TOWN OF EAST WINDSOR
WATER POLLUTION CONTROL AUTHORITY

Minutes of Meeting of July 27, 2022

Members Present: Paul Anderson, Jim Richards and Steve Smith

Others Present: WPCA Superintendent E. Arthur Enderle III, Chief Operator Edward Alibozek, Lab Tech/Process Control Operator Konrad Karolczuk and Recording Secretary Laura Michael

The on-site meeting was restricted to vaccinated commissioners and staff. The public may participate via the remote video conferencing platform Zoom.

Time and Place
Paul Anderson, Chairman, called the meeting to order at 7:00 p.m. at the WPCA Admin Building, 192 South Water St, East Windsor, CT

I. Pledge of Allegiance
The Pledge of Allegiance was recited.

II. Added Agenda Items
No items were added to the agenda.

III. Acceptance of Minutes of June 29, 2022
Motion: To accept the minutes of June 29, 2022, as submitted.
            Smith/Richards
            Passed unanimously

IV. Election of Officers
Mr. Anderson opened the floor to nominations. Nominations are now in order for the position of Chairman. Are there nominations for Chairman? Mr. Smith nominated Mr. Anderson for Chairman and Mr. Richards seconded the nomination. Any further nominations? Nominations are now closed for Chairman. Nominations are now in order for the position of Vice Chairman. Are there nominations for Vice Chairman? Mr. Smith nominated Mr. Richards and Mr. Anderson seconded the nomination. Any further nominations? Nominations are now closed for Vice-Chairman. All those in favor of the nominated slate of officers signify by saying aye. All were in favor. The Chairman is Paul Anderson and the Vice-Chairman is Jim Richards.

V. Communications
Mr. Karolczuk was present for this portion of the meeting. Mr. Karolczuk will be retiring. Mr. Anderson stated that Mr. Karolczuk was greatly appreciated and has been counted on for 26 years. Mr. Karolczuk stated that the Board made it easy for him to stay and he felt an obligation to stay during Covid. The medical care benefits and the defined benefit pension were very important. He and the staff appreciate the Board hanging on to these benefits. Mr. Karolczuk explained he has sat in on the interviews for his position and two of applicants were specifically looking for a job here. It is the environment that is fostered here. Mr. Anderson explained that it is their mission to keep the facility functioning 24/7. Mr. Enderle stated that they will be filling the position not replacing the person. He would like to see no real change with the new lab position. The applicants that were interviewed truly seemed like they wanted to work here specifically.
Mr. Richards explained that this facility is held in high regard by other people in our world. That is the legacy of the facility and Mr. Karolczuk is part of that legacy. Something has been built here that is out of the norm. Mr. Richards stated that the Board wants to treat the staff like family and the staff in turn creates a good product for the rate payers. Mr. Albozek explained that one of the applicants knew of Mr. Karolczuk’s excellent reputation even though he never met him. Mr. Enderle explained that people want to be here. Mr. Anderson felt that says a lot about the people here. Mr. Smith stated it was a pleasure to meet Mr. Karolczuk and he hopes that he enjoys his retirement. Mr. Karolczuk thanked the Board. The Board thanked Mr. Karolczuk for his service.

VI. Visitors
There were no scheduled visitors.

VII. Public Participation
No one was present on Zoom.

VIII. Receipt of Applications
Mr. Enderle explained that the Planning Department had received an application for an addition to the building located at 16 Shoham Rd. An application has not been submitted to the WPCA. He has discussed this with Tim Coon from JR Russo. Mr. Coon was unable to participate in this discussion but provided an explanation for Mr. Enderle to share with the Board. This is part of USA Hauling. It is an existing building that they will be putting an addition on. Their sewer line connects to our sewer line. The addition won’t have any bathrooms or sinks but they will have an oil/water separator. A new connection will be needed for the oil/water separator because of the elevations. That makes this a new connection. Mr. Enderle read the regs to the Board. Mr. Richards felt this creates a new line and will cause a new connection. Their plan is going to result in a connection fee. Mr. Richards explained that Mr. Enderle can respond to Mr. Coon that they have discussed this and based on the regs there will be a charge. He wishes they could do it differently. Mr. Enderle felt that 1 EDU would cover it.

IX. Approval of Applications
There were no applications to be approved.

X. Legal
No legal items were discussed.

Motion: To suspend the regular meeting for the purpose of holding the public hearing.
Smith/Richards
Passed unanimously

XI. Public Hearing

Motion: To open the public hearing for East Windsor Historical Society, 115 Scantic Rd and Moule, 29 Tromley Rd.
Smith/Richards
Passed unanimously

Mr. Anderson read the public hearing notice that was published in the Journal Inquirer.
There was no one present for the East Windsor Historical Society, 115 Scantic Rd. Mr. Enderle explained there will be one new FCC and nothing has been paid. Mr. Anderson explained they will be connecting one building.
There was no one present for Moule, 29 Tromley Rd. Mr. Enderle explained this is an existing single-family home and all of the FCC has been paid.

**Motion:**
To close the public hearing for East Windsor Historical Society, 115 Scantic Rd and Moule, 29 Tromley Rd.
Smith/Richards
Passed unanimously

XII. **Action on Facility Connection Charges**

**Motion:**
To impose the Facility Connection Charges as published.
Smith/Richards
Passed unanimously

**XIII. Unfinished Business**

**IT Status**
Mr. Enderle reported that they have made changes to SCADA that have proven invaluable. The plant has had extremely low flow and that wreaks havoc. There were problems last weekend. Mr. Alibozek explained that sometimes they have foresight and sometimes they have luck. This past year through the energy incentive program with Earthcore, VFD’s were added. The pumps are flow proportioned. When the flow is low they turn too slow and get too hot. They are able to program the pumps to run for 40 minutes and shut off for 20 minutes. They also have day/night options. This has been a challenge. It can be fun and frustrating. They’ve upgraded the first Red Line cellular modem. Mr. Alibozek reported that there was a problem with the Win-911 system over the weekend. When there was an alarm, it would call all of the staff but wouldn’t let anyone acknowledge the alarm. Mr. Enderle explained that Mr. Alibozek comes to him with ideas. He asks Mr. Alibozek what the cost is and it’s his job to find the money. Mr. Enderle can’t think of one time when Mr. Alibozek’s ideas didn’t pay off. A lot of work, thought and time gets put in but when it comes together, it’s great. Mr. Enderle gave Mr. Alibozek all the credit; he just has to find/worry about the money. Mr. Richards stated it’s a combination that works. Mr. Enderle explained that the low flow they are seeing is their true sanitary flow; there is no infiltration. Mr. Alibozek explained that he tells the new operators that if they know their equipment, they will know what to ask the integrator for.

**Paving Contracts**
There wasn’t anything to report.

**Benefit Assessment Policy**
This was not discussed.

**XIV. New Business**

**Tiny House on Wheels (THOW)**
Mr. Enderle reported that Town Planner Ruthanne Calabrese asked for commentary on an application for a text amendment regarding Tiny Houses on Wheels (THOW). Mr. Enderle went through the regs and put together a memorandum which he provided to the Board. He had told Ms. Calabrese that he would discuss this with the Board at tonight’s meeting. Mr. Enderle explained that these will have to be manufactured and certified as THOW’s. Mr. Richards stated that whatever they decide legal wise in Zoning, they will need to pay a connection charge and
connect to the sewer underground. The WPCA’s involvement has to be with disposing of the sanitary sewage. Mr. Enderle explained that if there is sanitary sewer available, they will have to connect and there will be a charge. Mr. Anderson explained this poses a problem, two dwelling units on one lot. Mr. Smith stated they will need to have a separate connection and a connection charge. It was the consensus that this will result in a separate, new connection with a connection charge. Mr. Richards stated that the Board agrees with Mr. Enderle’s comments in his memorandum.

Bill Sheet Review
The FY2021-21 ended in good shape. There are still invoices trickling in. Mr. Richards felt it is good to have a little extra as insurance if something happens.

Superintendent’s Report
Mr. Enderle reported that is has been a very productive month. They are getting out with the vactor. Prime Electric has done 27 manholes. He has a concern with reimbursement from the State for the manholes on State roads. Mr. Enderle explained they had the interviews for the lab position. He expects to make a decision by Friday and have someone on board by September 1st.
Mr. Anderson asked if something would be done for Mr. Karolczuk. He’s been with us for 26 years. The Board authorized Mr. Enderle to get something for Mr. Karolczuk and his wife to enjoy.

Transfers
There were no transfers.

XV. Adjournment

Motion: To adjourn the meeting at 8:12 p.m.
Smith/Richards
Motion carried

Respectfully submitted,

Laura Michael
Recording Secretary

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