BOARD OF FINANCE
TOWN OF EAST WINDSOR
11 RYE STREET
BROAD BROOK, CT 06016

MINUTES OF SPECIAL MEETING

Wednesday, July 13, 2022

***These minutes are not official until approved at a subsequent meeting***

Board of Finance Members Present: Jerilyn Corso (Chair), George Michna, Nichole DeSousa, Tom Lansner, Tom Talamini
Alternate Members Present: Karen Turley (via Zoom)
Members Absent: Bill Syme
Advisory: Amy O’Toole, Treasurer/Finance Director (via Zoom), Jason Bowsza, First Selectman, Joseph Sauerhoefer, Deputy Director & Deputy Tree Warden, and, Sabo Maniscalco, Recording Secretary

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE:
   Chairman Corso called the Regular Meeting to Order at 7:01 p.m.

2. TIME AND PLACE OF MEETING:
   Wednesday, July 13, 2022, 7:00 p.m.

3. ATTENDANCE/APPOINTMENT OF ALTERNATES:
   All members are present except for Bill Syme.
   
   MOTION was made by (Nichole DeSousa) and SECONDED by (George Michna) to appoint Karen Turley in place of Bill Syme.

   In Favor: All  
   Opposed: None  
   Motion: PASSED

4. APPROVAL OF AGENDA:

   MOTION was made by (Tom Talamini) and SECONDED by (Nichole DeSousa) to accept agenda as amended.

   In Favor: All  
   Opposed: None  
   Motion: PASSED
5. **APPROVAL OF MINUTES:**
   a. **BOF Regular Meeting June 15, 2022**

   **MOTION** was made by (Nichole DeSousa) and **SECONDED** by (Tom Talamini) to approve the Regular Meeting Minutes for June 15, 2022.

   In Favor: All  
   Opposed: None  
   Motion: **PASSED**

6. **PUBLIC PARTICIPATION:**
   None

7. **COMMUNICATIONS:**
   None

8. **MONTHLY REPORTS:**
   a. **FY 21-22 Transfers:**

   **Transfer #29 for the Capital Improvement Committee:**
   **MOTION** was made by (Tom Talamini) and **SECONDED** by (Nichole DeSousa) to approve transfer #29 in the amount of $125.00 from the Contingency to the CIP to cover June, 2022 meeting for the fee of the Recording Secretary.

   In favor: All  
   Opposed: None  
   Motion: **PASSED**

   **Transfer #30 for the First Selectman:**

   **MOTION** was made by (Nichole DeSousa) and **SECONDED** by (Tom Talamini) to **table** Transfer #30 in the amount of $250 from the Contingency to the FS Central Supply to cover the operating deficit the Department FY 2021-2022.

   In favor: All  
   Opposed: None  
   Motion: **PASSED**

b. **FY 22-23 Transfers:**

   **Transfer #1 for the Police Department Vehicles:**

   **MOTION** was made by (Nichole DeSousa) and **SECONDED** by (Tom Talamini) to approve transfer #1 in the amount of $80,000 to replace high mileage vehicles.

   In favor: All  
   Opposed: None  
   Motion: **PASSED**

   **Transfer #2 for the Public Works Vehicles:**
MOTION was made by (Nichole DeSousa) and SECONDED by (Tom Talamini) to approve transfer #2 in the amount of $200,000 for ongoing replacement of Public Works and Parks & Grounds, and equipment.

In favor: All  Opposed: None  Motion: PASSED

Transfer #3 for the Public Works Pavement Management:

MOTION was made by (Tom Talamini) and SECONDED by (Tom Lansner) to approve transfer #3 in the amount of $446,000 for the annual maintenance and/or reconstruction of Public Works Pavement and Management.

In favor: All  Opposed: None  Motion: PASSED

Transfer #4 for the Public Works Town-wide Drainage Projects:

MOTION was made by (Nichole DeSousa) and SECONDED by (George Michna) to approve transfer #4 in the amount of $50,000 for the ongoing maintenance of town-wide drainage projects.

In favor: All  Opposed: None  Motion: PASSED

Transfer #5 for the Public Works Chip Sealing Roads:

MOTION was made by (Nichole DeSousa) and SECONDED by (Tom Lansner) to approve transfer #5 in the amount of $25,000 for the ongoing maintenance of roads.

In favor: All  Opposed: None  Motion: PASSED

Transfer #6 for the Public Works GIS System Update:

MOTION was made by (George Michna) and SECONDED by (Nichole DeSousa) to approve transfer #6 in the amount of $25,000 for updating of the GIS system.

In favor: All  Opposed: None  Motion: PASSED

Transfer #7 for the Assessor’s Office Revaluation of 2027:

MOTION was made by (George Michna) and SECONDED by (Nichole DeSousa) to approve transfer #7 in the amount of $40,000 for the State mandated Revaluation of 2027.

In favor: All  Opposed: None  Motion: PASSED

Transfer #8 for the Town Property:
MOTION was made by (Nichole DeSousa) and SECONDED by (George Michna) to approve transfer #8 in the amount of $10,000 for Tanks and Fuel Pump Replacement of two pumps and tanks for gas and diesel.

In favor: All 
Opposed: None 
Motion: PASSED

Transfer #9 for the Public Works Sidewalks:

MOTION was made by (Nichole DeSousa) and SECONDED by (Tom Talamini) to approve transfer #9 in the amount of $50,000 for repair and replacement of sidewalks.

In favor: All 
Opposed: None 
Motion: PASSED

9. BOARD OF SELECTMAN UPDATES & REFERRALS:
   A. Community Center Resolution:
   Jason Bowsza presented the Community Center Resolution to the Board. Tom Lansner read out the entire resolution.

   MOTION was made by (Tom Lansner) and SECONDED by (Nichole DeSousa) to approve the appropriation of $5,000,000 for the costs associated with an addition and renovations to the Scout Hall Youth Center (Community Center Project).

   In favor: All 
   Opposed: None 
   Motion: PASSED

   B. Shared Cost MOA with the Board of Education:
   Jason Bowsza discussed the Memorandum of Agreement and its content with the Board.

10. BOARD OF EDUCATION UPDATES & REFERRALS:
   Jason Bowsza shared his discussion with Dr. Patrick Tudryn and Ryan Galloway, the BOE Finance Director.

11. NEW BUSINESS:
   None

12. UNFINISHED BUSINESS:
   None

13. BOARD MEMBER COMMENTS:
   The members of the Board expressed their positive remarks regarding the progress of the Community Center renovation. Tom Lansner had heard positive feedbacks from the Town residents about the Community Center being a very welcoming place for everyone and that it was a positive project for the Town.
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14. **NEXT MEETING DATE:**
    August 17, 2022 Regular Monthly Meeting

15. **ADJOURNMENT:**

    **MOTION** was made by (Nichole DeSousa) and **SECONDED** by (Tom Talamini) to adjourn the meeting at 7:42 p.m.

    In Favor: All  Opposed: None  Motion: **PASSED**

Respectfully Submitted,

Sabo Maniscalco, Recording Secretary, Board of Finance