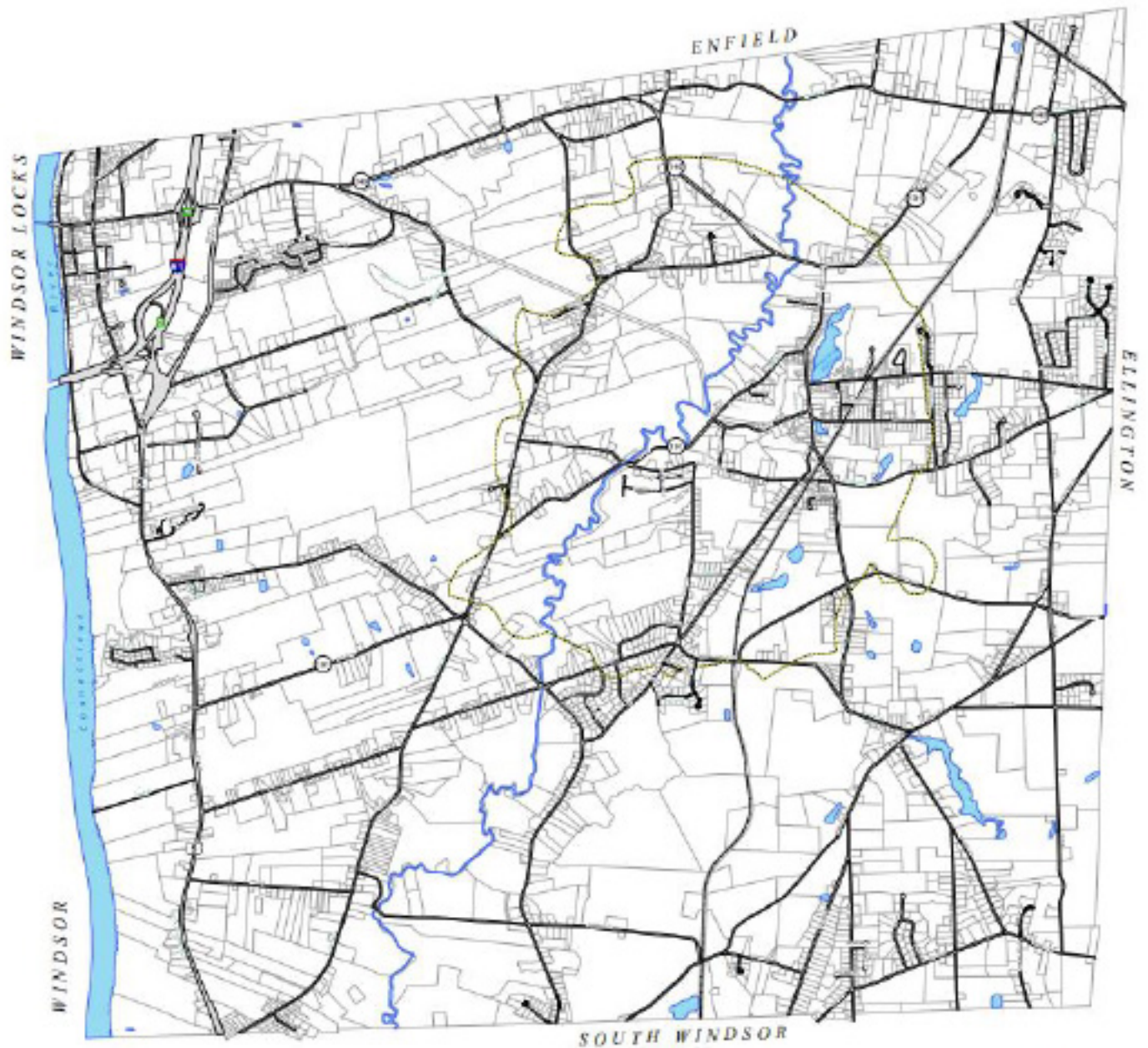


TOWN OF EAST WINDSOR ANNUAL REPORT



FY 2022-2023



0 1,000 2,000 4,000 6,000
Foot

1 inch = 1,000 feet

Map Printed June 2014



This map is for general reference only. It is not to be used for navigation or other purposes. All information is subject to verification by the user. The Town of Windsor and its mapping contractors assume no legal responsibility for the information contained herein.



TABLE OF CONTENTS

Introduction	4
Principal Officials	4
Organizational Chart	5
Town Meetings and Abstracts of Minutes	6
Financial Summary	12
Departments	
Assessor	17
Building Department	17
Emergency Services	18
Finance Department	20
First Selectman	21
Housing Authority	26
Libraries	26
Parks & Recreation	28
Planning & Development	29
Police	29
Public Works	30
Schools	31
Senior Services	33
Social Services	35
Tax Collector	36
Town Clerk	36
Water Pollution Control Facility	37
Boards & Commissions	
Agricultural Commission	38
American Heritage River Commission	38
Arts and Culture Committee	39
Board of Finance	40
Building Commission	40
Capital Improvement Planning Committee	40
Conservation Commission	41
Economic Development Commission	41
Inland Wetlands & Watercourses Agency	41
Planning & Zoning Commission	43
Veterans Commission	44
Zoning Board of Appeals	44



INTRODUCTION

This Annual Report is submitted to the residents of the Town of East Windsor. Included herein you will find the Town's financial information as reviewed by the Town Auditor, as well as reports outlining the activities and successes of Town departments for the last year. The reports are highlights of some of the good work that happens in East Windsor daily.

As a community, we have faced some difficult challenges in the past several years, particularly concerning the emergence and response to the Coronavirus pandemic. In many respects, we have met those challenges as well as or better than our surrounding communities. East Windsor has a dedicated group of employees and volunteers who work tirelessly for our town every day. Residents here show caring and compassion for their neighbors and are a key reason why East Windsor is more than a town – it is a community.

While we have achieved success in recent years working together as a town wide team, the coming year will pose its own challenges and difficulties. Of particular concern to families in East Windsor is the continued burden exerted on households by inflation, compounded by the statutorily mandated property revaluation, as well as the pressing need to address facilities issues in our Town buildings and public schools. By continuing to be the strong community we have always been, we are sure to overcome these challenges and have even more successes in the coming year.

Jason E. Bowsza,
First Selectman



PRINCIPAL TOWN OFFICIALS - JUNE 30, 2022

BOARD OF SELECTMEN

Jason E. Bowsza, First Selectman
Marie DeSousa, Deputy First Selectman
Alan Baker
Sarah Muska
Charles Nordell

BOARD OF FINANCE

Jerilyn K. Corso, Chairman
Nichole DeSousa
Tom Lansner
George Michna
William Syme
Thomas Talamini
Karen Turley - Alternate

BOARD OF EDUCATION

Kathryn Carey-Trull
Noreen Farmer
Elizabeth Leborious
Denise Menard
Francis Neill
Randi Reichle, Chairman
Courtney Sevarino
Linda Sinsigallo
Heather Spencer

GENERAL GOVERNMENT

Richard Austin, Fire Marshal
Ruthanne Calabrese, Director of Planning & Development
Matthew J. Carl, Chief of Police

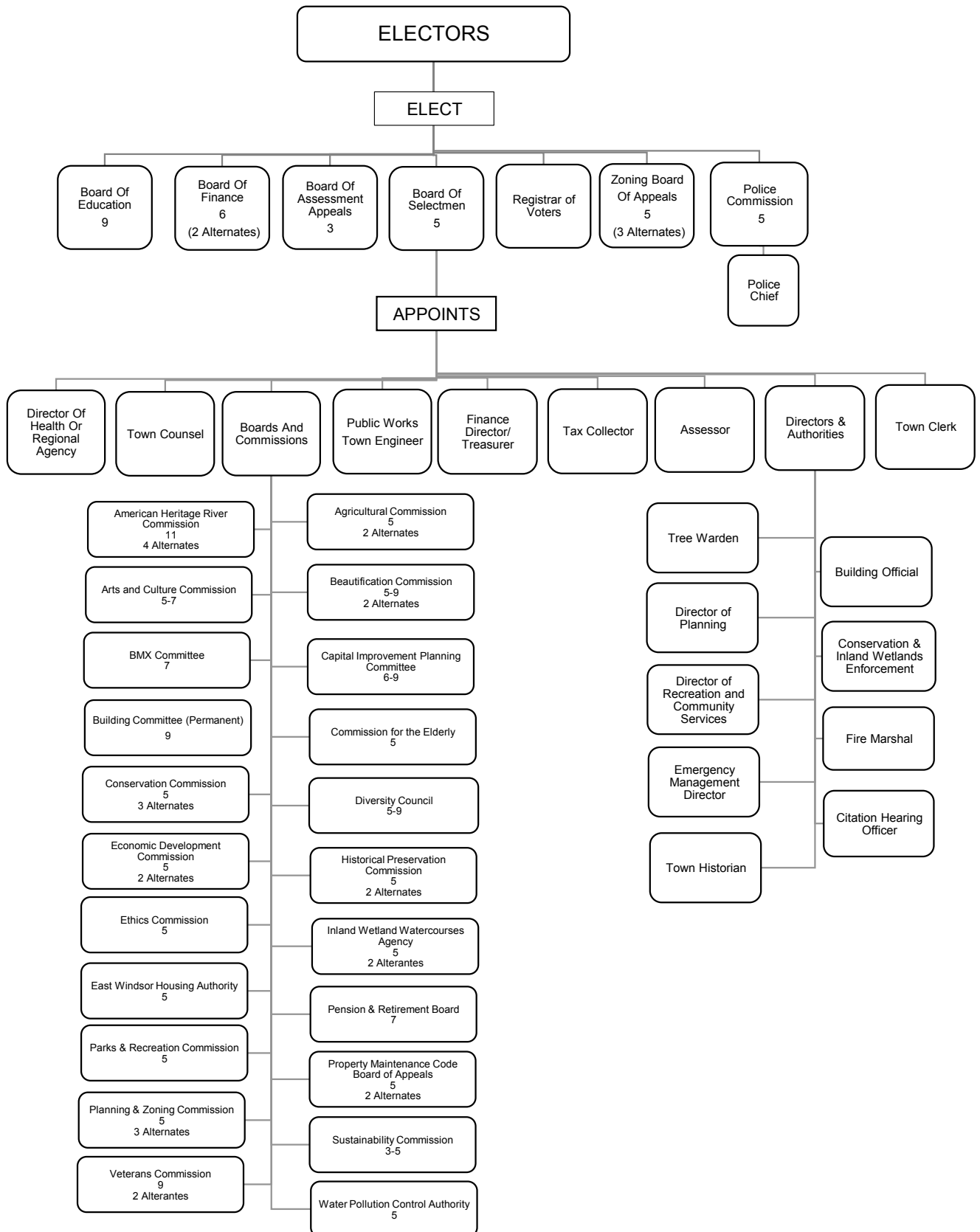
Patricia Kratochvil, Tax Collector
Amy R. Lam, Town Clerk
Amy O'Toole, Finance Director/Treasurer
Melissa Maltese, Director of Recreation and Community Services
Leonard Norton, Director of Public Works & Engineering
Kenneth Rich, Building Official
Helen Totz, Assessor

EDUCATION

Patrick Tudryn, Ed.D., Superintendent of Schools
Darryl Rouillard, Assistant Superintendent
Ryan Galloway, Business Manager



ORGANIZATIONAL CHART





Special Town Meeting & Referendum Vote By Voting Machine July 21, 2022

A Special Town Meeting of the Town of East Windsor was held in person and Via Zoom on July 21, 2022. The meeting was called to order by First Selectman Jason Bowsza at 7:30 p.m. Motion was made by Paul Anderson to nominate Jason Bowsza to preside as Moderator, seconded by Alan Baker. Charlie Nordell made a motion to have nominations cease, seconded by Sarah Muska. Motion passed. Town Clerk, Amy R. Lam read the Town Meeting Public Notice. Jason Bowsza read the Eligibility to Vote Requirements.

The following resolution was introduced and read by Alan Baker.

Item 1. To consider and discuss (but not to vote on) the appropriation of \$5,000,000 for the costs of an addition and renovations to the Scout Hall Youth Center (Community Center Project) including, but not limited to, the cost of materials, construction, renovation, site improvements and restoration, permitting and inspection, and the purchase and installation of equipment and furnishings and all alterations, repairs and improvements in connection therewith, as well as engineering, architectural and temporary and permanent financing costs, and to meet said appropriation and in lieu of a tax therefor, authorize that up to \$1,200,000 of the Town's Capital and Nonrecurring Fund balance be used to finance a portion of the appropriation and authorize bonds to be issued pursuant to Chapter 109 of the Connecticut General Statutes, as amended, the Town Charter or any other provision of law thereto enabling, in an amount not to exceed \$3,800,000 or so much thereof as may be necessary after deducting grants or other sources of funds available therefor to finance the balance of such appropriation and the First Selectman and the Town Treasurer be authorized to issue and sell bonds or temporary notes of the Town not to exceed \$3,800,000 in anticipation of the receipt of the proceeds from the sale of such bonds and to determine the amount, date, date of maturity, interest rate, form and other details of such notes and bonds and the First Selectman is authorized to apply for grants related to the project and is authorized to execute all agreements, contracts, certificates and other documents necessary for the completion and financing of the project. The full text of the resolutions adopted by the Board of Selectmen and the Board of Finance concerning the Scout Hall Youth Center (Community Center Project) are available for review at the Town Clerk's office.

All those persons qualified to vote in Town meetings of the Town are hereby further notified that pursuant to Section 7-7 of the Connecticut General Statutes and the Town Charter, the Board of Selectmen have removed the above item on the call of this Special Town Meeting for submission to the voters of the Town who are qualified to vote at Town meetings for "yes" or "no" vote by voting machine on the following question:

Shall the Town of East Windsor (the "Town") appropriate \$5,000,000 (the "Appropriation") for the costs of an addition and renovations to the Scout Hall Youth Center (Community Center Project), authorize that up to \$1,200,000 of the Town's Capital and Nonrecurring Fund balance be used to finance a portion of the Appropriation and authorize bonds to be issued in an amount not to exceed \$3,800,000 to finance the balance of such Appropriation.

The vote will be conducted at the Town's two polling places during the hours between six o'clock a.m. and eight o'clock p.m. on November 8, 2022.

Discussion was held about this resolution.

No vote was taken as it was removed by the BOS to vote on November 8, 2022.

Item 2. To consider and vote on the recommendation of the Board of Selectmen that the Town Meeting, as the legislative body for the Town of East Windsor, authorize the First Selectman to submit a grant application on behalf of the Town requesting the sum of Five Million Dollars (\$5,000,000) from the Community Investment Fund administered by the Department of Economic and Community Development in support of the Town of East Windsor Community Center renovation and expansion project.

Paul Anderson moved that the foregoing resolution be adopted, seconded by Linda Sinsigallo.

Discussion was held about this resolution.

This resolution was adopted.

This meeting was recorded, and the YouTube video can be accessed through the town website.

Sarah Muska made a motion to adjourn the Town Meeting to November 8th, seconded by Paul

Anderson. Motion passed. The meeting adjourned at 8:10pm.

Respectfully Submitted,
Amy R. Lam
Town Clerk

Special Town Meeting September 1, 2022

A Special Town Meeting of the Town of East Windsor was held in person and Via Zoom on September 1, 2022. The meeting was called to order by First Selectman Jason Bowsza at 7:30 p.m. Motion was made by Sarah Muska to nominate Jason Bowsza to preside as Moderator. Charlie Nordell made a motion to have nominations cease, seconded by Frances Neill. Motion passed. Town Clerk, Amy R. Lam read the Town Meeting Public Notice. Jason Bowsza read the Eligibility to Vote Requirements.

The following resolution was introduced and read by Heather Spencer:

Item 1: To consider and vote on an additional appropriation



TOWN MEETINGS & ABSTRACTS OF MINUTES

in the sum of \$200,000 from the Town's Unassigned General Fund Balance for East Windsor High School roof replacement.

Heather Spencer moved that the foregoing resolution be adopted, seconded by Frances Neill.

Discussion was held.

This resolution was adopted.

The following resolution was introduced and read by Wayne Shary:

Item 2: To consider and vote on an additional appropriation in the sum of \$300,000 from the Town's Unassigned General Fund Balance for replacement of a loader for the Department of Public Works.

Wayne Shary moved that the foregoing resolution be adopted, seconded by Marie DeSousa.

Discussion was held.

This resolution was adopted.

The following resolution was introduced and read by Thomas Lansner:

Item 3: To consider and vote on an additional appropriation in the sum of \$260,000 from the Town's Unassigned General Fund Balance for replacement of a gas pump at the Department of Public Works.

Thomas Lansner moved that the foregoing resolution be adopted, seconded by Linda Kehoe.

Discussion was held.

This resolution was adopted.

The following resolution was introduced and read by Albert Grant:

Item 4: To consider and vote on an additional appropriation in the sum of \$150,000 for Open Space Funding as approved by the Board of Selectmen on July 21, 2022.

A moved that the foregoing resolution be adopted, seconded by Sarah Muska.

Discussion was held.

This resolution was adopted.

Charlie Nordell made a motion to adjourn the meeting. This was seconded by Tom Talamini. The meeting adjourned at 7:46 p.m.

Respectfully Submitted,
Amy R. Lam, CCTC
Town Clerk

Special Town Meeting September 22, 2022

A Special Town Meeting of the Town of East Windsor was held in person on September 22, 2022. The meeting was called to order by First Selectman Jason Bowsza at 7:30 p.m. Motion was made by Alan Baker to nominate Rick Leborious

to preside as Moderator seconded by Frank Muska. Sarah Muska made a motion to have nominations cease, seconded by Nick Macsata. Motion passed. Town Clerk, Amy R. Lam read the Town Meeting Public Notice. Rick Leborious read the Eligibility to Vote Requirements.

The following resolution was introduced and read by Alan Baker:

Item 1: To consider and vote on amending and superseding Ordinance 71-1, Ordinance Establishing the Board of Police Commissioners.

Alan Baker moved that the foregoing resolution be adopted, seconded by Noreen Farmer.

There was discussion. Jason Bowsza introduced the amendment with grammatical and technical changes. Discussion continued from residents with pros and cons of amending the Police Commission Ordinance.

Nick Mascata made the motion to close discussion, seconded by Nichole DeSousa.

Motion passed; discussion closed.

Karen Gaudreau made the motion to take a vote by paper ballot, seconded by Bob Lyke.

Motion passed.

The Voter List and Grand List Books were available, and Residents were checked off by the Registrar of Voters and Town Clerk. Votes were tallied.

YES: 76 NO: 27

This resolution was adopted.

Nick Macsata made a motion to adjourn the meeting. This was seconded by Nichole DeSousa. The meeting adjourned at 9:00 p.m.

Respectfully Submitted,
Amy R. Lam, CCTC
Town Clerk

Annual Town Meeting December 28, 2022

The Annual Town Meeting of the Town of East Windsor was held in person and Via Zoom on December 28, 2022. The meeting was called to order by First Selectman Jason Bowsza at 7:31 p.m. Motion was made by Sarah Muska to nominate Jason Bowsza to preside as Moderator, seconded by Alan Baker. Marie DeSousa made a motion to have nominations cease, seconded by Charlie Nordell. Motion passed.

First Selectman Jason Bowsza explained that the notice for the Town Meeting was scheduled to go into the Journal on December 23, 2022. The JI did not have power, and due to that the notice did not make it to the paper until December 24, 2022, with is 4 days' notice. The law is 5 days' notice. Out of an abundance of caution and the advice of the town attorney, he's asking for a motion to adjourn the town meeting, and everything will be noticed for a town meeting to happen



TOWN MEETINGS & ABSTRACTS OF MINUTES

on January 5, 2022.

Alan Baker made a motion to adjourn the meeting. This was seconded by Charlie Nordell. Motion passed. The meeting adjourned at 7:33 p.m.

Respectfully Submitted,
Amy R. Lam, CCTC
Town Clerk

Annual Town Meeting January 5, 2023

A Special Town Meeting of the Town of East Windsor was held in person and via zoom on January 5, 2023. The meeting was called to order by First Selectman Jason Bowsza at 7:30 p.m. Motion was made by Marie DeSousa to nominate Jason Bowsza to preside as Moderator seconded by Sarah Muska. Paul Anderson made a motion to have nominations cease, seconded by Charlie Nordell. Motion passed. Sarah Muska Made a motion to forego the reading of the town meeting notice seconded by Alan Baker. Jason Bowsza read the Eligibility to Vote Requirements.

The following resolution was introduced and read by Alan Baker:

Item 1: To consider and act upon a resolution that the reports of the First Selectman, Town Finance Director/Treasurer, and other Town officers, be accepted as printed, errors and omissions accepted.

Alan baker moved that the foregoing resolution be adopted, seconded by Charlie Nordell.

No Discussion. This resolution was adopted.

The following resolution was introduced and read by Charlie Nordell:

Item 2: To consider and vote on the recommendation of the Board of Selectmen pursuant to Connecticut General Statutes 7-9b that the hours for referenda held by the Town of East Windsor in the Calendar year 2023 be held from 6:00 a.m. to 8:00 p.m.

Charlie Nordell moved that the foregoing resolution be adopted, seconded by Paul Anderson.

No Discussion. This resolution was adopted.

The following resolution was introduced and read by Sarah Muska:

Item 3: To consider and act upon a resolution authorizing and empowering the First Selectman and Town Finance Director/Treasurer to borrow from time to time on behalf of and in the name of the Town for the purpose of meeting current expenses until the tax monies are available, and to issue notes for same, and to determine the amount of such notes and to execute, sell and deliver the same.

Sarah Muska moved that the foregoing resolution be adopted, seconded by Patricia Shary.

No Discussion. This resolution was adopted.

The following resolution was introduced and read by Tom Lansner:

Item 4: To consider and act upon a resolution authorizing the Selectmen, as provided in Chapter 240, Part IIA of the General Statutes of the State of Connecticut Revision of 1959 and as amended, to enter into any and all agreements with the Commissioner of the Connecticut Department of Transportation relative to the expenditure of any unexpended balance of highway funds allotment due to the Town on July 1, 2023 and to enter into an agreement, with said Commissioner concerning the expenditure of said allotment.

Tom Lansner moved that the foregoing resolution be adopted, seconded by Charlie Nordell.

Discussion was held. There was an amendment to change the date from July 1, 2022 that was read to July 1, 2023. Paul Anderson moved the amendment be adopted seconded by Alan Baker. This resolution was adopted.

The following resolution was introduced and read by Paul Anderson:

Item 5: To repeal and replace Ordinance 15-4 "Ordinance Concerning Local Property Tax Relief for Certain Homeowners Age Sixty-Five or Over or Permanently and Totally Disabled (Repeals Ordinance 10-6)" with revised "Ordinance Concerning Local Property Tax Relief for Certain Homeowners Aged Sixty-Five or Over or Permanently and Totally Disabled".

Paul Anderson moved that the foregoing resolution be adopted, seconded by Sarah Muska.

No Discussion. This resolution was adopted.

The following resolution was introduced and read by Wayne Shary:

Item 6: To discuss and consider the conveyance of town owned property on the southside of Old Ellington Road at the intersection of Mahoney Road to the Connecticut Department of Transportation for the Styles Bridge project.

Wayne Shary moved that the foregoing resolution be adopted, seconded by Marie DeSousa.

No Discussion. This resolution was adopted.

The following resolution was introduced and read by Hank Gazda:

Item 7: To discuss and consider the conveyance of properties located at 13 South Road, 10 South Road, 9 South Road, 12 South Road, 8 South Road, 4 South Road (both parcels), 6 South Road, 11 South Road and 13 Phelps Road to the individuals who own the homes.

Hank Gazda moved that the foregoing resolution be adopted, seconded by Kathy Elliot.

Discussion was held. There was an Amendment offered to



TOWN MEETINGS & ABSTRACTS OF MINUTES

change 13 Phelps Road to 31 Phelps Road by Joseph Malenfant seconded by Kathy Elliott. This resolution was adopted.

The following resolution was introduced and read by Heather Spencer:

Item 8: To discuss and vote on the Resolution to authorize the First Selectman to submit a grant application to the Community Investment Fund on behalf of the Town for the installation of water line at Park Hill.

Heather Spencer moved that the foregoing resolution be adopted, seconded by Alan Baker.

Discussion was held. They made an amendment to take out “to discuss and vote on the resolution” and change it to “To authorize the First Selectman to submit a grant application to the Community Investment Fund on behalf of the Town for the installation of water line at Park Hill.” Alan Baker moved the amendment be adopted seconded by Sarah Muska. This resolution was adopted.

Sarah Muska made a motion to adjourn the meeting. This was seconded by Charlie Nordell.

Meeting adjourned at 7:47 p.m.

Respectfully Submitted,
Amy R. Lam, CCTC
Town Clerk

Special Town Meeting January 19, 2023

A Town Meeting of the Town of East Windsor was held Via Zoom and in person on January 19, 2023. The meeting was called to order by First Selectman Jason Bowsza at 7:30 p.m. Motion was made by Sarah Muska to nominate Jason Bowsza to preside as Moderator, seconded by Noreen Farmer. Rick Leborious made a motion to have nominations cease, seconded by Tom Talamini. Motion passed. Town Clerk, Amy R. Lam read the Town Meeting Public Notice. Jason Bowsza read the Eligibility to Vote Requirements.

The following resolution was introduced and read by Sarah Muska:

Item 1: To consider and discuss an addition appropriation in the sum of \$400,000 from the Town's Unassigned General Find Balance for engineering work on the HVAC systems for the three East Windsor Schools.

Sarah Muska moved that the foregoing resolution be adopted, seconded by Donald Platt.

There was no discussion.

This resolution was adopted.

Rick Leborious made a motion to adjourn the meeting. This was seconded by Sarah Muska. The meeting adjourned at 7:36 p.m.

Respectfully Submitted,
Amy R. Lam, CCTC
Town Clerk

Special Town Meeting March 22, 2023

A Town Meeting of the Town of East Windsor was held in person and via Zoom on March 28, 2023. The meeting was called to order by First Selectman Jason Bowsza at 7:30 p.m. Motion was made by Randy Clifton to nominate Mark Simmons to preside as Moderator, seconded by John Burnham. Sarah Muska made a motion to have nominations cease, seconded by Denise Menard. Motion passed. Town Clerk, Amy R. Lam read the Town Meeting Public Notice. Mark Simmons read the Eligibility to Vote Requirements.

The following resolution was introduced and read by Jim Barton:

Item 1: To consider and vote on the Ordinance Concerning Local Property Tax Relief for Veterans. The full text of the Ordinance recommended to the Special Town Meeting is available for review at the Town Clerk's office.

Jim Barton moved that the foregoing resolution be adopted, seconded by Donald Platt.

There was no discussion.

This resolution was adopted.

The following resolution was introduced and read by Sarah Muska:

Item 2: To consider and cote on the conveyance of property located at 27 Phelps Road to the individual(s) who own the home.

Sarah Muska moved that the foregoing resolution be adopted, seconded by John Burnham.

There was no discussion.

This resolution was adopted.

The following resolution was introduced and read by Alan Baker:

Item 3: To consider and discuss (but not vote on) a Resolution Appropriating \$4,720,000 for Costs Associated with an Addition and Renovations to the South Hall Youth Center (Community Center Project) and authorizing the use of Federal and State Grant Moneys to Finance the Portion of the Appropriation not Funded from Moneys in the Town's Capital and Nonrecurring Fund. The full text of the resolution approved by the Board of Selectmen and recommended to the Special Town Meeting is available for review at the Town Clerk's office.

All those persons qualified to vote in Town Meetings of the Town are hereby further notified that pursuant to the Connecticut General Statutes and the Town Charter, the Board of Selectmen have removed the above Item 4. on the call of this Special Town Meeting for submission to the voters of the Town who are qualified to vote at Town Meetings for “yes” or “no” vote by voting machine on the following question:

Shall the Town of East Windsor authorize an appropriation



TOWN MEETINGS & ABSTRACTS OF MINUTES

of \$4,720,000 for the costs of the Scout Hall Youth Center (Community Center Project) to be paid for, in part, by a federal grant in the maximum amount of \$2,750,000 and up to \$924,000 of the Town's federal American Rescue Plan Act grant moneys, after deducting other grants or other sources of funds available to the Town for the project? Yes _____ No _____

The referendum vote will be conducted at the Town's two polling places during the hours between six o'clock a.m. and eight o'clock p.m. on April 4, 2023. Absentee ballots will be made available in accordance with law.

Alan Baker moved that the foregoing resolution be adopted, seconded by Jason Bowsza.

Discussion was held about this resolution. This meeting was recorded, and the YouTube video can be accessed through the town website.

John Burnham made a motion to adjourn the meeting. This was seconded by Nancy Masters. Motion passed. The meeting adjourned at 8:30 p.m.

Respectfully Submitted,
Amy R. Lam, CCTC
Town Clerk

Special Town Meeting June 1, 2023

A Special Town Meeting of the Town of East Windsor was held in person on June 1, 2023. The meeting was called to order by First Selectman Jason Bowsza at 7:30 p.m. Motion was made by Sarah Muska to nominate Jason Bowsza to preside as Moderator seconded by Tom Talamini. Charlie Nordell made a motion to have nominations cease, seconded by Sarah Muska. Motion passed. Town Clerk, Amy R. Lam read the Town Meeting Public Notice. Jason Bowsza read the Eligibility to Vote Requirements.

The following resolution was introduced and read by Laura Clynch:

Item 1: To consider and vote on authorizing the use of Federal and State Grant Moneys to finance \$500,000 for the revitalization of Osborn Field/Volunteer Park.

Laura Clynch moved that the foregoing resolution be adopted, seconded by Marie DeSousa.

No Discussion. This resolution was adopted.

The following resolution was introduced and read by Randy Clifton:

Item 2: To consider and vote on authorizing the use of Federal and State Grant Moneys to finance \$150,000 for the acquisition of three (3) emergency generators for replacement at Public Works, the Town Hall Annex and new installation at the Community Center.

Randy Clifton moved that the foregoing resolution be adopted, seconded by Alan Baker.

Discussion was held. This resolution was adopted.

The following resolution was introduced and read by Deborah Talamini:

Item 3: To consider and vote on authorizing the use of Federal and State Grant Moneys to finance \$130,000 for the acquisition of a new Senior Center bus.

Deborah Talamini moved that the foregoing resolution be adopted, seconded by Barbara Sherman. Discussion was held. This resolution was adopted.

The following resolution was introduced and read by Tom Lansner:

Item 4: To consider and vote on authorizing the use of Federal and State Grant Moneys to finance \$120,000 for engineering services for the replacement of the East Windsor High School track.

Tom Lansner moved that the foregoing resolution be adopted, seconded by Sarah Muska.

Discussion was held. resolution was adopted.

The following resolution was introduced and read by Wayne Shary:

Item 5: To Consider and vote on the acceptance of Jessie Lane as a Town Road.

Wayne Shary moved that the foregoing resolution be adopted, seconded by Alan Baker.

Discussion was held. This resolution was adopted.

The following resolution was introduced and read by Paul Anderson:

Item 6: To Consider and vote on the acceptance of Farms Road as a Town Road.

Paul Anderson moved that the foregoing resolution be adopted, seconded by Bill Loos.

No Discussion. This resolution was adopted.

Bill Loos made a motion to adjourn the meeting. This was seconded by Paul Anderson.

Meeting adjourned at 7:52 p.m.

Respectfully Submitted,
Amy R. Lam, CCTC
Town Clerk

Special Town Meeting June 28, 2023

A Town Meeting of the Town of East Windsor was held in person on June 28, 2023. The meeting was called to order by First Selectman Jason Bowsza at 7:30 p.m. Motion was made by Sarah Muska to nominate Jason Bowsza to preside as Moderator, seconded by Tom Talamini. Rick LeBorious made a motion to have nominations cease, seconded by Sarah Muska. Motion passed. Town Clerk, Amy R. Lam read the Town Meeting Public Notice. Jason Bowsza read the Eligibility to Vote Requirements.

The following resolution was introduced and read by Marie



TOWN MEETINGS & ABSTRACTS OF MINUTES

DeSousa:

Item 1: To consider and vote on authorizing the use of American Rescue Plan Act Federal Grant Moneys to finance \$349,618.00 for the acquisition of a high-side dump sweeper.

Marie DeSousa moved that the foregoing resolution be adopted, seconded by Alan Baker.

Discussion was held.

This resolution was adopted.

The following resolution was introduced and read by William Loos:

Item 2: To consider and vote on authorizing the use of American Rescue Plan Act Federal Grant Moneys to finance \$20,800.00 for the acquisition of Infra-red cameras for both Fire Departments.

William Loos moved that the foregoing resolution be adopted, seconded by Bob Leach.

Discussion was held.

This resolution was adopted.

The following resolution was introduced and read by Lori Gabriel:

Item 3: To consider and vote on authorizing the use of American Rescue Plan Act Federal Grant Moneys to contribute \$10,000 to the BMX Commission for equipment.

Lori Gabriel moved that the foregoing resolution be adopted, seconded by Brenda Crockett.

Discussion was held.

This Resolution was adopted.

The following resolution was introduced and read by Paul Anderson:

Item 4: To consider and vote on authorizing the use of American Rescue Plan Act Federal Grant Moneys to finance \$16,976.00 for sidewalk improvements.

Paul Anderson moved that the foregoing resolution be adopted, seconded by Alan Baker.

Discussion was held.

This resolution was adopted.

The following resolution was introduced and read by Barbara Sherman:

Item 5: To consider and vote on authorizing the use of American Rescue Plan Act Federal Grant Money to finance \$112,000.000 for equipment for installation and maintenance of walking trails in town and for supplies and materials for American Heritage River Commission walking trails.

Barbara Sherman moved that the foregoing resolution be adopted, seconded by Karen Paradise.

Discussion was held.

This resolution was adopted.

The following resolution was introduced and read by Sarah Muska:

Item 6: To consider and vote on the Ordinance Creating a Youth Services Advisory Board.

Sarah Muska moved that the foregoing resolution be adopted, seconded by Patricia Shary.

Discussion was held.

This resolution was adopted.

The following resolution was introduced and read by Charlie Nordell:

Item 7: To consider and vote on the Town of East Windsor Blight and Property Maintenance Ordinance.

Charlie Nordell moved that the foregoing resolution be adopted, seconded by Alan Baker.

Discussion was held.

Jim Richards had a motion to have a paper ballot vote, seconded by Katherine Kneeland. Motion passed. 38 YES 58 NO.

This resolution was not adopted.

William Loos made a motion to adjourn the meeting. This was seconded by Karen Paradise. Motion passed. The meeting adjourned at 9:08 p.m.

Respectfully Submitted,
Amy R. Lam, CCTC
Town Clerk



FINANCIAL SUMMARY

TOWN OF EAST WINDSOR, CONNECTICUT
 SCHEDULE OF REVENUES, EXPENDITURES AND
 CHANGES IN FUND BALANCE - BUDGET AND ACTUAL -
 BUDGETARY BASIS - GENERAL FUND (UNAUDITED)
 FOR THE YEAR ENDED JUNE 30, 2023

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance With Final Budget Over (Under)</u>
	<u>Original</u>	<u>Final</u>		
REVENUES				
Property taxes	\$ 34,960,697	\$ 34,960,697	\$ 35,147,410	\$ 186,713
Intergovernmental	6,546,050	6,546,050	6,832,722	286,672
Local revenues	579,220	579,220	3,121,300	2,542,080
Revenues from use of money	25,000	25,000	506,048	481,048
Total revenues	<u>42,110,967</u>	<u>42,110,967</u>	<u>45,607,480</u>	<u>3,496,513</u>
EXPENDITURES				
Current:				
General government	2,360,280	2,459,736	2,368,102	(91,634)
Public safety	4,076,811	4,110,026	3,984,415	(125,611)
Public works	3,846,774	3,924,962	3,838,181	(86,781)
Community services	1,065,337	1,194,505	1,136,323	(58,182)
Employee benefits	3,460,562	3,425,562	3,239,212	(186,350)
Contingency	180,000	73,223	71,673	(1,550)
Debt service	1,128,133	483,133	465,278	(17,855)
Total Town	<u>16,117,897</u>	<u>15,671,147</u>	<u>15,103,184</u>	<u>(567,963)</u>
Current:				
Education	<u>25,725,000</u>	<u>25,725,000</u>	<u>25,656,051</u>	<u>(38,679)</u>
Total expenditures	<u>41,842,897</u>	<u>41,396,147</u>	<u>40,759,235</u>	<u>(606,642)</u>
Excess of revenues over expenditures	268,070	714,820	4,848,245	4,103,155
OTHER FINANCING SOURCES (USES)				
Appropriation of fund balance	750,000	2,060,000	-	(2,060,000)
Transfers in	-	-	6,944	6,944
Transfers out	(1,018,070)	(2,774,820)	(2,804,820)	(30,000)
Total other financing sources (uses)	<u>(268,070)</u>	<u>(714,820)</u>	<u>(2,797,876)</u>	<u>(2,083,056)</u>
Net change in fund balances	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,050,369</u>	<u>\$ 2,020,099</u>



FINANCIAL SUMMARY

TOWN OF EAST WINDSOR, CONNECTICUT
SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES -
BUDGET AND ACTUAL - BUDGETARY BASIS - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2023

	Budgeted Amounts		Actual	Variance With Final Budget Over (Under)
	Original	Final		
PROPERTY TAXES				
Current and prior year levies	\$ 34,860,697	\$ 34,860,697	\$ 34,880,848	\$ 20,151
Interest and lien fees	100,000	100,000	266,561	166,561
Total property taxes	<u>34,960,697</u>	<u>34,960,697</u>	<u>35,147,409</u>	<u>186,712</u>
INTERGOVERNMENTAL REVENUES				
Revenue Sharing	-	-	224,877	\$ 224,877
Educational cost sharing grant	5,669,122	5,669,122	5,490,926	(178,196)
Town aid road grant	270,518	270,518	265,336	(5,182)
Payment in lieu of taxes on State owned property	548,433	548,433	548,433	-
Mashantucket Pequot and Mohegan Fund grant	15,432	15,432	15,432	-
Telephone access grant	15,000	15,000	17,980	2,980
Adult education	15,045	15,045	15,583	538
Tax relief - veterans	5,850	5,850	6,256	406
Pro-rata share of CT fines	5,000	5,000	9,238	4,238
Tax exempt property - totally disabled persons	1,650	1,650	1,937	287
MV Tax Cap Reimbursement			236,724	236,724
Total intergovernmental revenues	<u>6,546,050</u>	<u>6,546,050</u>	<u>6,832,722</u>	<u>286,672</u>
LOCAL REVENUES				
Building Department	250,000	250,000	2,435,454	\$ 2,185,454
Town Clerk	220,100	220,100	344,429	124,329
Treasurer	35,200	35,200	249,071	213,871
Land use permits	13,800	13,800	19,635	5,835
Parks and Recreation	32,500	32,500	41,754	9,254
Police Department	10,500	10,500	11,715	1,215
Greater Hartford Transit District	7,000	7,000	7,420	420
Aircraft miscellaneous	4,300	4,300	3,810	(490)
Dial-A-Ride	3,000	3,000	2,202	(798)
Public Works	2,500	2,500	5,720	3,220
Assessor	300	300	90	(210)
Other	20	20	-	(20)
Total licenses, fees and charges for goods and services	<u>579,220</u>	<u>579,220</u>	<u>3,121,300</u>	<u>2,542,080</u>
REVENUES FROM THE USE OF MONEY				
Interest on deposits	25,000	25,000	506,048	481,048
Total revenues from the use of money	<u>25,000</u>	<u>25,000</u>	<u>506,048</u>	<u>481,048</u>
OTHER FINANCING SOURCES				
Appropriation of Fund Balance	750,000	2,060,000	-	(2,060,000)
Transfers in:				
Sewer Assessment Fund	-	-	6,944	6,944
Total other financing sources	<u>750,000</u>	<u>2,060,000</u>	<u>6,944</u>	<u>(2,053,056)</u>
Total revenues and other financing sources	<u>\$ 42,860,967</u>	<u>\$ 44,170,967</u>	<u>\$ 45,614,423</u>	<u>\$ 1,443,456</u>



FINANCIAL SUMMARY

TOWN OF EAST WINDSOR, CONNECTICUT
SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES -
BUDGET AND ACTUAL - BUDGETARY BASIS - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2023

	Budgeted Amounts		Actual	Variance With Final Budget Over (Under)
	Original	Final		
GENERAL GOVERNMENT				
Selectmen	\$ 288,939	\$ 316,200	\$ 306,000	\$ (10,200)
Ethic's Commission	750	750	-	(750)
Diversity Council	900	900	375	(525)
Arts & Culture Council	4,900	4,900	4,731	(169)
Board of Finance	54,225	54,225	50,056	(4,169)
Assessor	211,903	217,007	206,325	(10,682)
Board of Assessment Appeals	3,300	3,300	786	(2,514)
Tax Collector	142,314	145,258	140,031	(5,227)
Treasurer	261,653	268,907	261,193	(7,714)
Capital improvement planning	750	750	750	-
Legal	280,000	325,000	309,805	(15,195)
Activities, Agency Fees & Associations	120,514	120,514	119,593	(921)
Information Technology	283,092	286,342	283,329	(3,013)
Town Clerk	151,873	154,835	149,078	(5,757)
Registrar of Voters	72,889	72,889	70,785	(2,104)
Planning	284,253	287,434	271,145	(16,289)
Planning & Zoning Commission	5,250	5,250	4,621	(629)
Zoning Appeals Board	2,150	2,150	450	(1,700)
Property Insurance	185,000	187,500	186,044	(1,456)
Inlands, Wetlands & Watercourse Agency	2,325	2,325	925	(1,400)
Veterans Commission	900	900	675	(225)
Agricultural Commission	750	750	700	(50)
Conservation Commission	750	750	550	(200)
Economic Development Commission	900	900	150	(750)
Total General Government	<u>2,360,280</u>	<u>2,459,736</u>	<u>2,368,097</u>	<u>(91,639)</u>
PUBLIC SAFETY				
Police Department	3,835,585	3,842,056	3,743,035	(99,021)
Police Commission	1,725	1,725	1,500	(225)
Emergency management	41,048	41,048	35,552	(5,496)
Building Department	176,471	188,215	173,321	(14,894)
Communications	21,982	36,982	31,008	(5,974)
Total Public Safety	<u>4,076,811</u>	<u>4,110,026</u>	<u>3,984,416</u>	<u>(125,610)</u>
PUBLIC WORKS				
Public Works	1,157,386	1,150,574	1,096,887	(53,687)
Town property	1,194,443	1,194,443	1,180,109	(14,334)
Road improvements	430,000	430,000	422,960	(7,040)
Building Commission	1,500	1,500	375	(1,125)
Sanitation	1,063,445	1,148,445	1,137,849	(10,596)
Total Public Works	<u>3,846,774</u>	<u>3,924,962</u>	<u>3,838,180</u>	<u>(86,782)</u>
COMMUNITY SERVICES				
Senior Services	256,042	264,177	216,754	(47,423)
Elderly Commission	750	750	-	(750)
Social Services	149,466	266,009	257,209	(8,800)
Park and Recreation	333,579	338,069	337,611	(458)
Libraries	324,750	324,750	324,750	-
Historical Commission	750	750	-	(750)
Total Community Services	<u>1,065,337</u>	<u>1,194,505</u>	<u>1,136,324</u>	<u>(58,181)</u>

(Continued)



FINANCIAL SUMMARY

TOWN OF EAST WINDSOR, CONNECTICUT
 SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES -
 BUDGET AND ACTUAL - BUDGETARY BASIS - GENERAL FUND *(Continued)*
 FOR THE YEAR ENDED JUNE 30, 2023

	Budgeted Amounts		Actual	Variance With Final Budget Over (Under)
	Original	Final		
EDUCATION	\$ 25,725,000	\$ 25,725,000	\$ 25,656,051	\$ (38,949)
DEBT SERVICE	1,128,133	483,133	465,278	(17,855)
EMPLOYEE BENEFITS	3,460,562	3,425,562	3,239,212	(186,350)
CONTINGENCY	180,000	73,223	71,673	(1,550)
Total expenditures	41,842,897	41,396,147	40,759,231	(636,916)
OTHER FINANCING USES				
Transfers out:				
Dog Fund	39,230	39,230	39,230	-
Youth Service Bureau Fund	28,840	28,840	28,840	-
Capital Nonrecurring Fund	950,000	2,506,750	2,536,750	(30,000)
Capital Projects Fund	200,000	200,000	200,000	-
Total other financing uses	1,018,070	2,774,820	2,804,820	(30,000)
Total expenditures and other financing uses	\$ 42,860,967	\$ 44,170,967	\$ 43,564,051	\$ (606,916)

(Concluded)



FINANCIAL SUMMARY

TOWN OF EAST WINDSOR, CONNECTICUT
SCHEDULE OF EXPENDITURES
BUDGET AND ACTUAL - BUDGETARY BASIS - EDUCATION
FOR THE YEAR ENDED JUNE 30, 2023

	Budgeted Amounts		Actual	Variance With Final Budget Over (Under)
	Original	Final		
EDUCATION				
Teachers	\$ 12,010,220	\$ 12,010,220	\$ 12,012,765	\$ 2,545
Instructional Aid/Assistant	1,845,331	1,845,331	1,844,116	(1,215)
Substitutes	144,088	144,088	144,088	-
Regular Employees	2,086,499	2,086,499	2,099,571	13,072
Overtime	6,525	6,525	6,525	-
Comp bonuses/Incentives	260,657	260,657	264,257	3,600
Other	392,032	392,032	396,771	4,739
Group insurance	1,395,294	1,395,294	1,357,549	(37,745)
Dental	110,276	110,276	110,217	(59)
Employer share social security'	644,698	644,698	648,023	3,325
Retirement contributions	528,803	528,803	528,803	-
Unemployment compensation	48,000	48,000	35,683	(12,317)
Workmen's compensation	125,266	125,266	125,266	-
Purchased Professional Services	705,705	705,705	703,877	(1,828)
Nursing Services	4,969	4,969	4,969	-
Cirriculum Development	4,316	4,316	4,580	264
Testing/Scoring	21,394	21,394	17,194	(4,200)
Professional Educational Services	24,185	24,185	36,357	12,172
Field Trips				-
Technology Services	768,260	768,260	766,761	(1,499)
Sports Officials	45,282	45,282	44,662	(620)
Utility Services	644,148	644,148	644,395	247
Snow Plowing/Sanding	15,200	15,200	15,200	-
Cleaning Services	1,764	1,764	1,764	-
Repairs & Maintenance	360,404	360,404	360,091	(313)
Building Maintenance	160,492	160,492	162,162	1,670
Water/Sewer	38,570	38,570	35,090	(3,480)
Other Purchased Property Services	71,105	71,105	68,976	(2,129)
Student Transportation	1,388,751	1,388,751	1,378,431	(10,320)
Postage	12,690	12,690	12,459	(231)
Photocopy/Print Costs				-
Tuition	1,340,850	1,340,850	1,338,020	(2,830)
Food Service Management				-
Travel Reimbursement	15,061	15,061	14,984	(77)
Other Purchased Services	1,325	1,325	1,325	-
Supplies	8,361	8,361	8,586	225
General Supplies	253,990	253,990	254,620	630
Instructional Supplies	102,235	102,235	99,893	(2,342)
Admin Supplies	5,404	5,404	5,404	-
Textbooks	4,908	4,908	4,908	-
Other Supplies	56,655	56,655	55,418	(1,237)
Equipment				-
Technology Related Hardware	2,179	2,179	1,879	(300)
Instructional Equipment	1,000	1,000	1,000	-
Technology Software	26,705	26,705	26,280	(425)
Other Equipment	1,000	1,000	1,000	-
Dues & Fees	40,403	40,403	42,132	1,729
Total education	\$ 25,725,000	\$ 25,725,000	\$ 25,686,051	\$ (38,949)



ASSESSOR'S OFFICE

The Assessor's Office is responsible for discovering, listing, and valuing all real estate, motor vehicles and personal property of businesses.

The goal of Assessor Helen Totz and her staff is to ensure that the assessed value of taxable property owned by individual taxpayers is accurate so that each taxpayer pays no more than their fair share of the property tax. To accomplish this, the Assessor's staff analyzes information regarding all three classes of property for accuracy and value. This process includes:

- conducting random audits of Personal Property business accounts
- inspecting and listing new Real Estate construction (as well as verifying any demolition of property)
- reviewing and updating assessor maps based on survey maps filed in the land records
- maintaining current ownership information for all real estate parcels

In addition, the Department of Motor Vehicles provides the office with lists of all motor vehicles registered within the Town, and once each vehicle has been valued, these lists comprise the Motor Vehicle and Supplemental Motor Vehicle

Grand Lists for tax bills. Motor vehicles and Personal Property are assessed at 70% of the current fair market value, as of October 1 of each year.

The 2022 Grand List Real Estate assessments were based on 70% of values set at the time of the 2017 revaluation, as provided by the one-year delay in implementing the 2022 revaluation.

In addition, all state and local exemption programs that affect the tax bills of elderly, military, farmers, blind and disabled taxpayers are administered by this department. All of this information results in a "Grand List" which is a list of all taxable property and tax-exempt real estate in East Windsor and its assessed value and any exemptions allowed. This information is the basis for the Tax Collector's tax bills.

Various annual reports based on the Grand List are compiled by the assessor and provided timely to the Office of Policy and Management, DEEP and the Veterans' Administration.

**Helen Totz, CCMA II,
Assessor**



BUILDING DEPARTMENT

The Building Department is responsible for assisting our community with the construction process for both residential and commercial projects. Our knowledgeable staff is here to answer any questions, address any concerns you may have, and assist in the permitting process. This past year we have been actively involved in several large commercial projects such as:

- The Trustorage build out of the former Burlington Coat Factory
- The Gravel Pit Solar which spans 485 acres
- Connect55+, the 122-unit active senior living community

The Building Department staff works directly with local, state, and federal agencies to ensure compliance with the State Building Code and safe building practices. The new

2021 International and State Building Codes were adopted on October 1, 2022. For the 2022-23 fiscal year our department generated \$2,477,037.60 in revenue and issued 1,112 permits including:

- Building – 474
- Electrical – 296
- Fuel Gas – 33
- Mechanical – 213
- Plumbing – 96

Customer service and safety is our priority.

**Kenneth Rich,
Building Official**



Broad Brook Fire Department

This past year, the Broad Brook Fire Department responded to another near record number of calls for service. Our call volume dropped to 15 below last year's number, however this year, if it stays on track, will surpass our record of 850 two years ago. We responded to 846 incidents this past year, responding to various types of emergency calls during the fiscal year of July 1, 2022, through June 30, 2023. Those calls included 46 Fire Calls, (16 of which were Structure Fire type calls) in town or in our neighboring communities, 455 Rescue type incidents (of which 405 were for priority 1 medical calls), 39 Hazardous Conditions, 306 other various calls for service. Our members also attended a total of 1,711 hours of documented training.

We welcomed 2 new members last year and lost 1 throughout the year. A small group of Officers and Firefighters have taken on the task of recruitment and working with other area fire departments to try and find people in the community that want to volunteer. Of these members, 2 attended Basic Firefighter-1 training to become certified as an Interior Firefighter, another 1 will be attending the next Firefighter 2 training class this winter. The others were already certified and one was a past member who returned to assist as a limited member helping out the department by assisting in non-firefighting duties. At the current time our active membership, including Officers, totals 47 members, 24 of which are Active status, 10 Active Reserve status, 2 are Junior Members and 11 Limited Members.

Our part-time staff currently consists of a total of 31 per diem employees (16 that are current members of the department) that strive to fill 4 daytime shifts Monday thru Friday 10 hours a day between the hours of 7am and 5pm. Two shifts run from 7am-4pm and two shifts run from 8am-5pm. This gives us 8 hours of overlapping coverage during the day with a staff of 4 to cover the busiest times for our calls. We also were able to staff 7 nights a week with our volunteers from 10pm to 6am with two shifts. We also have a Fire Marshal and 3 Deputy Fire Marshals who inspect fires and enforce fire code safety throughout town.

We are expecting the delivery of our new Engine Tank now in August of 2024, a yrs. delay due to parts and equipment shortages beyond our control, which will replace a 21-year-

old truck that is in need of replacement. We have entered into a Station Feasibility Assessment with H2M Architects to do a study of the current station we currently occupy as well as what it would be to look into a new station down the road as we have out grown our current facility for apparatus and personnel needs in a 43 yr. old building. We take great pride in providing the best fire protection and EMS care possible to the Town and its citizens. We can always use more volunteers as it has become more and more difficult to provide services. There are many other jobs besides firefighting for people who wish to volunteer. We have spots open for people who may be interested in the EMS side of fire department who are or are interested in becoming EMR's and EMT's or are already certified. We will train people who may just want to be an apparatus driver or fire police member as well. All of these positions are important to fill, and potentially free up a firefighter who can focus on doing firefighting duties and is very helpful. If anyone is ever interested in learning more about becoming a volunteer or wondering if there is a job they can do to help, please reach out to us at bbfdrecruitment@gmail.com or call the firehouse at 860.623.5940 to set up a time to speak with someone. To follow us closer, feel free to Like us on Facebook by looking us up @Broad Brook Fire Department.

Thomas V. Arcari, Fire Chief
Broad Brook Fire Department





Warehouse Point Fire District

It is my pleasure to present the Warehouse Point Fire Districts Annual Report for 2023. The information provided will provide you with history, activities, and statistical information on incident responses.

The Warehouse Point Fire District continues to provide First Class Fire/Rescue Services to the Town of East Windsor. The department consists of 1 fire chief, 1 assistant fire chief, 1 station captain, 3 fire lieutenants, 30 firefighters, and 4 fire marshals. The district continues to recruit and retain volunteers to provide the community with the emergency services as necessary.

The Fire District has 2 fire stations and 1 administration building. The district has the following equipment in service:

➤2021 Pierce Quint 107 Foot Aerial Ladder	Station 1
➤2003 Pierce Tower Aerial Platform	Station 1
➤1990 Pierce Pumper	Station 1
➤1993 Pierce Heavy Rescue	Station 1
➤2009 Pierce Pumper	Station 2
➤1998 Pierce Pumper	Station 2
➤2009 Ford Rehab Unit	Station 2
➤2017 Chevy Forestry Unit	Station 1

2023 saw a slight decrease in incident responses, 760 incidents. The dedicated men and women respond to emergencies of all types, fire alarms, medical emergencies, rescues, vehicle accidents, hazardous material incidents, and many other calls for service. Four of these incidents include lithium battery fires. Lithium battery fires continue to be a challenge for firefighters due to the violent fire and explosion they can cause. These professionals also provide public education, fire

prevention and inspection services to the community.

Training is essential to the operation of the department, competent service delivery to the community, and the safety of our personnel for the duties they perform. At a minimum, personnel are certified Firefighter 1 and hazmat operational level through the Connecticut Fire Academy. The departments officers obtain Fire Officer certifications as well as medical certifications. Training consist of monthly and annual certification training along with continuing education for fire marshals and emergency medical technicians. The department participates in joint training with the Broad Brook Fire Department and surrounding communities. The department logged over 4000 hours of combined training.

The Fire Marshal Office along with the part-time firefighters provide the community fire prevention and public education. Over 350 inspections to the local businesses were performed to ensure code compliance and that these businesses are safe for our community. Our firefighters work to preplan critical buildings in the district to effectively perform our duties during emergency situations.

In December the renovations were completed on the new building on Bridge Street. This office space consists of the Fire Chief, Fire Marshal, Fire Inspectors, and the Administrative Assistant. This building also has a conference room that can be designated as an EOC (Emergency Operation Center) in the event of a natural disaster or other warranted incident.

The Warehouse Point Fire District is incredibly proud of the men and women who volunteer their time and are employed by the district. We appreciate and recognize the dedication and professionalism you bring to not only the district but the entire East Windsor Community

Rachel Safford,
District Chairman



The Finance Department has the responsibility of administering the Town's finances and accounting for all town funds, except those of the Board of Education. Detailed statements of this accounting appear in the Town's Annual Audit which is on file in the Town Clerk's Office. The Treasurer prepares monthly reports for the Board of Finance. In addition, the Town Budget is developed and administered with the First Selectman's Office.

The Finance Department handles the daily Treasury operations including deposits and banking and manages cash and debt obligations. The Finance Department processes both accounts payable and payroll bi-weekly.

For FY 2022-23 the Finance Department processed 5,860 separate expen-

ditures and payroll, benefit and tax records for 211 employees.

Town Finances for the Fiscal Year 2022-23

Key fiscal datapoints for the Town include:

- The Town's adopted General Fund budget for 2022-23 totaled \$42,860,967.
- The mil rate was 34.38.
- The Town's S & P credit rating is AA+, and its Moody's credit rating is Aa2.
- The Town achieved a collection rate of 97.86% on the current levy.
- The Town's long-term liabilities as of June 30, 2023, totaled \$5,822,980.

- The Town's actual expenditures were \$43,564,051 and actual revenues totaled \$45,454,003.

The Broad Brook Fire Department budget for 2022-23 totaled \$957,327.

The mil rate was 2.48.

The Broad Brook Fire Department's actual expenditures were \$895,228 and actual revenues totaled \$976,518.

The comparative actual information, by function and funding source for the fiscal year is presented on pages 12-16. A detailed statement of revenues and expenditures is in the Town's Annual Audit which is on file in the Town Clerk's Office and available on the web at www.eastwindsor-ct.gov

Amy O'Toole
Finance Director/Treasurer

Long term debt outstanding as of June 30, 2023

Use of Proceeds	Maturity Date	Outstanding Amount
Bond 2016-BBES Modulares/Public Improvements	06/30/2037	4,030,000
Note Payable 2013 – North Road Sewer Phase I	04/24/2052	1,792,980





Recognition

Over the last year, the Town has said goodbye to a number of public servants who served the Town for many years. After twenty years of service at the East Windsor Senior Center, Teresa Hill retired as of January 6th. After nineteen years of service, Ed DeMarco retired as chief of police at the end of the year. Maryanne Lassman-Fisher served as Judge of Probate for the Greater Windsor Probate district for twelve years.

As we wish them all much good health and happiness in their respective retirements, we also had the good fortune of welcoming their successors into our community family. Karl Von Eisenrein was promoted to the position of Transportation Coordinator at the Senior Center and does so at an exciting time of transition as we revamp our senior center in the new Community Center complex.

Matt Carl was promoted to the position of Chief of Police, the first in the history of the department, to start his career as a rookie and work all the way up to that position. Chief Carl immediately brought new energy and excitement to the department.

Mary Deneen won decisive victories in her primary and general election to assume the role of Judge of Probate – at just twenty-eight years old. Judge Deneen has done yeoman's work in her first year in office, ensuring that the services of the court are run more efficiently than ever. We look forward to her service to the community for many years to come.

The Town's new Building Official, Ken Rich, joined our townwide team in July, and within a month had completely caught up on all outstanding building inspections and plan reviews. Ken has brought forward several long-overdue reforms making the department more helpful to residents and businesses in our community.

Over the course of the past year, the Town recognized the contributions of a number of dedicated volunteers to our community. In November, the Town formally renamed the small town park at the bottom of Cemetery Road after longtime American Heritage River Commissioner Dick Sherman. The park was named M/Sgt. Richard U. Sherman Park, commemorating Dick's service in two branches of the military and his more than twenty years as a member of the AHRC.

In April, we held our annual volunteer appreciation lunch at the Senior Center, where we recognized the volunteers who support our Meals on Wheels program. More than two dozen people who tirelessly gave of themselves were recognized. One of those volunteers, Kathy Crouch, has been delivering meals weekly since 1981! That's a tremendous amount of service to the homebound in our community.

Finally, I want to share a really inspiring story. Brian Baude, a local gentleman, is involved with humanitarian assistance work in Ukraine. Prior to his most recent trip over to that war-torn part of the world, he reached out to the East Windsor Ambulance Association, who provided emergency trauma medical supplies to be brought over there. These supplies will go directly where they are most needed to provide emergency medical services to those in the war zone. Thank you to East Windsor Ambulance for their generosity, and Mr. Baude for your gallantry and selflessness.

Police

As noted above, in late 2022 Chief DeMarco retired from the East Windsor Police Department after nearly twenty years of service. Because of his lengthy tenure, and to ensure fairness and transparency in the hiring process, the Town elected to engage the services of a professional executive recruitment firm, Strategic Government Resources (SGR),

to facilitate the search. The process was expansive with fourteen applicants being narrowed to four finalists.

Those finalists had to submit written answers to questions pertaining to modern policing, submit pre-recorded video responses to interview questions, meet face-to-face with Town department heads, representatives of the local Police Union, and meet and greet with the general public. Feedback from all parties was aggregated by SGR and provided to the search committee, which consisted of the five members of the Board of Selectmen and two Police Commissioners. Finalists were also tasked with preparing a Year One plan for what they would tackle in their first year as chief and were further interviewed by the search committee. The four finalists consisted of two external candidates and two internal candidates, with Matthew J. Carl ultimately selected for the position.

Chief Carl was sworn in on June 8th as the fifth chief of police in East Windsor's history. Two days later, the department celebrated its fiftieth anniversary with a banquet that brought together members of the department (past and present – including one of our very first police officers!) and members of other emergency services disciplines. Between the Chief's swearing in and the Department's anniversary, it was a great year to reinvigorate a sense of morale and teamwork in our police department, with many more good things to come in the future.

The Police Department offers an opportunity for citizens to do a ride-along, which is a great way of understanding day-to-day operations of the police department. I was able to participate in a ride-along with East Windsor Police Corporal Byron Smith this year. Over the course of the tour, we did standard patrols around the western half of East Windsor, conducted speed enforcement, assisted another police department in finding a vehicle of



interest, responded to a missing persons complaint, and responded to other local calls for service. I came away from the experience even more impressed with our police department and its officers.

Congratulations are also due to the department on its attainment of Tier II accreditation status, thanks to the leadership of Sgts Leab and Gonsalves. Their outstanding work was further recognized by being invited to join the statewide accreditation review committee.

Emergency Management Preparedness

The last year saw increased focus on emergency preparedness. Working with area legislators, representatives of our emergency services and I met several times with the Department of Transportation (DOT) concerning the need to replace Stiles Bridge on Scantic Road. The bridge has been in a state of disrepair for many years, most recently precluding fire apparatus from being able to safely traverse the bridge, greatly delaying response times. Through our collective advocacy, DOT took measures to reinforce the bridge to make it safe for emergency vehicles and has commenced work to replace the bridge entirely. That replacement work is scheduled to begin in the spring of 2024.

Horrible shootings have become near-daily stories on national news, and it is not lost on Town leadership that tragedy could strike here. To ensure that our emergency services are prepared, our Emergency Management Team has been working to develop an active shooter response training that would provide training to all of our first responders: police, fire, EMS, public works, community services, and public-school staff. This is planned to first be a tabletop exercise, followed by an active shooter simulation in a public space.

School/Town Partnerships

Last year, the State offered a grant opportunity to school districts around Connecticut for the installation of modernized HVAC systems in public schools. Unfortunately, many towns (including East Windsor) were not eligible to apply because the requisite engineering work was not available. In October, I spoke with Governor Lamont about our regrets at having missed the opportunity, and he shared that another grant round would be offered. To ensure that East Windsor could take advantage of round two of this program, funds were appropriated in January for both the engineering design of HVAC systems on each of our schools, and for a holistic Master Plan for our school buildings. Once completed, we will have an up-to-date road map for the needs of our public schools and will be best positioned to capitalize on grant opportunities available for the foreseeable future. Both the Master Plan and the HVAC engineering are expected to be completed by the end of 2023.

Over the last year, thanks to the leadership of now-Police Chief Matthew J. Carl, we have been working to revamp the Youth Services Bureau (YSB) in East Windsor. The program, which receives matching funds from the Department of Children and Families, is intended to provide intervention programming for at-risk youth in the community. The Town passed an ordinance officially establishing the YSB, and Selectman Sarah Muska has been asked to chair the Youth Services Advisory Board. The board and the bureau will bring together representatives from the police department, the school district, social services agencies providing services to youth in the community, and community members at large to establish and modify programming offerings.

In February, the school district hosted a career day at East Windsor Middle School. More than thirty professionals were invited to discuss their career fields with interested students and explain the pathways necessary to

beginning a career. The first selectman was the keynote speaker for the event, highlighting five key elements to achieving success in any career: be flexible; find something you like to do; work hard; be a part of a team; and keep learning.

Veterans

In March, the Town was pleased to host my friend Tim Keeney, First Selectman in the Town of Somers and a retired naval captain and Navy Seal to come to the East Windsor Senior Center to share his experiences as a Seal, and as the leader of the dive rescue team for the Skylab II mission.

Captain Keeney, also a Vietnam veteran, served in the military with distinction, contributed to the success of the U.S. during the space race, was a staffer in the United States Senate, administrator of NOAA, served as Commissioner of the Connecticut Department of Environmental Protection, and as a Judge of Probate before becoming first selectman in his hometown. His presentation focused most specifically on his time training for and leading the Skylab II rescue mission.

In May, a Houses for Heroes event was held at the home of a former Vietnam POW in East Windsor. Liberty Bank, working with the Houses for Heroes organization, spent a day doing yard improvements, power washing, and ramp installation projects for our local former POW. The homeowners were gracious enough to invite me to the event. They were connected to Houses for Heroes by Officer Nicole Devlin.

Community

In October, the Town issued an RFQ for qualified vendors for the installation of lights at the Abbe Road Soccer Field and playground expansion in East Windsor Park. Thank you to Senator Anwar, Representative Foster and Representative Hall for their efforts to secure state funds for those projects. For



several years, the Town has been able to capitalize on state and federal funds to make meaningful improvements without burdening local taxpayers.

The relationship between the Town and the Connecticut Trolley Museum continues to be strong. In December, state legislators and the first selectman met with them to discuss their successes in 2022 and plans for 2023. Notably, the Town is helping the museum with the administration of a Congressionally Directed Spending (CDS) award that they received in the federal budget (the Town received two others and is more familiar with the federal bureaucracy and is happy to help the museum navigate what can be a confusing process.) The Town was also pleased to support the museum administratively as they were awarded a \$45,000 grant through the state's Neighborhood Assistance Act (NAA). The Town served as their local sponsor.

The Town has continued its popular Summer Concert series, with eleven concerts held over the course of the summer. Routinely between two and three hundred people participate in these free, family-friendly events. Families will bring picnics, coolers, utilize the splash pad, and enjoy good company. Next year will see the addition of a new playground at East Windsor Park as well – another long overdue improvement. As challenging as the COVID-19 pandemic was, the institution of this concert series has clearly been a long-term benefit to the community.

The Town has also been working on the scope of work for the light installation project at the Abbe Road Soccer Field. This has been a long-sought project to really bring that soccer facility to the next level, and it would not have happened without the support and advocacy of our legislative delegation. Thank you to Senator Anwar, Representative Hall and Representative Foster for your work securing those funds. Between the playground at East Windsor Park

and the installation of lights at Abbe Road Soccer Field, we are making good strides in terms of improving recreational opportunities in town.

I want to give a special recognition to Southern Auto Auction, who on June 29th celebrated their Seventy-Fifth Anniversary. For three-quarters of a century, Southern Auto has been a major employer in our community, a major economic driver, and an often silent but strong benefactor of local charities. The latter part was on full display last week when they raised \$100,000 for local charities – in less than five minutes. It was simply amazing to see it in person, and I was very honored to be a part of it. The charities that will benefit from this amazing example of generosity include the Five Corner Cupboard, Alex's Lemonade Stand, to name a few.

East Windsor also extends its sincere congratulations to Geissler's Supermarket, which celebrated 100 years in business, all of which in East Windsor. Over their century in business, they have expanded to multiple locations in two states, and have provided both entry level and career jobs to thousands of people in East Windsor. They also maintain a sense of hometown commitment through philanthropic activities in the community.

The Town of East Windsor is very fortunate to have two significant homegrown businesses rooted in our community, and we wish both Southern Auto Auction and Geissler's Supermarket many more years of prosperity here in our town.

Grant Awards

The Town has been the beneficiary of a number of rather large grant awards from the state and federal governments over the last year. East Windsor received three Congressionally Directed Spending (CDS) awards (one for the renovation and expansion of a community center, one for the extension of public water into a neighborhood

with contaminated wells, and one for the Connecticut Trolley Museum), as well as a Community Investment Fund (CIF) award from the State of Connecticut for the further expansion of city water into Park Hill.

For the last twenty-three years, the Town has had conversations around the need for a community center in East Windsor. The current facility used for senior services (above the Broad Brook Fire Department) is insufficient and not accessible. There is no congregate space available for programming for youth activities in East Windsor. The Town had considered many options to address the lack of adequate spacing, including the (now demolished) Middleton Center, Broad Brook Mill, new construction on the Kogut property, acquisition of a nursing home, conveyance of the Solnit North facility from the state, and more. All of these options proved unfeasible, until the Scout Hall Building Committee approached the Town and suggested renovation and expansion of that facility for the purpose of creating a Community Center.

In December, Congress included an earmark for the project in the amount of \$2.75 million, of a total anticipated project cost of \$4.7 million. Voters overwhelmingly approved the project at a referendum in April. Since then, the Town has worked with the United States Department of Agriculture through their Community Facilities program to access the funds. With that completed, the Community Center project was put out to public competitive bid, with the bid results being reviewed in Mid-November 2023. This is the largest application of federal funding for one specific project that the Town has ever received.

The newly renovated facility will house all three of our Community Services departments in one location (Social Services, Senior Services, and Parks and Recreation.) Currently, they are located in two different facilities on



opposite sides of town. The current arrangement creates a clear hardship for constituents who need access to programs like renters' rebate and Medicare, which requires multiple trips to multiple sites. At the Senior Center alone, currently located above the Broad Brook Fire Department, there is not sufficient space for seniors to have confidential tax or medical conversations without program participants overhearing them. The completed project will allow better customer service to people who are in need of social service intervention and will allow for a more expansive utilization of the Scout Hall location.

The new arrangement to use the Scout Hall space for multi-generational programming and service delivery makes sense from both a financial position and an organizational one. By streamlining the departments listed above, we can better position our town services to best address the needs of the community.

In 2022, the State created the Community Improvement Fund grant, designed to make meaningful, transformative improvements in qualifying communities (East Windsor is one). The CIF Board will be awarding \$875 million over the next five years, with two application periods per year. To prepare for one of the past year's funding rounds, Planning staff and I met with Linda Collins from the East Windsor Housing Authority to discuss the potential to run city water into the Park Hill complex, and that idea was expanded to include the School Hill Water Association. The Town was fortunate to receive BOTH CDS and CIF awards for the extension of city water into the Park Hill and School Hill neighborhoods, in a total amount of \$5.2 million. These funds should cover the project costs in their entirety, at no cost to local taxpayers, and extend potable drinking water and fire suppression into the neighborhoods.

Economic Development

Successful economic vitality in any community consists of two pillars – economic retention and economic development. To foster economic development, the Town continues to interact with well-established outside groups and organizations. In July, Town officials met with AdvanceCT, a statewide economic development partner to towns and cities. During the course of the visit, strategies employed by the Town of East Windsor were discussed, as well as a number of specific parcels primed for development that would be in line with the Town's Plan of Conservation and Development (mostly located along Route 5 and Route 140. Conversations like these are beneficial because it keeps the Town of East Windsor front of mind when partners like AdvanceCT are meeting with potential businesses looking to locate in a region of the state.

Economic retention is the other pillar of economic vitality, and in light of pressures from the COVID-19 pandemic and

the inflationary climate that has taken place over the last few years, a concerted effort has been placed on retention this year. In October, the Town was pleased to host Congressman John Larson, who met with local business and nonprofit leaders that had been recipients of the Town's ERASE Grant last year. The ERASE Grant was intended to help bolster our local economy against the worst effects of the pandemic. Attendees shared their stories about the hardships they incurred due to COVID, as well as how the funds were used to prevent their businesses from closing down.

The Town also launched its first version of a small business passport program. The intention was to encourage people to buy local at area non-chain businesses. In the first year of the program, twenty local businesses participated in the program, which ran from August to November.

Always looking for ways to improve service delivery, the Town continued its practice of working with public administration graduate students from Westfield State University to review practices and programs currently in place. This year, students presented the findings of their field assessment on the Town of East Windsor's economic development strategies and the ways we communicate them. This is the second year that the Town has worked with students from Westfield.

In March, Lieutenant Governor Bysiewicz, Senator Saud Anwar and Representative Carol Hall joined me as we visited a pair of very successful, multi-generational family-owned businesses in East Windsor. The four of us toured Collins Pipe Company and Koma Precision, talked about the history of their businesses, their markets, and what attracted them to East Windsor. Both companies have expanded their operations here in the last few years.

Each year, municipal leaders from member towns in the North Central Connecticut Chamber of Commerce are invited to an annual economic development breakfast, where ideas, struggles and success are shared. So much of economic development is out of the control of any municipality, but establishing a business-friendly climate in our community is essential. The Town of East Windsor is far ahead of its neighbors in some ways, and well-positioned to be as competitive in our region as we can be.

Solar

The siting of grid-scale solar projects in the community poses a real and growing threat to farmland in the Town of East Windsor. Regrettably, the Town does not have a role in the approvals of these projects – that function is reserved by the State and vested in the Connecticut Siting Council. Until State law changes, the town will continue to be vulnerable to developers' consuming farmland and open space for conversion into solar developments. Representative Jaime Foster was a tremendous advocate for changes in the law that would



protect East Windsor. I am grateful to her for the opportunity to help draft legislation that would reinstate local control in communities that are overburdened with these and similar developments. On behalf of the Town, and our interest in protecting our rural landscapes, I submitted testimony during the legislative session on several pieces of legislation that would have benefitted East Windsor (see footnotes 1-4).

To further bolster East Windsor's effort to protect our landscapes and restore local control over the siting of these projects, the Town worked with other municipalities (Canterbury, Brooklyn and Stonington), as well as the Council of Small Towns (COST).

More urgently, the Town engaged the services of the law firm of Updike, Kelly and Spellacy to serve as special counsel representing the Town on petitions before the Connecticut Siting Council.

Taxes

Municipalities in Connecticut are required by State law to conduct property revaluations every five (5) years, alternating between full physical revaluations and statistical revaluations. The Town conducted a statistical revaluation in 2022. However, the results of that revaluation suggested a highly inflated housing market that would have shifted the tax burden more heavily onto residential homeowners. After extensively questioning the findings of the revaluation company, and after consultation with the Connecticut Office of Policy and Management, the Town opted to discard that revaluation. This is permissible under law one time, and for one year only. The Town will be required to conduct a revaluation in 2023, and again in 2027, or forego state aid until such time as the revaluation is completed – a multi-million-dollar loss to the Town.

In March of 2023, the Town passed several tax relief ordinances, one for veterans and one for the elderly in the community. Municipal options for tax relief are limited, but these additional tools are intended to provide financial relief to qualifying families.

In May, voters approved a mill rate reduction – the fourth in a row in the Town budget. In 2019, the mill rate was 34.72. This year, voters were able to approve a mill rate of 34.28

Footnotes

- <https://cga.ct.gov/2023/etdata/TMY/2023HB-06764-R000302-Bowsza,%20Jason,%20First%20Selectman-Town%20of%20East%20Windsor-Opposes-TMY.PDF>
- <https://cga.ct.gov/2023/pddata/TMY/2023HB-06293-R000303-Bowsza,%20Jason,%20First%20Selectman-Town%20of%20East%20Windsor-Supports-TMY.PDF>
- <https://cga.ct.gov/2023/pddata/TMY/2023SB-00506-R000303-Bowsza,%20Jason,%20First%20Selectman-Town%20of%20East%20Windsor-Supports-TMY.PDF>
- <https://cga.ct.gov/2023/pddata/TMY/2023SB-00519-R000303-Bowsza,%20Jason,%20First%20Selectman-Town%20of%20East%20Windsor-Supports-TMY.PDF>

without reducing municipal services. This is due to continued growth in the Town's Grand List (up more than \$100 million over four years) and through hard work done by the Board of Selectmen and Board of Finance.

Ongoing Staff Trainings

Keeping staff up to date on changes in workplace requirements requires regular trainings be offered. We held two such trainings over the last year, one on sexual and other unlawful harassment in the workplace, and one on the Connecticut Freedom of Information Act. The sexual and other unlawful harassment training was performed by the Town's risk management company, the Connecticut Interlocal Risk Management Agency (CIRMA) and also included training on inherent bias.

In September, the Boards of Selectmen and Education held a Freedom of Information Act training session, presented by Attorney Mark Sommeruga, who has authored six books on the topic. The law has changed a little bit to accommodate for the advent of things like hybrid meetings after the pandemic. Thanks to the Board of Education for suggesting the joint topic, which was attended by board and commission members, town staff, and members of the public.

Both trainings were mandatory for all Town employees.

Both Chief Carl and I have been focusing on trainings offered by the Federal Emergency Management Agency (FEMA) to ensure that there is a redundancy in qualifications in our community to manage emergency situations. Over the past year, I have completed more than a dozen trainings, including a three-day incident command expansion training attended by Chief Carl and Detective Scott Roberts.

Conclusion

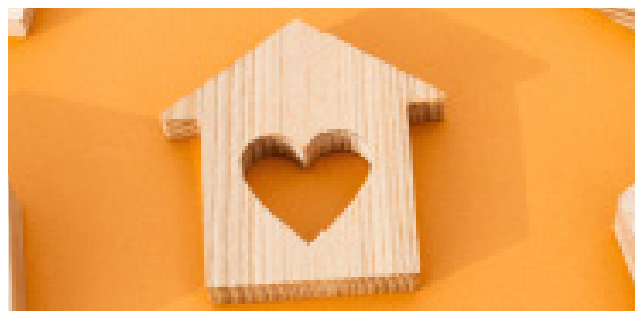
In conclusion, FY 2022/2023 has been a challenging yet successful year for the Town. Together, we are making progress in a lot of varied areas, and we continue to reach for our best days. East Windsor has a bright future, and we will have many more successes together.

Jason E. Bowsza, MPA,
First Selectman



HOUSING AUTHORITY

The East Windsor Housing Authority follows the guidelines of the Connecticut Housing Finance Authority (CHFA) and the Department of Economic and Community Development (DECD). The Authority currently owns and manages Park Hill apartments located in the Broad Brook section of East Windsor. It operates under the oversight of five commissioners, a fulltime Director, Assistant Director, a part-time Resident Services Coordinator, and part-time and full-time maintenance staff. This charming community for the elderly and non-elderly disabled has 56 efficiencies and 28 one-bedroom apartments. Park Hill has a very active Tenant Association that meets once per month to discuss scheduling weekly and monthly activities. The Tenant Association has a Board of Directors including three Members at Large who are responsible for reaching out to new residents. They have done a great job of ensuring that every-



one feels welcome at Park Hill. Our success with providing decent, safe, and affordable housing is truly a collaboration of our residents, commissioners, staff, and the entire East Windsor community.

Linda Collins
Executive Director



LIBRARIES

Broad Brook Library

The Broad Brook Library is a Public Library that promotes reading by making it easy to take out books with no library card required. In addition, there is no penalty for returning a book later than the due date. We are a Non-Profit Corporation with a Board of Trustees. We are here for you! We've been doing this since 1919!

We have had a very successful recovery year in 2023. Patronage is up again.

We continue to acquire new books to satisfy our readers. Our emphasis has been on Large Print Books, encouraged by generous donations from the East Windsor Lions Club.

Projects completed –

- With a generous grant from the East Windsor Greater Together Community Fund, our flooring has been replaced, making our interior much safer for our patrons.
- The Billy Grant Eagle Project of a ramp has been completed, making access so much better.
- Our very old oil tank was removed from the basement and a new one was installed outside.

This year we hope to have a roof and enclosure installed for our new ramp. We are also working on having the building painted.

Paul Anderson
Broad Brook Library President





Warehouse Point Library

Mission Statement:

The Library Association of Warehouse Point promotes literacy and a love of reading, encourages lifelong learning, and supports and strengthens our community. The Association welcomes everyone to freely access library materials, services, and technology with professional assistance from a friendly staff.

Six adult public computers and two children's computers provide access to the internet and essential digital library resources for East Windsor residents and provide opportunities to increase digital literacy.

On two learning stations, children have access to fun, interactive and engaging content that spans all seven curricular areas: math, science and nature, social studies, and geography, reading, art and music, writing and computer skills, and reference.

A copier for public use provides color and black and white copies, scanning, and fax service.

New chairs and a new projector with USB ports and wireless connections in the large community room make visual programs and movies more enjoyable.

In the small meeting room, a screen is available to Zoom with others or to record meetings. East Windsor residents are equipped to access, use, and share information electronically at their library.

East Windsor cardholders have access to the Hoopla database that provides movies, music, audiobooks, eBooks, comics and TV shows to borrow and enjoy on their computer, tablet, TV, or phone. Over 950,000 titles can be streamed immediately or downloaded for offline enjoyment later.

Library staff is happy to help you access other digital databases available with your library card including Universal Class, with over 500 online courses; JobNow, which offers resume, job interview and career resources; Libby or Overdrive which allows you to borrow, eBooks, audiobooks and eMagazines; Freegal, a downloadable music service, the SimplyE application for more e-resources.

An outdoor connector extends strong Wi-Fi to the entire back parking lot to provide 24/7 Wi-Fi access for the residents of East Windsor.

The library is grateful for the Town's support to maintain our collection and programs.

Some highlights of 2022/2023:

- Library users' borrowing increased to 41,821 items, including print and eBooks, audiobooks, DVDs and more.
- For summer reading, children completed their reading logs each week and together they read 2,845 books!
- During FY22-23 we welcomed 2,653 children to 129 children's and teen's programs including many outdoor programs through the summer.
- We had 794 attendees at our 94 adult programs, which included gardening and historical speakers, crafting and art classes, book clubs, and more. Most participants attended programs in-person, but we continue to offer a Zoom option for appropriate programs.
- The library received the next phase of the "Fiber to the Library Grant" from the State and is working with the Connecticut Education Network to upgrade the library's network and hardware.

Our staff dedicates themselves to supporting the unique cultural interests of East Windsor by providing diverse materials, content, and technology in creative ways. The library offers professional information and technology assistance to the community.

Erin Horanzy
Warehouse Point Library Director





East Windsor Parks and Recreation Staff was hard at work this year developing new programs and engaging the East Windsor Community with enriching events and programs.

New Programs Included: Archery Camp, CPR/AED Courses (partnership with East Windsor Lions), Girls on the Run (partnership with East Windsor Middle School and YSB), Storytime at the Splash Pad, Youth Wrestling (partnership with South Windsor wrestling) and a Lifeguarding Course (partnership with Windsor Locks Parks and Recreation).

Additional Highlights Include:

- Return of Panther Plunge after 7-year hiatus to benefit East Windsor Fuel Bank. \$17,277 was raised to help heat homes in the East Windsor Community.
- Continuation of Summer Concert Series (weekly concerts, 11 in total).
- Community Valentine Program
 - o 618 Valentines Collected and delivered to: East Windsor Senior Housing, Senior Center, Touchpoints and Fresh River
- Haunted Highway Drive Through Trick or Treat at East Windsor Park
 - o 27 Booths (Local Businesses, Organizations and Town Departments)
 - o 275-300 Children Served
 - o Town Hall Departments recipient of Best Booth Award for 2022
- Where in EW is the Grinch Facebook Campaign back for a third year of fun! 2022 Grinch highlighted businesses from the Town of East Windsor Small Business Passport Program.
- Received grant funds from East Windsor Greater Together Community Fund to provide free swim lessons to East Windsor residents Summer 2023.
- Water Safety Day at Broad Brook School in partnership with East Windsor Public Schools.
- Full-Time Employee Samantha Charette recipient of Connecticut Recreation and Parks Association's Young Professional Award for 2022.
- National Teddy Bear Day event (partnership with Warehouse Point Library) where participants received their own teddy to take home!
- Park & Recreation Staff acquired Water Safety Instructor Trainer, Lifeguard Instructor and CPR/AED Instructor certifications to further water competence, train staff in-house and offer CPR/AED classes to the community.



- 34 Rentals at East Windsor Park from July 2022 to June 2023 (Church Groups, Birthday Parties, Graduation Parties, etc.)
- 43 Season Passes sold during 2022 season
- 6,390 Visitors to East Windsor Park during 2022 season

Goals for this year include:

- Completion of ADA Accessible Playground at East Windsor Park.
- Completion of upgrades to Scout Hall (Community Center) to house Parks & Recreation, Senior Services and Social Services and provide additional activities and offerings.
- Continuing to partner with organizations and businesses in the community whenever possible to provide additional opportunities for recreational programming of all varieties and for all ages.
- Continuing to find new and exciting enrichment programs for East Windsor Youth.
- Continuing to seek out grant funds to provide amenities, programs and other opportunities to the East Windsor Community.
- Further our goal of water safety in the East Windsor Community through education and certification classes.
- Develop a town-wide training program to get town staff, as well as board and commission representatives CPR/AED certified.

Melissa Maltese
Director of Recreation and Community Services



PLANNING & DEVELOPMENT

The Planning & Development Department is instrumental in the review and administration of residential, commercial, and Industrial projects in East Windsor. The Planning and Development is fully staffed with a full-time Director of Planning and Community Development/Town Planner, an Assistant Town Planner-Zoning and Wetlands Enforcement Official, and an Administrative Assistant to the Department.

For all projects large and small, from backyard sheds to multi-family developments to large commercial development, we are here to help you find the best path forward. Pre-application meetings provide valuable insights to developers and in turn, streamlines the application review and approval process. Whether you are a property or business owner, a residential or commercial developer, real estate agent, or lender we can help you find key information to determine the best approach to success.

The staff provides administrative and technical support to several land use commissions.

Notable Planning & Development activities in FY 22-23 include:

- Revised the East Windsor Affordable Housing Plan – with PZC
- Supported the submittal of a successful grant application to the State’s Community Investment Fund with funds being

awarded to bring public water to School Hill and Park Hill neighborhoods

- Car Dealership Sweep-Pursuing zoning and wetlands enforcement actions at multiple locations
- Planning Record Scanning and indexing
- Town of East Windsor Zoning Regulations Revisions
- Customer Service Survey posted to the Planning & Development webpage
- Economic Development page to provide guidance to developers
- Zoning Enforcement: continue to pursue compliance on large and complex matters such as illegal dumping and permit violations
- Reviewed 131 land use applications for new and existing residential, commercial, and industrial developments (82 Administrative Zoning permits, 31 PZC approvals, 14 IWWA permits, and 4 Zoning Board of Appeals applications)
- This year we brought a proposed blight ordinance to a Town Meeting for consideration.

Ruthanne Calabrese
Director of Planning & Community Development-Town Planner



POLICE DEPARTMENT

East Windsor Police Department had a big year in 2023 with many significant milestones.

As a department, we proudly celebrated our 50th anniversary, marking half a century of dedicated service to the community.

We continued our journey towards excellence by making substantial progress in achieving Tier 3 accreditation, demonstrating our commitment to meeting the highest professional standards in law enforcement.

Recognizing the importance of community involvement, we intensified our efforts to engage with the community in various outreach programs, events, and initiatives. Our goal is to continue to foster positive relationships with residents.

In line with the commitment to officers and public safety, we invested in upgrading some of our equipment. This included the implementation of state-of-the-art body cameras, cruiser cameras, rifles, and safety equipment, ensuring that officers have the best tools at their disposal to perform their duties effectively and safely.

The department utilized new and ongoing strategic grants to minimize costs for several projects, notably the implementa-

tion of rural road speeding, auto theft, and DWI. By leveraging these grants, we ensured that we could invest in essential manpower without putting a strain on the department’s budget.

Looking toward the future, the East Windsor Police Department embarked on a mission to customize, modernize, and enhance its technological infrastructure, working towards a new public safety radio system. One such example is the introduction of “Power Engage,” innovative technology aimed at streamlining communication, improving response times, and optimizing overall operations within the department.

Lastly, our department is now under new leadership. On June 8, 2023, I was sworn in as the fifth Chief of Police in the history of the East Windsor Police Department. As a twenty-seven-year veteran of the department, having worked my way up the ranks, I have an insightful perspective of the department and the Town of East Windsor. I plan to utilize my training, education, and own experiences, along with the support of the men and women of the department and the community to lead the department into a new era of policing.

Matthew J. Carl,
Chief of Police



The Public Works/Engineering Department consists of 4 Highway Maintainers, 2 Parks & Grounds Maintainers, 1 Operator, 1 Facilities Maintainer, 1 Maintainer Mechanic, 1 Seasonal Maintainer, 1 Crew Chief, 1 Working Foreman, 1 Administrative Assistant, a Deputy Director of Public Works, and a Director of Public Works/Town Engineer/Tree Warden. The Department is responsible for the maintenance of approximately 74 miles of roads, including storm drainage, curbs, waterways, roadside mowing, etc. We are also responsible for the maintenance of the grounds at all Town owned parks, fields, and open space, around all town owned buildings, including town schools and their playing fields, as well as facilities maintenance

and repair for all town owned building, park equipment, irrigation systems and the new splash pad. We are on call 24/7 to the East Windsor Police Department and the Broad Brook and Warehouse Point Fire Departments for emergency purposes. We are responsible for the design and implementation of all town roadway, drainage and building construction projects. The Town Engineer reviews plans submitted to the Planning and Zoning Commission, the Wetlands Commission, and the Water Pollution Control Authority.

This year's accomplishments:

- Milled to base and pave Harrington Road, Rice Road, South Water Street, Woolam Road, and portions of Wells Road.

- Construction of a catch basin and outlet pipe to repair an erosion problem located south of the intersection of Wells Road and Winkler Road.
- Construction of storm drainage system to remediate a drainage problem on Pleasant Street.
- Installed new catch basin tops and repaired drainage on Stoughton Road.
- Managed the installation of new sidewalks from Holcomb Terrace to Spring Village.
- Continued with inspection and cleaning of catch basins and drainage pipes.

Leonard Norton, Director of Public Works/Town Engineer/Tree Warden



Momentum Building

There's a noticeable difference in the enthusiasm, positive outlook, and general vibe of our schools this year among staff and students alike.

"Creating such a work environment is something the Board of Education and the school district's leadership team focuses on," Superintendent Patrick Tudryn said. "Our budding success is due to the fact that we are hiring quality professionals, giving them the tools and support they need to succeed, and implementing quality instructional methods."



Proof that this approach is working is evident in a number of ways, school officials said, and they all center around the guidance provided by the Board of Education and the strategic plan the district is following.

The Board of Education's strategic plan - similar to a three-year business plan in the corporate sector - with goals and strategies to reach those goals as well as deadline specific performance marks for the school system have gained traction in the community and noticed by others across the state.

The plan - now in year two - is guided by the following goals:

- Providing opportunities for all students to find their own path to success and ensuring equitable access for all along that path.
- Updating and maintaining facilities in a planned and careful way that is cost effective.
- Expanding the "portrait of a graduate" approach to teaching and learning to all grade levels.
- Involving the community by improving communication and community outreach.

"We have really developed an outstanding educational program to support our students in reaching high levels of achievement and in acquiring the knowledge and skills necessary to prepare them for life, learning, and work,"

Superintendent Tudryn said. "We are proud of our students' many achievements, the instruction provided by our teachers, and the wide breadth of programs and opportunities in our schools. Through a collaborative effort with parents, students, schools, and community, we have fostered an exemplary learning community which supports innovation and is committed to challenging students and helping them find their own path to success."

East Windsor Chosen to Join Science and Reading Masterclass for Surrounding Districts

The Connecticut Association of Public-School Superintendents (CAPSS) Reading Masterclass is a statewide professional learning and coaching model developed by the CSDE. It is designed to assist cohorts of districts statewide by empowering and supporting district literacy leadership teams in deepening their knowledge of the science of reading and building aligned systemic practices.

Acting as thought partners, East Windsor will be joining districts to build systemic evidence-based literacy practices aligned to the Science of Reading through a variety of structures, including district meetings, building/classroom walk-throughs, online learning modules, and affinity circles to support student literacy proficiency. This is true recognition of the work our educators are doing in improving literacy through reading and writing.



Achievement On The Rise

Over the last three years, student achievement on statewide assessments has been on a consistently positive trajectory, reflecting the school system's commitment and dedication to an innovative instructional approach aligned with state standards.

Specifically, East Windsor student proficiency levels on the Smarter Balanced Assessments have shown steady improve-



ment across grades 3-8. This upward trend is a testament to the hard work of teachers and staff and the support received from the community.

It is important to note that we still have much work to accomplish. The district continues to build upon successes and address areas that require improvement to ensure our students receive the well-rounded education they deserve.

Facilities Under the Spotlight

The Board of Education is in the process of creating a facilities improvement plan, tied into the town's capital improvement plan, and the strategic plan. The community recognizes that while much has changed in the education of children, the buildings have not been updated to best suit the needs of today's educational model.



A comprehensive review of the district's three campuses showed an urgent need for infrastructure repairs, specifically in the areas of heating and air conditioning, roofs, and floors in all buildings as well as addressing the athletic fields at the middle and high school.

The Board of Education is encouraged by the community's recognition of the needs of students and teachers in this regard and looks forward to a collaborative effort to bring the school system's facilities up to a standard the students and teachers need for today's educational model.

The Effort Paying Off

With an expanded full-day preschool, our Broad Brook Elementary School's energy is evident throughout the building. Parents are very excited about getting into the system early and enhancing the K-12 experience, and school officials say initial feedback from families has been extremely positive. With wait lists for all Pre-K programs, it is clear that the expanded pre-k option is meeting a community need.

In addition, Broad Brook's new band program for fourth grade students has taken off, giving students a jump on learning about music and musical performance. To date, almost a third of fourth grade students are participating in the program. The initiative is part of an expansion of the K-12 music program.



At the middle school, more than 40 students signed up for the inaugural season of cross country, the Gifted and Talented Program is in full-swing, and academic achievement by students on statewide tests continues to improve.

The high school has added new courses to meet the needs and interests of students. These courses include Sustainable Agriculture, CAD-Architectural Design (a grant funded CAD lab at the high school), Digital Citizenship, and Culinary/Restaurant Management. These courses complement the advanced placement courses, giving students a robust array of options as they explore their interests and begin planning for college and career choices.

Through the leadership and shared vision of the Board of Education, implementation of both the strategic plan and the "portrait of the graduate" approach to learning, the district is moving in the right direction.

Patrick Tudryn, Ed.D
Superintendent of Schools



Senior Center

The Senior Center is an active and proud member of the East Windsor community. We are a place where older adults can access multiple services in one spot. We provide Seniors with vital community services that assist them in staying independent and healthy. Our services include but are not limited to, meal delivery for the homebound, daily hot lunch at the center, transportation to medical appointments and grocery shopping, outreach along with Medicare screening, trips, special events, fitness, and health programs as well as lifelong learning.

This past year we hosted many health and wellness programs such as Nutrition and Hydration, Fall Prevention, Hearing Loss and Screenings, Creative Ways to Beat Boredom, Sleep Deprivation, Eye Health, Safe Medication Procedures, CT Homecare Program, Hartford Healthcare Center for Healthy Aging, Intro to CPR and Suicide Prevention Training. We utilized local businesses and agencies as presenters.

Hon. Mary C. Deneen (Greater Windsor Probate Court) gave an overview of the probate process, AARP provided free tax assistance and Safe Driver courses and Stateline Senior Services provided multiple Medicare Plan Update seminars. Many seniors utilized the center's certified CHOICES Counselor to sign-up and/or change Medicare Plans.

The center offered many entertaining programs such as PT Barnum, Remembering G. Fox, The Golden Years of Television, an interactive Mozart program, Music Trivia, Jukebox Bingo, Local Author talks, and book signings and the CT Yuletide Carolers came to our holiday birthday social. Special events included a Saint Patrick's Day Celebration, Mother's Day Tea with donated hand massages from a local spa, a Father's Day Celebration which included root beer floats and an exciting afternoon of magic with award-winning illusionist Lyn Dillies. We thanked our wonderful volunteers while celebrating National Volunteer Month and held our first annual Sock Hop.

Trips are finally picking up again since the pandemic. We visited Essex, the Log Cabin, The Big E, Roaring Acres Alpaca Farm and enjoyed lunch at various local restaurants. We are hoping to continue with trips now that people are more comfortable in public spaces.

The Senior Center partnered with the East Windsor High School LEO Club to help us celebrate Older Americans Month. We visited the High School where the students served us lunch and then interviewed the seniors about their lives. The LEO Club came to the center in May and joined us for our celebration luncheon and read the interviews of everyone. In December, the LEOs and the East Windsor High School Band and Choir entertained us with their winter program then played games and spent time with the seniors. These





SENIOR SERVICES

were both wonderful intergenerational activities, and we look forward to collaborating with them again this school year.

New activities were added to the monthly calendar such as Jeopardy and Wheel of Fortune. Cribbage has become so popular that we now host it twice a week. Our Book Club has also taken off and members come from East Windsor as well as many surrounding towns.

The past year has finally begun to feel like “normal” again and we hope to continue in that direction. The East Windsor Senior Center is a vital part in our senior’s day to day lives, providing them with a safe and welcoming environment, allowing seniors to have a voice, socialize with one another, stay mentally and physically healthy and maintain their independence.

Shawna Tustin
Senior Center Lead/Program Coordinator

Melissa Maltese
Director of Recreation and Community Services

Senior Center Transportation

The East Windsor Senior Services Transportation Program has been in operation since 1978. The program is a prescheduled service designed to aid and supplement East Windsor residents sixty years and older or eighteen years and older, and on social security disability, with their transportation needs. The service was designed to foster independence and assist in remaining independent. Our drivers are professionals that hold commercial driver’s licenses with passenger endorsement and adhere to all safety requirements from local, state, and federal regulations. The buses are handicap accessible and equipped with lifts to accommodate clients when needed. We presently have 3 buses and 2 smaller vehicles we use when our numbers allow. We have a new bus on order which was ordered through a grant awarded to the Town from the Connecticut Department of Transportation. This bus will replace our oldest bus that has required increased maintenance and repair. During the 2022-2023 fiscal year we have seen a significant increase in new registrations and requests for rides. Our most significant increase has been rides to the Senior Community Café and other Senior Center programs. We provide transportation for registered eligible clients to all senior center sponsored programs and activities as well as medical, shopping, and other appointments. In the fiscal year 2022-2023 we provided 6,848 trips which amounted to an increase of around 29% from the previous year and resulted in 23,616 miles driven.

Karl Von Eisengrein
Senior Transportation Coordinator

Melissa Maltese
Director of Recreation and Community Services

Nutrition Services

CRT (Community Renewal Team) out of Hartford provides the meals for both our Meals on Wheels (MOW) program and our Congregate meal. The Senior Center meal program holds a very important role in the community.



This past year the MOW’s program has served 59 clients. A total of 10,854 meals have been delivered to them each week by our MOW’s volunteer drivers. Our volunteers are vital in the process of this program, without them the hot meals our clients depend on could not be delivered in a timely manner. For the past year we have had 10 volunteers each week, two per day, that split the route in half so that each client receives their meals hot every day.

At the Senior Center meals are served Monday through Friday at noon. To sign up for the congregate meal seniors are asked to call the day before prior to noon. Sign-up sheets are also at the center a week in advance, so they can independently sign up a week ahead of time. CRT requires each client to fill out a registration form, this can be filled out the first time they come to the center to enjoy a meal. This past year we have served over 6,000 meals at the center and an average of 530 meals each week. A donation of \$3.00 per meal is suggested, but no one will be denied a meal if they cannot pay. This program is so important to our aging population, so they not only get a healthy hot meal each day, but they are also able to socialize with peers. Isolation among aging adults is one of the leading causes of depression.

The nutrition site coordinator also runs a “Food for Thought” program once a month that concentrates on one particular food and highlights its health benefits as well as its origins and history. Some of the foods this past year were cherries, popcorn, cowboy caviar and honey. This program is well attended, fun and informative.

Debra Nordell-Austin
Nutrition Site Coordinator

Melissa Maltese
Director of Recreation and Community Services



SOCIAL SERVICES

The Social Services Department is an essential part of the community, aiding with social, emotional, and economic needs while helping clients to attain self-sufficiency and maintain economic well-being.

The department helps individuals and families access assistance with their energy needs through the Connecticut Energy Assistance Program. The department processed 370 applications last year, providing a total of \$381,425 in assistance funded by CRT.

The Back-to-School Program held in conjunction with the Salvation Army provided backpacks, school supplies, and shoe vouchers to 68 children. This Program allows each child to start off the new school year with a fresh start.

We strive to provide holiday joy as we partner with the Community Wellness Association and Five Corner Cupboard food pantry to provide Thanksgiving and Christmas food for families in need this season. We provided food for a total of 420 families for both holidays, respectively.

We partner with organizations and residents in the community to provide holiday gifts to families we serve. Our combined efforts brightened the holidays for 158 children. Last year we partnered with the East Windsor Police Union for a robust Shop with a Cop Program in which 24 children were awarded approximately \$200 each to shop for themselves and or their families.

Our Power Pack program runs in conjunction with the Parks and Recreation Department. We provide bags of food every Thursday/Friday during the school year. The packs are filled with nutritious food and snack items for the child and their family. The food provided is meant to supplement what the family can provide over the weekend and this year included fresh fruits, produce and milk. This program is available for both elementary and middle school students.

The Renters Rebate Program runs from April 1 to October 1. This program provides a one-time payment to renters based on income, rent and utilities that were paid through calendar year 2021. Applicants must be 65 years old by December 31, 2021, or be permanently disabled as defined by Social Security and be at least 18 years of age by December 31, 2021. Last year we took in 178 applications and were awarded \$92,407.51 funded by OPM. That is an average of \$519.00 each.

These programs are just a few of the services that we are highlighting. In addition to case management, we assist our clients by referring them to resources through SNAP outreach, CHR, 211, and other local and state-run agencies. Each day is different in our office, and we are constantly reaching out to gain the knowledge to help our clients in their time of need. If you or someone you know is in need, please reach out to us at 860-623-2430.

Melissa Maltese,
Director of Recreation and Community Services





TAX DEPARTMENT

This Tax Office is responsible for the billing and collection of real estate, personal property, motor vehicle taxes; billing and collection of sewer facility connection and sewer benefit charges; aircraft registration billing and collection; Warehouse Point Fire District billing and collection; Broad Brook Fire Department billing and collection; and parking ticket collection.

This Tax Office continually works on staying current with changing laws and trends of collection through education; informative networking with other collectors through seminars; and collaboration with other municipal departments, commissions, and state agencies.

The Tax Collector is the Secretary for the Tax Collector's State Association that speaks for or against upcoming bills at the

State Capitol. The Tax Collector is also the Chair of the DMV Committee that works with DMV to help resolve compliance issues.

The Tax Office continually looks for ways to make paying easier for the taxpayers. This year we have added paying by telephone and text. Please see our website for more information.

The Tax Office continues to conduct tax sales at least annually to ensure real estate delinquencies are kept at a minimal.

Patricia Kratochvil, CCMC
Tax Collector



TOWN CLERK'S OFFICE

The Town Clerks office is responsible for an assortment of services dictated by the Connecticut State Statues, along with the Town Charter and ordinances. We house all the land records in our office including deeds, liens, releases, foreclosures, mortgages, and probate certificates. We offer notary services and file Veterans Discharges.

The Town Clerk is the Register of Vital Statistics and works with the Department of Public Health to take care of all vital records, including births, deaths, and marriages. We issue certified copies of all records and issue marriage certificates.

As election officials, we work closely with the Registrar of Voters to make sure our elections are a smooth process. We issue Absentee ballots and take in voter registration cards. We oversee SEEC filings, legal notices, and printing of ballots.

We work with DEEP to offer fishing and hunting licenses to our residents. Trade name certificates, liquor permits, map filings, and administering oaths are a few other functions we perform on a daily basis.

Employees of the Town Clerk's Office maintain the Town clerks web page and the website calendar. For boards and commissions, we maintain the meeting schedule for the year and house the agendas and minutes that are uploaded to the website.

The Town Clerk's office was awarded a grant in FY2023 in the amount of \$5,500, from the State of Connecticut, for historical preservation of records. This grant money was used to

purchase shelving for our land record books. That included two new shelves and the tracks for the shelves to slide. We were down to our last shelf for books and needed storage space. It is a great addition to the vault!

We also had our second Rabies Clinic hosted by the town and Fenton River Veterinary. This is something we will be continuing in the future!

REVENUES COLLECTED IN THE TOWN CLERK'S OFFICE - \$1,427,071.05

- Funds collected for the State of Connecticut - \$1,078,298.41
- Town of East Windsor revenues - \$348,772.64

IN ADDITION, WE HAVE ISSUED:

- 69 Marriage Licenses
- 92 Births
- Notarized 289 documents
- 164 fish and game licenses
- 962 Dog Licenses including 4 kennels
- Recorded 1,977 land records

Amy Lam, CCTC
Town Clerk



The East Windsor Water Pollution Control Facility provides sanitary sewer service to approximately 2,500 accounts. The operation is overseen by the East Windsor Water Pollution Authority (WPCA). Paul Anderson is Chairman and Jim Richards serves as Vice Chairman. The WPCA is responsible for oversight of the \$2.35-million-dollar operating budget. The sewer use fee is designed to recover the total cost of operating the wastewater collection and treatment system of the municipality. It is designed by state statute to make the wastewater utility financially self-sufficient and place the costs of pollution abatement directly on the sources of pollution, in proportion of their contribution.

A proper sewer use fee ensures sufficient revenue is generated to operate the facilities, insures there are funds available to prevent failure of critical wastewater treatment processes and ensures preventative maintenance is performed protecting the infrastructure investment already made by the municipality and extends the useful life of the system. Routine preventative maintenance is less expensive in the long run than conducting emergency repairs.

The WPCA worked hard to keep the sewer use fee at the existing rate of \$416 per unit. The WPCA decided to use some fund balance to offset the increase. This past year we completed the installation of new pumps, valves, and controls at both the Mill Street and Scantic Road pump stations. These improvements will provide for many years of service. The Route 140 pump station was rebuilt with new pumps, valves, controls, and Variable Frequency Drives (VFD's). Work to rebuild the septage facility is continuing. We have also focused on enhancing remote communication with our 10 outlying pump stations. This will allow for better control and operation during storm events.

The WPCF Collections team focused on flushing the Route 5 sewers from Scantic Road to the trunk line that flows along the Connecticut River to the treatment plant. We attempt to jet flush 6 to 7 miles of sanitary sewer each year to comply with the EPA mandated Capacity, Management, Operation and Maintenance (CMOM) plan.

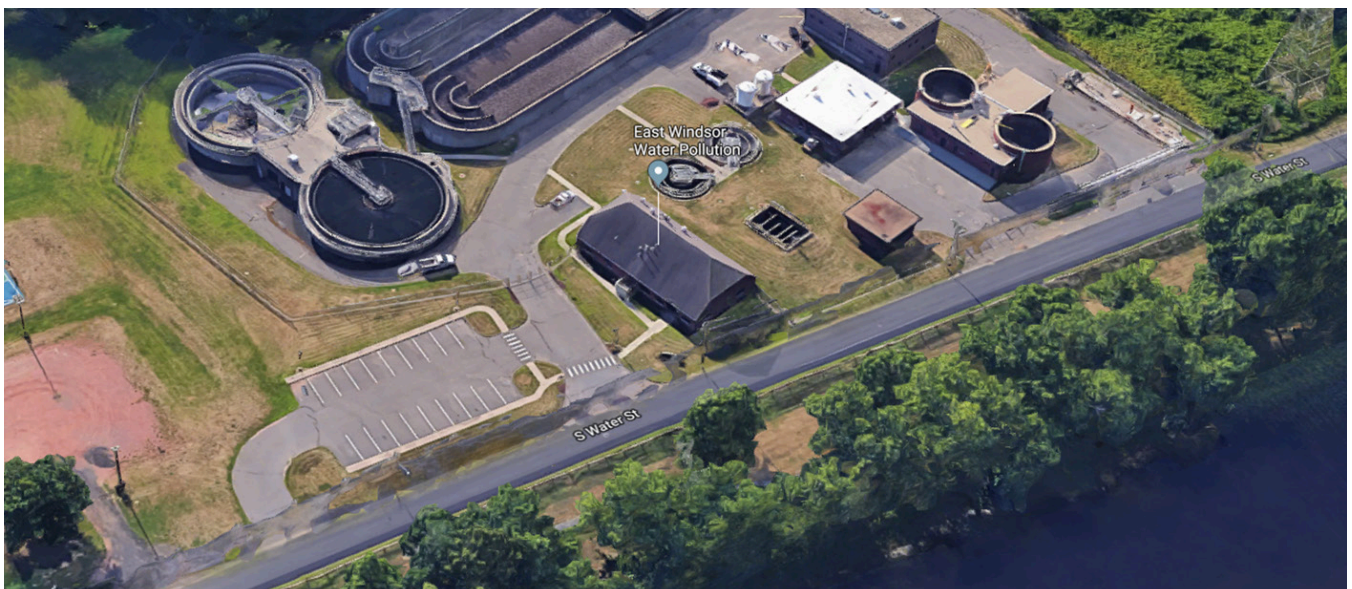
The WPCF continues to operate in a very proactive and predictive manner. We continue to fund our capital projects outside of the operating fund, in essence providing rate relief to the sewer users while still ensuring equipment is maintained, repaired, and replaced before a failure occurs. We are planning to rebuild the Perri Lane pump station this fiscal year.

The facility continues to operate at less than 50 % of its rated capacity. Having available capacity is critical when looking at economic development within the sewer service area. The facility is rated for a daily flow of 2.5 million gallons per day, and our average is less than 1.0 million gallons per day.

This year the WPCF treated over 350 million gallons of wastewater. The plant also removed over 200 tons of biosolids and over 850,00 pounds of biochemical oxygen demand (BOD). The WPCF plays a vital role in the health of the community by providing wastewater collection, treatment, and disposal of sludge. Water is a finite resource and is also our nation's most valuable resource.

We encourage anyone with questions or concerns regarding our operation to contact us as we are more than happy to answer your questions. The facility operates 24 hours a day, 7 days per week, 365 days per year. Staff respond to all emergencies. After normal working hours please contact the East Windsor Police Department and they will contact WPCF.

E. Arthur Enderle III
WPCF Superintendent



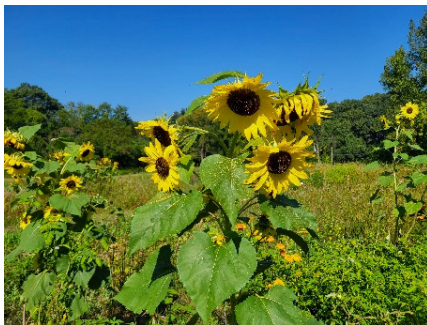


Agricultural Commission

The Agricultural Commission seeks to promote and raise awareness of the value of agriculture in East Windsor and to assist and encourage farming in the Town. The Commission membership includes Albert Grant, Chairman; Donna Grant, Secretary, and regular members: James Stremper, Glenn Reichle, and Valerie Galinski.

Unfortunately, the always popular annual horse drawn plowing event that kicks off the opening of the Community Garden was cancelled due to heavy rains this year. However, Commissioners got the garden ready, and they continued to pursue the “passing on of the torch” to a new generation of volunteers and gardeners. Anna Wasik, an East Windsor Resident, bravely stepped up and was wildly successful in helping to continue an agricultural tradition in our community. This year we sold 40 plots and Anna was able to secure a lawnmower for the group, to keep up with the maintenance of the garden.

In addition, the Agricultural Commission began drafting amendments to the



East Windsor Zoning Regulations concerning the keeping of chickens. A first draft was presented to the Planning & Zoning Commission, and it is our goal to refine the new regulations and have them accepted in the coming year.

There is one vacancy for an Alternate Member on our Commission. We are still looking for new generations of farmers and others with a love of agriculture to join our Commission and continue with the participation in and encouragement of the cultivation of our beautiful environment.

Albert Grant
Chairman

American Heritage River Commission

The American Heritage River Commission members had some good days and some bad days in the past year, July 2022 to June 2023.

We started out frustrated because the E. coli count was so high, we couldn't safely go into the Scantic River to clear downed trees even though the water level was perfect for that activity. Luckily, we were able to again fund the E. coli testing which kept our members informed as to bacterial conditions.

In September, some members took part in the full moon paddle sponsored by the Scantic River Watershed Association. We also participated in East Windsor's Haunted Highway and gave out goodies to the trick-or-treaters.

Boy Scout troop members were able to make a trip from Trolley Crossing to Sabonis Landing in October. They did get to use the chain saws they had brought along (being prepared).

Trees fell and damaged the fence along the Braille Trail. Members repaired the damage to the fence and then did more repairs along the Scantic River State Park trails. Winds were not our friend last year.

We partnered with the Arts and Culture



Commission to have a local artist carve a barred owl which will be placed to mark the start of the Braille Trail. There will be a naming contest.

An application to East Windsor Greater Together Fund was granted. The award will cover the cost of our half of the carved owl, a park bench and 3 additional Braille signs, (we used some of our budget for a 4th sign). The Braille Trail will be extended with the bench added at the end.

Members kept the trails in good shape with the mower and pruners and lots of back-breaking work putting bridges back in place – repeatedly, with extra preparation for January 1st.

New Year's Day hikers totaled 180 and 2 of them volunteered to help with trail maintenance. The collection of food stuff for people and pets resulted in 443 pounds which was donated to the Five Corner Cupboard.

The DEEP Park supervisor for our area joined us at the SRSP trailhead and discussed the need for more permanent solutions for Bridge #10 and the mud-walk at Bridge #4.

Our illustrious guide maker produced a canoeist map which was reproduced for AHRC, as well as the Scantic River Watershed Association, for distribution to their patrons. We also kept the kiosk guide holder full and provided bags to clean up after our pooches.



For Earth Day one member cleaned up Trolley Crossing Park and planted flowers near the newly installed sign at the entrance. She asked Dept. of Public Works to fill some of the roadway holes and they did!

We participated in a documentary about the Connecticut River and its tributary, the Scantic River, and the film will be available for distribution in the coming months.

Another grant application was made to Grass Roots Foundation for money to cover the purchase of 6 park benches. Most of that request was funded and the benches will be installed in the fall along the Scantic River State Park trails.

Connecticut Trails Day was celebrated with a guided hike with 35 participants. Prior to the event, Commission members cleared the trails with the mower and pruners, removed fallen trees after the rain had done damage to the trails.

Once again, they put the mudwalk at Bridge#4 back into place.

You can see the American Heritage River Commission was again busy this past year even though our membership is down 2, with 10 regular members and 3 alternate members. We want to get back up to full capacity to enable a wider membership to assist with our efforts and to bring additional views to the table. And we hope to get back on the Scantic River and make it navigable once more – we are RIVER people after all!

Barbara Sherman
Secretary

Art and Culture Committee

The Arts and Culture Committee continues to realize its mission of supporting local artists, collaborating with other entities in town, and creating art installations and events that can be a source of pride and enjoyed by the

whole community. Fiscal year 2022-23 was the first year we were added as a line item in the Town's budget and here is what we accomplished:

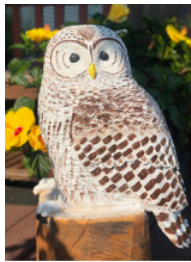
- Chose a winner for our logo contest and have our new logo printed on t-shirts, business cards, and a banner.



- Displayed a local artist's work for sale at Two Sister's Nutrition and at Warehouse Point Library.
- Participated in the Parks and Recreation scarecrow contest with a "Bob Moss" scarecrow.
- Received an Operating Funds Grant from the CT Office of the Arts and in the amount of \$1,000.
- Received a grant from CT Humanities in the amount of \$3,825.
- Collaborated with Department of Public Works to have the plow outside of their building painted by a local artist with "Welcome to Public Works" on one side and "Public Works First Responder" on the other.
- Collaborated with Broad Brook Center for the Arts to have student work displayed in the Town Hall meeting room.
- Collaborated with East Windsor High School to install fence cups on the tennis court fence facing the track. The six-foot high letters spell out "East Windsor Pride" with a panther head in the school colors.
- Collaborated with the American Heritage River Commission (AHRC) to commission a wood carving of a barred owl from a local chainsaw



artist. The carved owl is named Gaia, which means Goddess of Nature-this name was voted on by the Arts and Culture Committee and AHRC from over 60 entries in our owl-naming contest. The carving will be placed in the Scantic River State Park, where barred owls reside.



- Collaborated with the Trolley Museum and Broad Brook Center for the Arts to have East Windsor students create trolley car advertisements for local businesses. Six copies of each advertisement were printed for display in each of the operational trolleys at the museum. This project will continue as we find other students and local businesses to participate.
- Held an Arts and Culture Day on May 20th in East Windsor Park. This event was free of charge for participants who received t-shirts, stickers, and cookies with the Arts and Culture logo on them, and samples of food from five local restaurants. There were three local musical acts, seven vendors, and several live demonstrations including pottery throwing, painting, and an acrylic paint pour. There were activities for participants such as chalk art and t-shirt coloring, as well as make and take stations for painting, origami, and acrylic trivets. Community members also had the opportunity to help create an “East Windsor has heART” collaborative mural which is currently displayed at the Town Hall Annex.
- Held a photography contest open to anyone no matter their age, skill, or residency. We received 38 submissions from 16 different photographers across 7 categories: People, Animals/Wildlife, Nature (flora), East Windsor Pride, Photographer Under 12, Archi-

ture, and Photographer’s Choice/other. Ultimately, we had seven 1st place winners and five 2nd place winners who won \$50 and \$25 Amazon gift cards, respectively. The winners were chosen by two local photographers. The winning photos were framed and are on display at Good Mornings Restaurant for 6 months, at which point they will be given back to the photographers.

- Collaborated with East Windsor High School art teacher to have graduating students personalize pallet boards to be displayed at graduation, then the students took them home after the event.



- Collaborated with Broad Brook Elementary School to have 4th grade students paint rocks that will be displayed outside of the school. Every year, the 4th grade class will add to this colorful Rock River.
- Collaborated with Broad Brook Elementary School to have a One School One Book mural painted on the outside wall of the cafeteria. The mural was painted on PolyTab over the summer by committee member Sharon Aprea, and installed by Arts and Culture members, Sarah Muska (Art and Culture liaison to Board of Selectmen), and Matt Ryan (Vice Principal of Broad Brook Elementary School). The mural depicts the 10 books the school has read over the past 10 years for their One School One Book event, with room to add more book titles in the future.

Debra Williams
Chairman

Board of Finance

The Board of Finance is the financial oversight for the Town’s Finances. We meet on the 3rd Wednesday of the month to review the finances of the Town and Board of Education. We meet several times in March and April to review the next Fiscal Year’s Budgets. We approve the budgets that go to referendum and set the mill rate once budgets have been approved. We are responsible for overseeing the Audit.

Board of Finance:

Jerilyn Corso, Chairman
William Syme, Vice Chairman
Nichole DeSousa
Thomas Lansner
George Michna
Thomas Talamini
Karen Turley

Building Commission

The Building Commission, under the direction of the Board of Selectmen, acts as an advisory group responsible for reviewing and making recommendations for repairs and/or new construction of municipal buildings. The Commission oversees all town-owned buildings and properties.

At this time, we are currently working on the renovations of Scout Hall Community Center located at 28 Abbe Road in East Windsor.

Jim Thurz
Chairman

Capital Improvement Planning Committee

The Capital Improvement Planning (CIP) Committee consists of up to 9 members who are appointed annually by the Board of Selectmen. In the summer of each year, town departments are invited to submit requests for project funding for the current year and the following four fiscal years. Projects must meet the Town’s Capital Improvement criteria to be considered for funding by the CIP Committee. The multi-step CIP



process begins with the submission of department requests and ends with the assignment of town approved budget funds to specific projects.

Town Departments submit requests and provide information to the CIP Committee that both justifies the need for, and the estimated cost of, each project over a series of meetings.

The CIP Committee reviews and prioritizes projects based on 7 factors creating an impartial priority for each project. The committee then evaluates the projects, determines those with the highest need and proposes a funding amount for each project for the upcoming fiscal year.

The proposal is submitted to the Board of Selectmen for inclusion in their budget review. The Board of Selectmen may adjust the committee's recommendations prior to sending the budget to the Board of Finance.

The Board of Finance may further adjust the requested budget prior to the budget referendum.

After the Town has approved a budget, the committee will again convene to recommend specific projects to receive funding based on the actual budget and taking into consideration any changes to project status that have occurred since the original review period.

For FY23, the CIP Committee received requests to fund over 30 projects from nine different town departments over the following five years. The total cost of the projects submitted for the five-year period of FY23-27 was nearly \$16 million. FY23 project requests totaled just over \$7 million, a total of \$1,188,000 was allocated in the final budget which resulted in funding of just under 17% of the cost of these projects. (The table on the next page provides a breakdown of the submitted FY23 projects, the funding requested by the town department, the recommended budget by CIP and the final budget allocation for each project.)

Adam Mehan
Chairman

Conservation Commission

The mission of the East Windsor Conservation Commission is to:

- Maintain and review an inventory of open space and farmland in Town.
- Advise other boards on land conservation issues.
- Promote the value of conserving the Town's natural resources.

The Commission membership includes Albert Grant, Chairman; Frances Neill, Secretary, regular members Frances Neill and Kurt Keschull, and our newest addition, Richard Tuller.

This year the Conservation Commission continued to promote adding money to the Town's Open Space Fund, to respond to opportunities for land preservation.

A brochure explaining the benefits and procedures for conserving land was completed and released to the public. We continue to evaluate properties and to reach out to the landowners who may be interested in conserving said land.

The Commission has four vacant positions. It is our hope that this landowner outreach may garner more participation on the Conservation Commission and support for our efforts to preserve East Windsor's natural resources and open space.

Albert Grant
Chairman

Economic Development Commission

The Economic Development Commission (EDC) is charged with the preparation of an economic development plan and strategy, and promotion of the growth, retention and diversification of business, industry and tourism through marketing, property tax incentives, and infrastructure development.

The EDC researches the economic conditions and trends in Town and makes recommendations to appropriate officials and agencies regarding action

to improve economic conditions and development.

The EDC understands that along with assisting in coordinating activities and cooperation with local business community, non-governmental organizations as well as other communities in our region is necessary to achieve the Town's goal of continued commercial business retention and growth. EDC held three regular meetings in FY 2022-2023.

Currently, there are four vacancies on this Commission. If you are interested in fostering economic growth in Town, please contact the Planning and Development Department at 860-623-6030.

Gilbert Hayes
Brian Turley
Robert Lyke

Inland Wetland And Watercourses Agency

The Inland Wetlands and Watercourses Agency's (IWWA) mission is to protect the inland wetland and watercourse resources of the Town of East Windsor through the effective administration and enforcement of East Windsor's Regulations. The IWWA acts on applications for activities within regulated areas.

Regulated areas include: wetlands as defined by soil type which consists of any of the soil designated as poorly drained, very poorly drained, alluvial and floodplain; escarpment soils due to their high risk of erosion; watercourses including rivers, streams, brooks, waterways, lakes, ponds, marshes, swamps, bogs, and all other bodies of water, natural or artificial, vernal, or intermittent, public or private; and a 150 foot upland review area from the edge of any wetlands or watercourse.

The Town's GIS system (eastwindsorct.mapgeo.io), accessible on the Town's website, provides information regarding the presence of wetlands and watercourses on a given parcel within East Windsor. This year, due to past and present wetlands applications, we were able



CAPITOL IMPROVEMENT PLANNING COMMITTEE PROJECT LIST

Town of East Windsor Capital Improvement Projects

Project Prioritization Matrix

Date:		10/6/2021					
Project Information							
Year Req							
2022	Police Department	Body and Dash Camera	Replace body and dashboard cameras	77,115	77,115		77,115
2017	Public Works	GIS System	Updating of the GIS System	25,000	25,000	10,000	125,000
ongoing	Police Department	Vehicles	Replace older high mileage vehicles	108,472	108,472	96,000	108,472
2021?	Police Department	Locker Room	Need additional space for female lockers	148,975	75,000	50,000	148,975
ongoing	Public Works	Vehicle	Ongoing replacement of Public Works and Parks & Grounds vehicles and equipment	300,000	300,000	250,000	1,500,000
ongoing	Assessors Office	Revaluation 2027	State Mandated Revaluation funding to begin in FY23	40,000	40,000	40,000	200,000
2017	Board of Education	BBES Boilers	Boilers have surpassed life expectancy	250,000	250,000	200,000	500,000
ongoing	Public Works	Pavement Management	Annual maintenance and/or reconstruction	1,000,000	750,000	450,000	3,000,000
	Public Works	Town wide Drainage Projects	Ongoing maintenance and replacement	150,000	150,000	50,000	750,000
ongoing	Public Works	Chip Sealing Roads	On going maintenance	75,000	75,000	0	375,000
2019	Town Property	Roof replacements (DPW, BBFD/Sr. Ctr)	Roofs are aging and in need of replacement	1,046,350			1,046,350
2017	Board of Education	Replace MS asbestos floor tile	Replace original floor tiles; asbestos abatement required	150,000			750,000
2017	Board of Education	Replace BB asbestos floor tile in A, B+C wing classrooms	Replace original floor tiles in A,B,C wing rooms; asbestos abatement required	500,000			500,000
2020	Board of Education	HS Track Replacement	Full replacement of the current HS track due to the poor conditions on the surface	1,500,000			1,500,000
ongoing	Town Property	Vehicle Replacement Program	Senior Bus	30,000	30,000	15,000	150,000
2022	Parks and Rec	Dock Replacement	Replace dock and res	60,000			60,000
2021?	Planning and Development	Public Record Scanning	Scanning, indexing, digitizing town records	50,000	17,000	17,000	50,000
2017	Board of Education	Replace MS windows	Replace 1966 windows; Single pane and easily broken; asbestos is possible	114,000			570,000
2017	Board of Education	Replace BB windows in A+B wings	orig windows; asbestos is expected	116,000			580,000
2017	Board of Education	Replace HS windows	Replace all HS windows; upgrade allows efficiency with mechanical systems	120,000			600,000
2022	Board of Education	EWHS BMS Upgrades	Heating and cooling controls	275,000			275,000
2018	Parks and Rec	Repair Courts	Repair basketball courts at parks	42,000			42,000
2021	Parks and Rec	Pickleball Courts	EW Park and Osborn	150,000			450,000
ongoing	Public Works	DPW Facility Equipment	Purchase replacement and new equipment for use in the service garage and to maintain town facilities.	20,000	20,000	0	100,000
ongoing	Public Works	Sidewalks	Repair/Replacement of Sidewalks	100,000			300,000
2022	Parks and Rec	Park Amenities	Replace grills, tables	15,000			52,000
2022	Parks and Rec	Park Amenities	Replace Concrete Pads for gazebo space	10,000	20,000	10,000	32,000
2022	Parks and Rec	Park Amenities	Replace Gazebos	11,750			23,500
2022	Board of Education	BBES Hot Water Heater	Lower energy costs with new boiler	63,076			63,076
2022	Community Services	Kitchen Upgrade Comm Center	Kitchen equipment will be needed	40,000			40,000
2022	Board of Education	BBES AC in 32 classrooms	Better learning environment	192,000			960,000
2017	Board of Education	EWMS Gym AC	AC for gym	210,000			210,000
2022	Board of Education	EWMS AC in 24 classrooms	Better learning environment	144,000			720,000
				Project Request	Initial Recommendation	Final Recommendation	Total Project Cost/5 yr
				7,133,738	1,937,587	1,188,000	15,858,488



BOARDS & COMMISSIONS

to begin the process of updating wetlands delineations on our GIS system. During FY 22-23, the IWWA received 14 applications. Permits were issued for activities associated with construction of new houses, commercial buildings, drainage improvements and the placement of accessory structures. Two remediations are in progress at two properties on South Main Street, as well.

The IWWA is a regulatory body authorized and required by Connecticut State Statute. The commission is comprised of five regular members and two alternates appointed by the Board of Selectmen to serve staggered four-year terms. Regular members of the IWWA included Chairwoman Rebecca Davis, Vice Chairman Dick Pippin, Secretary Richard Osborn, Alan Baker, and Kurt Kebschull. Michael Sawka and Kathy Pippin are alternate members. The IWWA meets the first Wednesday of each month.

The IWWA is supported by a Wetlands Agent and Planning and Development Department staff. Copies of the IWWA regulations, application forms, bylaws,

and citation ordinance are available at the Town Hall and on the Town Website at www.eastwindsor-ct.gov.

Rebecca Davis
IWWA Chair

Planning & Zoning Commission

The Planning and Zoning Commission (PZC) reviews and acts on applications for Commercial and Residential Development along with proposed changes to the Subdivision and Zoning Regulations. They also prepare, amend, and adopt the Plan of Conservation and Development (POCD) at least every 10 years.

The PZC elected Michael Kowalski to the position of Chairman; Jim Thurz as Vice Chairman; and David Leason as Secretary. Anne Gobin and Stacey Svoboda McKenna served as regular members. Frank Gowdy was appointed as an alternate member of the Commission.

The PZC typically meets on the second and fourth Tuesday of every month. The Commission consists of five regular members and three alternates. Currently, two alternate member positions are open. The Board of Selectmen appoint

members to the PZC to serve four-year staggered terms.

The PZC held 24 regular meetings in the past year and received 37 applications. These fell into the following categories:

Site Plan: 18 (5 of which were administrative approvals by the ZEO)

Special Use Permit: 8

Zone Changes: 2

Text Amendments: 5

Subdivision/Resubdivisions: 4

Notable amendments to the East Windsor Zoning Regulations during FY 2023 include:

- Revisions to parking lot design standards to incorporate pervious pavement requirements.
- Streamlining permitting in the B-3 Zone for multi-tenant commercial establishments.
- Adding a new section in support of alternative energy infrastructure such as EV charging and solar canopies.
- Expanded permitting of outdoor dining to commercial establishments.

Other accomplishments include:

- Drafting East Windsor PZC's Solar Position Statement for submittal to CSC.
- Preparation of East Windsor's Affordable Housing Plan.

If you have an interest in supporting thoughtful development and growth while ensuring the Town remains a great place to live, work, and play, please consider volunteering to serve on the East Windsor PZC.

The PZC is supported by the Planning & Development Department. Copies of land use regulations, application forms and bylaws are available at the Town Hall and on the Town Website at www.eastwindsor-ct.gov.

Mike Kowalski
Chairman



3 Thompson Road – Wetland Restoration



Veterans Commission

The Commission is appointed by the East Windsor Board of Selectmen and has nine regular members and two alternates. We meet on the second Thursday of every month. Members of the Commission are not required to be veterans, and interested registered voters that would like to actively participate in our meetings and activities can fill out an application available in the Selectmen's office. News and announcements can be found on our calendar on the Town of East Windsor website. We also have a Facebook website "East Windsor Veterans Commission".

The Veterans Commission honors and helps veterans in many ways. Some of the activities, events, and programs we facilitate include:

- Annual Veterans Day 5K Race, which is our major fundraiser.
- Flag placements on the utility poles in Broad Brook and Warehouse Point during the summer.
- Memorial Day ceremonies at the Town Green and the Memorial Day parade.
- Placing American flags on the graves of around 1,000 veterans in the Town's seven cemeteries.
- Wreaths Across America ceremony at Windsorville Cemetery.

Financial and moral support is provided

to local veterans of all eras. We have a veterans emergency assistance fund in collaboration with the East Windsor Social Services Department. Needy veterans are given financial assistance for such things as food, medical care, wheelchair ramps, etc., on an as needed basis. There is new Federal and State legislation that offers enhanced benefits and aid given to veterans. The Veterans Administration benefits are not an insurance policy, and qualified veterans did not have to be "boots on the ground" or have served in combat duty. In order to apply for VA benefits and disabilities, contact the East Windsor Municipal Veterans Representative via the First Selectman's office. The Town of East Windsor Board of Selectman enacted a new ordinance that will provide additional property tax abatements to any veteran with certain income parameters as defined in the Connecticut General Statutes. Veterans are urged to contact the East Windsor Assessor to determine their eligibility.

The Joseph Tracy Memorial Green is open year-round for visitors. The site is maintained by the East Windsor Parks and Recreation Department and private donations help facilitate its upkeep. A section at the East Windsor Historical Society's Museums on the Green at 115 Scantic Road is furnished with military memorabilia.

D. James Barton
Chairman

Zoning Board Of Appeals

The Zoning Board of Appeals (ZBA) consists of 5 regular members and 3 alternates, all of whom are elected for four-year terms. This past year José Giner served as Chairman and Nolan Davis as Vice Chairman. The regular members were Stephen Smith, Dan Noble, and Mystica Davis. Scott Morgan and David Swaim served as alternates. The commission had one vacant alternate position.

The primary function of the ZBA is to review and act upon applications for variances from the Zoning Regulations when it is determined that a literal interpretation of the law would create a unique hardship. The ZBA also hears and decides citizen appeals to orders, requirements, or decisions made by the Zoning Enforcement Officer. Also, under the authority of the Connecticut State Statutes, the ZBA acts as the location approval authority for motor vehicle dealer and repair establishments.

This year the ZBA held four regular meetings at which 2 variances, one appeal, and one location approval for a motor vehicle repairer's license were granted. One variance request was denied.

José Giner,
Chairman





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