectman Charles Nordell of 7 Grandview Terrace stated that was a great presentation; the technical information was very helpful and very powerful. Do we have a sense of what the Police Accountability Act is costing us as a department? He understands that some things have yet to be implemented; if that is something you could get a grasp on for the Board of Selectmen's presentation, he believes that it would be very powerful as to how much the Accountability Act is affecting your budget and costing the town and taxpayers as a whole.

11. EXECUTIVE SESSION:

MOTION made by Commissioner Filipone to enter into Executive Session at 8:22 pm to include Chief DeMarco, Deputy Chief Hart, and Admin. Lt. Carl for discussion on legal issues.

SECONDED by Commissioner Filipone

VOTED IN FAVOR: Chairman Leach, Commissioners Filipone/Long

ALL IN FAVOR, MOTION CARRIED.

MOTION made by Commissioner Long to end Executive Session at 8:51 pm

SECONDED by Commissioner Filipone

VOTED IN FAVOR: Chairman Leach, Commissioners Filipone/Long

ALL IN FAVOR, MOTION CARRIED.

12. ADJOURNMENT:

MOTION made by Commissioner Long to adjourn the meeting at 8:51 pm.

SECONDED by Commissioner Filipone

VOTED IN FAVOR: Chairman Leach, Commissioners Filipone/Long

ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,

Judith Tweedlie - EWPC Recording Secretary