

**EAST WINDSOR POLICE COMMISSION**  
**AMENDED**

**REGULAR MEETING: September 14, 2016**

**East Windsor Town Hall**  
**11 Rye Street, Broad Brook, CT 06106**

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**1. CALL MEETING TO ORDER AND ATTENDANCE:**

Meeting was called to order at 7:00pm by Chairman Stremper. Commissioners Filipone, Leach (arrived at 7:17 pm), Hayes, and Pippin (arrived at 7:06 pm) were present. Also present was Chief Edward DeMarco Jr. and Deputy Chief Roger Hart. Present in the audience was Selectman Jason Bowsza.

**2. ADDED AGENDA ITEMS:**

None.

**3. PREVIOUS MEETING MINUTES:**

The minutes from the August 10, 2016, regular meeting were reviewed by all commission members. **MOTION** made by Commissioner Filipone to accept the regular meeting minutes of 08/10/2016.

**SECONDED** by Commissioner Hayes.

**VOTED IN FAVOR:** Commissioner Filipone/Hayes

**ALL THOSE VOTING, VOTE IN FAVOR. MOTION CARRIED.**

**4. BUDGET AND EXPENDITURES:**

**A) Police Department – Monthly Billing:** **MOTION** made by Commissioner Filipone to accept the monthly billing as submitted, including Animal Control, in the total amount of \$17,514.15.

**DISCUSSION:** Commissioner Filipone asked why the billing seemed high. Chief DeMarco explained it's from the lease fees at the beginning of the budget season.

**SECONDED** by Commissioner Hayes.

**VOTED IN FAVOR:** Commissioners Filipone/Hayes

**ALL IN FAVOR, MOTION CARRIED.**

**B) Police Department – Financial Statement:** **MOTION** made by Commissioner Filipone to approve the monthly financial statements, including Animal Control.

**SECONDED** by Commissioner Hayes.

**VOTED IN FAVOR:** Commissioners Filipone/Hayes

**ALL IN FAVOR, MOTION CARRIED.**

**ARRIVAL:** Commissioner Pippin arrived 7:06pm.

**C) Police Commission – Monthly Billing:** **MOTION** made by Commissioner Filipone to approve the monthly billing as of 8/31/2016 in the total amount of \$125.00.

**SECONDED** by Commissioner Hayes.

**VOTED IN FAVOR:** Commissioners Filipone/Hayes/Pippin

**ALL IN FAVOR, MOTION CARRIED.**

**D) Police Commission – Financial Statement:** **MOTION** made by Commissioner Filipone to accept the police commission monthly financial statement dated 8/31/2016 as submitted.

**SECONDED** by Commissioner Hayes.

**VOTED IN FAVOR:** Commissioners Filipone/Hayes/Pippin

**ALL IN FAVOR, MOTION CARRIED.**

## **5. UNFINISHED BUSINESS:**

Deputy Chief Hart followed up on a complaint during last month's police commission meeting about an officer texting on a road job on Route 5 in East Windsor. The officer was identified and the supervisor and officer were spoken to. The supervisors are monitoring to make sure it doesn't occur again.

Commissioner Hayes brought up a complaint from Ms. Sinsigallo regarding individuals driving mini radio control cars back and forth across Mahoney road. Chief DeMarco explained he sent an officer to meet with Ms. Sinsigallo and also talked to her on the phone and met with her in person. They've identified the person doing this, spoke to him and he has discontinued driving the mini radio cars across the road.

**ARRIVAL:** Commissioner Leach arrived 7:17 pm.

## **6. TRAFFIC AUTHORITY:**

Chief DeMarco explained that back in March this police commission voted to allow a temporary no parking for seven spots on Rye Street that are to the front of the elementary school, to the right along the guardrail and the street. These seven spots would be the staging area where the busses would load and unload the children. This system would allow traffic to be able to pass on through the road (Rye Street) without being held up. They've been operating this way for a while now and have discovered this system works really well for them. The Superintendent has written a letter to the License Traffic Authority (LTA) requesting for this to be made permanent. This police commission would have to authorize this to be on a permanent level. There have not been any safety issues or problems with the

no parking in the seven spots. Commissioner Hayes is concerned about people not knowing where to park and believes there should be courtesy signs put up instructing them where to park. An active discussion ensued. Deputy Chief Hart suggested the police commission wait and see how the current parking system works in the next few weeks. The police department will monitor it and have an officer report back to us. The commission agreed to postpone the motion to make a more informed decision.

## **7. NEW BUSINESS:**

None.

## **8. COMMUNICATIONS:**

None.

## **9. MONTHLY REPORTS:**

Chief DeMarco wants permission from the Police Commission to recoup the \$15,000 that was cut from the current budget from our uniform and equipment line which is a contractually obligated line. We don't have enough to meet those needs so we need to go to the Board of Finance to explain why. There were a few reasons why this happened that was explained in the past such as the department giving money back and the department being frugal cutting out items. Deputy Chief Hart also added the professional services line discrepancy was part of the issue.

**MOTION** made by Commissioner Hayes to authorize Chief DeMarco to approach the Board of Finance to have the \$15,000 returned for contractual obligations for uniforms and equipment.

**SECONDED** by Commissioner Filipone.

**VOTED IN FAVOR:** Commissioners Filipone/Leach/Hayes/Pippin

**ALL IN FAVOR, MOTION CARRIED.**

Chief DeMarco explained the police department's top three Capital Improvement Program (CIP) requests in order of priority:

- 1) 3 new cruisers. Deputy Chief added we are looking to pass viable cars to the town, but we don't have any as they are very high in mileage. He stated that the police department is eliminating the last two of the Crown Victoria vehicles which will save approximately \$4,000 per vehicle not having to purchase special cages, etc. A lengthy discussion ensued.
- 2) NexGen computer program at an approximate cost of \$178,000 (research and development included in cost). This is the program that most CT criminal justice agencies are switching to and has been covered in depth in past meetings.
- 3) Police Department Renovation Project (2 phases – Carport Phase & Evidence Room/Records Storage Phase). Carport phase - Steel parking structure for main line cruisers (8 cars) and

driveway of sally port at the police department. This allows officers to respond to emergency calls quickly especially in inclement weather. The evidence room expansion and records storage is necessary because we are out of room. Estimated cost for project \$138,000. A lengthy discussion ensued.

The next CIP meeting is scheduled for September 27, 2016, at 5:30 pm.

#### **10. PUBLIC INPUT – Comments and Discussion (5 minutes maximum time per subject)**

Selectman Jason Bowsza thanked Chief DeMarco and Deputy Chief Hart for responding to two constituent requests he had. One was a noise issue regarding USA Hauling and the other was concerning vagrancy on the town green. Selectman Bowsza felt they went above and beyond and wanted it to be recognized. They not only sent someone out (Sgt. Leab), but they also went out after hours themselves to handle the situation. They handled it beyond expectations and had a quick resolution.

#### **11. EXECUTIVE SESSION:**

**MOTION** made by Commissioner Hayes to enter into Executive Session (8:07 pm) to include Chief DeMarco and Deputy Chief Hart for discussion on legal issues.

**SECONDED** by Commissioner Filipone.

**VOTED IN FAVOR:** Commissioners Filipone/Leach/Hayes/Pippin

**ALL IN FAVOR, MOTION CARRIED.**

**MOTION** made by Commissioner Hayes to end Executive Session (8:30pm)

**SECONDED** by Commissioner Filipone.

**VOTED IN FAVOR:** Commissioners Filipone/Leach/Hayes/Pippin

**ALL IN FAVOR, MOTION CARRIED.**

#### **12. ADJOURNMENT:**

**MOTION** made by Commissioner Hayes to adjourn the meeting at 8:30 pm.

**SECONDED** by Commissioner Leach.

**VOTED IN FAVOR:** Commissioners Filipone/Leach/Hayes/Pippin

**ALL IN FAVOR, MOTION CARRIED.**

Respectfully submitted,

Judith Tweedlie - EWPC Recording Secretary