

EAST WINDSOR POLICE COMMISSION

REGULAR MEETING: August 9, 2023

7:00 p.m.

East Windsor Police Department
25 School Street, East Windsor, CT 06088

1. CALL MEETING TO ORDER AND ATTENDANCE:

Meeting was called to order at 6:59 pm by Chairman Leach. Commissioners Filipone, Long, Riordan, and Rivera-Hills were present. Also present was Chief Matthew Carl. Present in the audience was Deputy First Selectman Marie DeSousa.

2. ADDED AGENDA ITEMS:

MOTION made by Commissioner Rivera-Hills to add Agenda #6, Traffic Authority: two items and #11, Executive Session: Three contract issues.

SECONDED by Commissioner Filipone

VOTED IN FAVOR: Commissioners Filipone/Long/Rivera-Hills

ALL THOSE VOTING, VOTE IN FAVOR. MOTION CARRIED

3. PREVIOUS MEETING MINUTES:

The minutes from the July 12, 2023, regular meeting were reviewed by all commission members.

MOTION made by Commissioner Riordan to accept the regular meeting minutes of 07/12/2023.

SECONDED by Commissioner Long

VOTED IN FAVOR: Commissioners Filipone/Long/Riordan/Rivera-Hills

ALL THOSE VOTING, VOTE IN FAVOR. MOTION CARRIED.

4. BUDGET AND EXPENDITURES:

A) Police Department – Monthly Billing: **MOTION** made by Commissioner Riordan to approve the monthly billing in the amount of \$84,185.54.

DISCUSSION: Commissioner Filipone asked to get the vendor abbreviation list. Chief Carl stated he will get him an updated vendor list. Commissioner Filipone also asked about the charge for uniforms. Chief Carl stated the \$8,710.90 was for Class A uniforms and the money was appropriated from last year. Chairman Leach asked what Three-Way Commo is. Chief Carl explained they put in two new servers for us that control the camera system and doors. He added Jurek Brothers was for the weapons.

SECONDED by Commissioner Rivera-Hills

VOTED IN FAVOR: Commissioners Filipone/Long/Riordan/Rivera-Hills

ALL IN FAVOR, MOTION CARRIED.

B) Police Department – Financial Statement: MOTION made by Commissioner Riordan to approve the monthly financial statements, with a balance of \$3,807,005.42.

DISCUSSION: Chief Carl wanted to explain the Equipment line shows 881% because part of the equipment was paid out of appropriations. Also, approximately \$12,000 for the uniforms is money from the Class A uniforms plus additional expenditures that were back in June. The Treasurer erroneously put it to this year's budget and that should be corrected for the next meeting.

SECONDED by Commissioner Filipone

VOTED IN FAVOR: Commissioners Filipone/Long/Riordan/Rivera-Hills

ALL IN FAVOR, MOTION CARRIED.

C) Police Commission – Monthly Billing: MOTION made by Commissioner Rivera-Hills to approve the monthly billing in the total amount of \$125.00.

SECONDED by Commissioner Filipone

VOTED IN FAVOR: Commissioners Filipone/Long/Riordan/Rivera-Hills

ALL IN FAVOR, MOTION CARRIED.

D) Police Commission – Financial Statement: MOTION made by Commissioner Filipone to accept the police commission monthly financial statement dated 07/31/2023 as submitted with a balance of \$1,600.00.

SECONDED by Commissioner Long

VOTED IN FAVOR: Commissioners Filipone/Long/Riordan/Rivera-Hills

ALL IN FAVOR, MOTION CARRIED.

5. UNFINISHED BUSINESS:

None.

6. TRAFFIC AUTHORITY:

Chief Carl stated the signs on Rockville Road have been installed at 62 and 85 Rockville Road. He got a call and email from DOT engineers that a portion of Rt. 5 will be resurfaced and paved. They also have a plan to restructure the lanes. He passed out a draft and read the email he received from the DOT engineer. A discussion ensued. The police commissioners concur with the plans.

7. NEW BUSINESS:

Chief Carl stated the last time private duty rates were addressed was in 2014. We currently charge \$65/hour. He has checked with local area towns and is suggesting an increase in rates

as we are undercharging based on current rates and the salaries of our officers. He suggests changing the time and a half cost to \$80/hr and the double time to \$102/hr. He also believes we should revisit the rates every few years and not wait so long. A discussion ensued.

Chief Carl went over the job description for the Deputy Chief of Police position. He said he met with the Board of Selectmen and there's a few recommended changes he will be making to the job description. The police commission agrees with the recommended changes. Once the document is revised, it will go to the Police Commission, the Board of Selectmen and with final approval, will be advertised immediately.

DISCUSSION: Commissioner Filipone asked how often a Senior Sergeant is on private duty. Chief Carl stated it happens often. Chairman Leach agrees that we should revisit the private duty rates every three years or so.

MOTION made by Commissioner Filipone to change the private duty rates going forward to \$80 for time and a half per hour and \$102 for double time per hour.

SECONDED by Commissioner Riordan

VOTED IN FAVOR: Commissioners Filipone/Long/Rivera-Hills

ALL THOSE VOTING, VOTE IN FAVOR. MOTION CARRIED

8. COMMUNICATIONS:

None.

9. MONTHLY REPORTS:

None.

10. PUBLIC INPUT – Comments and Discussion (5 minutes maximum time per subject)

Deputy First Selectman Marie DeSousa asked when the signage was put up on Rockville Road. Chief Carl stated he doesn't have the exact date, but said he received an email from Joe Sauerhoefer on July 24th stating they had been installed. She will check with Joe because she wants to know the timeframe so they can plan for any future installations as there's a lot of programming that needs to be done to install.

11. EXECUTIVE SESSION:

MOTION made by Commissioner Rivera-Hills to enter into Executive Session at 7:36 pm to include Chief Matthew Carl for Dispatcher interviews.

SECONDED by Commissioner Riordan

VOTED IN FAVOR: Commissioners Filipone/Long/Riordan/Rivera-Hills

ALL IN FAVOR, MOTION CARRIED.

MOTION made by Commissioner Long to end Executive Session at 8:52 pm

SECONDED by Commissioner Riordan

VOTED IN FAVOR: Commissioners Filipone/Long/Riordan/Rivera-Hills

ALL IN FAVOR, MOTION CARRIED.

MOTION made by Commissioner Riordan to make a conditional offer to hire Samantha Jordan for position of Dispatcher contingent upon successful completion of background check and processing. In the event of unsuccessful completion, we authorize Chief Carl to contact Chairman Leach and move on to Dylan Falso for conditional hiring.

MOTION made by Commissioner Long to enter back into Executive Session at 9:02pm to include Chief Carl for discussion on security and legal issues.

SECONDED by Commissioner Riordan

VOTED IN FAVOR: Commissioners Filipone/Long/Riordan/Rivera-Hills

ALL IN FAVOR, MOTION CARRIED.

MOTION made by Commissioner Riordan to end Executive Session at 9:42pm.

SECONDED by Commissioner Rivera-Hills

VOTED IN FAVOR: Commissioners Filipone/Long/Riordan/Rivera-Hills

ALL IN FAVOR, MOTION CARRIED.

12. ADJOURNMENT:

MOTION made by Commissioner Riordan to adjourn the meeting at 9:42 pm.

SECONDED by Commissioner Rivera-Hills

VOTED IN FAVOR: Commissioners Filipone/Long/Riordan/Rivera-Hills

ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,

Judith Tweedlie - EWPC Recording Secretary