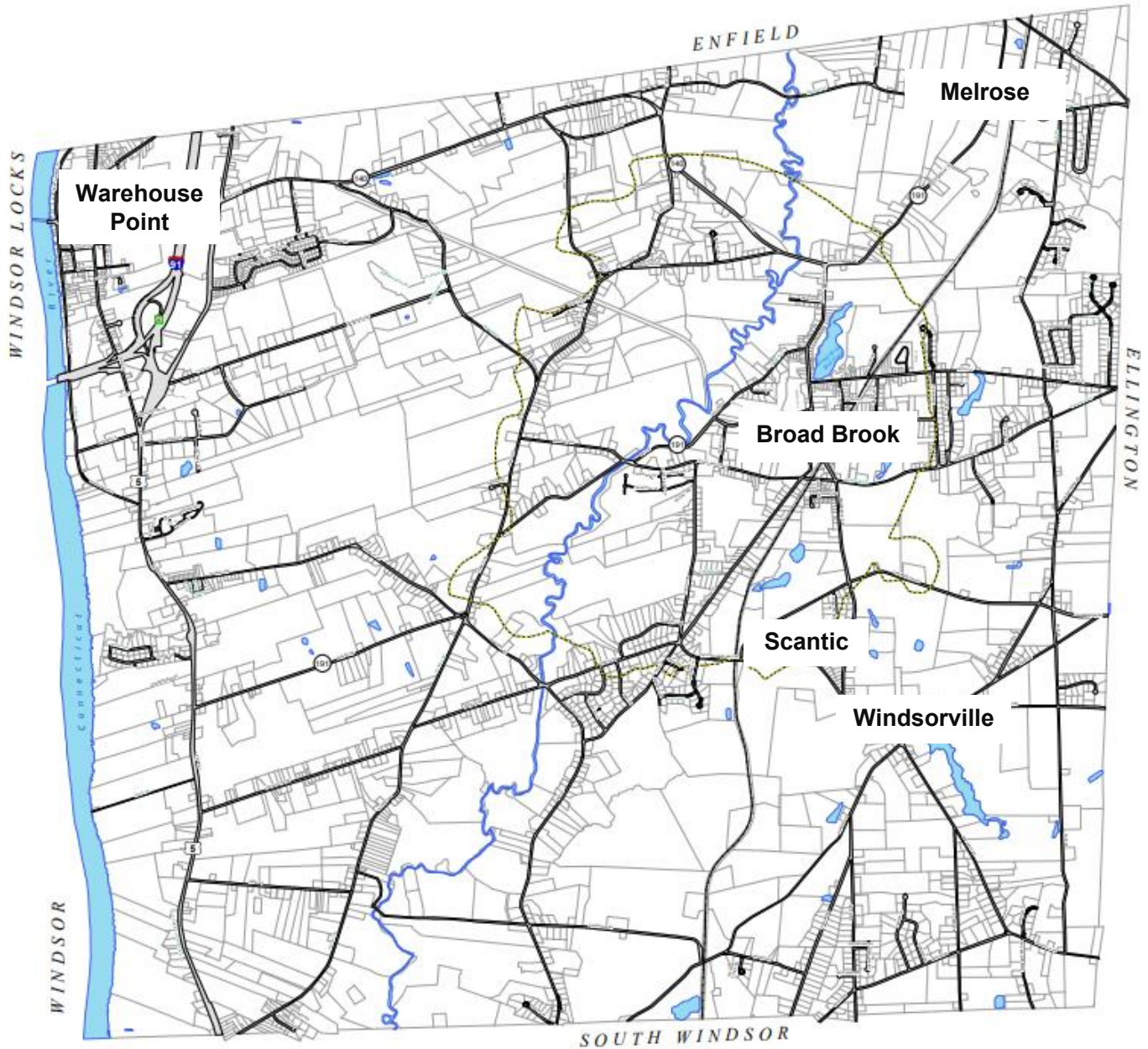




TOWN OF EAST WINDSOR ♦ ANNUAL REPORT ♦ FY2020-2021



Photo by Robert K. Lyke, Jr.



1 inch = 1,000 feet
Map Printed June 2014



This map is for planning purposes only. It is not for legal description or conveyance. All information is subject to verification by any user. The Town of East Windsor and its mapping contractors assume no legal responsibility for the information contained herein.



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INTRODUCTION

This annual report is submitted to the residents of the Town of East Windsor. Included herein you will find the Town’s financial information as reviewed by the Town Auditor, as well as reports outlining activities and successes from the many departments for the last year. The reports are highlights of some of the good work that happens in East Windsor daily.

As a community, we have faced some difficult challenges in the past year, particularly concerning the emergence of and response to the Coronavirus pandemic. In many respects, we have met those challenges as well as or better than our surrounding communities. From pandemic response to responsible budgeting to infrastructure repair and investment, to quality-of-life improvements, we have had successes because we have faced those challenges together. East Windsor has a dedicated group of employees and volunteers who work tirelessly for our town every day. Residents here show caring and compassion for their neighbors and are a key reason why East Windsor is more than a town – it is a community.

As challenging and trying as the past year has been, the coming year will pose its own challenges and difficulties. By continuing to be the strong community we have always been, we are sure to have even more successes in the coming year.

Jason E. Bowsza
First Selectman



PRINCIPAL TOWN OFFICIALS - JUNE 30, 2021

BOARD OF SELECTMEN

Jason E. Bowsza, First Selectman

Marie DeSousa

Sarah Muska

Alan Baker

Charles Nordell

BOARD OF FINANCE

Jerilyn K. Corso, Chairman

Karen M. Christensen

David King

Tom Lansner

Thomas Talamini

William Syme

Noreen Farmer – Alternate

Danelle Godeck - Alternate

BOARD OF EDUCATION

Randi Reichle, Chairman

Heather Spencer

Kathryn Carey-Trull

Sarah Andrews

Courtney Sevarino

Frances Neill

William Raber

David Swaim

GENERAL GOVERNMENT

Chief of Police/Director of Emergency Management, Edward DeMarco, Jr.

Finance Director/Treasurer, Amy O’Toole

Tax Collector, Patricia Kratochvil

Assessor, Helen Totz

Town Clerk, Amy Lam

Interim Director of Planning, Michael D’Amato

Director of Public Works & Engineering, Leonard Norton

Director of Recreation and Community Services, Melissa Maltese

Building Official, Rand Stanley

Fire Marshal, Richard Austin

EDUCATION

Superintendent of Schools, Christine DeBarge, Ed. D.

Assistant Superintendent, Patrick Tudryn

Business Manager, Andrew Paquette



Special Town Meeting & Referendum Vote By Voting Machine or Paper Ballot September 1, 2020

A Special Town Meeting of the Town of East Windsor was held via ZOOM Meeting on September 1, 2020. The meeting was called to order by First Selectman Jason Bowsza at 7:30 p.m. Town Clerk, Amy R. Lam read the Town Meeting Warning. First Selectman Jason Bowsza read the Eligibility to Vote requirements.

The following resolution was introduced and read by Jason Bowsza.

Item #1: To Elect a moderator. Motion was made by Sarah Muska to nominate Jason Bowsza to preside as Moderator, seconded by Charlie Nordell. Charlie Nordell made the motion to have nominations cease, seconded by Sarah Muska. Jason Bowsza was elected as Moderator, by voice vote.

The following resolution was introduced and read by Alan Baker.

Item #2: To consider and discuss (but not to vote on) the ordinance establishing the Town of East Windsor- Broad Brook Fire Department. The Full text of the ordinance approved by the Board of Selectmen and recommended to the Special Town Meeting is available for review at the Town Clerk's office.

All those persons qualified to vote in Town Meetings of the Town are hereby further notified that pursuant to the Connecticut General Statutes and the Town Charter, the Board of Selectmen have removed the above Item 2. on the call of this Special Town Meeting for submission to the voters of the Town who are qualified to vote at Town Meetings for "yes" or "no" vote by voting machine on the following question.

Shall the Town adopt the ordinance establishing the Town of East Windsor-Broad Brook Fire Department?
Yes ___ No ___

The Vote will be conducted at the Town's two polling places during the hours between six o'clock a.m. and eight o'clock p.m. no November 3, 2020.

Alan Baker moved to consider, but not vote on, the foregoing ordinance, seconded by Marie DeSousa.

Discussion was held about this resolution. This meeting was recorded, and the YouTube video can be accessed through the town website.

Charlie Nordell Made a motion to recess the Town Meet-

ing to November 3rd, seconded by Noreen Farmer. Motion passed 23 yes 1 abstained. The meeting adjourned at 8:15pm.

Respectfully Submitted,

Amy R. Lam, Town Clerk

Town Meeting December 30, 2020

A Town Meeting of the Town of East Windsor was held Via Zoom on December 30, 2020. The meeting was called to order by First Selectman Jason Bowsza at 7:31 p.m. Town Clerk, Amy R. Lam read the Town Meeting Public Notice. Jason Bowsza read the Eligibility to Vote Requirements. Motion was made by Sarah Muska to nominate Jason Bowsza to preside as Moderator, seconded by Marie DeSousa. Marie DeSousa made a motion to have nominations cease, seconded by Sarah Muska. Motion passed.

The following resolution was introduced and read by Marie DeSousa:

Item 1: To consider and act upon a resolution that the reports of the Selectmen, Town Treasurer and other Town officers, be accepted as printed, errors and omissions accepted.

Marie DeSousa moved that the foregoing resolution be adopted, seconded by Angelo Sevarino.

Discussion followed.

This resolution was adopted.

The following resolution was introduced and read by Charlie Nordell:

Item 2: To consider and act upon a resolution authorizing and empowering the First Selectman and Town Treasurer to borrow from time to time on behalf of and in the name of the Town for the purpose of meeting current expenses until the tax monies are available, and to issue notes for same, and to determine the amount of such notes and to execute, sell and deliver same.

Charlie Nordell moved that the foregoing resolution be adopted, seconded by Angelo Sevarino.

Discussion followed.

This resolution was adopted.

The following resolution was introduced and read by Sarah Muska:

Item 3: To consider and act upon a resolution authorizing the Selectmen, as provided in Chapter 240, Part 11A of the General Statutes of the State of Connecticut Revision of 1959 and as amended, to enter into any and all agreements with the Commissioner of the Connecticut Department of Transportation relative to the expenditure of



any unexpended balance of highway funds allotment due to the Town on July 1, 2021 and to enter into an agreement, with said Commissioner concerning the expenditure of said allotment.

Sarah Muska moved that the foregoing resolution be adopted, seconded by Joseph Sauerhoefer.

Discussion followed.

This resolution was adopted.

The following resolution was introduced and read by Marie DeSousa:

Item 4: To consider and accept a passive recreation easement on 343 North Road, Map 108/Block 36/Lot 39.

Marie DeSousa moved that the foregoing resolution be adopted, seconded by Sarah Muska.

Discussion followed.

This resolution was adopted.

The following resolution was introduced and read by Charlie Nordell:

Item 5: To accept "Gift of Land", Map 24/Block 42/Lot 30 on Plantation Road from the McGrath family.

Charlie Nordell moved that the foregoing resolution be adopted, seconded by Marie DeSousa.

Discussion followed.

This resolution was adopted.

The following resolution was introduced and read by Sarah Muska:

Item 6: To consider, approve and vote on the Ordinance Concerning the Adoption of Fees for Building Permits. The full text of the Ordinance approved by the Board of Selectmen and recommended to the Special Town Meeting is available for review at the Town Clerk's office.

Sarah Muska moved that the foregoing resolution be adopted, seconded by Marie DeSousa.

Discussion followed.

This resolution was adopted.

The following resolution was introduced and read by Marie DeSousa:

Item 7: To consider, approve and vote on the Ordinance Regarding Payment of Delinquent Motor Vehicle Property Taxes. The full text of the Ordinance approved by the Board of Selectmen and recommended to the Special Town Meeting is available for review at the Town Clerk's office.

Marie DeSousa moved that the foregoing resolution be adopted, seconded by Angelo Sevarino.

Discussion followed.

This resolution was adopted.

The following resolution was introduced and read by Charlie Nordell:

Item 8: to consider, approve and vote on tax abatement for RM18 Holdings, LLC (Calamar).

Charlie Nordell moved that the foregoing resolution be adopted, seconded by James Barton.

Discussion followed.

This resolution was adopted.

The following resolution was introduced and read by Sarah Muska:

Item 9: To consider, approve and cote on tax abatement for The Silverman Group.

Sarah Muska moved that the foregoing resolution be adopted, seconded by Charlie Nordell.

Discussion followed.

This resolution was adopted.

Angelo Sevarino made a motion to adjourn the meeting. This was seconded by Sarah Muska. The meeting adjourned at 8:19 p.m.

Respectfully Submitted,

Amy R. Lam, Town Clerk

**Town Meeting
April 15, 2021**

A Town Meeting of the Town of East Windsor was held Via Zoom on April 15, 2021. The meeting was called to order by First Selectman Jason Bowsza at 7:31 p.m. Motion was made by Sarah Muska to nominate Jason Bowsza to preside as Moderator, seconded by Alan Baker. Alan Baker made a motion to have nominations cease, seconded by Charlie Nordell. Motion passed. Town Clerk, Amy R. Lam read the Town Meeting Public Notice. Jason Bowsza read the Eligibility to Vote Requirements.

The following resolution was introduced and read by Alan Baker:

Item 1: To consider and discuss the sum of \$3,500,000 from the Town's Unassigned General Fund Balance is hereby appropriated for the purpose of repaying a portion of the Town's outstanding debt, including, but not limited to, the Town's 2014 General Obligation Refunding Bonds, the Town's 2016 General Obligation Bonds, the Town's 2019 General Obligation Bonds, the Town's 2012 Rural Development Loan, the Town's 2015 Rural Development Loan and/or the Town's outstanding capital leases (col-



TOWN MEETINGS & ABSTRACTS OF MINUTES

lectively, the “Outstanding Obligations”), including the payment of principal, interest and any call premium on such Outstanding Obligations, as determined by the First Selectman and the Treasurer/Finance Director to be in the best interest of the Town and to pay such additional costs and expenses related thereto, as the First Selectman and the Treasurer/Finance Director shall approve for the funding of necessary and appropriate costs including, but not limited to, legal, advisory, escrow fees, verification fees, investment fees, and administrative expenses.

Alan Baker moved to consider, but not vote on, the foregoing resolution seconded by Paul Anderson.

There was discussion.

The following resolution was introduced and read by Charlie Nordell:

Item 2: To determine whether the polls shall be open from six o'clock a.m. until eight o'clock p.m. to conduct the referendum referenced in Item 1, above.

All those persons qualified to vote in Town Meetings of the Town are hereby further notified that pursuant to the Connecticut General Statutes and the Town Charter, the Board of Selectmen have removed the above Item 1 on the call of this Special Town Meeting for submission to the voters of the Town who are qualified to vote at Town Meetings for “yes” or “no” vote by voting machine on the following questions:

Shall the Town of East Windsor (the “Town”) appropriate \$3,500,000 for the purpose of repaying the Town’s outstanding debt, including, but not limited to, all or any portion of the Town’s 2014 General Obligation Refunding Bonds, the Town’s 2016 General Obligation Bonds, the Town’s 2019 General Obligation Bonds, the Town’s 2012 Rural Development Loan, the Town’s 2015 Rural Development Loan and/or the Town’s outstanding capital leases (collectively, the “Outstanding Obligations”), and to pay such additional costs and expenses related thereto, as the First Selectman and the Treasurer/Finance Director shall approve.

Yes _____ No _____

Charlie Nordell moved that the foregoing resolution be adopted, seconded by Sarah Muska.

There was no discussion.

This resolution was adopted.

The vote will be conducted at the Town’s two polling places during the hours between six o'clock a.m. and eight o'clock p.m. on May 11, 2021.

Paul Anderson made a motion to adjourn the meeting. This was seconded by Alan Baker. The meeting adjourned at 7:47 p.m.

Respectfully Submitted,

Amy R. Lam, Town Clerk





FINANCIAL SUMMARY

TOWN OF EAST WINDSOR, CONNECTICUT
SCHEDULE OF EXPENDITURES
BUDGET AND ACTUAL - BUDGETARY BASIS - EDUCATION
FOR THE YEAR ENDED JUNE 30, 2021

	Budgeted Amounts		Actual	Variance With Final Budget Over (Under)
	Original	Final		
EDUCATION				
Salaries				
Certified personnel	\$ 10,303,772	\$ 10,540,588	\$ 10,545,821	\$ 5,233
Clerical	663,406	677,513	677,514	1
Building administration	846,212	841,888	841,887	(1)
Teacher's aides	977,407	679,498	679,497	(1)
Custodial	669,614	713,638	713,637	(1)
Administration	331,978	348,045	348,045	0
Tutors	319,276	366,109	366,109	0
Nurses	285,547	402,235	397,920	(4,315)
Support services	337,939	340,864	340,864	0
Stipends	138,843	61,074	61,074	0
Substitutes	68,794	38,793	38,793	0
Summer school	132,000	105,824	105,824	0
Adult education/enrichment	-	-	-	-
Home bound	-	-	-	-
Total salaries	<u>15,074,788</u>	<u>15,116,069</u>	<u>15,116,986.23</u>	<u>917</u>
Employee Benefits				
Health insurance	\$ 2,904,669	\$ 3,231,107	\$ 3,231,107	(0)
Retirement and social security	698,900	707,916	707,916	-
Workmen's compensation and travel insurance	-	38,773	38,773	-
-	-	-	-	-
Total employee benefits	<u>3,603,569</u>	<u>3,977,796</u>	<u>3,977,796</u>	<u>(0)</u>
Purchased Services				
Public transportation	\$ 1,666,404	\$ 1,251,978	\$ 1,251,978	0
Tuition	1,883,657	1,515,228	1,515,228	0
Other professional services	829,296	956,777	949,606	(7,171)
Cleaning/repairing	4,000	1,997	1,997	0
Maintenance	178,538	355,439	355,440	1
Public utilities	250,572	234,179	234,178	(1)
Liability insurance	136,248	120,865	120,865	(0)
Pupil services	122,500	91,978	90,043	(1,935)
Travel, conferences and other transportation	1,800	3,496	1,896	(1,600)
Communications	59,492	33,184	33,184	0
Printing/binding	4,000	2,838	2,839	1
Property insurance	54,643	3,438	3,438	-
Instructional program improvements	-	-	-	-
Total purchased services	<u>5,191,150</u>	<u>4,571,397</u>	<u>4,560,693</u>	<u>(10,704)</u>
Supplies				
Other supplies	\$ 230,860	\$ 203,491	\$ 197,165	(6,326)
Instructional	165,947	165,615	158,582	(7,033)
Heat and energy	168,636	206,153	206,153	-
Custodial/maintenance	67,418	181,307	181,307	-
Textbooks	35,044	29,682	29,682	-
Food service	120,000	216,230	216,230	-
Total supplies	<u>787,905</u>	<u>1,002,478</u>	<u>989,119</u>	<u>(13,359)</u>
Capital equipment				
New equipment	\$ -	\$ -	\$ -	-
Dues and fees	42,588	32,260	32,260	-
Total capital equipment	<u>42,588</u>	<u>32,260</u>	<u>32,260</u>	<u>-</u>
Total education	<u>\$ 24,700,000</u>	<u>\$ 24,700,000</u>	<u>\$ 24,676,854</u>	<u>\$ (23,146)</u>



FINANCIAL SUMMARY

TOWN OF EAST WINDSOR, CONNECTICUT
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL -
BUDGETARY BASIS - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2021

	Budgeted Amounts		Actual	Variance With Final Budget Over (Under)
	Original	Final		
REVENUES				
Property taxes	\$ 33,451,727	\$ 33,451,727	\$ 33,744,558	\$ 292,831
Intergovernmental	6,357,112	6,357,112	6,422,518	65,406
Local revenues	579,220	579,220	897,384	318,164
Revenues from use of money	150,000	150,000	20,395	(129,605)
Total revenues	<u>40,538,059</u>	<u>40,538,059</u>	<u>41,084,854</u>	<u>546,795</u>
EXPENDITURES				
Current:				
General government	2,235,182	2,225,738	2,080,723	(145,015)
Public safety	4,339,986	4,412,755	4,289,933	(122,822)
Public Works	3,473,075	3,521,401	3,496,803	(24,598)
Community Services	988,088	959,948	889,817	(70,131)
Education	24,700,000	24,700,000	24,700,000	-
Debt service	1,007,865	4,092,865	3,997,520	(95,345)
Capital improvement	1,014,668	1,883,603	1,882,979	(624)
Employee Benefits	3,367,268	2,980,379	2,965,520	(14,859)
Contingency	95,000	2,405	-	(2,405)
Total expenditures	<u>41,221,132</u>	<u>44,779,094</u>	<u>44,303,294</u>	<u>(475,800)</u>
Excess (deficiency) of revenues over expenditures	(683,073)	(4,241,035)	(3,218,440)	1,022,595
OTHER FINANCING SOURCES				
Appropriation of fund balance	750,000	4,779,342	-	(4,779,342)
Transfers in	-	-	70,310	70,310
Transfers out	66,927	(545,307)	(545,307)	-
Total other financing sources (uses)	<u>816,927</u>	<u>4,234,035</u>	<u>(474,997)</u>	<u>(4,709,032)</u>
Net change in fund balances	<u>\$ 133,854</u>	<u>\$ (7,000)</u>	<u>\$ (3,693,437)</u>	<u>\$ (3,686,437)</u>



TOWN OF EAST WINDSOR, CONNECTICUT
SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES
BUDGET AND ACTUAL - BUDGETARY BASIS - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2021

	Budgeted Amounts		Actual
	Original	Final	
PROPERTY TAXES			
Current and prior year levies	33,351,727	33,351,727	33,502,536
Interest and lien fees	100,000	100,000	242,022
Total property taxes	<u>33,451,727</u>	<u>33,451,727</u>	<u>33,744,558</u>
INTERGOVERNMENTAL REVENUES			
Educational cost sharing grant	5,482,136	5,482,136	5,546,773
Town aid road grant	267,488	267,488	267,765
Payment in lieu of taxes on State owned property	548,433	548,433	548,433
Mashantucket Pequot and Mohegan Fund grant	15,432	15,432	15,432
Telephone access grant	15,000	15,000	18,036
Adult education	16,123	16,123	13,958
Tax relief - veterans	5,850	5,850	6,305
Pro-rata share of CT fines	5,000	5,000	4,089
Tax exempt property - totally disabled persons	1,650	1,650	1,727
Other grants	-	-	-
Total intergovernmental revenues	<u>6,357,112</u>	<u>6,357,112</u>	<u>6,422,518</u>
LOCAL REVENUES			
Building Department	250,000	250,000	480,002
Town Clerk	220,100	220,100	286,190
Treasurer	35,200	35,200	61,974
Land use permits	13,800	13,800	25,813
Parks and Recreation	32,500	32,500	7,560
Police Department	10,500	10,500	20,165
Greater Hartford Transit District	7,000	7,000	7,420
Aircraft miscellaneous	4,300	4,300	3,340
Dial-A-Ride	3,000	3,000	2,825
Public works	2,500	2,500	2,093
Assessor	300	300	-
Other	20	20	-
Total licenses, fees and charges for goods and services	<u>579,220</u>	<u>579,220</u>	<u>897,384</u>
REVENUES FROM THE USE OF MONEY			
Interest on deposits	150,000	150,000	20,395
Total revenues from the use of money	<u>150,000</u>	<u>150,000</u>	<u>20,395</u>
OTHER FINANCING SOURCES			
Appropriation of Fund Balance	750,000	4,779,342	-
Transfers in from:			
Police Private Duty Fund	-	-	-
Sewer Assessment Fund	-	-	70,310
Storm Emergency Fund	-	7,000	7,000
Total other financing sources	<u>750,000</u>	<u>4,779,342</u>	<u>77,310</u>
Total revenues and other financing sources	<u>41,288,059</u>	<u>45,317,401</u>	<u>41,162,164</u>



SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES
BUDGET AND ACTUAL - BUDGETARY BASIS - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2021

	Budgeted Amounts		Actual	Variance With Final Budget Over (Under)
	Original	Final		
GENERAL GOVERNMENT				
Selectmen	280,586	289,086	255,893	(33,193)
Charter Revision	1,250	1,250	250	(1,000)
Ethics Commission	500	500	-	(500)
Board of Finance	53,125	53,125	42,840	(10,285)
Assessor	211,315	171,315	162,068	(9,247)
Board of Assessment Appeals	1,550	1,550	427	(1,123)
Tax Collector	147,302	147,302	132,826	(14,476)
Treasurer	254,755	254,755	247,243	(7,513)
Capital Improvement Planning	750	750	375	(375)
Legal	280,000	308,889	308,889	(0)
Activities, Agency Fees and Associations	135,595	135,595	131,440	(4,155)
Information technology	226,746	238,913	230,674	(8,239)
Town Clerk	146,360	146,360	141,862	(4,498)
Registrar of Voters	67,383	67,383	58,167	(9,216)
Planning	235,240	243,240	208,423	(34,817)
Planning and Zoning Commission	3,100	3,100	2,540	(560)
Zoning Board of Appeals	1,400	1,400	415	(985)
Property Insurance	180,000	153,000	152,138	(862)
Inlands, Wetlands & Watercourse Agency	1,800	1,800	1,440	(360)
Veteran's Commission	1,200	1,200	900	(300)
Agricultural Commission	500	500	369	(131)
Conservation Commission	500	500	328	(172)
Economic Development Commission	4,225	4,225	1,217	(3,008)
Total General Government	2,235,182	2,225,738	2,080,723	(145,015)
PUBLIC SAFETY				
Police Department	3,599,366	3,653,040	3,579,550	(73,490)
Police Commission	1,725	1,725	1,375	(350)
Fire	467,000	467,000	458,837	(8,163)
Emergency management	17,545	36,140	35,946	(194)
Building Department	184,902	184,902	155,923	(28,979)
Fire Marshal	20,280	20,780	10,056	(10,724)
Communications	49,168	49,168	48,246	(922)
Total Public Safety	4,339,986	4,412,755	4,289,933	(122,822)
PUBLIC WORKS				
Public Works	983,667	968,993	958,463	(10,530)
Town property	1,080,748	1,110,748	1,101,091	(9,657)
Road improvements	450,000	450,000	446,848	(3,152)
Building Commission	1,200	1,200	-	(1,200)
Sanitation	957,460	990,460	990,401	(59)
Total Public Works	3,473,075	3,521,401	3,496,803	(24,598)
COMMUNITY SERVICES				
Senior Services	251,224	251,224	231,712	(19,512)
Elderly Commission	500	500	-	(500)
Social Services	148,086	148,086	115,244	(32,842)
Libraries	287,500	287,500	287,500	-
Parks and Recreation	300,278	272,138	255,361	(16,777)
Historical Commission	500	500	-	(500)
Total Community Services	988,088	959,948	889,817	(70,131)



FINANCIAL SUMMARY

TOWN OF EAST WINDSOR, CONNECTICUT
SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES
BUDGET AND ACTUAL - BUDGETARY BASIS - GENERAL FUND (Continued)
FOR THE YEAR ENDED JUNE 30, 2021

	Budgeted Amounts		Actual	Variance With Final Budget Over (Under)
	Original	Final		
EDUCATION	24,700,000	24,700,000	24,700,000	-
DEBT SERVICE	1,007,865	4,092,865	3,997,520	(95,345)
CAPITAL IMPROVEMENT	1,014,668	1,883,603	1,882,979	(624)
EMPLOYEE BENEFITS	3,367,268	2,980,379	2,965,520	(14,859)
CONTINGENCY	95,000	2,405	-	(2,405)
Total expenditures	41,221,132	44,779,094	44,303,294	(475,800)
OTHER FINANCING USES				
Transfers out:				
Dog Fund	38,087	38,087	38,087	-
Youth Service Bureau Fund	28,840	28,840	28,840	-
BOE 2% Fund		478,380	478,380	-
School Cafeteria Fund	-	-	-	-
Total other financing uses	66,927	545,307	545,307	-
Total expenditures and other financing uses	41,288,059	45,324,401	44,848,601	(475,800)

(Concluded)



ASSESSOR'S OFFICE

The Assessor's Office is responsible for discovering, listing, and valuing all real estate and taxable motor vehicle and personal property in East Windsor. The goal of Assessor Helen Totz and her staff is to ensure that the assessed value of individual taxpayers is proper so that each taxpayer pays no more than his fair share of the property tax.

In order to accomplish this, we review information regarding all three classes of property for accuracy. This process includes conducting random audits of Personal Property business accounts, inspecting, and listing new construction (as well as verifying any demolition of property), reviewing and updating tax maps, and maintaining current title information for all real estate parcels. The Department of Motor Vehicles provides the office with lists of all motor vehicles registered within the Town, and once each vehicle has been valued, these lists comprise the Motor Vehicle and Supplemental Motor Vehicle Grand Lists.

Motor vehicles and Personal Property are assessed at 70% of the current fair market value, as of October 1 of each year. Real Estate assessments are based on values set at the time

of the 2017 revaluation, as provided by state statute. Revaluations are every five years by State law; the next revaluation will be effective for the 2022 Grand List. Analysis of property sales during 2021 and 2022 will be the basis for that revaluation and the values it generates.

In addition, all state and local exemption programs that affect the tax bills of elderly, military, blind and disabled taxpayers are administered by this department. All of this information results in a "Grand List" which is a list of all taxable property in East Windsor and its assessed value. This information is the basis for the Tax Collector's tax bills. In addition, all tax-exempt real estate is valued and declared in a separate Grand List, the value of which is reported to the State for various grants and reimbursements.

Various annual reports based on the Grand List are compiled and provided timely to the Office of Policy and Management in order to ensure a proper Equalized Net Grand List which affects state grants and reimbursements.

**Helen Totz, CCMA II,
Assessor**



EAST WINDSOR BUILDING DEPARTMENT

The Town of East Windsor Building Department seeks compliance of the 2018 Connecticut State Building Code. This body of codes consists of the following:

- The 2015 International Building Code
- The 2015 International Residential Code
- The 2015 International Energy Conservation Code
- The 2015 International Mechanical Code
- The 2015 International Plumbing Code
- The 2017 National Electrical Code
- ICC A117.1-2009 Accessible Buildings and Facilities

This body of regulation is adopted by the Connecticut Legislature as state statute. This means it is state law. It comprises approximately 19,000 codes and standards. All these items are the minimum standard for public safety. They can be complex and bewildering.

We, in the building department, are here to provide you with the information you need to apply for a permit, provide the path to compliance, and enjoy your property.

Please call or e-mail us if we can be of service.

Annual Statistical Information:

• Total permits issued 7/1/2020 to 6/30/2021	1121
• Budgeted Revenue (projected by BOS/BOF)	\$250,000
• FY 20/21 Revenue	\$480,002

Contact us for any questions, we are here to assist.

**Rand Stanley,
East Windsor Building Official**



Emergency Management

The Town of East Windsor Emergency Management is not an action agency but rather a planning agency. We help prepare for and mitigate the effects of disaster on the lives and property for the residents and business owners in Town through leadership, coordination, and support in the four phases of Emergency Management: Mitigation, Preparedness, Response, and Recovery, within the NIMS (National Incident Management System) and ICS (Incident Command System) framework. We work with all town and emergency departments, as well as State and Federal Agencies to complete our mission. We continue to work on planning and preparing for natural disasters and unfolding emergencies that may occur in our Town. We continue to update our public safety and emergency plans and procedures, our shelter operations and coordination efforts, communication, and take part in local and statewide emergency drills.



We coordinate with all town, state, and federal agencies when the need arises. Such as with the Pandemic or recent storms. Our efforts also include maintaining professional working relationships with private entities like Eversource and other utility companies if a disaster or emergency event occurs. We continue to receive and maintain grants, file mandated reports, and stay current with best practices for Emergency Management. This is important work, and as always, if you are interested in making a significant impact in your community and you are over the age of 18, please call or email us to learn more about volunteer opportunities.

This has been an unprecedented year, as we continue to deal with the Pandemic and storms in our region. We have dealt with Storm Henri and Ida which did result in some damage, sink holes, and other conditions impacting the Town. We would like to thank our town departments, like Department of Public Works, East Windsor Ambulance, Social Services, our Schools, the Finance department, Broad Brook Fire Department, Warehouse Point Fire Department, and our Elected Officials for service and commitment. If you need information about preparing yourself or your property for a disaster, please feel free to contact us at any time.

Edward J. DeMarco, Jr.
Police Chief & Director of Emergency Services

Broad Brook Fire Department

This past year, the Broad Brook Fire Department responded to a record number of calls for service. We saw an increase of 6% over the previous year. We responded to 850 incidents of various types during the fiscal year of July 1, 2020, through June 30, 2021. Those included 63 Fire Calls, (11 of which were Structure Fire type calls) in town or in our neighboring communities, 459 Rescue type incidents (of which 421 were for priority 1 medical calls), 60 Hazardous Conditions, 72 other various calls for service and 196 False Alarm incidents. Our members also attended a total of 1,574.43 hours of documented training despite still fighting COVID restrictions.

We welcomed 1 new member last year and lost 3 throughout the year. Of these members, 1 attended Basic Firefighter-1 training to become certified as an Interior Firefighter. The others were either already certified or too young to get the training. At the current time our active membership including Officers totals 45 members, 24 of which are Active status, 10 Active Reserve status, 3 are Junior Members and 8 Limited Members.

Our part-time staff currently consists of a total of 36 per diem employees (20 that are current members of the department) that strive to fill 4 daytime shifts Monday thru Friday 10 hours a day between the hours of 7am and 5pm. Two shifts run from 7am-4pm and two shifts run from 8am-5pm. This gives us 8 hours of overlapping coverage during the day with a staff of 4 to cover the busiest times for our calls. We also were able to staff 7 nights a week with our volunteers from 10pm to 6am with two shifts.

We are in the process (Oct. 2021) in finalizing the bid specifications for our new Engine Tank to replace ET139. If all goes well, the bidding notice will go out by beginning of November, the apparatus manufacturer will be chosen, and a contract signed by mid-November or beginning of December. It will be approximately 18 months for delivery therefore we will receive the new unit in the spring of 2023. We thank the voters in the new Ordinance District for supporting our budget and supporting the funds to get this apparatus replaced as the current ET139 Engine Tank is becoming increasingly more expensive each year to maintain and in working condition. We take great pride in providing the best fire protection and EMS care possible to the Town and its citizens. We can always use more volunteers as it has become more and more difficult to provide services. There are many other jobs for volunteers. We not only need firefighters, but we have spots open for EMR's and EMT's. We will train people who may just want to be an apparatus driver or fire police member. All these positions help free a certified firefighter to do other duties on an emergency scene.

Thomas V. Arcari, Fire Chief
Broad Brook Fire Department



Warehouse Point Fire District

The Warehouse Point Fire District continues to provide First Class Fire / Rescue Services to the Town of East Windsor. The department consists of Fire Chiefs, Fire Officers, Fire Marshals, Firefighters, Emergency Medical Personnel, Junior Firefighters, and is governed by the Board of Fire Commissioners. The Fire Districts Fire Marshal's Office continues to provide fire inspections, fire prevention, and public safety awareness.

The Fire District consists of two fire stations; Station 1 located at 89 Bridge Street and Station 2 located at 15 Stoughton Road. Station 1 houses two Class-A Pumper Trucks, one Aerial Truck, a Forestry Vehicle, and a Heavy Rescue. Station 2 houses two Class-A Pumper Trucks. The Departments membership consists of 24 volunteer members and 10-part time Fire Service Maintainers that are trained in firefighting, emergency medical, and rescue services. Fire personnel train approximately 12 to 16 hours per week and respond to an average of 16 emergency calls per week. With the constantly changing standards in the fire service it has become more demanding to all volunteers.

The Fire District continues the Fire Service Maintainer Program. A total of two Fire Service Maintainers (FSM) are paid hourly from 11:00 pm to 7:00 am seven days per week. Their primary job is to maintain and check all fire district equipment and also respond to incident calls during the assigned hours. In addition to the night shift we are currently running 3 day shifts which allows us to cover the critical response times 7:00 am to 5:00 pm while our volunteers are at their full-time employment. Filling these shifts became a necessity in order to provide services to our community due to the nationwide reduction of volunteer firefighters.

The Fire District completed two crucial projects.

- Project # 1, a 5,400 square foot apparatus bay addition to the Bridge Street Fire Station. Newer fire apparatus are larger and the existing fire house bay doors are too small to accommodate the new apparatus.
- Project # 2 The replacement fire apparatus to replace Engine 6 is almost complete. The new apparatus will be delivered in late October or early November.

In September, Station 1 located at 89 Bridge Street was dedicated as the Anthony DiMastrantonio Fire Station. Tony D. dedicated his life to the fire department and the Town of East Windsor. Tony was known for his extreme kindness and generosity and it was only proper that his name is displayed on the front of the fire station. His fire gear will remain in the station ready to respond to the next alarm.

In August the Town Fire Departments responded to a significant structure fire at the Carousel Apartments in Warehouse



Point. At Approximately 3:00 pm on a Monday afternoon the Fire Departments were dispatched to a reported structure fire at the apartments. Upon arrival of the first units' crews were notified of the occupant trapped inside the burning apartment. Crews immediately began a search of the area. The apartment was filled with heavy black smoke drastically impairing the firefighters' ability to see while conducting the search. As crews continued to search the apartment the victim was found in the rear bedroom and rescued from the burning apartment. Smoke and living conditions made this an extremely difficult rescue. The woman was rescued from the apartment and was released from the hospital approximately 1-1/2 months later. Firefighters were faced with a difficult task this day and carried out their mission to save a life.

As Chief of the Warehouse Point Fire District, I am grateful to all our members for their dedicated service to the Fire District and the town of East Windsor. I am also grateful to all members' families that make their service to this community possible. I would like to thank the community for their continued support throughout the past years.

James P Barton, Fire Chief
Warehouse Point Fire District



The Treasurer's Office has the responsibility of administering the Town's finances and accounting for all town funds, except those of the Board of Education. Detailed statements of this accounting appear in the Town's Annual Audit which is on file in the Town Clerk's Office. The Treasurer prepares monthly reports for the Board of Finance. In addition, the Town Budget is developed and administered with the First Selectman's Office.

The Treasurer's Office handles the daily Treasury operations including deposits and banking and manages cash and debt obligations. The Treasurer's Office processes both accounts payable and

payroll bi-weekly. The Town paid down \$3.5 Million of debt with use of fund balance this fiscal year.

For FY 2020-21 the Treasurer's Office processed 7,827 separate expenditures and payroll, benefit and tax records for 206 employees.

Town Finances for the Fiscal Year 2020-2021

- The Town's adopted General Fund budget for 2020-21 totaled \$41,288,059.
- The mil rate was 34.72.
- The Town's S & P credit rating is AA+, and its Moody's credit rating is Aa2.

- The Town achieved a collection rate of 99.15% on the current levy.
- The Town's long-term liabilities as of June 30, 2021, totaled \$6,472,199.
- The Town's actual expenditures were \$44,848,601 and actual revenues totaled \$41,162,164.

The comparative actual information, by function and funding source for the fiscal year is presented on pages 8-12. A detailed statement of revenues and expenditures is in the Town's Annual Audit which is on file in the Town Clerk's Office and available on the web at www.eastwindsor-ct.gov

Amy O'Toole

Long term debt outstanding as of June 30. 2021

Use of Proceeds	Maturity Date	Outstanding Amount
Bond 2016-BBES Modulars/Public Improvements	06/30/2037	4,600,000
Note Payable 2013 – North Road Sewer Phase I	04/24/2052	1,872,199





Coronavirus Response

For obvious and historic reasons, the most challenging and daunting issue that faced the Town of East Windsor during the last year was the emergence of, and the Town's response to, the Coronavirus (COVID). The pandemic was unlike anything else that has been seen or dealt with since the Spanish Flu one hundred years ago.

After the initial discovery of COVID and the ensuing shutdowns, the Town worked quickly with State officials, public health officials, medical providers, and surrounding communities to meet the challenges facing the community. Due to the many evolving challenges brought about because of COVID, the experience was much like building an airplane while attempting to fly it. Nevertheless, at each turn, the Town was quick to provide new resources as swiftly as they became available. The first such service was the establishment of regular testing opportunities, provided in partnership with Priority Urgent Care and Dr. Daksh Rampal. Dr. Rampal and his team were able to provide a weekly testing site, initially at East Windsor High School and later in the year at the Town Hall Annex. They offered live culture testing and antibody testing. This was done at no cost to the resident or the taxpayer. Private insurance covered the costs, and in cases where residents did not have insurance, the cost was covered by the State. Copays were waived by Priority Urgent Care.

As vaccines were granted emergency certification from the federal government, we quickly established local vaccine clinics. In fact, we were one of the first towns in our region to provide that service, again working closely with Dr. Rampal and this time with the Town of Vernon. We worked with Vernon to procure vaccine supply, used Dr. Rampal as our medical practitioner, designated staff within the Community Services and Public Works departments to staff the clinics, and scheduled appointments

on behalf of constituents so that they did not need to navigate the confusing Vaccine Administration Management System developed by the State. We built a waiting list, and kept the community informed and engaged. Ultimately, we were able to provide more than 2,000 doses of vaccine to our community.

During the pandemic, staying connected with the community was a priority. Weekly calls were sent community wide to more than 6,000 homes using the reverse 911 system known as Everbridge. Through these phone calls, we were able to communicate current public health data pertaining to outbreaks or positivity rates in the community, and to offer updates about events or activities that were either cancelled or adjusted. The weekly calls were particularly vital to people who do not use or do not have access to social media platforms.

The Town also partnered with the United States Department of Agriculture (USDA), the Connecticut Department of Agriculture (DoAg), and Southern Auto Auction to offer fresh food box giveaways each month from February through May. The food was made available through USDA, coordinated through DoAg, and administered at a satellite parking lot owned by Southern Auto Auction by Town staff, Auction staff, and community volunteers.

Budget

In the November 2020 Presidential Election, voters were also asked to consider amendments to the Town Charter. Presidential elections always have the high voter participation, so it made good sense to use the high turnout to present issues of high importance, like amendments to the Town Charter. This way, the Town's governing document most closely represents the will of our fellow citizens. One of those amendments approved was the requirement that both the First Selectman and the Superintendent of Schools file a budget for public review prior to submission or alteration by any board. This provides

an added layer of transparency for both the Town and the School District in the budget-making process.

Also approved by voters was the establishment of the Town of East Windsor – Broad Brook Fire Department. Approval of this ordinance, permissible under C.G.S. 7-301, effectively resolved the tax disparity issue between residents in the Warehouse Point Fire District and those outside of it. Now, residents of the town will pay for the costs to provide fire services in their area – and nowhere else. This problem had been left unresolved for five years, and now has been settled.

After the success of including charter questions on the presidential ballot, we emulated the same process during the annual budget vote in May. During that referendum, voters were asked to approve the budget as presented by the Board of Finance, and also to approve an added appropriation in the amount of \$3.5 million to pay down existing debt. Both questions, as well as the Town of East Windsor – Broad Brook Fire Department's first budget submission, passed resoundingly.

The added appropriation of \$3.5 million accomplished a number of things: it paid off existing debt, it freed up between \$6-8 million of future bond capacity without having to increase our debt service, and it saved the Town \$750,000 in interest that we will now never accrue. Saving money and allowing the community to invest in needed infrastructure projects without increasing the cost to taxpayers are all huge wins.

During the last fiscal year, the Town also converted healthcare from a high-deductible health plan to the Connecticut Prevention Partnership 2.0 (CPP). The high-deductible plan had been quoting the town unsustainable premium increases in excess of twenty percent. The CPP locks us in at no more than eight percent per year, and actually came in at 5.5%. This conversion and rate lock agreement saved the Town more than \$400,000 per year prospectively. The



Board of Education followed suit and converted over to CPP as well.

There was much talk in the past year about police reform and police accountability, and the state legislature passed the Police Accountability Act in response to the killing of George Floyd in May of 2020. One provision of the Act requires the integration of social workers into local policing. Rather than incorporate outside social workers into local policing, East Windsor developed a better approach to accomplish the mandate (which has now become a model for other communities). Through the leadership of Chief Edward J. DeMarco, Jr., and his team, East Windsor has established a Mental Health Team, which utilizes staff and resources from the East Windsor Youth Services Bureau and East Windsor Public Schools, as well as a police officer who has Masters-level training in social work. This progressive approach to policing is a huge win for our community.

Economic Development

In the past year, there have been so many advances in the community in terms of economic development, with projects both large and small. Gravel Pit Solar, a project that will become one of the top five taxpayers in East Windsor, secured approval from the Siting Council and continues to move forward. Once completed, it will be the largest grid-scale solar development in New England, generating more than 120 Megawatts of power. Similarly, The Silverman Group began and completed construction of a 150,000 square foot distribution facility along Route 5 that will become home to a company currently located in South Windsor called Park Site.

Projects like these, as well as smaller ones, can be encouraged through the use of tax abatements. Abatements have been used to great effect in surrounding towns for decades, and East Windsor is now able to offer them as well. In most cases, development projects are not initiated because of the availability of

abatements, but projects may be finalized because of them.

Not all economic development is new, large-scale construction. A key piece to a sound economic development strategy is economic retention. While initially curtailed during the worst parts of the pandemic, I was able to resume meeting with small businesses in East Windsor. The purpose of these visits is twofold: to get real, firsthand feedback about the business climate in East Windsor, and to build bridges within our business community that show that the Town is committed to helping businesses succeed. Communicating this message has been crucial as businesses try to recover from the economic effects of COVID-19.

The Town of East Windsor has also established a developable properties database that can be easily found on the Town website. That database is intended to provide a “one stop shop” for commercial realtors or developers looking to locate their business in town. It offers parcel data, zoning information, availability of utilities, ownership information, and more. This will continue to be expanded in the coming year, adding a level of transparency highlighting opportunities that may be available in East Windsor.

Physical Improvements

Over the last year, the Town has made meaningful improvements that have provided enhanced quality of life experiences for our residents. At East Windsor Park, removal of many dead or dying trees added more than half an acre of usable, Town-owned property to the park. Installation of a Splash Pad allowed for fun, safe, refreshing summer fun for people of all ages. And a new handicapped-accessible walkway down to the waterfront, expanded access to people who may have difficulty walking on unlevel ground or who are reliant on walkers or wheelchairs.

The Park also became home to a new bandshell to host summer concerts (held twice monthly) and other public

gatherings. At the first summer concert, more than 300 people enjoyed good music and a sense of community. There is potential to expand the use of the bandshell to include more summer concerts, as well as the possibility of theater camps or outdoor dramatic productions.

Reorganization of Town Hall offices gave the building a long-overdue facelift, upgrading office workstations to adhere to COVID-compliant guidelines, and relocating offices to improve interoffice efficiencies and communication. This project was aimed at ensure the safety of Town employees and improving the customer experience when interacting with town staff.

For more than ten years, Stiles Bridge has been impassible for local emergency vehicles due to the deteriorating condition of the bridge. It had gone unattended by the Connecticut Department of Transportation (DOT) during that period of time. This year, working with both local fire departments as well as State Rep. Jaime Foster and State Senator Saud Anwar, DOT completed emergency repairs that will now make the bridge passable for emergency vehicles responding to a call. DOT has also committed to replacing the bridge entirely in 2023.

Conclusion

Despite the many challenges brought forth this year, the Town of East Windsor saw successes in an array of areas. We continue to make improvements where we can that will make our town an even better place to live, work and raise a family. I want to thank our town staff for their commitment to our community, and the many volunteers who give selflessly of their time to make East Windsor a little bit better each day. Because of all of them, it is clear that what makes East Windsor great is the people who are a part of it. In East Windsor, our best days are still ahead.

Jason E. Bowsza,
First Selectman



The East Windsor Housing Authority currently owns and manages Park Hill apartments located in the Broad Brook section of East Windsor. It operates under the oversight of five Commissioners, a full-time Director, Assistant Director, a part-time Resident Services Coordinator a part-time and full-time maintenance staff. This charming community for the elderly and non-elderly disabled is comprised of 56 efficiencies and 28 one-bedroom apartments. With the support of the Town of East Windsor we were approved to be the subrecipient of the Connecticut Development Block Grant (CDBG) program. The funding will be used to install accessible showers in 50 of our apartments. This project was scheduled to be completed in 2020, however due to the pandemic the start date is scheduled for November of 2021. In 2020 we received a total of \$4,500 in Covid related

grants from the Connecticut Housing Authority (CHFA) to purchase gift cards for our residents for food and personal items. Many thanks to our Department of Social Services and the entire Town of East Windsor for their continued support for our Park Hill community.

Linda Collins

Executive Director

**The Housing Authority office is located at the
Park Hill Apartments, 1A Park Hill, Broad Brook CT**

Phone: 860.623.8467

Additional information and an application for housing are available on the town website: www.eastwindsor-ct.gov



Broad Brook Library

The Broad Brook Library is continuing to provide library services to a fairly large group of regular patrons.

- We have acquired about 100 books this year
- We have purchased about 50 large print books this year with the help of the East Windsor Lions
- There is a new roof on the library following the tremendous rains we had this summer. There was water coming in and damaging some of our precious books.
- Thanks to the federal pandemic grant funding provided through the town we are repairing of front sidewalk and steps, adding two safety railings to make our front entrance safer for all. In addition, we plan to add a roof covering to our soon to be installed ramp at our west side entrance. This is expected to have safety lighting as well as provide protection from the elements.
- Our children's section has been updated to include more children's books. This area has been reorganized to make

it easier for parents and children to locate and enjoy our book selection.

- The young adult and teen areas have been gone through and adjusted as appropriate to help us stock what youth want to read. We have an extensive collection of book sets so that all the series can be enjoyed without missing any volumes.
- There are plans to repaint the building in the not too distant future.
- The upper floor windows will be replaced or rebuilt soon. Some are rotted or broken. This will be done by volunteers.
- We plan to work on our local history displays in the coming year. We have many unique things to show.

The library plans to become a better asset to the town as we have in more than 100 years of service. Please come in and look us over and tell your friends.

Paul Anderson
Broad Brook Library President





Warehouse Point Library

The Library Association of Warehouse Point is the principle public library of East Windsor and aims to provide a full range of print and electronic materials, technology, and responsive services from a caring staff to all members of the community. Public computers, two children's computers, and two learning stations provide access to the internet and essential digital library resources for East Windsor residents and also provides opportunities to increase digital literacy. On the learning stations children have access to fun, interactive and engaging content that spans all seven curricular areas: math, science & nature, social studies & geography, reading, art & music, writing & computer skills, and reference. A copier for public use provides color and black and white copies, scanning, and fax service. Once the library is able to have indoor meetings and programs again, a new projector with USB ports and wireless connections and new chairs will enable the library to present more and better audio and visual programs in a more comfortable community room. In the small meeting room, a screen is available to Zoom with others or to record meetings. East Windsor residents are equipped to access, use, and share information electronically at their library.

In November 2020 the library received an Everybody Learns Grant through Governor Lamont and the Connecticut State Library to assist the library in serving the community during the time of COVID-19. The library has now installed air purification systems throughout the library, touchless toilets, faucets, soap, and towels. Patrons are offered socially distanced seating in cleanable chairs, and use of a touchless self-checkout.

In March of 2021 the library began subscribing to the Hoopla database that allows East Windsor cardholders to borrow movies, music, audiobooks, ebooks, comics and TV shows to enjoy on their computer, tablet, TV, or phone. Over 950,000 titles can be streamed immediately or downloaded for offline enjoyment later. Other digital databases available with your library card include: Universal Class, with over 500 online courses; JobNow, which offers resume, job interview and career resources; Libby or Overdrive which allows you to borrow, ebooks, audiobooks and emagazines; Freegal, a downloadable music service, the SimplyE app for more e-resources, and TumbleBooks, a collection of animated talking picture books, read-alongs, ebooks, quizzes, lesson plans, and educational games easily accessed online by students, teachers, and parents. Library staff is happy to help you access any of these resources.

Using Everybody Learns grant funds the Connecticut Education Network installed an outdoor WiFi connector in June 2021 that extends strong WiFi to the entire back parking lot to provide 24/7 WiFi access for the residents of East Windsor. With a grant from the American Rescue Plan Act the



library installed an outdoor picnic table and a SolarSynthesis charging unit so that users could charge their devices with solar power even when their power is out.

The library is grateful to have received the Town of East Windsor's \$10,000 E.R.A.S.E. GRANT. The money will be used to replenish both the adult and children's non-fiction collections with high-quality new titles from all areas of non-fiction.

Some highlights of 2020/2021:

- During the summer of 2020 when indoor programs were cancelled because of COVID we presented 39 Zoom programs or pre-recorded programs for Summer Reading. Participants picked up 896 projects for the children to complete at home. Children completed their reading logs each week and together they read 2,452 books.
- The Library supported the Town Parks and Recreation Department by submitting an "R2, Read 2" scarecrow for the 2020 October Scarecrow contest and displaying Parks and Rec publications.
- Library users borrowed 37,112 items.
- During FY20-21 we welcomed over 1,500 children to 81 children's programs and have continued to offer outdoor programs through the summer and Zoom children's programs several times a week. There were over 1,000 views of pre-recorded programs.
- Our 25 adult programs included concerts, crafts, book clubs, and more, and now include Zoom book discussions.

Our staff dedicates themselves to supporting the unique cultural interests of East Windsor by providing diverse materials, content, and technology in creative ways. The library offers professional information and technology assistance to the community.

Lois Hiller
Warehouse Point Library Director



Despite the pandemic, this year was busy for the Parks and Recreation Department. New programs included Healthy Kids Running Series, Summer Concert Series at East Windsor Park, Art Camp, Holiday Cookie Recipe Book, Where's the Grinch Photo Hunt, Pot O' Gold Scavenger Hunt, Bunny Hop Scavenger Hunt and Zoom Bingo (with partnership from Golden Irene). Other highlights include:



- Rec Buddy Drive-Through Adoption Night, January 2021: Provided Rec Buddies (stuffed animals) to 50+ kids in the community in a drive-through format
- Staffed COVID Vaccine Clinics at the Town Hall Annex from February-May 2021, helping vaccinate over 1600 residents of East Windsor and surrounding towns.
- Completion of ADA Splashpad at East Windsor Park which opened July 2021
- Completion of a bandshell at East Windsor Park and our inaugural Summer Concert Series; averaging 250-300 attendees at each concert throughout the Summer
- Installation of ADA bathrooms at Abbe Road Soccer Fields
- Conversion of upper softball field at East Windsor Park into two soccer fields
- Provided a six-week Camp-in-a-Box program to offset the inability to provide in-person camp for Summer 2020. Each box was filled with activities for children to do on

their own, as well as to log onto weekly Zooms with camp counselors and participate in activities together

- Provided weekly activities throughout the summer months in a safe and socially distant manner for families (drop-in crafts, bingo, rock painting, pumpkin painting, etc.)
 - o Transitioned to indoor Zoom activities once the weather turned cooler (trivia nights, online game nights, Juke-box Bingo, etc.)
- Haunted Highway Drive-Through Trick or Treat Event: Participation by 20 town departments/organizations/businesses to set up booths along the "Haunted Highway"
 - o Approximately 250 children received goodies along the Haunted Highway as they drove through East Windsor Park on November 4th, 2020
- Organized a community Valentine program which brought in over 450 Valentines! These were distributed among the two nursing homes in town, as well as Park Hill, Spring Village and to East Windsor First Responders
- Goals for this year include:
 - o Continuing to engage the community in new and innovative ways as we navigate the challenges of programming during COVID-19
 - o Continuing to partner with organizations and businesses in the community whenever possible to provide additional opportunities for recreational programming of all varieties and for all ages
 - o Completion of a master plan for our department, which encompasses our current parks and amenities

Melissa Maltese
Director of Recreation and Community Services





PLANNING & DEVELOPMENT

The Planning and Development Department is instrumental in the review and administration of residential, commercial, and industrial projects in East Windsor that both increases the Town’s tax base and improves quality of life. The Department also assists the general public, businesses, developers, and property owners by helping navigate the planning and permitting processes. Department staff consists of a full-time Town Planner, a full-time Zoning Enforcement Officer/Wetlands Compliance Official/Economic Development Liaison, a full-time Planning Assistant, and a part-time Planning Clerk.

The Planning and Development Department is responsible for:

- Assisted the Conservation Commission, in its effort to craft an open space ordinance for review and approval by the Board of Selectmen. This ordinance allows for a lower tax rate to qualifying landowners.
- Launched a web service to showcase developable properties and provide the information necessary to facilitate discus-

sions between owners, developers, and the Town.

- Supported the Inland Wetlands and Watercourses Agency in the drafting of a citation ordinance for the review and approval of the Board of Selectmen. This ordinance will support the fair and expedient resolution of noncompliance matters.
- Launched the POCD Implementation working group to ensure continued progress toward the vision and objectives laid out by the Town for East Windsor.
- Developed one sheet outlines of zoning requirements for each business/commercial/Industrial zone to assist those planning projects in town.
- Reviewed 189 land use applications for new and existing residential, commercial, and industrial developments (Administrative Zoning Applications 132, 33 PZC Applications, 24 IWWA applications).

Ruth Calabrese
**Zoning and Wetlands Compliance Official/
Economic Development Liaison**



POLICE DEPARTMENT

On behalf of the dedicated members of the East Windsor Police Department I am honored to present our Annual Report for 2020/2021. During these continued uncertain times of Pandemic and Police Reform, your Police Department has made tremendous strides and serves our community with dignity and honor. You should

know that your police officers and civilian staff members are professional, dedicated, hard-working, and caring. If you need police assistance, always remember to call your “Town-Wide-Team”. One of our biggest achievements this year is the attainment of Tier-One Police Accreditation. Another one is the formation of our award-winning mental health team, designed to address mental health issues, addiction, and people who need a wide array of services. And, yet another is our embracing data analytics and policing. Please see our webpage for our fully Interactive Analytical Dashboard to check all sorts of Police Department data and figures. While on our webpage page you can report traffic problems or concerns or learn about department programs and initiatives. As always, our officers and civilian support staff are ready to provide services to you, during your times of need. It is only through communication and a strong partnership with you - that we can achieve our basic mission: To preserve the peace, keep you safe, and provide overall fair and impartial policing. We look forward to your support throughout the year.

Edward J. DeMarco, Jr.
Police Chief



School Resource Officer Nicole Devlin



The Public Works/Engineering Department consists of:

- 4 Highway Maintainers
- 1 Operator, 1 Facilities Maintainer
- 1 Maintainer Mechanic
- 1 Seasonal Maintainer
- 1 Crew Chief
- 1 Working Foreman
- 1 Administrative Assistant,
- Deputy Director of Public Works, and a Director of Public Works/Town Engineer/Tree Warden

The Department is responsible for:

The maintenance of approximately 74 miles of roads, including storm drainage, curbs, waterways, roadside mowing etc.

We are also responsible for the maintenance of the grounds at all Town owned parks, fields, and open space, around all Town owned buildings, including Town schools and their playing fields, as well as facilities maintenance and repair for all Town owned buildings, park equipment, irrigation systems and the new splash pad. We are on call 24/7 to the East Windsor Police Department and the Broad Brook and Warehouse Point Fire Departments for emergency purposes. We are responsible for the design and implementation of all Town roadway, drainage and building construction projects. The Town Engineer reviews plans submitted to the Planning and Zoning Commission, the Wetlands Commission, and the Water Pollution Control Authority.

This construction season our pavement management and drainage projects included:

- the complete full depth reconstruction of with new storm drainage for approximately 1,200 feet of Tromley Road
- milling and repaving approximately 4,200 feet of Tromley Road
- milling and repaving First, Second



and Fourth Streets

- completed various drainage projects, continued with inspections and cleaning of catch basins and drainage pipes

In September of 2020 we were tasked with managing the emergency repair of an existing 72-inch corrugated metal culvert under South Water Street. Because the culvert discharges into the Connecticut River, permits were required from Connecticut DEEP and U.S. Army Corps of Engineers. The Department also managed the con-

struction of a splash pad at the East Windsor Park, which opened on Fourth of July weekend. Upcoming projects include replacement of the box culvert under Highland Avenue, replacement of the outlet structure at the East Windsor Park, new drainage and paving for Wells and Wapping Roads.

Leonard Norton
Director of Public Works/
Town Engineer /Tree Warden



REGISTRARS OF VOTERS



The primary tasks of the Office of Registrars of Voters are to ensure that every East Windsor voter experiences a smooth, safe, impartial and efficiently run election whether they are national, state, municipal, primaries, or referendums. Curb side voting is available to our disabled voters and we schedule supervised voting for our voters who are unable to travel to their designated polling place.

To register to vote you must:

- Be a United States Citizen
- Be 17 years of age (if you will turn 18 on or before election day)
- Be a resident of the Town of East Windsor
- Not be a convicted felon confined to an institution, community residence or on parole, or whose electoral privileges have not been restored (C.G.S. 9-12, 9-46)

Our responsibilities include the professional management of the voter registration and enrollment processes. Our office will utilize various methods and procedures to ensure that the voting rights of every East Windsor resident are protected. We are responsible for voter education and organizing the annual canvass of electors. Registrars maintain and update files, prepare department budgets and train election officials. We print registration and enrollment lists and ensure the proper maintenance of voting equipment.

To these ends, the Office of Registrars of Voters encourages every eligible voter to register, every registered voter to vote, and to make sure that every vote is counted accurately.

East Windsor has two voting districts. District I voting takes place at the Town Hall Annex, 25 School Street in Warehouse Point. District II voting takes place at the Town Hall, 11 Rye Street in Broad Brook.

The Office of Registrar of Voters recognizes that running a smooth election depends on being well-prepared. We want to help the voters of East Windsor be prepared. Registering to vote in advance or updating your voter registration infor-

mation e.g., a name change, new address or change in party affiliation can minimize confusion on Election Day.

Voter Registration cards may be picked up at the Registrars' Office located at the Town Hall Annex, 25 School Street, East Windsor, CT 06088 or the Town Clerk's Office at the Town Hall, 11 Rye Street, Broad Brook, CT 06016.

On-Line Voter Registration is a convenient service, especially during times of peak interest. The Online Voter Registration link can be accessed at: <https://voterregistration.ct.gov/OLVR/welcome.do>

Voters are also encouraged to use the Secretary of the State's Voter Lookup Tool. This tool allows a voter to look up their own information. They can confirm that their address on file is current as well as their party affiliation. It will be especially helpful in the Presidential and State Primaries because Connecticut only allows enrolled members of the major parties to vote in those elections. To access the Voter Lookup Tool log onto: <https://portaldir.ct.gov/sots/lookup.aspx>

Both Registrars of Voters are elected for four-year terms. Each Registrar represents a major political party (one Democrat, one Republican) but each Registrar is obligated to provide service to any voter seeking their assistance regardless of party affiliation.

Registrars:

Angelo Sevarino (D)
Karen Gaudreau (R)

Term Expires:

January 2023
January 2023

Office Hours: Tuesdays normal hours are 8:00 am to 12:00 pm, or by appointment. Actual office hours may vary depending on current calendar requirements & voting duties.

Office Location: Town Hall Annex, 25 School St., East Windsor, CT 06088

Mailing address: 11 Rye Street Broad Brook, CT 06016

Phone: 860-292-5915



SCHOOLS

In the Fall of 2020, East Windsor Public Schools returned to school in a hybrid format, with needs and conditions assessments occurring throughout the year so that the schools could consistently increase in-person learning. As part of the COVID-19 communications, the School District introduced a reopening website to communicate policies and procedures as well as news as they evolved throughout the year.

The hybrid format under which the schools started the 2020-2021 school year consisted of in-school learning two days a week with three days of remote learning, rotating between the in-person learning between two groups of students. In January, the schedule changed to 4-days of in-person learning per week, with Wednesdays as a remote learning day for all. We returned to 5-days in person with an early release day on Wednesdays at the end of April. Virtual options for learning were available all year for those students who needed it.

While the situation was not ideal from an educational point of view, staff, students, and families worked diligently together to excel in the learning environment we had. We continued

to provide special education, English language instruction, related services, and social work services throughout the year, included socially distanced at-home visits when needed. Parent meetings continued to be held remotely, and food services were expanded to assist all families.

Board of Education meetings continued virtually.

In addition to meeting the challenges COVID-19 presented, the East Windsor Public Schools introduced the Portrait of a Graduate initiative, aimed at setting the principles that a graduate of East Windsor's school should attain and stand for. Graduates are held to the standards of being informed life-long learners, responsible citizens, and self-aware individuals. The Portrait of a Graduate sets a standard for students, teachers, and staff at all of our schools.

A new strategic plan for the schools was formulated over the course of the year, with goals and steps to achieve those goals laid out for all departments. The strategic plan recognizes how each area of the school affects each other, and was developed with actionable and achievable steps and benchmarks.





Broad Brook Elementary School

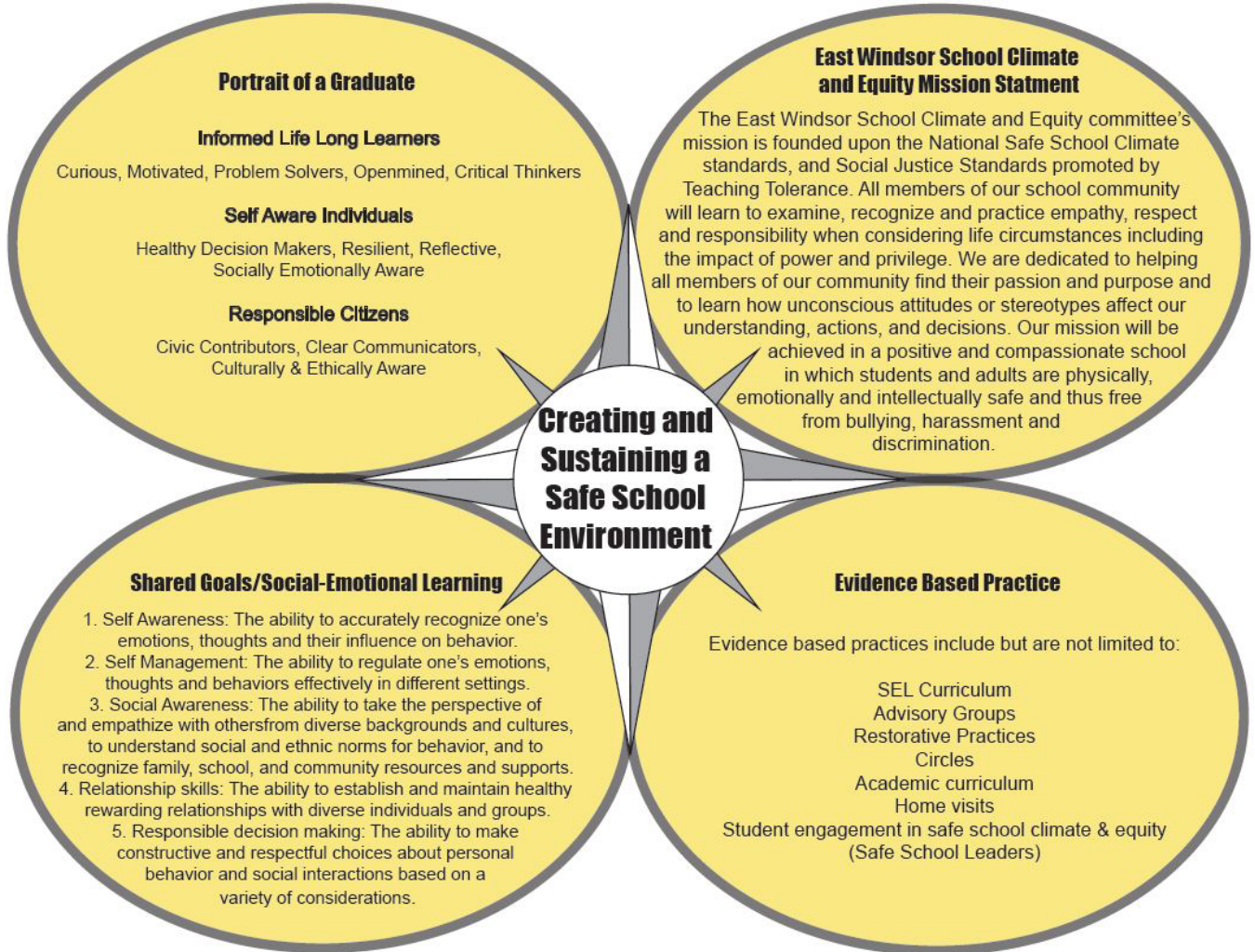
- BBS hosted Popsicles with the Principals at start of school year to welcome returning and new families.
- Conducted Winter Break Reading challenge. Winning students were Principal for the day.
- Taught all students using three models: full in-person, remote and hybrid.
- One Book One School celebration was held during the month of March. Each family received a copy of the book, *The Wizard of Oz*.
- Continued our partnership with East Windsor High School - EWHS students met virtually with BBS students to read a story and complete an activity.
- Celebrated Veteran's Day with activities, including:
 - letters to Veterans
 - a fallen soldier table in the cafeteria
 - and lessons on Veteran's Day.
- January 25-29 BBS celebrated Kindness Week. Each day students were challenged to show appreciation and make new friends.
- At the end of the year, we hosted a school-wide assembly outside to celebrate student learning and attendance. We awarded Presidential Excellence and Presidential Achievement Awards in addition to attendance and other awards.
- In May we celebrated ACES (All Children Exercise Simultaneously) Day with a whole school group exercise session.
- At the end of the year, students met their next year's teacher and class on Step Up Day.
- Each student was challenged to complete a summer learning packet and 90 students participated in summer school during the month of July.

East Windsor Middle School

- Staff shared positive office referrals or, as EWMS calls them, the PAWSITIVITY Award. We decided to take this program up a notch last year and referrals were in the form of an actual PAWS with the student's name on it. These paws were displayed in the main foyer bulletin board for all to see. In addition to seeing the awards each week, the students' names and reasons for being referred are read during the Friday morning announcements.
- January 25th-29th EWMS participated in the Great Kindness Challenge. Students were asked to complete as many acts of kindness as possible and follow social distance guidelines. Some acts of kindness were sincerely complimenting other students, thanking a teacher or bus driver

and creating a thank you note for someone. It was great to see the kids go above and beyond the everyday kindness we see from our students daily.

- Middle school basketball teams had a great season last year. The school was able to live stream all home games using Zoom or YouTube. We had student volunteers to help with live streaming games and running the clock.
- The EWMS student council held two virtual pep rallies in February and May, where students had a great time competing in trivia, a puzzle challenge, and finding the differences.
- In March, students competed in a "Nailed It" competition where students created a 3D version of the Rabbit Cake using whatever materials they had.
- Students and staff participated in a half-court shot challenge.
- In March, students participated in Read Across America week the first week of March. Students dressed in silly socks, hats, and pajamas throughout the week. Ninety students took out library books on one day!
- EWMS had two clubs last year, the EMWS Newspaper and Yearbook Club. Both clubs worked very hard. The Newspaper Club published three editions and columns included student lunch reviews, staff interviews, shared recipes, horoscopes, and much more. The Yearbook Club worked on creating the yearbook for the 2020-2021 school year.
- Students and staff did an outstanding job with technology last year. They have become masters at live-streaming daily lessons with Microsoft Teams with smart televisions or smartboards.
- In the spring, Peter Davis and Willard Davis participated in the Connecticut Invention Convention, and Peter invented the Patch Match and Willard developed the Badge Clamp.
- Middle school baseball and softball teams were up and running and both teams worked on the fundamentals and team building.
- EWMS held Field Day on June 11th. Students had a fantastic time and were able to throw water balloons at the EWMS staff. Students could play and participate in many activities like mini-golf, volleyball, frisbee golf, human foosball and much more.
- Last year families were given three options for the 8th Grade Promotion. One option was to attend the live 8th Grade Promotion was held on June 14th and was live-streamed on EWPS YouTube page. Fifty students participated in the live promotion which was held at the EWHS track. Six students opted to participate in a 15-minute ceremony at the school. Twenty families opted for the third option which was having their certificates mailed home.
- The Brian Chicano Award was given to Athalia Decker,



who displays courage and tenacity even in times of adversity in memory of Brian Chicano.

- The Holly DeFillipo Award was given to Rosely Nogeurro student who has helped one or more individuals during a difficult time.

East Windsor High School

- EWHS received a positive report from NEASC.
- Grades 9 and 10 students participated in iReady Assessments. These assessments measure reading and mathematics.
- Grade 10 students took the PSATs in Spring.
- Grade 11 students took SAT and NGSS in Spring.
- AP students took their AP exams in May – most were in person, some were virtual.
- All students participated in final exams.
- All had virtual awards ceremonies where their parents

could attend. Students were given the awards in small assemblies that were live streamed for families to see.

- Grade 12 had a prom at Merlot on the Water. It was well attended; the students had a great time.
- EWHS hosted an outdoor graduation for 54 seniors.
- Grade 11 had a Spring picnic, with games, tie dye and trivia.
- The National Honor Society held a virtual induction ceremony to induct ten new members, all juniors. The new members have been members of the jazz band, Drama department, high school athletics, LEO club, Safe School Leaders, Abby's Helping Hand, 4-H, UCONN Conservation Society, just to name a few. Their first assignment was to raise money to be able to continue to pay chapter dues and support the NHS scholarship fund, and through selling Munson's chocolates at the holidays, they raised over \$600.
- The second National Honor Society Bottle drive was a success! NHS organized a bottle drive on Saturday April 17th



made over \$1500. The members use this money to give back to the community.

- EWHS had its first AP Luncheon. At the luncheon, students received an AP brochure with all of the courses the high school offers. The students also got to meet the teachers who will be teaching these courses next year and ask them any questions about the class. The luncheon concluded with students receiving their summer assignments for the courses they have signed up for. Students still have time to decide if they want to take an AP course. We ask that anyone who does decide to take an AP course, to pick up their summer work before they leave for the summer. In addition to summer assignments, the school will be hosting an AP Summer Academy.
- AP Summer Academy was held in August prior to all students returning to school.
- High School students participated in College and Career Readiness Week during the week of March 15th. The week was titled “Think about your future week.” Each day had a dress up theme and college/career activity. Monday was “Your Future Starts Here”-everyone wore black and gold and watched a video of East Windsor Alumni reflecting on their college experiences. Tuesday was “Your future is so bright”-everyone wore neon color and sunglasses. Wednesday was “Dress for Success”-students dressed up as if they were going to an interview and in their advisors worked on resumes and had mock interviews. Thursday was “Oh, the places you’ll go”-where students wore clothing that represented the college, technical school or military of their choice and attended virtual college visits. Finally on Friday, the high school had “Future Self Friday.” Students wore outfits that represented their future careers. They then participated in a virtual meet and greet with people who are working in the careers students want to pursue. The high school had over 20 careers represented. A special thanks goes to Mrs. Whalen and Mr. Kaplan and their committee on College and Career readiness who organized the week of events.
- In the spring semester of this year, students piloted a new course called Community Problem Solving. In this course, we solicit requests from the school and beyond for design/build projects for our students. How appropriate that our first project was to design and build a bookcase capable of storing our entire collection of yearbooks from day one to present and beyond. Students researched designs, created plans, bill of materials, a production flowchart and completed project proposals. In our second marking period, they cut everything to size and constructed a solid pine bookcase 48” tall, 24” wide and 11” deep. Each shelf will hold 3 decades worth of panther history, allowing many years of future expansion. This bookcase is decorated in EWHS colors and will be placed in a prominent location. It

will also have an engraved brass tag so future students will know it was built with panther pride in 2021.

- In April the high school hosted an 8th grade orientation for the incoming students to explore the building, meet their teachers and learn about programs they could be involved in.
- Safe School Leaders read an interesting fact about a notable African American during the month of February to celebrate Black History Month.
- Safe School Leaders read an interesting fact about a notable woman during the month of March to celebrate Women’s History Month.
- Safe School Leaders in SAMHSA’s (Substance Abuse and Mental Health Services Administration) National Prevention Week is May 9th through 15th. Each year around this observance, communities and organizations across the country come together to raise awareness about the importance of substance use prevention and positive mental health.
- Safe School Leaders virtually visited Broad Brook School for Read Across America Day. They read a book, asked questions and proved a craft activity that they lead for the students.
- The EWHS Library kicked off Summer Learning and welcoming local author, Sam Taylor to East Windsor High School via Zoom. The first fifteen students who register for the event received a signed and personalized copy of Sam’s debut novel, We Are the Fire.
- The high school applied for and received a beautification grant through CEA. The money was used to purchase paint and plants to help with inside school and courtyard improvements.
- On Thursday, April 22, 2021; Earth Day, EWHS LEO Club joined by several EWHS volunteers completed various earth day activities outside of EWHS. Students cleaned and weeded the front flower beds. They walked around the school campus and the school track to pick up trash. They also planted new flowers which were all handpicked by Haleigh Thibodeau in the courtyard outside of the N & A & C wing. Students spent about 3 hours during their school vacation giving back to their school community and celebrating earth day!

East Windsor High School Athletics

To close out the athletic season, senior nights were held for fall, winter and spring sports.

Cross Country:

- Nate Kita
- **NCCC All-conference for 2nd straight year**



SCHOOLS

- **Undefeated in xc (ran every race)**
- **Class S All-state 2nd straight year**
- **Track and Field:**
 - **6 track and field male athletes qualified for Class S states**
- Nick Canora
 - **1st NCCC all conference in outdoor**
 - **3rd shot put class S**
 - **6th discus class S**
 - **10th shot put State Open**
 - **7th place in state in hammer throw**
 - **Broke 15 year old hammer throw school record (149'4")**
 - **2nd all time in school in discus (138'9")**

EWHS NCCC All-conference athletes:

- Cross Country: Nate Kita (JR.)
- Boys Basketball: Jose Perez (SR.)
- Swim: Joe Stavolone (SR.)

- Softball: Samantha Corrado (JR.)
- Golf: Ryan Willey (FR.)
- Track and Field: Nick Canora (JR.)
- Baseball: Ryan Lee (JR.)

Music

- The EWHS band put together a Valentine's Day concert. It has been posted on Facebook.
- Yumeko Stern, 12th grader at EWHS, has been selected as the first-place winner in the high school category of the Hammerstein International Youth Solo Contest. The Hammerstein International Youth Vocal Solo Competition is the first international vocal competition aimed at young performers, ages 23 and under, honoring the legacy of Oscar Hammerstein. After Yumeko's win, she was featured on WFSB news in their "Bright Spot" segment. We are super proud of Yumeko for having the courage to audition and for having the talent to win. We are lucky to have her represent our Panther community.





- Band students spent the final week of April learning how to transpose music into different keys in a student-led lesson by 10th grader saxophonist Broderick Wilczak.
- April is Jazz Appreciation Month, and Jazz students celebrated by filming a virtual performance of jazz ballad “At Last,” featuring senior vocalist Yumeko Stern.
- Outside of the classroom, EWHS music students recently partnered with local farm Flower Power to sell spring flower baskets, raising several hundred dollars! Flowers were delivered just in time for Mother’s Day. On April 24th and 25th.
- 12th grader Yumeko Stern and 11th grader Gavin Greer attended the virtual All State music festival as members of the All-State Choir. All-State participation requires multiple rigorous auditions against the top high school musicians in the state of Connecticut.
- The EWHS band had an outdoor concert to invite parents to see what they had accomplished over the year
- This past summer the Band held a week of Band Camp to support their musical learning

Health Services

- All staff were trained on “COVID-19 - What you need to know”.
- All staff were trained through video in proper hand washing and COVID-19 mask protocols.
- All staff were trained on our COVID-19 sick protocols.
- Paraprofessionals and custodians were trained on donning and doffing proper PPE.
- Protocols were established for nurses to use an isolation room.
- Checklist developed for necessary PPE items for each isolation room.
- HEPA filters installed in each isolation room.
- North Central District Health Department (NCDHD) donated 500 Kinsa thermometers for parent use when students are dismissed with COVID-19 symptoms.
- Protocols developed for custodians to clean isolation rooms, bathrooms, high touch areas, classrooms, and the cafeteria.
- Protocol developed for the cleaning and distribution of devices for the IT Department.
- Gloves, gowns and face shields/goggles provided to all custodians, IT, cafeteria and paraprofessionals.
- Hand sanitizer distributed to every room in each building and at all school entrances.
- Health office protocols developed for teaching staff to send ill students down to the nurse.
- Plastic barrier set up in each health office entrance for triaging sick students.
- All fabric chairs removed in buildings along with tables. Desks substituted for tables.
- Thermoscan thermometers purchased for health offices through School Nurse Supply.
- Contracts made with new vendors of PPE: Mansfield paper for hand sanitizer and gloves, Tributary Sourcing for adult and child masks, PPE Outlet USA for our face shields, gowns and hand sanitizer and Jeff Love LLC PPE supplies for N95 masks, KN95 masks and clear masks for hearing impaired students/staff.
- Boxes of children’s fabric and paper masks and adult surgical or fabric masks distributed to all classrooms.
- Masks with clear area for mouth distributed to all speech therapists and all hearing-impaired students.
- Fabric student and staff masks donated by the State Department of Health and Human Services.
- COVID-19 protocols developed for nursing including contact tracing forms, student sick dismissal forms, student quarantine forms, student travel forms and staff quarantine forms and staff travel forms. All student forms translated into Spanish.
- Excel spread sheet developed for nursing to track student and staff contacts, testing dates and return to school dates.
- NCDHD partnered with EWPS to provide COVID-19 vaccinations to all our 8 school nurses 1/4/21 and 2/3/21.
- NCDHD partnered with the EWPS, and the school nurse staff to provide a COVID-19 vaccine clinics for all EWPS staff and bus drivers on 3/3/21 and 4/6/21.
- EWPS partnered with Dr. Rampal of Ellington Urgent Care to provide student COVID-19 testing to 23 seniors.
- EWPS partnered with NCDHD and Dr. Rampal of Ellington Urgent Care to provide a student COVID-19 vaccination clinic on 6/1/21 and 6/23/21.
- EWPS partnered with NCDHD to provide a flu clinic for all staff.
- Six CPR instructors trained in COVID-19 guidelines for CPR during the pandemic.
- Selectwoman Sarah Muska, Mr. & Ms. Stefanowski, Masks for CT, Barber Utilities, and Broad Brook Garden donated 1200 fabric masks for students.
- Contact tracing for COVID-19 positive students and staff completed by the EWPS nursing staff on school days, weekends, and holidays.



- COVID-19 state positive staff and student submissions completed daily.
- All 6 CPR instructors were recertified to teach CPR and First aid.
- Mary Ann Stroiney RN BSN school nurse received the Crystal Apple award at the EWMS.
- Wendy Gage RN BSN NCSN nurse leader received the Crystal Apple Award at EWHS.
- Wendy Gage RN BSN NCSN received the Employee of the Month award at EWHS in September.
- All School Safety and Hazards FEMA plan updated and turned into state.
- We continue our collaboration with CHC to provide medical, dental and behavioral health services to the students of East Windsor Schools.

Building and Grounds

- Painting of EWHS and EWMS hallways is a work-in progress. EWHS is about 80% completed and EWMS about 70% completed.
- Performed preventative maintenance on all mechanical systems in all district buildings.
- Repair or replaced exhaust fans for all three school buildings. They have been running on a schedule or 24/7, based on their function setup, so that we are constantly exhausting air out and pulling fresh air in by natural air flow.
- Refinished the gymnasium floors at EWMS and BBES buildings.
- Replaced emergency lights and emergency exit signs that have failed.
- Installed two new partition walls in S-7 and S-8 at EWHS. This change added a safer space for students and staff in those areas. A mini-split system and a fresh air vent were also added to S-8 classroom.
- Established a quarterly filter change program with our HVAC company, per guideline requirements.
- Continued EWHS roof patch work. Completed, December 2020 and September 2021.
- Reorganized fire safety vendors security monitoring service from 7 companies to 2.
- Relocated night custodial crew from school to school so that they all can get familiar with all the buildings.
- Created a GREEN cleaning program for custodial staff (has not been approved yet)
- Replaced carpet at MS main office. (Alliance Grant)

- Updated door locks/keys upgrades for all 3 schools. (Alliance Grant)
- Installed new shades for BB cafeteria.
- Repairs and replacements were completed to rotted fire sprinkler piping, DHW, and Heating pipes at all three school buildings.
- Replaced sections of concrete sidewalks at EWMS main entrance. This was to prevent any injuries due to uneven surface.
- Added playground mulch to playscape areas at EWMS and BBES.

Technology

- One to one device available to each student that needed district wide to ensure every student can participate in learning either in person or remote.
- Utilized technology including Microsoft Teams for in-person and remote teaching, learning, and support.
- Replaced 27 outdated interactive boards and upgraded to interactive touch screen panels in 27 classrooms for a state-of-the-art experience.
- Started live-streaming sports events in high definition so fans can watch and support East Windsor Sports from a distance.
- Replaced end of life datacenter servers to ensure continued uptime and reliability.
- Added additional security cameras to increase visibility.
- Maintained district network to ensure connectivity to devices and cloud services.
- Replaced end of life district phone systems with new networked phone systems to ensure continued operation and communication.
- Collaborate with security to maintain and oversee the security systems.
- Filed for E-rate reimbursement on behalf of the district, keeping internet and network connections costs low.
- Provided remote tech support for students that are distance learning.
- Diagnosed, repaired approximately 500 laptops.
- Continuation of technology use to reduce copy usage.

Patrick Tudryn, Ed.D

Superintendent of Schools



Senior Center

The Senior Center is an active and proud member of the East Windsor community. The Center is a place where older adults can access multiple services in one spot. We provide our East Windsor Seniors with vital community services that assist them in staying independent and healthy. Our services include but are not limited to, meal delivery for the homebound, transportation to medical appointments and grocery shopping, outreach along with Medicare screening, trips, special events, fitness, and health programs as well as lifelong learning.

This year continued to test our creativity due to the COVID-19 pandemic. We were able to host many outdoor activities for as long as the weather would allow, such as BINGO, Yoga, Balance and Strength, Trivia and Coffee Hour. We held special programs such as Ghosts, Vampires and Halloween Lore: Ghost Stories from Around the Area presented by one of our seniors and local authors, Dick Ross, and pumpkin painting. We celebrated National Senior Citizen's Day in August and

provided our seniors with a reusable shopping bag filled with many goodies including custom made cookies by a local business. Other drive-thru events included Oktoberfest, Thanksgiving treats, Christmas, Valentine's Day, and Saint Patrick's Day. We collected recipes from all our seniors and made an official East Windsor Senior Center Cookbook to give out with our Thanksgiving goodie bag along with a hot meal sponsored by our friends from Brookdale. We also sent out coloring pages of ornaments that were sent back to us so that they could be displayed in our windows during the holiday season to remind everyone that we are still together, even if it wasn't physically. Our December goodie bags contained a beautiful professionally printed memory book of all our seniors, the many memories we've had over the years and celebrated those we have lost. Our friends from Comfort Keepers sponsored our Valentines' Day gift bag and Stateline Senior Services generously donated Dunkin Donut gift cards to our seniors as well. The Saint Patrick's Day Drive-Thru was sponsored by our friends from The Residence at South Windsor Farms. Our fabulous drivers delivered goodie bags





to all our transportation clients so they wouldn't miss out on the fun. The generosity and outreach from local businesses and the community has been astounding.

During the winter months, we supported our seniors with food delivery, outreach, and wellness calls. We provided interested individuals with take home crafts and we also held a blanket drive titled Cuddle a Senior in which the residents of East Windsor and surrounding towns donated over 100 new blankets that we were able to deliver to our clients. Many blankets came with letters and our seniors were able to correspond with new pen pals helping to make the winter months a little less lonely. We also became pen pals with two fourth grade classrooms from Broad Brook Elementary School, which was a lot of fun!

As the weather warmed up and we welcomed spring, our outdoor activities began again. We held a lovely Mother's Day party for our ladies complete with roses, a custom backdrop, and props to capture all the memories. Our first birthday social since February of 2020 was celebrated outside in our parking lot and we welcomed performer Noah Lis from The Voice. We christened the new band shell at the park with our second social on a beautiful day in May. By June we were finally inside again and celebrated with our first indoor birthday social since February 2020!

The past year has continued to test our strength as a community. We suffered several heartbreaking losses, but together we managed to stick together, comfort each other and persevere. The pandemic has proven to us that we still have a way to go before we can go back to "normal". So, our goals for 2022 are to keep our seniors engaged as much as possible, by continuing to offer programs and lunch in a safe and welcoming environment, allowing them to socialize with one another and to keep mentally and physically healthy. You can follow us on Facebook and/or on the East Windsor town website at <https://www.eastwindsor-ct.gov/senior-services> for the latest up to date programs.

Melissa Maltese
Director of Recreation and Community Services

Senior Transportation

Our East Windsor Senior Transportation Program continues to be a much-needed service to the residents of our town. We provide service to East Windsor residents who are 60 years of age or older and to residents who are 18 years of age and on Social Security Disability. Our staff in the transportation department consists of a Program Coordinator, two full time drivers and one part time driver. Each driver has their Commercial Driver's license with a passenger endorsement. We presently have three passenger busses, one minivan and a car. Each of our busses is equipped



with a handicap lift. This not only helps those in wheelchairs, or who use walkers, but can also be used for those who have difficulty climbing the stairs of the vehicle. The van and car have proven to be cost efficient when driving clients to appointments which are further away, such as to Windsor, Bloomfield, and Hartford. We have been fortunate to qualify for our busses through the DOT 5310 grant which pays 80% of the cost of the vehicle leaving the Town with just 20% of the cost. As our vehicles age, it is important to replace them before the costly repairs begin. We have applied again this year and are hoping to be awarded with the grant.

In March of 2020 our Senior Center was closed to the public due to the Pandemic. During the time we were closed we still provided transportation for our clients for their medical appointments, grocery shopping, banking, and other miscellaneous needs. We transported only four clients at a time and masks for both the driver and the clients were required. In the fiscal year 2019-2020 we transported for 8 ½ months before closing in March due to Covid-19 with a total of 7,615 round trips. In the fiscal year 2020-2021 we provided a total of 6,888 round trips for the full 12 months. This is only a difference of 727 round trips which shows how much our clients rely on the transportation we supply. We reopened in June of 2021 and saw an increase in requests for transportation as people are getting back to their routines and coming back to the Center for programs and lunches.

During our closing due to Covid 19, our two full time drivers were invaluable to our clients. We did not have Meals on Wheels drivers during this time, so our drivers delivered all the meals. They also delivered the "thinking of you" gifts that we did for the seniors on a regular basis and participated in town wide drive by parades. Many of our seniors complimented our drivers saying how much it meant to see their friendly faces in a time when they were completely shut in. It was and still is so important to all the staff for the seniors to know they are never alone, and we will help them in any way we can.

Teresa Hill
Transportation Coordinator



SOCIAL SERVICES

The Social Services Department is an essential part of the community aiding with social, emotional, and economic needs while helping clients to attain self-sufficiency and maintain economic well-being. We look to collaborate daily within town and out of town agencies to seek the most effective services available for our residents. We have a long-term goal of assisting our clients with self-sufficiency and sound financial literacy as well as helping them navigate the services offered both locally and at the state and national level.

- This past year we processed 305 energy assistance applications providing a total of \$317,504.58 in assistance. Of those applications 129 live in Broad Brook, and 176 live in Warehouse Point. These added up to helping 580 individuals stay warm this past year.
- One way that we help our seniors and individuals with disabilities is to process Renter's Rebate applications. This year we processed 155 applications which resulted in \$78,516.07 worth of benefits being paid, this number changes each year due to deaths and relocations. Of the applications we took in 94 of them were by people 65 and older and 60 were under the age of 65.
- We also help our families with our programs such as Back to School back packs and holidays. Backpacks, school supplies, and shoe vouchers were provided to 99 children. We strive to provide holiday joy as we partnered with the Community Wellness Association and Five Corner Cupboard to provide 174 Thanksgiving and 193 Christmas baskets of food to families in need. Our partners in the community helped us to provide holiday gifts to 188 children to brighten their holidays as well.
- This year we were able to process and or renew 152 applications for usage of the Five Corner Cupboard for pantry to help with food insecurities in East Windsor.
- Our Power Pack program run in conjunction with Parks and Recreation and the Hunger Action Team had another successful year with 41 children receiving back packs of food every Friday during the school year despite the schools being mostly remote due to covid. We were also able to fill 30 backpacks during the summer months for eight weeks. This program is possible due to the generosity of our residents and our partnership with Food Share.
- In addition to our everyday responsibilities, we set out to assist our community in the fight against Covid-19. We were able to partner with North Central Health District and Priority Urgent Care to facilitate both testing and vaccine administration. This process, while daunting at times, was very rewarding for our staff as we were able to help with administering 1,628 first doses and 1,211 second doses of the vaccine.
- We assisted with Food Insecurities and the increasing de-



mand due to the pandemic Public Works and Community Services teamed up with Department of Agriculture and the Farmers to Families Food Box Program. We were able to distribute over 1,000 boxes of food into East Windsor and surrounding communities. We are so grateful for our connections and working relationships with our surrounding towns. We are especially grateful for the help of Southern Auto Auction on this project.

- Goals for this upcoming year are to do more community outreach, assist with financial literacy and better access to mental health resources for all ages.

These programs are just a few of the services that we are highlighting. In addition to case management, we assist our clients with referring them to resources through CHR, 211, and other local and state-run agencies. Each day is different in our office, and we are constantly reaching out to gain the knowledge to help our clients in their time of need. If you or someone you know is in need, please reach out to us at 860-623-2430.

Melissa Maltese,
Director of Recreation and Community Services



TAX DEPARTMENT

The East Windsor Tax Office is responsible for the billing and collection of real estate, personal property, motor vehicle taxes; billing and collection of sewer facility connection and sewer benefit charges; aircraft registration billing and collection; Warehouse Point and Broad Brook Fire District billing and collection; and parking ticket collection.

- The Tax Office reports to various commissions, departments, and state agencies monthly and quarterly.
- The Tax Office also works collaboratively with municipal departments to help solve problems and find efficient solutions for the taxpayers of East Windsor.

- The Tax Office is always striving to find more cost effective and efficient ways for processing and handling tax bills and collections.
- The Tax Department staff stayed current with changing laws and trends of collection through mandated OPM continuing education and informative networking with other collectors.

Patricia Kratochvil, CCMC
Tax Collector



TOWN CLERK'S OFFICE

The town clerk's office is responsible for the following services:

- Fishing & hunting licenses
- Absentee ballots
- Voter registration
- Dog licenses
- Certified copies of births, marriages & deaths
- Trade name certificates
- Filing subdivision/survey maps
- Liquor permit filing
- Notary services
- Land record recording & copies of deeds, liens, releases, foreclosures, probate certificates & mortgages
- Issues marriage licenses
- Administers oaths
- Files DD-214 military discharges

In addition to the above, our daily duties include:

- Maintaining the Town Clerk's web page
- Maintaining the town website calendar
- Posting minutes and agendas on the website
- Posting new ordinances on the website
- Taking the minutes at town meetings
- Monthly reports to the State of Connecticut
- Working closely with the Registrar of Voters
- Election & referenda duties
- Receives lawsuits filed against the town & distributes to other departments

The Town Clerk's office was awarded a grant in FY2021 in the amount of \$5,500, from the State of Connecticut, for historical preservation of records. This grant money was used to backfile land records, so that older records are more readily available online. We will be continuing this project. With the recent pandemic, we have seen how vital it is for people to have access to our online records. Over the past 18 months, we have been able to serve our community with their needs. A lot of that work includes scanning and emailing documents that were not on our online land record system. This can be time-consuming when there's multiple documents. Even being open to the public, we have seen fewer people in the office to conduct searches. This is because we are online. This will allow people to have more access to older records online, as well as limit the physical handling/copying of the books.

Revenues collected in the town clerk's office - \$1,020,861.81

- Funds collected for the State of Connecticut - \$726,577.39
- Town of East Windsor revenues - \$294,284.42
- IN ADDITION, WE HAVE ISSUED:
 - 69 Marriage Licenses
 - 90 Births
 - Notarized 392 documents
 - 142 fish and game licenses
 - 1000 Dog Licenses including 2 kennels
 - Recorded 2,030 land records

Amy Lam
Town Clerk



The East Windsor Water Pollution Control Facility provides sanitary sewer service to approximately 2,500 accounts. The operation is overseen by the East Windsor Water Pollution Control Authority (WPCA). Paul Anderson is the Chairman and Jim Richards is the Vice Chairman. The WPCA is responsible for oversight of a 2.31-million-dollar operating budget. This budget cycle the WPCA worked hard to avoid an increase in the sewer use fee, maintaining the rate of \$404.00 per unit. WPCF staff includes a Superintendent, Chief Operator, Process Control Operator, Office Manager, two Plant Mechanics, one Operator III, and two Operator II. Staff is responsible for the operation, maintenance, repair, and replacement of the treatment facility at 192 South Water Street along with ten sewage pumping stations and 37 miles of sanitary sewer and force main.

All staff hold professional certifications in wastewater treatment, collections systems, and laboratory along with some specialized licenses such as NASSCO, GIS, and IT. The Net Present value of the WPCF's assets is estimated to be \$80,000,000 to \$90,000,000. The East Windsor WPCF was selected as the recipient of the 2019 NEWEA Wastewater Utility Management Award. This award recognized the East Windsor WPCF for outstanding performance of a wastewater facility in the New England Region.

The WPCF continues to operate in a very proactive and predictive manner. We continue to undertake capital projects using the staff here at the WPCF. This has saved ratepayers large sums of money. This year's capital projects included a new Return Sludge pump being installed, replacement of three valves for the oxidation ditch, two (2) new 5000-gallon Sodium Hypochlorite Tanks being installed along with the associated

pipework and plumbing. The Air relief valve at the Mill Street Pump station was replaced. Phase II of the door replacement project of doors in the Old Administration Building was completed. North Road was repaved by Connecticut Department of Transportation which required the manholes to be raised to grade. The renewal of the National Permit Discharge Elimination System (NPDES) Permit was completed in house with our new permit expiring July 31, 2024.

This year the facility treated over 299 million gallons of wastewater. This is a decrease over last year's 335 million gallons of wastewater treated. The plant removed over 935,000 pounds of solids and over 686,000 pounds of soluble biochemical oxygen demand. The plant is the last line of defense between the flush and the Connecticut River. We are charged with protecting the nation's most valuable resource, clean water. A well operated and maintained sanitary sewer system and treatment facility is vital to the health of a community. This year brought challenges to the WPCF as we continued dealing with the Covid -19 pandemic. We are operating at a heightened level of awareness and all safety practices are being followed. As essential workers we need to be extra vigilant of exposure.

We encourage anyone with questions regarding any aspect of our operation to contact us as we are more than happy to answer your questions. The facility operates 24 hours a day, 7 days per week and 365 days per year. Our normal operating hours are 6.30 a.m. to 3.30 p.m. Monday through Thursday and Friday from 6.30 a.m. to 1.00 p.m.

E. Arthur Enderle III
WPCF Superintendent





Agricultural Commission

This past season, the East Windsor Community Garden was bigger and better than ever! The Agricultural Commission and the Planning & Development Office administer the Garden to give residents the opportunity to grow vegetables if they don't have the appropriate space of their own. The Town has brought water to the Garden from the East Windsor Town Park across the street. This will be a great benefit for the gardeners who have relied on the Broad Brook Fire Department volunteers who have provided a wonderful service to bring water to our tank. We promote the value of agriculture as a lifestyle as well as a source of food security. The Ag. Commission monitors issues that concern East Windsor's Farm community, and try to find ways to promote local agribusinesses. In the Five Village Voice the Agricultural Commission published a

list of farms in Town and their products. Going forward, we will keep working on finding ways to rehabilitate agricultural property that the Town owns to make it available as farm land again. The Commission maintains an inventory of farms over and under 30 acres.

Albert Grant, Chairman

American Heritage River Commission

The American Heritage River Commission which currently has 9 full members, 5 alternates and one vacant seat, had an up and down year, in and out. When the weather was good, we met on the patio of the Osborn House and when it wasn't, we 'Zoomed' along with our business meetings.

In the beginning of the year, the Scantic River was too low for our annual cardboard boat race. The year ended with it too high to do much fun paddling. Too

deep and you can't see any possible dangers in the rapid, murky water. Same was with the E. coli testing: Summer of 2020 had 14 sites being tested, many were in the RED zone with E. coli bacteria. Yet in Spring of 2021 all sites were in the BLUE after so much rain dissipated whatever bacteria might be there.

During our September Source to Sea cleanup, we gathered 11 tires from the Scantic River and filled a canoe with trash picked out of the water. Mid-October we held a fun paddle with 11 boats and 14 people enjoying the Scantic River from Sabonis Landing to the Cemetery Road take-out. Several Members of the Commission made a canoe carrier to make transport much easier.

We had a station at the Parks and Recreation Haunted Highway and everyone who passed us, thanked the members for the good job we had been doing on the trails. An Eagle Scout completed a receptacle to hold used, unwanted fishing





line to prevent it from damaging fish life. It was such a great idea; Scout Troop 89 added several more at our request.

In early December, the Braille Trail signs were installed, and they were enjoyed by the hikers on New Year's Day. Sadly, the material used for the Braille signs was not meant for outdoor use and they had to be redone and were not back on the trail for several months.

The First Day hike, of course, was done differently this year. To conform with Covid 19 regulations, it was a non-guided hike. But Channel 8 still came out and put us on TV to mark the 11th annual event. We collected 180 pounds of food for pets and people from those who signed our traditional board.

And Covid seemed to have changed everything! We had so many people on our trails all year, you never went to Old Melrose Bridge parking area that there weren't several cars parked there. To keep the area cleaner, we installed dog waste pick-up bags. The constant use helped keep the trails beat down leaving us with time to fix bridges.

Like everyone else who did building projects during Covid 'stay at home' time, we paid extra for the wood for our repairs. We were able to rebuild Bridge #9 and named it Liberty Bridge. And several other bridges and mud walks were fixed up, repositioned and reinforced. Commission members kept busy with all the ongoing maintenance needed to keep up the wear and tear from foot traffic and Mother Nature.

On June 6th we were one of many Connecticut Trails Day Hikes and 15 non-members signed our board. We were able to hold our Cardboard Boat Race before the heavy summer rains began. There were 5 participating boats. We again supported the BMX group with their Duck Race. As usual when you are on the Scantc River or on its banks, it is a fun day for all!

Barbara Sherman, Secretary



Capital Improvement Planning Committee

The Capital Improvement Planning (CIP) Committee consists of up to 9 members who are appointed annually by the Board of Selectmen. In the summer of each year, town departments are invited to submit requests for project funding for the current year and the following four fiscal years. Projects must meet the Town's Capital Improvement criteria to be considered for funding by the CIP Committee.

The multi-step CIP process begins with the submission of department requests

and ends with the assignment of town approved budget funds to specific projects.

- Town Departments submit requests and provide information to the CIP Committee that both justifies the need for, and the estimated cost of, each project over a series of meetings.
- The CIP Committee reviews and prioritizes projects based on 7 factors creating an impartial priority for each project. The committee then evaluates the projects, determines those with the highest need and proposes a funding amount for each project for the upcoming fiscal year.



BOARDS & COMMISSIONS

- The proposal is submitted to the Board of Selectmen for inclusion in their budget review. The Board of Selectmen may adjust the committee's recommendations prior to sending the budget to the Board of Finance.
- The Board of Finance may further adjust the requested budget prior to the budget referendum.
- After the Town has approved a budget, the committee will again convene to recommend specific projects to receive funding based on the actual budget and taking into consideration any changes to project status that have occurred since the original review period.

For FY21, the CIP Committee received requests to fund 26 projects from eight different town departments over the following five years. The total cost of the projects submitted for the five-year period of FY21-25 is \$9,659,858. FY21 project requests totaled \$7,352,487. A total of \$920,000 was allocated in the final budget leaving \$6,432,487 or almost 87% of the cost of these projects unfunded.

The table provides a breakdown of the submitted FY21 projects, the funding requested by the town department, the recommended budget by CIP and the final budget allocation for each project.

Amy O'Toole
Finance Director/Treasurer

Charter Revision Commission

On December 19, 2019, the Board of Selectman established the Charter Revision Commission (CRC) to be composed of seven members. The intention of the commission was to review and make recommended changes to be on the ballot for the election in November of 2020. The charge that was given by the BOS was "To consider minor and technical changes thought necessary by the CRC; consider reviewing the charter's budget processes as outlined in Chapter 8 of the Town Charter; and make other recommendations as

deemed necessary by the Commission."

Members were appointed to the CRC in January of 2020. On February 11, 2020 the CRC met for the first time to discuss their charge and how to approach their review.

As the CRC started to focus on Chapter 8, we discussed some different options and had the Town Treasurer run scenarios from past budgets to get an idea of the best option:

1. Keep the existing 2% budget increase but remove CIP and debt services
2. An arbitrary 8% with and without CIP and debt services
3. Social Security COLA
4. 2% tax increase

During the May meeting, the Town Treasurer presented her findings on the different scenarios and the outcome didn't prove any idea was better than another. One idea that had been discussed at several meetings was to have a voter percentage turnout (the CRC chose 15%) in order for a budget to be passed or rejected. In the previous 3 years, 7 budget referendums took place and only 2 had a higher than 15% turnout. This made it hard to justify the 15% idea. The final recommendation regarding chapter 8 was if the budget failed after three referendums, it would be passed to the Board of Finance to set the budget for the next fiscal year.

In June, the CRC passed its recommendations of the technical/grammatical changes, modification of the name Town Treasurer to Finance Director, and sent said changes to the BOS. The BOS then held a public hearing in which they were in agreement with the technical/grammatical changes and the name change of Town Treasurer to the Finance Director. They were not in agreement with the recommendation to send the budget to the BOF after 3 failed referendums.

The following three questions were determined and passed by the BOS to

have on the November ballot.

1. Shall the Town Charter be amended to make grammatical, technical changes and clarifications that do not affect the meaning of the Town Charter? Passed
2. Shall Section 6-6 of the Town Charter be amended to permit the Town Treasurer to be the Town Finance Director? Passed
3. Shall Section 8.4 of the Town Charter be amended to require the Board of Selectmen and the Board of Education to each submit their initial budget recommendations to the Town Clerk at least five days prior to the initial budget public hearings of each Board? Passed

Charter Revision Commission

Rebecca Talamini, Co-Chair
Tanya Unsworth, Co-Chair
James Richards, Secretary
RuthAnn Lansner
Richard LeBorious
Heather Spencer
Nicole Vacila

Conservation Commission

This year the Conservation Commission finalized an open space ordinance that provides for reduced taxes on land four acres or more over the minimum lot size in residential and agricultural zones. This Open Space ordinance was passed by the Board of Selectmen at a Town meeting on August 19, 2021. This will give landowners incentive to keep some areas in Town undeveloped as well as keeping valuable resources for biodiversity, protecting environmental quality, recreation and agriculture including food security. It also will help to preserve the rural community character of East Windsor. This Open Space Ordinance is the culmination of years of effort, and is a goal listed in the 2016 Plan of Conservation and Development. The Conservation Commission is participating in the newly formed POCD Implementation Committee, comprised of representation from sev-



eral Town commissions and boards, and town staff to fulfill the goals set by the Plan of Conservation and Development. A major goal is to preserve more open space and agricultural land and to find funding mechanisms to purchase desirable properties or development rights.

Albert Grant, Chairman

Diversity Council

Civil unrest around that nation has shown a clear and present need for governments to foster policies of inclusion. In October 2020 the town of East Windsor established a Diversity Council to address that need. Our objective is to promote tolerance and inclusivity. The council is charged with collaborating with all other boards and commissions to provide guidance and identify areas where we can promote diversity. The council is also charged with identifying areas in policies and procedures where minorities may experience inequality.

- January 2021 – Drafted resolution for Equality Act – voted and approved by the BOS

- February 2021- Drafted proposal to rename Plantation Road – Submitted and pending
- May 2021 – Held a special meeting with East Windsor Police Department with Chief DeMarco. He presented information on police reform in Connecticut and the steps that the EWPD have taken to fully comply with recently passed police reforms.

Ana Rivera, Chairperson

Inland Wetland And Watercourses Agency

The Inland Wetland and Watercourses Agency's (IWWA) mission is to protect the inland wetland and watercourse resources of the Town of East Windsor through the effective administration and enforcement of East Windsor's Regulations. The IWWA acts on applications for activities within regulated areas.

Regulated areas include: wetlands as defined by soil type which consists of any of the soil designated as poorly drained, very poorly drained, alluvial and flood-

plain; escarpment soils due to their high risk of erosion; watercourses including rivers, streams, brooks, waterways, lakes, ponds, marshes, swamps, bogs, and all other bodies of water, natural or artificial, vernal, or intermittent, public or private; and a 150 foot upland review area from the edge of any wetlands or watercourse.

The Town's GIS system, accessible on the Town's website, provides information regarding the presence of wetlands and watercourses on a given parcel within East Windsor.

This year the Board of Selectmen approved a Wetlands Citation Ordinance, submitted for their consideration by the IWWA. The Ordinance establishes a systematic and fair approach to enforcement. One that will support the expeditious resolution of noncompliance matters.

The IWWA meets the first Wednesday of each month. It is a regulatory body authorized and required by Connecticut State Statute. The commission is comprised of five regular members and two alternates appointed by the Board of Selectmen to serve staggered four-year terms. Regular members of the IWWA included Chairwoman Rebecca Talamini, Vice Chairman Dick Pippin, Secretary Richard Osborn, Alan Baker, and Kurt Kebschull. Michael Sawka is an alternate member. One alternate position is vacant.

The IWWA is supported by a Wetlands Agent and Planning and Development Department staff. Copies of the IWWA regulations, application forms, bylaws, and citation ordinance are available at the Town Hall and on the Town Website at www.eastwindsor-ct.gov.

During fiscal year 2021, the IWWA received 24 applications. Permits were issued for activities associated with construction of new houses, commercial buildings, drainage improvements and the placement of accessory structures.

Rebecca Talamini, Chairwoman



The Town's GIS system, accessible on the Town's website, provides information regarding the presence of wetlands and watercourses on a given parcel within East Windsor.



Planning & Zoning Commission

The Planning and Zoning Commission (PZC) reviews and acts on application for Commercial and Residential Development along with proposed changes to the Subdivision and Zoning Regulations. They also prepare, amend, and adopt the Plan of Conservation and Development (POCD) at least every 10 years.

The PZC held 21 regular meetings and 1 special meeting in the past year and received 33 applications. These fell into the following categories:

- Site plans: 6
- Special Use permits: 14
- Zone Changes: 4
- Text Amendments: 5

• Subdivisions/Resubdivisions: 4

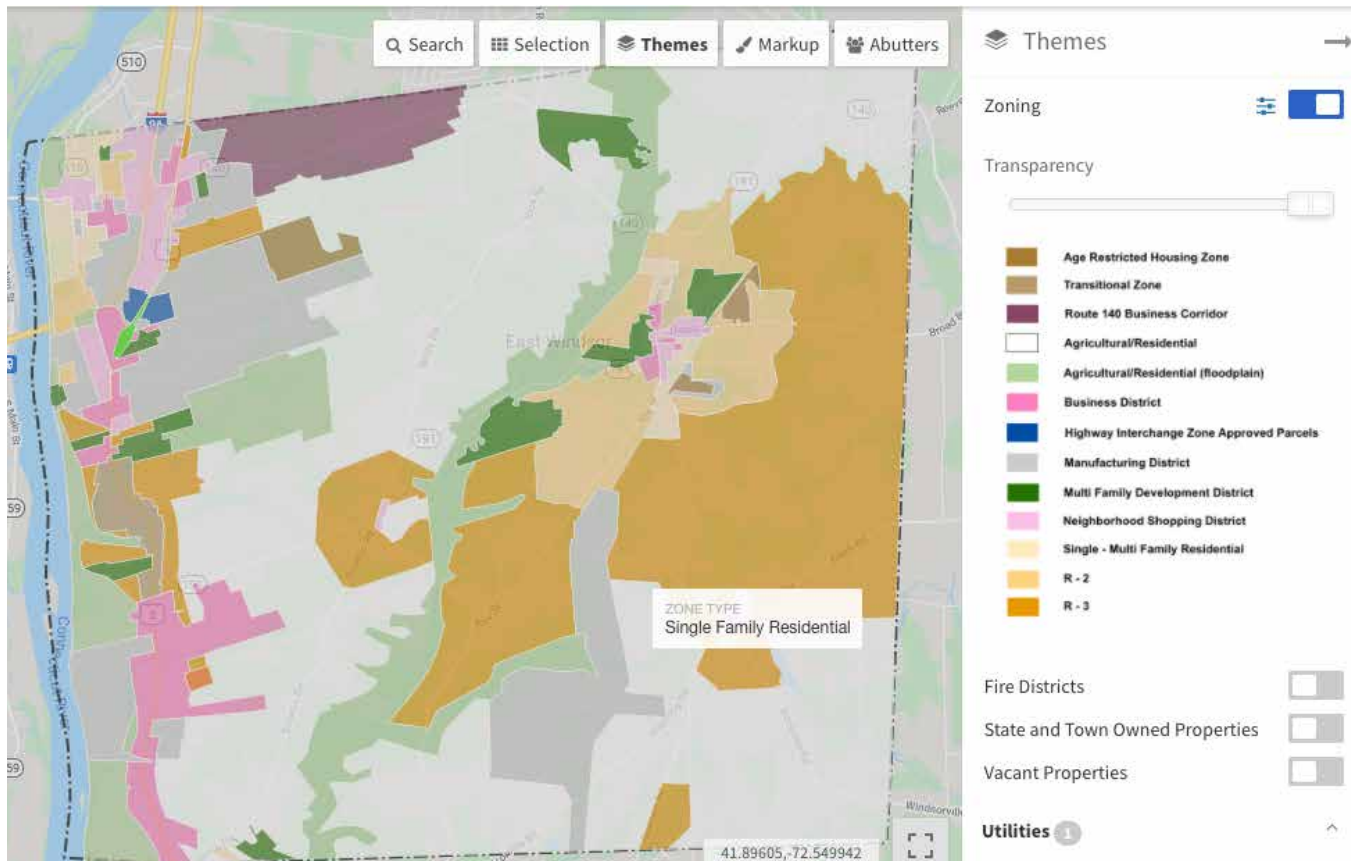
In addition, the Commission dedicated several meetings to completing the review and acceptance of the Warehouse Point Study. This final report will guide the planning for stormwater management in the Blue Ditch watershed and the redevelopment of Warehouse Point village redevelopment. The Commission also increased focus on zoning compliance with a regular status reports provided by the Zoning Enforcement Official. In support of the POCD, a collaborative multi-commission working group was launched to assess progress toward the objectives laid out in the POCD.

This past year Joe Ouellette, Planning and Zoning Commission Chairman, resigned after more than 18 years of dedicated service on the Commission.

The PZC elected Anne Gobin, to the position of Chairman; Mike Kowalski as Vice Chairman; and Jim Thurz as Secretary. Frank Goudy and Joseph Sauerhoefer were appointed, by the Board of Selectmen, as regular members.

The PZC typically meets on the second and fourth Tuesday of every month. The Commission consists of five regular member and three alternates. Currently, three alternate member positions are open. The Board of Selectmen appoint members to the PZC to serve four-year staggered terms.

The PZC is supported by the Planning and Development Department. Copies of land use regulations, application forms and bylaws are available at the Town Hall and on the Town Website at www.eastwindsor-ct.gov.





Veterans Commission

The Veterans Commission is a volunteer organization and is committed to honoring and helping veterans. Interested individuals are encouraged to attend meetings and get involved. The Commission is appointed by the East Windsor Board of Selectmen and has nine regular members and two alternates. We meet on the second Thursday of every month. Our calendar and news and announcements can be found on the East Windsor, Connecticut town website.

The Commission hosts several events each year. Some of these events include:

- Memorial Day ceremonies at the Town Green.
- Placing American flags on the graves of around 1,000 veterans in the Town's seven cemeteries.
- Placing flags on the utility poles in Broad Brook and Warehouse Point during the summer.
- Providing two \$750.00 dollar scholar-

ships to deserving East Windsor High School students.

- Annual Veterans Day 5K Race is our major fundraiser.
- Wreaths Across America at the Windsorville Cemetery.

Financial and moral support is provided to local veterans from all eras on an as-needed basis.

The Joseph Tracy Veterans Memorial Green was completed in 2018 and is a memorable place to visit. The site is being beautifully maintained by the East Windsor Parks and Recreation Department.

Military and veterans' memorabilia can also be found at the East Windsor Historical Society's Museums on the Green at 115 Scantic Road.

Jim Barton, Chairman

Zoning Board Of Appeals

The Zoning Board of Appeals (ZBA) consists of 5 regular members and 3

alternate members, all elected to serve four-year terms. This past year José Giner served as Chairman and Nolan Davis as Vice Chairman. The remaining regular members were Mystica Davis, Dan Noble and Steve Smith with Bob Yosky, serving as an alternate member.

The primary function of the Zoning Board of Appeals (ZBA) is to review and act upon applications for variances from the Zoning Regulations when it is determined that a literal interpretation of the law creates a unique hardship on the property. The ZBA also hears and decides appeals where citizens allege that there is an error in an order, requirement, or decision made by the Zoning Enforcement Officer. In addition, the ZBA acts under the authority of the State Statutes to grant location approval for dealing in or repairing motor vehicles.

This year the ZBA held two regular meetings at which one variance was denied.

José Giner, Chairman



CAPITOL IMPROVEMENT PLANNING COMMITTEE PROJECT LIST

Town Department/ Entity	Project Name	FY2021 Comments and Information	Project Request FY 20/21	Recommended Funding	FY 21 Budget Allocation	Total Project Cost
Police Department	Vehicles	Sedans no longer made; chase Ford police utility vehicle as replacement. Some/most custom equip won't be re-usable due to re-ramp with 2020 design. Request is estimate due to unavailability of final costs at time of request.	\$110,000.00	\$110,000.00	\$84,950.00	\$110,000.00
Public Works	Chip Sealing Roads	\$75k reimbursed by State LOCIP Program; funded annually to take advantage of State LOCIP program	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00
Public Works	Pavement Management	Independent 2017 pavement study shows 17% of roads need base rehabilitation; 15% structural improvement, 24% preventative maintenance with 44% not needing work at this time. Study shows over half of EW's roads (71 miles) need some level of work at an estimated cost of \$14M.	\$1,000,000.00	\$600,000.00	\$400,000.00	\$1,000,000.00
Police Department	NexGen Solutions	Town previously made contractual commitment to this software replacement; this is payment 3 of 4. Software used by most towns in CT improves PD efficiency. Patrols have better access to necessary information. Allows PD to become integral part of larger communication network sharing necessary information.	\$36,980.00	\$36,980.00	\$36,980.00	\$173,920.50
Public Works	Vehicle	1996 6W and 1998 10W dump trucks among the 12 vehicles overdue for scheduled replacement. FY20 request is for replacement of a dump truck.	\$200,000.00	\$150,000.00	\$200,000.00	\$200,000.00
Public Works	Town wide Drainage Projects	2 culvert crossings with failing metal pipes on East Rd and Pleasant St are the priority in FY20; numerous drainage issues across town.	\$75,000.00	\$75,000.00	\$50,000.00	\$75,000.00
Public Works	GIS System	next 2 tasks are State Mandated, past due and estimated to cost \$70k: 1) locate and map storm drainage systems, 2) map location of every street sign.	\$25,000.00	\$25,000.00		\$25,000.00
Assessors Office	Revaluation	previous savings (\$78k in CNR) have reduced request to only amount required to reach expected cost of next evaluation.	\$20,000.00	\$20,000.00		\$138,472.00
Town Property	Vehicle Replacement Program	continuous funding in small level amount allows replacement of vehicles when necessary and allows EW to take advantage of grants requiring matching funding when they become available.	\$30,000.00	\$30,000.00		\$30,000.00
			\$1,571,980.00	\$1,121,980.00	\$846,930.00	\$1,827,392.50
BBFD	Replace Bunker Gear	new project FY20-21	\$45,000.00	\$45,000.00	\$30,000.00	\$135,000.00
Police Department	Vehicle computers	Current laptops 10+ years old; FY20 covers 6 of 13 cruisers; remainder of 7 to be submitted next year; new laptops are tablet design with removable keyboard; allows officer to remove and use outside of cruiser increasing efficiency and access to information	\$23,070.00	\$23,070.00	\$23,070.00	\$49,985.00
Public Works	DPW Facility Equipment	FY20 project is forklift; existing loader is large, has no maneuverability in garage and doesn't fit through the storage building door; not helpful in moving large 55 gallon drums and material deliveries; often tied up in other uses. Need something more flexible and maneuverable for efficiency.	\$20,000.00	\$20,000.00	\$20,000.00	\$100,000.00
Town Property	Dog Pound Repairs	Entire facility needs major work both in and out. Inspector has identified many major issues. CIP recommends funding in 3 phases. This is phase 1 of 3; Len will discuss with the Inspector to see what they feel the highest priority repairs are.	\$62,000.00	\$62,000.00		\$62,000.00
Board of Education	HS Parking	currently parking on lawn areas daily; FY20 project is forklift project adds 39 spaces; price estimate from 2017.	\$85,560.00	\$85,560.00		\$85,560.00
Board of Education	HS 5-wing carpet replacement	Carpet is 25+ years old and showing it's age.	\$53,000.00	\$34,000.00		\$53,000.00
Parks and Rec	Master Plan		\$33,700.00	\$33,700.00		\$33,700.00
Public Works	Sidewalks	Sidewalk repairs and additions needed throughout town; FY10 submission of \$44k to fix deteriorating sidewalks on Depot St which pose a safety hazard. Difficult to purchase replacement parts for current equip due to age of equipment; equipment not up to code and doesn't meet current safety standards.	\$30,000.00	\$30,000.00		\$150,000.00
Parks and Rec	Playground Replacement		\$70,000.00	\$0.00		\$350,000.00
Parks and Rec	Field expansion and renovation	to accommodate increases in field requests from youth sports as well as private rentals; no current ability to rest, rotate or rehab due to constant use; land clearing, reassigning/grading of existing park property required.	\$100,000.00	\$0.00		\$500,000.00
Parks and Rec	Reservoir Basketball Court Expansion	Project expands court area to create a second court and adds parking area; currently most used court in town; expansion opens possibility of running leagues.	\$75,515.00	\$0.00		\$151,030.00
Conservation Commission	Open Space Fund	currently unable to use; essential to HS lunch prep; will need to cook in another building which in addition to transport issues also disrupts food prep for the other school.	\$250,000.00	\$0.00		\$250,000.00
Town Property	Tree Maintenance		\$50,000.00	\$30,000.00		\$50,000.00
Town Property	Exterior Lighting; held for future; have made good progress towards goal	FY20 focus is EW Park lighting; 18 of 27 (60%) lights at EW Park don't work and field shed wiring needs repair. Up front costs returned in operating savings.	\$0.00	\$0.00		\$150,000.00
			\$897,845.00	\$363,330.00	\$73,070.00	\$2,120,275.00
			\$2,469,825.00	\$1,485,310.00	\$920,000.00	\$3,947,867.50
BBFD	E7-139 Fire Truck Replacement	double frame is starting to separate; only 2 locations can diagnose; 2nd truck out (previously 1st out); also used for mutual aid; \$20-25k maint last year; BBFD hopes to keep this truck in service for 5 years while funds are saved for a replacement. Other funding options considered by CIP: lease/purchase or bonding. CIP allocated \$100k towards possible purchase or lease/purchase. In 2-3 years, bonding may be feasible for this vehicle.	\$200,000.00			\$1,000,000.00
Board of Education	BB replace Gym ceiling		\$250,000.00			\$250,000.00
Board of Education	HS Roof replacement		\$3,675,000.00			\$3,675,000.00
Town Property	Roof replacements (DPW, BBFD/Sr. Ctr)	DPW: roof has multiple patches; chimney in disrepair; replacement is standing seam metal roof expected to last well beyond the 40 yr life estimate. BBFD/Sr Ctr: fastener heads putting pressure on underside of EPDM membrane and a post rubbing against membrane creating a tear need reinforcement before winter; many patches over roof.	\$654,000.00			\$654,000.00
Board of Education	HS Gym AC	HS roof showing signs of wear similar to those experienced at HS. Note that cost of HS roof raised significantly due to delay and subsequent leaks. Roof replacement and addition of gym AC should be coordinated.	\$154,110.00			\$154,110.00
			\$4,933,110.00	\$0.00	\$0.00	\$5,733,110.00
			\$7,402,935.00	\$1,485,310.00	\$920,000.00	\$9,680,777.50



DIRECTORY

First Selectman's Office

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Assessor's Office

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Karen Gaudreau - Republican
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Tax Collector's Office

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ORGANIZATIONAL CHART

