

**BOARD OF FINANCE
TOWN OF EAST WINDSOR
11 RYE STREET
BROAD BROOK, CT 06016**

MINUTES OF REGULAR MEETING

Wednesday, March 16, 2022

*****These minutes are not official until approved at a subsequent meeting*****

Board of Finance Members Present: Jerilyn Corso (Chair), Nichole DeSousa, Tom Lansner, George Michna, Bill Syme, Tom Talamini

Alternate Members Present: Karen Turley

Advisory: Amy O'Toole, Treasurer/Finance Director, Jason Bowsza, First Selectman, Leonard Norton, Director of Public Works, Joseph Sauerhoefer, Deputy Director of Public Works, Dr. Patrick Tudryn, Superintendent of Schools, and, Sabo Maniscalco, Recording Secretary

1. **CALL TO ORDER:**

Chairman Corso called the Regular Meeting to Order at 7:00 p.m.

2. **TIME AND PLACE OF MEETING:**

Wednesday, March 16, 2022, 7:00 p.m.

3. **ATTENDANCE/APPOINTMENT OF ALTERNATES:**

All members are present.

4. **APPROVAL OF AGENDA:**

MOTION was made by (Tom Talamini) and **SECONDED** by (Nichole DeSousa) to accept agenda with the amendment to add Emergency Funding Authorization for the Broad Brook Pond Repair under the New Business Item 11 c

In Favor: All Opposed: None Motion: **PASSED**
MOTION was made by (Bill Syme) and **SECONDED** by (Nichole DeSousa) to add the FY 21 Corrective Action Plan for the Board of Education to the agenda under the New Business Item 11 d.

In Favor: All Opposed: None Motion: **PASSED**

5. APPROVAL OF MINUTES:

a. Regular Meeting Minutes, February 16, 2022

MOTION was made by (Nichole DeSousa) and **SECONDED** by (Bill Syme) to approve the regular meeting minutes for February 16, 2022.

In Favor: All Opposed: None Motion: **PASSED**

6. PUBLIC PARTICIPATION:

None

7. COMMUNICATIONS:

None

8. MONTHLY REPORTS:

a. Town FY 21-22 Financial Reports (Attachment A):

Amy O'Toole: Things are going well on the Town side no significant changes over the last three to four months.

b. BOE FY 21-22 Financial Reports (Attachment B):

Jerilyn Corso: Any questions?

Dr. Patrick Tudryn: The current year financials are still being worked on as our interim Business Manager started in January. So, we are still working on it.

c. CIP Committee Project Request Letter (Attachment C):

Amy O'Toole: This is the letter that shows where 1.4 million dollars are going to be allocated according to their priorities.

d. FY 21-22 Transfers (Attachment D):

Transfer #13 for the Department of Planning and Development – Digitization of Transfer Records \$45,000:

The need for the project was explained by Jason Bowsza and he asked if anyone had any further questions.

MOTION was made by (Bill Syme) and **SECONDED** by (Nichole DeSousa) to approve transfer #13 for the Department of Planning and Development in the amount of \$45,000 from the Lease Purchase to the CIP Allocation.

In favor: All Opposed: None Motion: **PASSED**

Transfer #14 for the Department of Planning and Development – Digitization of Transfer Records \$45,000:

MOTION was made by (Bill Syme) and **SECONDED** by (Tom Talamini) to approve transfer #14 for the Department of Planning and Development in the amount of \$45,000 from the CIP Transfer to the Planning Record Digitization.

In favor: All Opposed: None Motion: **PASSED**

Transfer #15 for the Department of Planning and Development – \$20,800:

MOTION was made by (Bill Syme) and **SECONDED** by (Nichole DeSousa) to approve transfer #15 for the Department of Planning and Development in the amount of \$20,800 from the Full Time Salary to the Professional Services.

In favor: All Opposed: None Motion: **PASSED**

Transfer #16 for the Diversity Council:

MOTION was made by (Bill Syme) and **SECONDED** by (Nichole DeSousa) to approve transfer #16 for the Diversity Council in the amount of \$500 from the Contingency fund to the Recording Secretary.

In favor: All Opposed: None Motion: **PASSED**

Transfer #17 for the Arts & Culture Commission:

MOTION was made by (Bill Syme) and **SECONDED** by (Nichole DeSousa) to approve transfer #17 for the Arts and Culture Commission in the amount of \$500 from the Contingency fund to the Recording Secretary.

In favor: All Opposed: None Motion: **PASSED**

Transfer #18 for the Social Services Department:

MOTION was made by (Bill Syme) and **SECONDED** by (Nichole DeSousa) to approve transfer #18 for the Social Services Department in the amount of \$10,000 from the Contingency fund to the Social Services General Assistance.

In favor: All Opposed: None Motion: **PASSED**

e. **Reconciliation:**

Amy O'Toole: We are through January on the Town side and we are a bit late receiving February statements. We are working with the Board of Education to get the inter-funds done.

9. **BOARD OF SELECTMAN UPDATES & REFERRALS:**

Jason Bowsza: We are required by the Chart to present our budget tonight to you and we will be doing it for the public next week. Here is the budget message that was filed with the Town Clerk on Friday. If there anything particular item you would like me to elaborate on please, let me know so I could include it in my budget presentation for Wednesday.

Bill Syme: I have read the letter and it is very clear and makes sense. I do like the formatting and organization as well.

Jason Bowsza: Yes, and thank you! It was prepared per the Town Charter guidelines.

10. **BOARD OF EDUCATION UPDATES & REFERRALS:**

Dr. Patrick Tudryn: Budget message starts on page 5 that is the product prepared by the Board of Education. It has been prepared similar to Jason Bowsza's letter. If there are any questions, please let me know.

Bill Syme: I like everything in this letter and the formatting also makes sense.

Jerilyn Corso: Any good news?

Dr. Patrick Tudryn: Yes. We have hired the new Business Manager. His name is Ryan Galloway. He starts at the end of the month. He has previous experience working on MUNIS. He has extensive experience in Accounts Payable and Payroll. Based on his experience working on the MUNIS, it seems that the difficulties are very similar to all the school systems transitioning to MUNIS. We are working on the transition plan. Sheri, our consultant is going to continue to see the FY 21 Audit through and Pat, our interim Business Manager will be working along with him. We have a corrective action plan to fix the problems.

Updates for the school is that this is the first week for us going without the masks. Every school has it's own identity and they are dealing with it in their own way. I have visited all the schools and each of them are unique. We have removed the restrictions and loosened the rules for social distancing as well. So, we are excited to be moving forward. I believe we have nine positive cases between students and the staff. We continue monitoring but it does feel like more a traditional school year.

11. **NEW BUSINESS:**

Jerilyn Corso: We need to appoint Board of Finance member for the negotiations.

Jason Bowsza: I need a team to work on the pension negotiations together.

a. **Appoint BOF member to Supervisors & Public Works Union Pension Negotiations:**

MOTION was made by (Tom Talamini) and **SECONDED** by (Nichole DeSousa) to appoint Bill Syme to the Pension Negotiations team.

In Favor: All Opposed: None Motion: **PASSED**

b. **Appoint BOF member to Police Union Contract Negotiations:**

MOTION was made by (Bill Syme) and **SECONDED** by (Nichole DeSousa) to appoint Jerilyn Corso to the Police Union Contract Negotiations.

In Favor: All Opposed: None Motion: **PASSED**

c. **Emergency Repair for Broad Brook Pond:**

Leonard Norton: The Broad Brook Pond retaining wall is in a very bad shape and it needs urgent repair. It has 50 to 75 feet that fell into the pond. The sidewalk is barricaded as it has high traffic. The estimate is \$500,000 and, I am trying to get it down to \$400,000. I have to go by the rules set by DEEP using their guidelines. There is a portion of sidewalk with the State. The problem is the money. We have hired the contractor for work on the Broad Brook Pond Dam in the past and they did very good job.

Jason Bowsza: The good news is that we are in excess of our maximum allowed Fund Balance policy so we will be able to use the money that need to be spent to fix this project.

Bill Syme: Is this an erosion problem?

Leonard Norton: No. It is very old wall cap problem. It needs significant repairs. The wall below looks really good. We have inspected it.

Bill Syme: You will be able to lower the pond to fix it?

Leonard Norton: We are probably a foot and half or two feet above the level of the pond. We need to lower the water level for the contractor to have a place to work from to get the job done. That is the only reason to lower the water.

Bill Syme: Just to make sure that we are not just fixing the problem by patching it up by using up the emergency money. We need to make sure that it is fixed well with longevity.

Leonard Norton: Yes, we will be able to get it done well foundationally.

Nichole DeSousa: It is good that you have noticed it and that it needs to be fixed as the school bus goes by on that road, and the kids go over it, too.

MOTION was made by (Bill Syme) and **SECONDED** by (Nichole DeSousa) to approve the additional appropriation of Broad Brook Pond Retaining Wall Emergency Repair in the amount of \$500,000.

In Favor: All

Opposed: None

Motion: **PASSED**

d. Board of Education Corrective Action Plan:

Jerilyn Corso: Do you have any questions?

Bill Syme: It is not surprising to some of us that this Action Plan was much needed. And, it looks like you have figured it out.

Dr. Patrick Tudryn: I feel like I have a good understanding of what needs to be done and put in place for future so that it will not happen again. So, we are looking to revisit it mid-April. The issue that needs to be corrected.

Bill Syme: It got to this point. And, you have a plan going forward.

Dr. Patrick Tudryn: I am confident that it will work.

Jerilyn Corso: If you could update us monthly and let us know of any progress.

Tom Talamini: This looks so much different than the last years. Thank you!

Dr. Patrick Tudryn: The way it works that I provide it to the auditor and he sends it to OPM. I made sure to get everyone's feedback on this.

12. UNFINISHED BUSINESS:

None

13. BOARD MEMBER COMMENTS:

Tom Lansner: It is reassuring that this corrective action plan is in progress and that there is a clear plan and timeline.

Tom Talamini: I agree.

Jerilyn Corso: Anything else?

Nichole DeSousa: Thanks Bill for making the motions!

Dr. Patrick Tudryn: Regarding the Board of Education budget presentation, it will be great to get feedback on its formatting and the document organization. We will certainly update and increase the information. I am interested in getting feedback about its format.

14. NEXT MEETING DATE:

Budget Public Hearing, March 23, 2022 – 7 P.M. BOS & BOE Budget Presentations

Budget Workshops: March 23 after public hearing, March 24, March 29, April 4, April 6, April 11 & April 13 all starting at 7 p. m.

Board of Finance
Regular Meeting
March 16, 2022

15. **ADJOURNMENT:**

MOTION was made by (Tom Talamini) and **SECONDED** by (Nichole DeSousa) to adjourn the meeting at 7:42 p.m.

In Favor: All

Opposed: None

Motion: **PASSED**

Respectfully Submitted,

Sabo Maniscalco, Recording Secretary, Board of Finance

Attachment A

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CASH COLLECTION SUMMARY TOWN

End of Month Report of

FEB 2022

Current Taxes \$1,209,065.30

MV Supplemental \$61,132.17

Interest and Liens/Fees \$25,506.49

Prior Year Taxes \$22,212.91

Total Tax Collector Report

\$1,317,916.87

TaxServ 747.48

Marshal Ostrowski

Pullman & Comley - Cohen

Other Attorney

FeeTotal 747.48

Sewer Benefit Assessment \$0.00

Sewer Facility Connection Charge \$6,500.00

Aircraft Registrations \$0.00

Parking \$0.00

Total Deposit

\$1,324,416.87

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FY 21-22 TOWN
END OF MONTH REPORT

TOWN END OF MONTH REPORT	FEB 21	CUMULATIVE CASH REPORT	NET CASH COLLECTIONS	BUDGETED REVENUE	DIFFERENCE BETWEEN BUDGET AND ACTUAL
Current Taxes	1,209,065.30	32,966,330.28	32,959,351.76	33,736,419.00	(777,067.24)
MV Supplemental	61,132.17	427,136.55	426,731.86	325,000.00	101,731.86
Interest and Fees	25,506.49	131,215.61	132,601.78	75,000.00	57,601.78
Prior Year Taxes	22,212.91	251,429.13	146,223.76	60,000.00	86,223.76
Total Tax Collector Report	1,317,916.87	33,776,111.57	33,664,909.16	34,196,419.00	(544,116.73)

Aircraft	0.00	3,450.00	3,450.00	3,250.00	200.00
Parking	0.00	0.00	0.00	20.00	(20.00)
Sewer Benefit Assessment	0.00	6,296.53	6,296.53		6,296.53
Sewer Facility Connection Charge	6,500.00	82,710.97	82,710.97		82,710.97

% OF BUDGET COLLECTED - TOWN 98.45%

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TAX COLLECTION REVIEW

FEB COLLECTIONS

3/1/2022

Town Budget Tax Revenue	2022-2021	2021-2020	2020-2019
Current Taxes	\$33,736,419.00	\$32,966,727.00	\$32,192,581.00
Prior Tax	\$60,000.00	\$60,000.00	\$60,000.00
Interest & Liens	\$75,000.00	\$100,000.00	\$100,000.00
MVS Current	\$325,000.00	\$325,000.00	\$325,000.00
Total Budgeted Tax Income	\$34,196,419.00	\$33,451,727.00	\$32,677,581.00

Town Tax Dollars Collected	2022-2021	2021-2020	2020-2019
Current Taxes	\$32,959,351.76	\$31,747,436.20	\$31,919,997.01
Prior Tax	\$146,223.76	\$210,824.02	\$423,744.69
Interest & Liens	\$132,601.78	\$113,699.80	\$400,807.64
MVS Current	\$426,731.86	\$299,545.04	\$366,009.97
Total Tax Collected	\$33,664,909.16	\$32,371,505.06	\$33,110,559.31

% Collected from Budget	2022-2021	2021-2020	2020-2019
Current Taxes	97.70%	96.30%	99.15%
Prior Tax	243.71%	351.37%	706.24%
Interest & Liens	176.80%	113.70%	400.81%
MVS Current	131.30%	92.17%	112.62%
Total Tax % Collected	98.45%	96.77%	101.33%

Town of East Windsor



YEAR-TO-DATE BUDGET REPORT FY 21-22

FOR 2022 08

ACCOUNTS FOR:	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
1005 General Fund						
10050000 general Fund-Town						
10050000 433001 Town Aid Road-GF	267,765	267,765	270,517.89	.00	-2,752.89	101.0%
10050000 433004 Disabled Tax Relie	1,650	1,650	1,680.77	.00	-30.77	101.9%
10050000 433006 Veterans Tax Relie	5,850	5,850	5,746.67	.00	103.33	98.2%
10050000 433007 Pequot Fund-GF	15,432	15,432	5,144.00	.00	10,288.00	33.3%
10050000 433008 Telecomm Tax-GF	15,000	15,000	.00	.00	15,000.00	.0%
10050000 433009 ECS-Equalized Cost	5,482,136	5,482,136	2,741,068.00	.00	2,741,068.00	50.0%
10050000 433010 Audit Ed-GF	13,393	13,393	9,501.00	.00	3,892.00	70.9%
10050000 436000 Pilot	548,433	548,433	548,433.00	.00	.00	100.0%
10050000 491010 GF Transfer In	0	0	4,408.21	.00	-4,408.21	100.0%
TOTAL General Fund-Town	6,349,659	6,349,659	3,586,499.54	.00	2,763,159.46	56.5%
10054131 ASSESSOR						
10054131 440100 Assessor Fees	300	300	60.00	.00	240.00	20.0%
TOTAL Assessor	300	300	60.00	.00	240.00	20.0%
10054135 TAX COLLECTOR						
10054135 411010 Current Tax Revenue	33,632,900	33,632,900	33,027,433.90	1,211,755.04	605,466.10	98.2%
10054135 411011 PY Tax Revenue	60,000	60,000	146,223.76	16,546.59	-86,223.76	243.7%
10054135 411015 Tax Refunds	0	0	-47,702.12	-10,648.53	47,702.12	100.0%
10054135 411040 MVS-Motor Vehicle	325,000	325,000	426,731.86	60,752.95	-101,731.86	131.3%
10054135 419010 Interest & Liens	100,000	100,000	132,601.78	25,694.54	-32,601.78	132.6%
10054135 440100 Parking Tickets	20	20	.00	.00	20.00	.0%
10054135 441000 Aircraft Registrat	4,300	4,300	3,450.00	.00	850.00	80.2%
TOTAL Tax Collector	34,122,220	34,122,220	33,688,739.18	1,304,100.59	433,480.82	98.7%
10054137 TREASURER						
10054137 439000 Housing Authority	20,000	20,000	.00	.00	20,000.00	.0%
10054137 440100 Perpetual Care	200	200	130.00	.00	70.00	65.0%

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Town of East Windsor



YEAR-TO-DATE BUDGET REPORT FY 21-22

FOR 2022 08

ACCOUNTS FOR:	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
1005 General Fund						
10054137 441000 Rental Income	1,900	1,900	18,401.00	15,208.00	-16,501.00	968.5%
10054137 441001 CIRMA Rebate	0	0	31,038.00	.00	-31,038.00	100.0%
10054137 465000 Interest Income	25,000	25,000	10,343.06	1,425.64	14,656.94	41.4%
10054137 489900 Misc Revenue	13,000	13,000	11,913.92	.00	1,086.08	91.6%
10054137 490101 Use of Fund Balanc	750,000	780,000	.00	.00	780,000.00	.0%
10054137 492000 Sale of Assets	100	100	.00	.00	100.00	.0%
TOTAL Treasurer	810,200	840,200	71,825.98	16,633.64	768,374.02	8.5%
10054147 Town Clerk						
10054147 422410 Hunt & Fish Licens	200	200	69.00	20.00	131.00	34.5%
10054147 422610 Dog Licenses	900	900	174.50	9.00	725.50	19.4%
10054147 441020 TC Record Fees	80,000	80,000	67,565.04	8,369.50	12,434.96	84.5%
10054147 441021 Farmland Preserve	4,000	4,000	3,093.00	390.00	12,907.00	77.3%
10054147 441022 Conveyance Tax	135,000	135,000	184,461.12	11,136.10	-49,461.12	136.6%
TOTAL Town Clerk	220,100	220,100	255,362.66	19,924.60	-35,262.66	116.0%
10054153 Planning						
10054153 441030 GF-P & Z permits	10,000	10,000	15,771.79	1,587.97	-5,771.79	157.7%
10054153 441031 GF-ZBA Permits	700	700	.00	.00	700.00	.0%
10054153 441032 GF-INWA Permits	3,100	3,100	2,039.60	1,061.60	1,060.40	65.8%
TOTAL Planning	13,800	13,800	17,811.39	2,649.57	-4,011.39	129.1%
10054201 Police						
10054201 440100 Police Fees	10,500	10,500	6,597.50	1,665.00	3,902.50	62.8%
10054201 451020 Police Fines	5,000	5,000	742.50	.00	4,257.50	14.9%
TOTAL Police	15,500	15,500	7,340.00	1,665.00	8,160.00	47.4%
10054213 Building						
10054213 422010 Building Permits	250,000	250,000	255,367.55	18,744.24	-5,367.55	102.1%

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Town of East Windsor



YEAR-TO-DATE BUDGET REPORT FY 21-22

FOR 2022 08

ACCOUNTS FOR:	ORIGINAL ESTIM. REV	REVISED EST. REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL.
1005 General Fund						
TOTAL Building	250,000	250,000	255,367.55	18,744.24	-5,367.55	102.1%
10054503 Public Works						
10054303 441023 Road Cut Permits	1,000	1,000	800.00	100.00	200.00	80.0%
10054303 441024 Bid Specs	500	500	.00	.00	500.00	.0%
10054303 441025 Recycle Rebate	1,000	1,000	430.68	272.46	569.32	43.1%
TOTAL Public Works	2,500	2,500	1,230.68	372.46	1,269.32	49.2%
10054416 Senior Services						
10054416 441026 Dial A Ride	3,000	3,000	1,650.00	200.00	1,350.00	55.0%
10054416 448670 Gr Hfd Transit Dst	7,000	7,000	3,710.00	.00	3,290.00	53.0%
TOTAL Senior Services	10,000	10,000	5,360.00	200.00	4,640.00	53.6%
10054503 Parks & Recreation						
10054503 447040 Park Food/Bvg	6,000	6,000	6,830.40	.00	-830.40	113.8%
10054503 447050 Pavilion Rental	7,000	7,000	4,775.00	50.00	2,225.00	68.2%
10054503 447092 Swim Lessons	3,400	3,400	.00	.00	3,400.00	.0%
10054503 447100 Season Tickets	1,100	1,100	800.00	.00	300.00	72.7%
10054503 448600 Park Admissions	15,000	15,000	8,608.00	.00	6,392.00	57.4%
TOTAL Parks & Recreation	32,500	32,500	21,013.40	50.00	11,486.60	64.7%
TOTAL General Fund	41,826,779	41,856,779	37,910,610.38	1,364,340.10	3,946,168.62	90.6%
TOTAL REVENUES	41,826,779	41,856,779	37,910,610.38	1,364,340.10	3,946,168.62	

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Town of East Windsor



YEAR-TO-DATE BUDGET REPORT FY 21-22

FOR 2022 08

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
1005 General Fund							
10054111 Selectmen							
10054111 516100 Fulltime salary	205,210	205,210	125,951.34	15,549.54	.00	79,258.66	61.4%
10054111 530100 Prof Services	1,500	1,500	519.07	.00	.00	980.93	34.6%
10054111 530101 Rec Secretary	4,375	4,375	875.00	.00	.00	3,500.00	20.0%
10054111 544000 Leased Equip	22,000	22,000	14,911.13	760.99	.00	7,088.87	67.8%
10054111 553000 Comm Outreach	7,000	7,000	1,030.29	25.00	.00	5,969.71	14.7%
10054111 553010 Postage	17,500	17,500	10,201.61	1,189.40	.00	7,298.39	58.3%
10054111 554000 Advertising	4,500	4,500	1,242.01	351.78	.00	3,257.99	27.6%
10054111 558000 Travel	2,000	2,000	1,440.35	150.00	.00	559.65	72.0%
10054111 560100 Supplies	1,000	1,000	42.69	.00	.00	957.31	4.3%
10054111 561200 Central Supply	7,000	7,000	5,033.00	72.72	.00	1,967.00	71.9%
10054111 565000 Computer Supplies	7,000	7,000	2,356.20	.00	.00	4,643.80	33.7%
10054111 581000 Dues & Fees	1,500	1,500	334.00	120.00	.00	1,166.00	22.3%
TOTAL Selectmen	280,585	280,585	163,936.69	18,219.43	.00	116,648.31	58.4%
10054114 Ethics Commission							
10054114 530101 Rec Secretary	500	500	.00	.00	.00	500.00	.0%
TOTAL Ethics Commission	500	500	.00	.00	.00	500.00	.0%
10054118 Board of Finance							
10054118 530100 Prof Services	500	500	.00	.00	.00	500.00	.0%
10054118 530101 Rec Secretary	2,625	2,625	875.00	250.00	.00	1,750.00	33.3%
10054118 534100 Audit	44,000	44,000	30,000.00	.00	.00	14,000.00	68.2%
10054118 534101 Bank Fees	2,000	2,000	.00	.00	.00	2,000.00	.0%
10054118 553000 Budget Mailer	2,000	2,000	.00	.00	.00	2,000.00	.0%
10054118 555001 Annual Report	2,000	2,000	1,202.00	.00	.00	798.00	60.1%
TOTAL Board of Finance	53,125	53,125	32,077.00	250.00	.00	21,048.00	60.4%
10054131 ASSESSES							
10054131 516100 Fulltime salary	191,965	188,421	102,954.25	14,281.40	.00	85,466.75	54.6%

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Town of East Windsor



YEAR-TO-DATE BUDGET REPORT FY 21-22

FOR 2022 08

ACCOUNTS FOR:	ORIGINAL APPROP.	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
1005 General Fund							
10054131 516200 Parttime salary	10	10	.00	.00	.00	10.00	.0%
10054131 516300 Overtime	10	10	.00	.00	.00	10.00	.0%
10054131 519001 Longevity	1,000	1,000	1,000.00	.00	.00	.00	100.0%
10054131 530100 Prof Services	250	5,250	4,365.00	.00	.00	885.00	83.1%
10054131 534100 Audit Services	8,000	8,000	7,500.00	.00	.00	500.00	93.8%
10054131 554000 Advertising	75	75	40.04	.00	.00	34.96	53.4%
10054131 555000 Print/Binding	4,500	4,500	2,401.68	630.00	.00	1,468.32	67.4%
10054131 558000 Travel	800	800	87.92	.00	.00	712.08	11.0%
10054131 560100 Supplies	400	400	176.97	.00	.00	223.03	44.2%
10054131 564000 Book/Periodicals	1,100	1,100	323.97	.00	.00	776.03	29.5%
10054131 581000 Dues & Fees	3,400	3,400	919.25	.00	.00	2,480.75	27.0%
TOTAL Assessor	211,510	212,966	119,769.08	14,281.40	630.00	92,566.92	56.5%
10054132 Board of Assessment							
10054132 530100 Prof Services	75	75	29.59	.00	.00	45.41	39.5%
10054132 530101 Rec Secretary	1,500	1,500	300.00	.00	.00	1,200.00	20.0%
10054132 560100 Supplies	150	150	.00	.00	.00	150.00	.0%
TOTAL Board of Assessment	1,725	1,725	329.59	.00	.00	1,395.41	19.1%
10054135 Tax Collector							
10054135 516100 Fulltime salary	125,756	126,976	79,119.25	9,767.81	.00	47,856.75	62.3%
10054135 519001 Longevity	365	365	.00	.00	.00	365.00	.0%
10054135 530100 Prof Services	9,225	9,225	7,268.79	.00	.00	1,956.21	78.8%
10054135 554000 Advertising	1,250	1,250	930.27	164.67	.00	319.73	74.4%
10054135 558000 Travel	50	50	.00	.00	.00	50.00	.0%
10054135 560100 Supplies	1,503	1,503	1,438.51	74.23	.00	64.49	95.7%
10054135 581000 Dues & Fees	1,542	1,542	1,569.00	.00	.00	-27.00	101.8%
TOTAL Tax collector	139,691	140,911	90,325.82	10,006.71	.00	50,585.18	64.1%
10054137 Treasurer							
10054137 516100 Fulltime Salary	226,158	226,158	140,922.36	17,397.80	.00	85,235.64	62.3%
10054137 516200 Parttime Salary	8,769	8,769	4,539.57	181.94	.00	4,229.43	51.8%

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Town of East Windsor



YEAR-TO-DATE BUDGET REPORT FY 21-22

FOR 2022 08

ACCOUNTS FOR:	ORIGINAL APPROP.	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
1005 General Fund							
10054137 516300 Overtime	3,139	3,139	2,981.65	382.76		157.35	95.0%
10054137 519001 Longevity	1,545	1,545	545.00	.00		1,000.00	35.3%
10054137 535100 Payroll Services	12,850	12,850	7,776.27	.00		5,073.73	60.5%
10054137 558000 Travel	500	500	100.02	10.76		399.98	20.0%
10054137 560100 Supplies	850	850	234.52	.00		615.48	27.6%
10054137 581000 Dues & Fees	4,035	4,035	1,634.00	300.00		2,401.00	40.5%
TOTAL Treasurer	257,846	257,846	158,733.39	18,273.26		99,112.61	61.6%
10054138 Capital Improvement Commission							
10054138 530101 Rec Secretary	750	750	750.00	.00		.00	100.0%
TOTAL Capital Improvement Commission	750	750	750.00	.00		.00	100.0%
10054139 Legal							
10054139 530201 Town Counsel	190,000	190,000	70,061.27	7,772.57		119,938.73	36.9%
10054139 530202 Labor Relations	90,000	90,000	28,424.72	3,283.00		61,575.28	31.6%
TOTAL Legal	280,000	280,000	98,485.99	11,055.57		181,514.01	35.2%
10054140 Activity Fees & Assoc							
10054140 550101 Probate	2,853	2,853	844.36	.00		2,008.64	29.6%
10054140 550102 N Cen Hlth Dst	53,121	53,121	40,867.17	.00		12,253.83	76.9%
10054140 560101 Recognition	1,000	1,000	361.46	187.00		638.54	36.1%
10054140 581001 CCM	7,035	7,035	7,035.00	.00		.00	100.0%
10054140 581002 CROCG	10,834	10,834	10,834.00	.00		.00	100.0%
10054140 581003 Memorial Day	1,200	1,200	.00	.00		1,200.00	.0%
10054140 581004 Metro Hfd Alliance	2,275	2,275	2,275.00	.00		.00	100.0%
10054140 581005 GH Transit Distric	1,786	1,786	1,786.00	.00		.00	100.0%
10054140 582501 Cemetary Assoc	20,000	20,000	20,000.00	.00		.00	100.0%
10054140 582504 EW Hlth/Wellness	5,800	5,800	5,800.00	.00		.00	100.0%
10054140 582505 Four Town Fair	5,000	5,000	5,000.00	.00		.00	100.0%
10054140 582505 N Cen Mental Hlth	5,781	5,781	781.00	.00		5,000.00	100.0%
10054140 582506 Dom Violence	5,000	5,000	.00	.00		5,000.00	.0%
10054140 582508 Amer Heritage	3,500	3,500	1,210.00	100.00		2,290.00	34.6%

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Town of East Windsor



YEAR-TO-DATE BUDGET REPORT FY 21-22

FOR 2022 08

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
1005 General Fund							
10054140 582509 Melrose School	500	500	.00	.00	.00	500.00	.0%
10054140 582510 CT Main Street	1,000	1,000	1,000.00	.00	.00	.00	100.0%
TOTAL Activity Fees & Assoc	121,685	121,685	97,793.99	287.00	.00	23,891.01	80.4%
10054143 Information Technology							
10054143 530100 Prof. Services	21,000	21,000	16,395.00	.00	.00	4,605.00	78.1%
10054143 533000 Purchased Svcs	38,074	38,074	10,461.96	3,700.00	.00	27,612.04	27.5%
10054143 533001 Software Licensing	173,623	179,223	178,114.77	1,167.00	.00	1,108.23	99.4%
10054143 541001 Cable	12,100	12,100	7,098.54	1,010.36	.00	5,001.46	58.7%
10054143 543200 Equipment	10,000	10,000	9,945.22	.00	.00	54.78	99.5%
TOTAL Information Technology	254,797	260,397	222,015.49	5,877.36	.00	38,381.51	85.3%
10054147 Town Clerk							
10054147 516100 Fulltime salary	125,164	126,384	78,744.97	9,721.60	.00	47,639.03	62.3%
10054147 516200 Parttime salary	13,845	13,845	8,440.15	985.13	.00	5,404.85	61.0%
10054147 516300 Overtime	10	10	.00	.00	.00	10.00	.0%
10054147 519001 Longevity	1,000	1,000	1,000.00	.00	.00	.00	100.0%
10054147 530100 Prof Services	2,900	2,900	2,126.37	875.37	.00	773.63	73.3%
10054147 530100 Travel	275	275	69.44	.00	.00	205.56	25.3%
10054147 558000 Supplies	3,359	3,359	1,949.96	174.47	.00	1,409.04	58.1%
10054147 581000 Dues & Fees	1,540	1,540	1,408.00	648.00	.00	132.00	91.4%
TOTAL Town Clerk	148,093	149,313	93,738.89	12,404.57	.00	55,574.11	62.8%
10054149 Registrar of Voters							
10054149 516204 Registrar-voters	31,656	31,656	19,724.14	2,435.08	.00	11,931.86	62.3%
10054149 531001 Election Wrkrs	24,000	24,000	3,260.00	100.00	.00	20,740.00	13.6%
10054149 555000 Print/Binding	8,500	8,500	4,551.94	100.00	.00	3,948.06	53.6%
10054149 558000 Travel	200	200	13.33	.00	.00	186.67	6.7%
10054149 560100 supplies	1,000	1,000	61.98	61.98	.00	938.02	6.2%
10054149 560102 Machine	1,200	1,200	1,350.00	.00	.00	-150.00	112.5%
10054149 560103 Media Cards	1,600	1,600	125.00	.00	.00	1,475.00	7.8%
10054149 563000 Food	1,800	1,800	455.44	.00	.00	1,344.56	25.3%

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Town of East Windsor



YEAR-TO-DATE BUDGET REPORT FY 21-22

FOR 2022 08

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
1005 General Fund							
10054149 581000 Dues & Fees	1,480	1,480	1,108.86	.00	.00	371.14	74.9%
TOTAL Registrar of Voters	71,436	71,436	30,650.69	2,597.06	.00	40,785.31	42.9%
10054153 Planning							
10054153 516100 Fulltime Salary	208,824	211,522	73,534.78	10,994.20	.00	137,987.22	34.8%
10054153 516200 Parttime Salary	13,845	13,845	6,833.75	.00	.00	7,011.25	49.4%
10054153 530100 Prof Services	27,200	27,200	28,625.00	4,625.00	.00	-1,425.00	105.2%
10054153 554000 Advertising	3,000	3,000	1,455.08	50.27	.00	1,544.92	48.5%
10054153 558000 Travel	1,530	1,530	.00	.00	.00	1,530.00	.0%
10054153 560100 Supplies	510	510	123.20	.00	.00	386.80	24.2%
10054153 581000 Dues & Fees	4,000	4,000	525.00	325.00	.00	3,475.00	13.1%
TOTAL Planning	258,909	261,607	111,096.81	15,994.47	.00	150,510.19	42.5%
10054154 Planning & Zoning Commission							
10054154 530101 Rec Secretary	2,750	2,750	1,375.00	.00	.00	1,375.00	50.0%
10054154 581000 Dues & Fees	350	350	325.00	325.00	.00	25.00	92.9%
TOTAL Planning & Zoning Commissio	3,100	3,100	1,700.00	325.00	.00	1,400.00	54.8%
10054155 Zoning Board of Appeals							
10054155 530101 Rec Secretary	1,200	1,200	500.00	.00	.00	700.00	41.7%
10054155 581000 Dues & Fees	200	200	.00	.00	.00	200.00	.0%
TOTAL Zoning Board of Appeals	1,400	1,400	500.00	.00	.00	900.00	35.7%
10054157 Property Insurance							
10054157 552000 LAP Insurance	175,000	175,000	136,296.28	.00	.00	38,703.72	77.9%
10054157 552005 Deduct Expense	5,000	5,000	35.00	.00	.00	4,965.00	.7%
TOTAL Property Insurance	180,000	180,000	136,331.28	.00	.00	43,668.72	75.7%
10054163 Inlands/Wetland							

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Town of East Windsor



YEAR-TO-DATE BUDGET REPORT FY 21-22

FOR 2022 08

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
1005 General Fund							
10054163 530101 Rec Secretary	1,500	1,500	625.00	.00	.00	875.00	41.7%
10054163 581000 Dues & Fees	300	300	.00	.00	.00	300.00	.0%
TOTAL Inlands/Wetland	1,800	1,800	625.00	.00	.00	1,175.00	34.7%
10054166 Veterans Commission							
10054166 530101 Rec Secretary	1,200	1,200	600.00	100.00	.00	600.00	50.0%
TOTAL Veterans Commission	1,200	1,200	600.00	100.00	.00	600.00	50.0%
10054168 Agricultural Commission							
10054168 530101 Rec Secretary	500	500	.00	.00	.00	500.00	.0%
TOTAL Agricultural Commission	500	500	.00	.00	.00	500.00	.0%
10054170 Conservation Commission							
10054170 530101 Rec Secretary	500	500	.00	.00	.00	500.00	.0%
TOTAL Conservation Commission	500	500	.00	.00	.00	500.00	.0%
10054171 Economic Development Commission							
10054171 530101 Rec Secretary	825	825	450.00	125.00	.00	375.00	54.5%
10054171 581000 Dues & Fees	400	400	.00	.00	.00	400.00	.0%
TOTAL Economic Development Commission	1,225	1,225	450.00	125.00	.00	775.00	36.7%
10054201 Police							
10054201 516100 Clerical salary FT	265,533	267,991	164,627.01	20,418.96	.00	103,363.99	61.4%

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Town of East Windsor



YEAR-TO-DATE BUDGET REPORT FY 21-22

FOR 2022 08

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
1005 General Fund							
10054201 516101 Officer salary	2,240,734	2,240,734	1,301,390.67	167,933.12	.00	939,343.33	58.1%
10054201 516102 Dispatch salary	377,030	377,030	225,653.20	28,744.56	.00	151,376.80	59.9%
10054201 516105 Admin Salary	279,222	279,222	173,640.96	21,542.40	.00	105,581.04	62.2%
10054201 516301 PD Overtime	354,557	354,557	340,013.54	36,926.03	.00	14,543.46	95.9%
10054201 516302 PD Training salary	36,995	36,995	15,989.91	2,688.00	.00	21,005.09	43.2%
10054201 519001 Longevity	25,677	25,677	15,112.49	1,657.42	.00	10,564.51	58.9%
10054201 530100 Prof Services	22,551	22,551	17,711.78	2,298.75	.00	4,839.22	78.5%
10054201 530107 Dog Fund Contribut	39,230	39,230	39,230.00	116.24	.00	24,058.23	100.0%
10054201 543000 Vehicle Maint	33,547	33,547	9,488.77	116.24	.00	1,000.00	28.3%
10054201 558000 Travel	1,000	1,000	1,000.00	.00	.00	1,000.00	.0%
10054201 560100 Supplies	19,815	19,815	13,953.55	1,152.77	.00	5,861.45	70.4%
10054201 569000 Uniforms	47,454	47,454	29,402.99	5,200.96	.00	18,051.01	62.0%
10054201 581000 Dues & Fees	51,596	51,596	58,692.05	14,360.00	.00	-7,096.05	113.8%
TOTAL Police	3,794,941	3,797,399	2,404,906.92	298,619.21	.00	1,392,492.08	63.3%
10054202 Police Commission							
10054202 530101 Rec Secretary	1,625	1,625	1,000.00	125.00	.00	625.00	61.5%
10054202 560100 Supplies	100	100	83.89	.00	.00	16.11	83.9%
TOTAL Police Commission	1,725	1,725	1,083.89	125.00	.00	641.11	62.8%
10054207 Emergency Management							
10054207 516202 Emerg Mgmt Stipend	23,500	23,500	16,777.08	1,538.48	.00	6,722.92	71.4%
10054207 541000 Phone	540	540	407.01	45.24	.00	132.99	75.4%
10054207 553000 Communications	8,575	8,575	8,563.30	.00	.00	11.70	99.9%
10054207 559900 Equip Maint	7,000	12,340	7,112.88	.00	.00	5,227.12	57.6%
10054207 560100 Supplies	1,100	1,100	451.30	.00	.00	648.70	41.0%
TOTAL Emergency Management	40,715	46,055	33,311.57	1,583.72	.00	12,743.43	72.3%
10054213 Budgeting							
10054213 516100 Fulltime salary	141,966	143,477	88,321.59	9,964.50	.00	55,155.41	61.6%
10054213 516200 Parttime Salary	17,537	17,537	9,775.83	1,557.56	.00	7,761.17	55.7%
10054213 519001 Longevity	545	545	.00	.00	.00	545.00	.0%

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Town of East Windsor



YEAR-TO-DATE BUDGET REPORT FY 21-22

FOR 2022 08

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
1005 General Fund							
10054213 530100 Prof Services	20,000	20,000	.00	.00	.00	20,000.00	.0%
10054213 560100 Supplies	2,000	2,000	108.38	.00	.00	1,891.62	5.4%
10054213 581000 Dues & Fees	1,200	1,200	800.61	.00	.00	399.39	66.7%
TOTAL Building	183,248	184,759	99,006.41	11,522.06	.00	85,752.59	53.6%
10054221 Communications							
10054221 530100 Radio System	21,500	21,500	19,636.37	2,431.03	.00	1,863.63	91.3%
10054221 550103 Dspch-Tolland	9,400	9,400	6,432.98	.00	.00	2,967.02	68.4%
TOTAL Communications	30,900	30,900	26,069.35	2,431.03	.00	4,830.65	84.4%
10054303 Public Works							
10054303 516100 Fulltime salary	907,726	917,659	560,417.08	70,653.01	.00	357,251.92	61.1%
10054303 516200 Parttime Salary	26,625	26,625	7,792.27	.00	.00	18,832.73	29.3%
10054303 516300 Overtime	57,398	57,398	43,386.89	26,310.09	.00	14,011.11	75.6%
10054303 530100 Prof. Services	114,120	114,120	27,589.55	3,891.94	.00	86,530.45	24.2%
10054303 560100 Supplies	10,000	10,000	7,364.27	1,096.60	.00	2,635.73	73.6%
10054303 581000 Dues & Fees	3,500	3,500	1,575.50	120.00	.00	1,924.50	45.0%
TOTAL Public Works	1,119,369	1,129,312	648,125.56	102,071.64	.00	481,186.44	57.4%
10054304 Town Properties							
10054304 541000 Phone	39,600	39,600	20,702.21	1,625.38	.00	18,897.79	52.3%
10054304 543000 Vehicle Maint	70,000	70,000	44,215.49	1,945.44	.00	25,784.51	63.2%
10054304 543010 Building Repair	80,000	80,000	42,315.43	12,328.79	.00	37,684.57	52.9%
10054304 544110 Water	12,380	12,380	5,128.29	456.70	.00	7,251.71	41.4%
10054304 544111 Hydrants	396,175	396,175	228,240.74	34,621.31	.00	167,934.26	57.6%
10054304 544115 Sewer	38,590	38,590	38,380.00	.00	.00	210.00	99.5%
10054304 544230 Custodial srvc's	58,240	58,240	32,683.37	4,068.05	.00	25,556.63	56.1%
10054304 560100 supplies	10,000	10,000	450.00	.00	.00	9,550.00	4.5%
10054304 561001 Equipment	1,000	1,000	.00	.00	.00	1,000.00	.0%
10054304 562200 Electricity	120,000	120,000	54,746.55	10,682.09	.00	65,253.45	45.6%
10054304 562201 Street Lights	139,740	139,740	70,975.18	10,291.33	.00	68,764.82	50.8%
10054304 562300 Propane	1,200	1,200	.00	.00	.00	1,200.00	.0%

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Town of East Windsor



YEAR-TO-DATE BUDGET REPORT FY 21-22

FOR 2022 08

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
1005 General Fund							
10054304 562400 Oil/Heat	32,000	32,000	22,405.08	8,859.63	.00	9,594.92	70.0%
10054304 562600 Gas & Diesel	115,000	115,000	76,672.34	12,981.01	.00	38,327.66	66.7%
TOTAL Town Properties	1,113,925	1,113,925	636,914.68	97,869.23	.00	477,010.32	57.2%
10054306 Road Improvements							
10054306 561005 Salt & Sand	150,000	150,000	73,528.41	43,866.00	.00	76,471.59	49.0%
10054306 561006 Rd Maintenance	300,000	300,000	244,680.22	4,034.35	.00	55,319.78	81.6%
TOTAL Road Improvements	450,000	450,000	318,208.63	47,900.35	.00	131,791.37	70.7%
10054308 Building Committee							
10054308 530101 Rec Secretary	1,200	1,200	.00	.00	.00	1,200.00	.0%
TOTAL Building Committee	1,200	1,200	.00	.00	.00	1,200.00	.0%
10054317 Sanitation							
10054317 541011 Collection	698,893	698,893	428,521.57	61,850.22	.00	270,371.43	61.3%
10054317 541012 Disposal	278,347	278,347	168,127.12	20,982.38	.00	110,219.88	60.4%
10054317 541013 Hazardous waste	0	30,000	.00	.00	.00	30,000.00	.0%
10054317 541014 Single Stream Recy	41,220	41,220	7,720.92	2,141.23	.00	33,499.08	18.7%
TOTAL Sanitation	1,018,460	1,048,460	604,369.61	84,973.83	.00	444,090.39	57.6%
10054416 San D Services							
10054416 516100 Fulltime salary	201,313	201,313	114,835.23	15,287.61	.00	86,477.77	57.0%
10054416 516200 Parttime salary	35,074	35,074	18,703.57	1,180.38	.00	16,370.43	53.3%
10054416 516300 Overtime	500	500	.00	.00	.00	500.00	.0%
10054416 519001 Longevity	1,365	1,365	820.00	.00	.00	545.00	60.1%
10054416 530100 Prof Services	2,450	2,450	84.48	19.85	.00	2,365.52	3.4%
10054416 534001 Programs	7,900	7,900	4,315.32	700.22	.00	3,584.68	54.6%
10054416 558000 Travel	300	300	.00	.00	.00	300.00	.0%

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Town of East Windsor



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FOR 2022 08

ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
10054416	560100	Supplies	2,395	2,769.12	9.57	.00	-374.12	115.6%
10054416	573000	Equipment	0	56.36	.00	.00	-56.36	100.0%
10054416	581000	Dues & Fees	1,090	205.00	.00	.00	885.00	18.8%
TOTAL Senior Services			252,387	141,789.08	17,197.63	.00	110,597.92	56.2%
10054417 Elderly Commission								
10054417	530101	Rec Secretary	500	.00	.00	.00	500.00	.0%
TOTAL Elderly Commission			500	.00	.00	.00	500.00	.0%
10054427 Social Services								
10054427	516100	Fulltime salary	112,439	70,058.52	8,649.20	.00	42,380.48	62.3%
10054427	516200	Parttime salary	17,537	1,486.56	1,313.50	.00	16,050.44	8.5%
10054427	519001	Longevity	820	820.00	.00	.00	.00	100.0%
10054427	530100	Prof Services	300	59.65	.00	.00	240.35	19.9%
10054427	530108	YSB Fund Contribut	28,840	28,840.00	.00	.00	.00	100.0%
10054427	558000	Travel	300	.00	.00	.00	300.00	.0%
10054427	560100	Supplies	1,050	290.19	18.48	.00	759.81	27.6%
10054427	562901	Gen Assistance,	13,000	12,234.52	1,769.59	.00	765.48	94.1%
10054427	562902	Eviction/Eject	2,000	995.00	125.00	.00	1,005.00	49.8%
10054427	581000	Dues & Fees	1,085	611.25	.00	.00	473.75	56.3%
TOTAL Social Services			177,371	115,395.69	11,875.77	.00	61,975.31	65.1%
10054501 Libraries								
10054501	530102	Broad Br Library	20,000	20,000.00	.00	.00	.00	100.0%
10054501	530103	Warehouse Pt Libra	285,500	285,500.00	71,375.00	.00	.00	100.0%
TOTAL Libraries			305,500	305,500.00	71,375.00	.00	.00	100.0%
10054503 Parks & Recreation								
10054503	516100	Fulltime salary	55,744	34,723.08	4,286.80	.00	21,020.92	62.3%

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Town of East Windsor



YEAR-TO-DATE BUDGET REPORT FY 21-22

FOR 2022 08

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENG/REQ	AVAILABLE BUDGET	PCT USED
1005 General Fund							
10054503 516105 Admin Salary	96,213	103,220	64,309.18	7,939.40		38,910.82	62.3%
10054503 516200 Parttime Salary	81,000	81,000	41,603.58	2,754.39		39,396.42	51.4%
10054503 516300 Overtime	4,600	4,600	2,901.41	.00		1,698.59	63.1%
10054503 530100 Prof Services	17,000	17,000	9,119.23	.00		7,880.77	53.6%
10054503 543030 Site Imprmnts	20,000	20,000	4,287.47	.00		15,712.53	21.4%
10054503 558000 Travel	300	300	.00	.00		300.00	.0%
10054503 560100 Supplies	28,000	28,000	10,888.20	1,065.28		17,111.80	38.9%
10054503 581000 Dues & Fees	2,015	2,015	1,229.00	60.00		786.00	61.0%
TOTAL Parks & Recreation	304,872	311,879	169,061.15	16,105.87		142,817.85	54.2%
10054509 Historical Commission							
10054509 530101 Rec Secretary	500	500	.00	.00		500.00	.0%
TOTAL Historical Commission	500	500	.00	.00		500.00	.0%
10054700 BOE							
10054700 582500 Board of Ed	25,130,075	25,130,075	19,440,146.00	2,407,000.00		5,689,929.00	77.4%
TOTAL BOE	25,130,075	25,130,075	19,440,146.00	2,407,000.00		5,689,929.00	77.4%
10054800 Debt Service							
10054800 583100 Principal	722,523	722,523	285,000.00	.00		437,523.00	39.4%
10054800 583200 Interest	305,500	305,500	51,272.50	.00		254,227.50	16.8%
TOTAL Debt Service	1,028,023	1,028,023	336,272.50	.00		691,750.50	32.7%
10054900 Capital Improvement							
10054900 590100 CIP Allocation	920,000	920,000	920,000.00	.00		.00	100.0%
10054900 590105 Lease Purchase Pay	94,668	94,668	.00	.00		94,668.00	.0%
TOTAL Capital Improvement	1,014,668	1,014,668	920,000.00	.00		94,668.00	90.7%
10055000 Employee Benefits							

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Town of East Windsor



YEAR-TO-DATE BUDGET REPORT FY 21-22

FOR 2022 08

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
1005 General Fund							
10055000 519005 27th Payroll	150,528	150,528	.00	.00	.00	150,528.00	.0%
10055000 522000 FICA ER Share	527,151	527,151	318,896.26	37,849.21	.00	208,254.74	60.5%
10055000 523000 DB Pension ER	730,178	730,178	730,178.00	.00	.00	.00	100.0%
10055000 523001 401a/457 Match	175,150	175,150	113,176.91	15,489.04	.00	61,973.09	64.6%
10055000 524000 OPEB	85,000	85,000	32,103.39	12,168.39	.00	52,896.61	37.8%
10055000 525000 Tuition Reimb	8,000	8,000	2,400.00	.00	.00	5,600.00	30.0%
10055000 526000 Unemplmnt Comp	15,000	15,000	11,504.25	3,335.00	.00	3,495.75	76.7%
10055000 527000 Workers' Comp	155,360	155,360	82,784.97	.00	.00	72,575.03	53.3%
10055000 528000 Health/Life Ins	1,595,400	1,595,400	871,177.28	88,729.57	.00	724,222.72	54.6%
10055000 529001 Heart/Hypertnsn	40,000	40,000	1,587.64	308.18	.00	38,412.36	4.0%
10055000 531002 Physicals	1,500	1,500	2,030.00	60.00	.00	-530.00	135.3%
TOTAL Employee Benefits	3,483,267	3,483,267	2,165,838.70	157,939.39	.00	1,317,428.30	62.2%
10059800 Contingency							
10059800 519006 Non-Negotiated wag	54,756	27,243	.00	.00	.00	27,243.00	.0%
10059800 589000 Contingency	50,000	39,060	.00	.00	.00	39,060.00	.0%
TOTAL Contingency	104,756	66,303	.00	.00	.00	66,303.00	.0%
TOTAL General Fund	41,826,779	41,856,779	29,725,909.45	3,438,386.56	630.00	12,130,239.55	71.0%
TOTAL EXPENSES	41,826,779	41,856,779	29,725,909.45	3,438,386.56	630.00	12,130,239.55	

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Attachment B

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Town of East Windsor

YEAR-TO-DATE BUDGET REPORT

FOR 2022 13		ACCOUNTS FOR: 1010 General Fund School	TRANS/ADJ/SMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
510101	SALARIES	8,060,425.00	0.00	8,060,425.00	5,532,044.58	4,078.41	2,524,302.01	68.7%
510102	SALARIES	3,026,174.00	44,706.00	3,070,880.00	872,636.22	0.00	2,198,243.78	28.4%
510105	ADULT ED SALARIES	39,146.00	-39,146.00	0.00	0.00	0.00	0.00	.0%
512100	Salaries - Temp Emp Paid Tea	69,224.00	0.00	69,224.00	19,246.22	0.00	49,977.78	27.8%
512101	SALARIES	2,202,572.00	-83,000.00	2,119,572.00	3,860,047.88	756.00	-1,741,231.88	182.2%
512102	SALARIES	2,156,015.00	0.00	2,156,015.00	400,086.42	0.00	1,755,928.58	18.6%
513000	Salaries - Overtime	16,063.00	0.00	16,063.00	0.00	0.00	16,063.00	.0%
515100	Add'l Comp-Teachers	4,889.00	0.00	4,889.00	0.00	0.00	4,889.00	.0%
519000	Other Salaries	834,890.00	0.00	834,890.00	445,656.58	0.00	389,233.42	53.4%
522000	FICA-ER Share	606,756.00	0.00	606,756.00	417,276.49	0.00	189,479.51	68.8%
523100	Retirement Contrib-Teach	719,867.00	0.00	719,867.00	675,482.00	0.00	44,385.00	93.8%
526000	Unemployment Comp	75,600.00	0.00	75,600.00	628.40	49,371.60	25,600.00	66.1%
527000	Workers' Comp	103,980.00	0.00	103,980.00	91,221.30	30,408.30	-17,649.60	117.0%
528000	Health Insurance	1,286,486.00	83,371.00	1,369,857.00	1,925,796.20	1,339,882.12	-1,895,821.32	238.4%
528500	Dental Insurance	0.00	0.00	0.00	126,628.97	76,503.01	-203,131.98	100.0%
529000	Other EE Benefits	25,594.00	0.00	25,594.00	8,827.30	8,036.70	8,730.00	65.9%
532000	Professional Ed Serv	2,195.00	0.00	2,195.00	606.00	150.00	1,439.00	34.4%
532100	Tutors	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00	.0%
532101	TUTOR SERVICES	13,554.00	0.00	13,554.00	95,912.24	0.00	-82,358.24	707.6%
532102	CONTR TUTOR SVCS	10,000.00	-5,000.00	5,000.00	0.00	0.00	5,000.00	.0%
532301	TRANSLATION SERV	8,500.00	0.00	8,500.00	9,024.00	933.84	-1,457.84	117.2%
532302	SPED CONTR SVCS	157,500.00	-5,000.00	152,500.00	82,231.38	60,883.73	9,384.89	93.8%

Town of East Windsor

YEAR-TO-DATE BUDGET REPORT



FOR 2022 IS

ACCOUNTS FOR: 1010 General Fund School	ORIGINAL APPROP	TRANS/ADJMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
534000 Other Prof Serv	0.00	0.00	331,554.00	68,817.86	76,756.47	185,979.67	43.9%
534100 Audit/Acctg Svcs	0.00	0.00	195,567.00	220,944.27	50,999.41	-76,376.68	139.1%
538100 TRAVEL	0.00	0.00	500.00	459.60	446.91	-406.51	181.3%
539000 Other Purch Prof & Tech Serv	83,000.00	0.00	428,188.00	265,658.14	141,213.13	21,316.73	95.0%
541000 Phone	-30,000.00	0.00	0.00	0.00	0.00	0.00	.0%
541005 WATER, DISTRICT	30,000.00	0.00	30,000.00	12,427.90	7,572.10	10,000.00	66.7%
541010 Refuse Removal	0.00	0.00	28,572.00	14,499.33	14,076.67	-4.00	100.0%
541030 Snow Plow/Sand	0.00	0.00	35,950.00	30,500.00	5,450.00	0.00	100.0%
541100 ELECTRIC	198,000.00	0.00	198,000.00	155,277.25	36,450.75	6,272.00	96.8%
541200 SEWER	12,000.00	0.00	12,000.00	6,868.00	0.00	5,132.00	57.2%
541401 GRAD AWARDS	43,833.00	0.00	43,833.00	12,300.81	0.00	31,532.19	28.1%
541402 DIAGNOSTIC SERVICES	22,719.00	5,000.00	27,719.00	3,883.12	2,976.95	20,858.93	24.7%
542000 Cleaning Services	4,000.00	0.00	4,000.00	1,344.00	2,656.00	0.00	100.0%
543000 Repairs & Maint	109,920.00	0.00	109,920.00	75,237.16	18,920.75	15,762.09	85.7%
543010 Building Maint	50,000.00	0.00	50,000.00	56,086.34	46,916.51	-53,002.85	206.0%
549000 Other Purch Property serv	6,500.00	0.00	6,500.00	2,155.00	4,345.00	0.00	100.0%
551000 Pup1l Transportation	1,020,936.00	0.00	1,020,936.00	475,915.30	403,039.07	141,981.63	86.1%
551002 TRANSPORTATION	447,961.00	0.00	447,961.00	233,987.38	182,440.85	31,532.77	93.0%
551030 Transportation - VOAG	47,728.00	0.00	47,728.00	35,579.85	22,420.15	-10,272.00	121.5%
551500 Trans-Athl/Student Activity	51,300.00	0.00	51,300.00	26,997.38	22,456.41	1,846.21	96.4%
552000 Ins Other Than Emp Benefits	55,736.00	0.00	55,736.00	3,438.00	0.00	52,298.00	6.2%
552100 LAP Insurance	138,972.00	0.00	138,972.00	91,540.86	30,191.54	17,239.60	87.6%

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Town of East Windsor



YEAR-TO-DATE BUDGET REPORT

FOR 2022 13

ACCOUNTS FOR: 1010 General Fund School	TRANS/ADJ/SMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
ORIGINAL APPROP						
553000 Communications	0.00	59,492.00	18,951.12	14,874.00	25,666.88	56.9%
553010 Postage	391.34	16,093.34	5,111.53	4,969.27	6,012.54	62.6%
553200 Conferences	0.00	1,300.00	1,000.00	0.00	300.00	76.9%
556000 Tuition	0.00	8,964.00	3,500.00	5,464.00	0.00	100.0%
556100 Tuition To Oth Dist Instate	39,146.00	639,150.00	422,964.15	0.00	216,185.85	66.2%
556102 SPED EXCESS COST	-44,706.00	1,106,255.00	194,834.04	379,757.29	531,663.67	51.9%
557000 Food Service Management	0.00	120,000.00	3,455.83	0.00	116,544.17	2.9%
558000 Travel	0.00	9,735.00	366.08	0.00	9,368.92	3.8%
558002 TRAVEL	-200.00	3,400.00	269.17	903.01	2,227.82	34.5%
558100 TRAVEL	0.00	1,200.00	0.00	0.00	1,200.00	.0%
558200 TRAVEL	0.00	1,134.00	0.00	0.00	1,134.00	.0%
560100 supplies	0.00	26,485.00	13,746.21	2,377.88	10,360.91	60.9%
561000 General Supplies	0.00	40,883.00	30,230.59	28,692.93	-18,040.52	144.1%
561002 SUPPLIES	0.00	550.00	508.36	0.00	41.64	92.4%
561100 Instructional Supplies	11,503.00	33,745.00	21,211.90	1,726.88	10,806.22	68.0%
561102 SUPPLIES	5,000.00	8,647.00	4,741.62	681.70	3,223.68	62.7%
561200 Admin supplies	-391.34	26,642.66	4,312.08	220.69	22,109.89	17.0%
562100 Natural Gas	0.00	110,000.00	68,098.25	91,901.75	-50,000.00	145.5%
562400 Oil/Heat	0.00	58,636.00	40,251.53	18,384.47	0.00	100.0%
564100 Textbooks	-10,504.00	24,833.00	1,350.00	0.00	23,483.00	5.4%
564200 Library Books	-999.00	16,553.00	13,489.78	2,212.00	851.22	94.9%
569000 other supplies	0.00	18,150.00	0.00	800.00	17,350.00	4.4%

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Town of East Windsor



YEAR-TO-DATE BUDGET REPORT

FOR 2022 13		ACCOUNTS FOR: 1010 General Fund School					
	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
573200 vehicles	6,000.00	0.00	6,000.00	763.54	236.46	5,000.00	16.7%
573450 Instructional Equipment	2,748.00	0.00	2,748.00	0.00	0.00	2,748.00	.0%
573452 EQUIP	6,500.00	0.00	6,500.00	0.00	0.00	6,500.00	.0%
573460 EQUIP	1,000.00	0.00	1,000.00	400.00	0.00	600.00	40.0%
573462 EQUIP	4,000.00	0.00	4,000.00	0.00	0.00	4,000.00	.0%
573470 SUPPLIES	45,101.00	0.00	45,101.00	5,642.64	1,569.31	37,889.05	16.0%
573900 Other Equipment	1,850.00	0.00	1,850.00	0.00	0.00	1,850.00	.0%
573902 EQUIP	500.00	-200.00	300.00	18.75	0.00	281.25	6.3%
573910 EQUIP	12,145.00	0.00	12,145.00	5,385.47	38.00	6,721.53	44.7%
573912 EQUIP	1,100.00	400.00	1,500.00	799.31	679.00	21.69	98.6%
581000 Dues & Fees	35,486.00	0.00	35,486.00	22,893.47	1,820.87	10,771.66	69.6%
581100 Dues & Fees	300.00	0.00	300.00	0.00	0.00	300.00	.0%
596000 Extraordinary Items	0.00	0.00	0.00	45,505.00	3,785.00	-49,290.00	100.0%
TOTAL General Fund School	25,046,704.00	83,371.00	25,130,075.00	17,287,070.15	3,201,426.89	4,641,577.96	81.5%
TOTAL EXPENSES	25,046,704.00	83,371.00	25,130,075.00	17,287,070.15	3,201,426.89	4,641,577.96	

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Town of East Windsor



YEAR-TO-DATE BUDGET REPORT

FOR 2022 13

ACCOUNTS FOR: 2000 School Grants	TRANS/ADJSTMS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
433330 State Grants - Op	0.00	0.00	800.00	100.00	-900.00	100.0%
510100 Salaries - Teachers	0.00	1,391,720.00	0.00	0.00	1,391,720.00	.0%
510101 SALARIES	0.00	6,125.00	0.00	0.00	6,125.00	.0%
511000 Salaries - Reg Employees	0.00	107,790.00	31,006.00	0.00	76,784.00	28.8%
512102 SALARIES	0.00	400,758.00	0.00	0.00	400,758.00	.0%
521000 Group Insurance	0.00	100,817.00	0.00	0.00	100,817.00	.0%
521100 Group Insur for Teachers	0.00	18,883.00	0.00	0.00	18,883.00	.0%
530100 Prof Services	0.00	90,400.00	30,200.00	0.00	60,200.00	33.4%
532000 Professional Ed Serv	0.00	52,938.00	72,195.00	111,298.00	-130,555.00	346.6%
550100 Other Purchased Services	0.00	12,300.00	1,871.13	0.00	10,428.87	15.2%
554000 Advertising	0.00	2,800.00	0.00	0.00	2,800.00	.0%
560100 Supplies	0.00	39,348.00	20,928.03	122.52	18,297.45	53.5%
561000 General Supplies	0.00	261,674.00	158,175.14	169,927.64	-66,428.78	125.4%
561001 Equipment	0.00	2,200.00	0.00	0.00	2,200.00	.0%
561100 Instructional Supplies	0.00	91,558.00	1,677.81	60.99	89,819.20	1.9%
TOTAL School Grants	0.00	2,579,311.00	316,853.11	281,509.15	1,980,948.74	23.2%
TOTAL REVENUES	0.00	0.00	800.00	100.00	-900.00	
TOTAL EXPENSES	0.00	2,579,311.00	316,053.11	281,409.15	1,981,848.74	

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Town of East Windsor

YEAR-TO-DATE BUDGET REPORT



FOR 2022_13

ACCOUNTS FOR: 2365 FRC	ORIGINAL APPROP	TRANS/ADJ/SMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
433330 State Grants - Op	0.00	0.00	0.00	-133,330.00	0.00	133,330.00	100.0%
510101 SALARIES	0.00	0.00	0.00	240,730.80	0.00	-240,730.80	100.0%
530100 Prof Services	0.00	0.00	0.00	3,990.00	0.00	-3,990.00	100.0%
539000 Other Purch Prof & Tech Serv	0.00	0.00	0.00	10,000.00	0.00	-10,000.00	100.0%
561100 Instructional Supplies	0.00	0.00	0.00	9,136.72	0.00	-9,136.72	100.0%
TOTAL FRC	0.00	0.00	0.00	130,527.52	0.00	-130,527.52	100.0%
TOTAL REVENUES	0.00	0.00	0.00	-133,330.00	0.00	133,330.00	
TOTAL EXPENSES	0.00	0.00	0.00	263,857.52	0.00	-263,857.52	

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Town of East Windsor

YEAR-TO-DATE BUDGET REPORT



FOR 2022 13

ACCOUNTS FOR: 2366 FRC Rev	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
433330 State Grants - Op	0.00	0.00	0.00	-119,030.00	0.00	119,030.00	100.0%
461010 Interest	0.00	0.00	0.00	-3.39	0.00	3.39	100.0%
489900 Misc Revenue	0.00	0.00	0.00	-353,201.95	0.00	353,201.95	100.0%
510101 SALARIES	0.00	0.00	0.00	124,422.34	0.00	-124,422.34	100.0%
511000 Salaries - Reg Employees	0.00	0.00	0.00	54,747.29	0.00	-54,747.29	100.0%
530100 Prof Services	0.00	0.00	0.00	1,285.28	0.00	-1,285.28	100.0%
550100 Other Purchased Services	0.00	0.00	0.00	2,632.02	0.00	-2,632.02	100.0%
554000 Advertising	0.00	0.00	0.00	1,300.26	0.00	-1,300.26	100.0%
558000 Travel	0.00	0.00	0.00	790.70	440.64	-1,231.34	100.0%
560100 supplies	0.00	0.00	0.00	3,377.29	0.00	-3,377.29	100.0%
561000 General supplies	0.00	0.00	0.00	1,500.00	0.00	-1,500.00	100.0%
561001 Equipment	0.00	0.00	0.00	2,200.00	0.00	-2,200.00	100.0%
561100 Instructional Supplies	0.00	0.00	0.00	4,769.68	0.00	-4,769.68	100.0%
562900 Other	0.00	0.00	0.00	7,775.48	0.00	-7,775.48	100.0%
581000 Dues & Fees	0.00	0.00	0.00	4,832.44	608.66	-5,441.10	100.0%
595000 Special Items	0.00	0.00	0.00	336,436.57	0.00	-336,436.57	100.0%
TOTAL FRC Rev	0.00	0.00	0.00	73,834.01	1,049.30	-74,883.31	100.0%
TOTAL REVENUES	0.00	0.00	0.00	-472,235.34	0.00	472,235.34	
TOTAL EXPENSES	0.00	0.00	0.00	546,069.35	1,049.30	-547,118.65	

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Town of East Windsor

YEAR-TO-DATE BUDGET REPORT



FOR 2022 13							
ACCOUNTS FOR: 2750 Food Service	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
519000 Other Salaries	0.00	0.00	0.00	230,336.22	0.00	-230,336.22	100.0%
557000 Food Service Management	0.00	0.00	0.00	125,876.82	77,770.43	-203,647.25	100.0%
573000 Equipment	0.00	0.00	0.00	584.44	800.00	-1,384.44	100.0%
TOTAL Food Service	0.00	0.00	0.00	356,797.48	78,570.43	-435,367.91	100.0%
TOTAL EXPENSES	0.00	0.00	0.00	356,797.48	78,570.43	-435,367.91	

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Attachment C

8c①

October 18th, 2021

East Windsor Board of Selectmen,

The Capital Improvement Planning (CIP) Committee has completed the task of reviewing and prioritizing the capital projects presented by East Windsor's department heads. As you will see below, just the list of projects requiring annual funding exceeds the final FY22 CIP budget before even considering any other one-time projects.

The committee felt it was important to put forth the most pressing needs of our town for consideration. While the CIP total request is above a 2% increase, even if we remove all \$1 million plus projects in hopes they could one day be bonded, the total we are putting forth is still less than 40% of the total requested.

The first table below identifies the projects that were submitted for this year and that we have recommended to receive funding based on our request that the CIP budget be set at an amount of \$1,402,332 which is slightly less than last year's original request. This list represents partial funding for all of the projects that require annual funding as well as a number of other important projects including equipment mandated or necessary for our public safety departments to do their jobs effectively and safely.

The list of projects submitted this year include a number of projects that can't be accommodated with the funding typically available through the annual CIP budget and we believe would require bonding to accomplish. We understand that although we have the capacity to issue bonds, the debt services line limits this opportunity. However, we included these projects in our process so we could all understand where they would rank. The result was that the very top projects in our ranking all merit discussion for bonding including High School roof replacement, and roof replacements for the Senior Center/Broad Brook Fire Department building as well as the Public Works building. The total of all projects for this year exceeds \$12 million, thus underscoring the needs to have further discussion and planning concerning bonding.

The committee looks forward to answering any questions regarding our recommendations.

Sincerely,

Adam Mehan

Chair, Capital Improvement Planning Committee

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The first table below is the list of projects we recommend funding along with the dollar amount in red. The initial request from the department head is in black font and the allocation last year in in gray font.

Town Department/ Entity	Project Name	Important Notes	Weighted Value by Project	FY23 Project Request	FY22 Final Allocation Recommendation	FY23 Draft Recommendation	Total Project cost	Comments and Information
Police Department	Vehicles	Replace older high mileage vehicles	2,000	159,543	159,543	135,000	159,543	
Public Works	Vehicle	Ongoing replacement of Public Works and Parks & Grounds vehicles and equipment	1,860	200,000	200,000	200,000	1,000,000	Covers replacement of all public works vehicles including mowers, loaders, pickups, small and large dump trucks or any piece of mobile equipment used. A six wheel truck
Public Works	Pavement Management	Annual maintenance and/or reconstruction	1,720	1,000,000	1,000,000	500,000	3,000,000	Independent 2017 pavement study shows 17% of roads need base rehabilitation; 15% structural improvement, 24% preventative maintenance with 44% not needing work at this time. Study shows over half of EW's roads (71 miles) need some level of work at an estimated cost of \$14M.
Police Department	Locker Room	Need additional space for female lockers	1,670	123,332	123,332	123,332	123,332	Would cause loss of Emergency management center
Public Works	Town wide Drainage Projects	Ongoing maintenance and replacement of Town wide drainage	1,670	150,000	150,000	50,000	700,000	Numerous sites around town. Catch basins. Melrose, East, Winkler.
Public Works	Chip Sealing Roads	Ongoing maintenance	1,620	75,000	75,000	75,000	375,000	
Public Works	GIS System	Updating of the GIS System, cost 2 past due mandated updates are over \$70k	1,595	25,000	25,000	25,000	135,000	Continued implementation and update of GIS. Used by all dept and public. Next significant task is locate and map storm drains for state mandated project. Also location of every street sign also state mandated. Those two projects are over \$70,000 and past due.
Assessors Office	Revaluation 2027	State Mandated Revaluation funding to begin in FY23	1,500	40,000	40,000	40,000	200,000	Next revaluation cycle will be a full evaluation requiring additional work and funding.
Town Property	Tanks and Fuel Pump	Replacement of two pumps and tanks for gas and diesel	1,292	275,000	30,000			This is for fuel for all town vehicles. Larger capacity will reduce backups and could allow for better pricing.
Public Works	Sidewalks	Repair/Replacement of Sidewalks	837	100,000	50,000		300,000	Sidewalk repairs and additions needed throughout town.
Planning and Development	Record Digitization	Scanning, indexing, digitizing town records	747	45,000		20,000	45,000	
Town Property	Vehicle Replacement Programs	Vehicle replacements	604	30,000		30,000	150,000	Covers all town department vehicles including senior center buses. Continuous funding in small level amount allows replacement of vehicles when necessary and allows EW to take advantage of grants requiring matching funding when they become available. Need to start funding for the next bus replacement.
Parks and Rec	Playground Replacement	Bring all playgrounds to code; total cost has risen to \$300,000 this year	588	70,000		25,000	300,000	Bring all playgrounds up to code and meet safety standards. Age is making it tough to find replacement parts. Playground at EW Park needs to be updated to attraction more patrons/revenue. Phase 2 of boundless playground is long overdue. Pierce Park and Prospect Hill Park also need to be updated.
Board of Education	NS Parking	Expand north parking lot, adds 39 spaces. Estimate is 2-3 yrs out, added 20%	477	75,000		75,000	75,000	Currently parking on lawn areas daily; adds 39 spaces; price estimate updated in 2019.
Parks and Rec	Canoe Utility Vehicle	Move supplies around Res instead of wagon or car	213	24,000		24,000	24,000	Includes multi-season usage with plow
				FY23 Project Request	FY22 Final Allocation Recommendation		Total Project cost	
				12,014,390	1,402,332		17,219,905	

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The following table shows all of the projects that came before our committee this year. They are listed specifically in the order we ranked them. We believe this list would be important in the event money can be allocated to these types of projects in the future through bonding, transfers from the general fund, etc. as they show the ranking that this committee assigned to them.

Town Department/Entity	Project Name	Important Issues	Weighted Value by Project	FY23 Project Request	FY23 Final Allocation	FY23 Draft Recommendation	Total Project Cost	Comments and Information	
Board of Education	H3 Roof replacement	Replace 1999 roof (age is different on various sections), eligible for state reimbursement. Costing ~\$100k per year to repair.	2.810	3,675,000		0	1,473,000	Replace 20-year-old roof (age is different on various sections). Eligible for state reimbursement. Showing blistering and seam separation that will become leaks in the near future. Estimate is from 2017 and should be updated prior to bonding. Project should consider doing gym AC at the same time.	
Town Property	Roof replacement (DPW, 4870/60 sq)	Roofs are aging and in need of replacement	1.010	831,600		0	452,000	EBFD/SiCn: fastener heads putting pressure on underside of EPDM membrane and a post rubbing against membrane creating a tear need reinforcement before winter; many patches over roof. Standing seam metal roof is recommended (40 yr life estimate) DPW; roof has multiple patches; chimney in disrepair; replacement is standing seam metal roof expected to last well beyond the 40 yr life estimate.	
Police Department	Vehicles	Replace older high mileage vehicles	1.000	150,543	1,117,177		133,840	139,843	
Public Works	Vehicle	Replacing replacement of Public Works and PAWT & Grounds vehicles and equipment	1.640	200,000	277,177		250,000	1,000,000	Covers replacement of all public works vehicles including mowers, loaders, pickups, small and large dump trucks or any piece of mobile equipment used. A six wheel truck
Public Works	Pavement Management	Annual maintenance and reconstruction	1.750	1,600,000	11,177,177		510,000	3,603,000	Independent 2017 pavement study shows 17% of roads need base rehabilitation; 15% structural improvement, 24% preventative maintenance with 44% not needing work at this time. A study shows over half of EW's roads (73 miles) need some level of work at an estimated cost of \$14M.
Police Department	Locker Room	Need additional space for female lockers	1.870	121,332			121,332	121,332	Would cause loss of Emergency management center
Public Works	Townwide Drainage Project	Ongoing maintenance and replacement of Townwide drainage	1.870	150,000			10,000	700,000	Numerous sites around town. Catch basins, Melrose, East, Windsor.
Public Works	Chip Sealing Roads	Ongoing maintenance	1.870	25,000			22,000	275,000	
Public Works	GIS System	Updating of the GIS System and 2 paid due immediate updates are over \$70k	1.593	25,000			25,000	185,000	Continued implementation and update of GIS. Used by all dept and public. Next significant task is locate and map storm drains for state mandated project. Also location of every street sign also state mandated. These two projects are over \$70,000 and in part due.
Assessors Office	Revaluation 2023	State Mandated Revaluation funding to begin in FY23	1.500	40,000			40,000	200,000	Next revaluation cycle will be a full evaluation requiring additional work and funding.
Town Property	Parks and Pool Pump	Replacement of two pumps and tanks for gas and diesel	1.292	275,000			30,000		This is for fuel for all town vehicles. Larger capacity will reduce backups and could allow for better pricing.
Public Works	DPW Facility Equipment	Purchase replacement and new equipment for use in the service garage and to maintain fleet facilities	1.184	20,000				100,000	Equipment is needed for use in the service garage and for maintenance of Town facilities.
Board of Education	BB replace gym ceiling	Chairs are falling, asbestos abatement needed, asbestos not a single fiber plate is observed. Full estimate can't be determined until asbestos is abated	1.076	100,000				100,000	Ceiling tiles falling; asbestos abatement needed; Asbestos estimate is up-to-date and solid. Cartoonsist monitoring, engineering and materials costs are estimates. Updates are needed prior to moving project forward.
Public Works	Sidewalks	Repair/Replacement of Sidewalks	.837	100,000			50,000	300,000	Sidewalk repairs and additions needed throughout town.
Board of Education	Replace 1st asbestos door stile	Replace original door stile, asbestos abatement required	.733	700,000				1,600,000	Quote is for only part of it.
Planning and Development	Record Digitization	Scanning, indexing, digitizing town records	.717	45,000			10,000	35,000	
Board of Education	Replace BB and other boys table A, B-C wing classrooms	Replace original floor tiles on A, B, C wing rooms, asbestos abatement required	.705	450,000				450,000	
Town Property	Vehicle Replacement Program	vehicle replacements	.600	30,000			30,000	150,000	Covers all town department vehicles including senior center buses. Continuous funding in small level amount allows replacement of vehicles when necessary and allows EW to take advantage of grants requiring matching funding when they become available. Need to start funding for the next bus replacement.
Parks and Rec	Playground Replacement	Bring all playgrounds up to code, total cost has risen to \$300,000 due to inflation	.518	70,000			25,000	300,000	Bring all playgrounds up to code and meet safety standards. Age is making it tough to find replacement parts. Playground at EW Park needs to be updated to attraction more patrons/revenue. Phase 2 of bondless playground is long overdue. Pierce Park and Prospect Hill Park also need to be updated in extremely poor shape and will likely not be able to compete on the track until it is fixed. All wood coaches have been parching. Last re-surface was mid 90s. Track is used by community as well as students.
Board of Education	H3 Track Replacement	Full replacement of the current H3 track due to the poor condition on the surface	.518	1,500,000				1,500,000	
Board of Education	H3 Parking	Expand north parking lot, adds 39 spaces. Estimate is 1.1 yr old, added 20%.	.417	75,000			75,000	75,000	Currently parking on lawn areas daily; adds 39 spaces; price estimate updated in 2019.
Board of Education	Replace H3 windows	Replace 1966 windows, Single pane and easily broken, asbestos is possible	.376	300,000				300,000	Replace 1966 windows; Single pane and easily broken; asbestos is possible
Board of Education	H3 Gym AC	Addition of AC in gym needed for shelter, rooftop units that also do heat, humidity and exhaust are recommended	.306	175,000				175,000	Addition of AC in gym needed for shelter. Rooftop units that also do heat, humidity and exhaust are recommended. Would help as related to COVID 19 due to exhaust capability. Original 2009 estimate for 154,000 has been increased for inflation.
Board of Education	Replace BB windows in A13 wings	orig windows, asbestos is expected	.290	500,000				500,000	Replace original windows; Single pane and easily broken; asbestos is expected
Board of Education	Replace H3 windows	Replace all H3 windows; upgrade allow efficiency with mechanical systems	.216	400,000				400,000	All are single pane. Can feel draft, losing efficiency. May need to be pushed to bonding but Christine will also check on state reimbursement.
Parks and Rec	Carton Delivery Vehicle	Move supplies around ribs instead of wagon or car	.213	24,000			21,000	24,000	Includes multi-reason usage with plow
Parks and Rec	Field expansion and restoration	Plans for multiple fields, courts and equipment, expands and restores park sports fields. Requests for soccer fields have increased and could generate funds through rentals	.180	100,000				500,000	To accommodate increases in field requests from youth sports as well as private rentals; no current ability to rest, rotate or rehab due to constant use; Expanded at EW Park with 2 soccer fields replacing old softball field for the travel program;
Parks and Rec	Restoration of Soccer Fields	Install soccer lights to large soccer field fields expand and restructure East Windsor Park BB court to create a second court and parking area; currently have walking trails to use the courts. Expansion opens up to host leagues and rent to AAU organizations for a change. Unreserved time would still be available for no fee to residents for open play	.148	275,000				275,000	Would extend season longer with night games. Could host high school night games. Could rent facility out to adult leagues or out of town youth leagues for revenue
Parks and Rec	Recreate Basketball Court Expansion	Plans for multiple fields, courts and equipment, expands and restores park sports fields. Requests for soccer fields have increased and could generate funds through rentals	.141	75,516				151,610	Project expands court area to create a second court and adds parking area; currently most used court in town; expansion opens possibility of running leagues. Significant use especially since school facilities are closed due to covid. People are looking to reserve outdoor courts for private leagues and AAU, etc
Parks and Rec	Pickleball Courts	Two courts at EW Park have heavy usage, hoping to add more courts	.141	100,000				245,000	
				FY23 Project Request		FY23 Final Allocation Recommendation	Total Project Cost		
				12,014,290		1,407,332	17,219,805		



Town of East Windsor Transfer Request Form

FY 21-22



Department Planning **Date** 3/16/2022
Transfer Amount \$45,000.00
Line Item FROM 10054900-590105 Lease Purchase **Line Item TO** 10054900-590100 CIP Allocation
Reason for Transfer Digitization of Planning Records
13 Approved Denied

Department CIP to Planning **Date** 3/16/2022
Transfer Amount \$45,000.00
Line Item FROM 30050000-491010 CIP Transfer In **Line Item TO** 30054153-573500 Planning Record Digitization
Reason for Transfer Digitization of Planning Records
14 Approved Denied

Department Planning **Date** 3/16/2022
Transfer Amount \$20,800.00
Line Item FROM 1005413-516100 Full Time Salary **Line Item TO** 10054153-530100 Professional Services
Reason for Transfer Additional Consulting Fees due to position vacancies
15 Approved Denied

Department Diversity Council **Date** 3/16/2022
Transfer Amount \$500.00
Line Item FROM 10059800-589000 Contingency **Line Item TO** 10054115-530101 Recording Secretary
Reason for Transfer New Board created after FY 21-22 Budget was approved
16 Approved Denied

Department Arts & Culture Commission **Date** 3/16/2022
Transfer Amount \$500.00
Line Item FROM 10059800-589000 Contingency **Line Item TO** 10054116-530101 Recording Secretary
Reason for Transfer New Board created after FY 21-22 Budget was approved
17 Approved Denied

Department Social Services **Date** 3/16/2022
Transfer Amount \$10,000.00
Line Item FROM 10059800-589000 Contingency **Line Item TO** 10054427-562901 SS General Assistance
Reason for Transfer Additional Rental Assistance Needed
18 Approved Denied

First Selectman _____ **Date** _____
Board of Finance _____ **Date** _____

sd

TOWN OF EAST WINDSOR

FIRST SELECTMAN JASON E. BOWSA

To: East Windsor Board of Finance
From: Jason E. Bowsza, First Selectman, MPA
Date: March 16, 2022
RE: Planning Document Digitization Request

At your February meeting, a transfer request was included in your packet moving funds from the Lease/Purchase line to the Planning Department's CNR line. The purpose of the transfer request was to digitize maps, plans and other associated documents.

During the meeting, some discussion ensued as to the merits of this project. I am happy to provide additional comments in support of the request.

As you know, the voters of the Town approved an added appropriation in the amount of \$3.5 million to pay off certain outstanding debt. Included in that added appropriation was the balance owed on projects included in the Lease/Purchase line, including the HVAC system in Town Hall and certain DPW trucks. Because that funding had been approved in the existing budget, but was no longer needed to meet the obligation, it is available for reassignment.

There are three reasons why the Planning Department digitization project makes sense. First, it is the highest ranked Capital Improvement (CIP) project submitted by this year's CIP Committee that can be completed within the available funds.

Secondly, Planning and Development is the only primarily public-facing department without electronic access. The Tax Office, Assessor's Office, Town Clerk, and Building Department all provide public electronic access to relevant departmental documents. This both increases internal efficiencies and improves our customer service delivery.

Finally, implementing public access to electronic records in the Planning and Development Office dovetails directly into the Town's efforts to foster a sense of business friendliness and is a key strategy in terms of encouraging economic development. As a practical example, if a business were looking to relocate into an existing vacant space in Geissler's Plaza and had access to the site plans, the Town could make their initial feasibility assessments easier. (It is my understanding that this was a real world circumstance, although access to digital plans is not currently available.)

I hope these justifications provide additional clarity as to the requested transfer. I would be happy to answer any additional questions the board may have.