

# **East Windsor Connecticut**



**2013 ANNUAL REPORT 2014**

## ABOUT EAST WINDSOR

The Town of East Windsor was established in May 1768. According to the 2010 U.S. Government Census, East Windsor had 11,162 residents in a 26.3-square-mile area. Principal industries include agriculture, business retail, hotels, distribution centers and manufacturing.



East Windsor is located midway between Hartford, Connecticut and Springfield, Massachusetts. The Town lies on the east bank of the Connecticut River and is bordered by the Towns of Enfield on the north, Ellington on the east, South Windsor on the south, and Windsor Locks on the west. Two major highways, U.S. 5 and I-91, traverse the western part of Town. Interstate 84 is within ten minutes for easy access to New York and Boston. Regular public transportation is provided by Connecticut Transit, Dattco Bus and Dial-a-Ride. Bradley International Airport is ten minutes away.

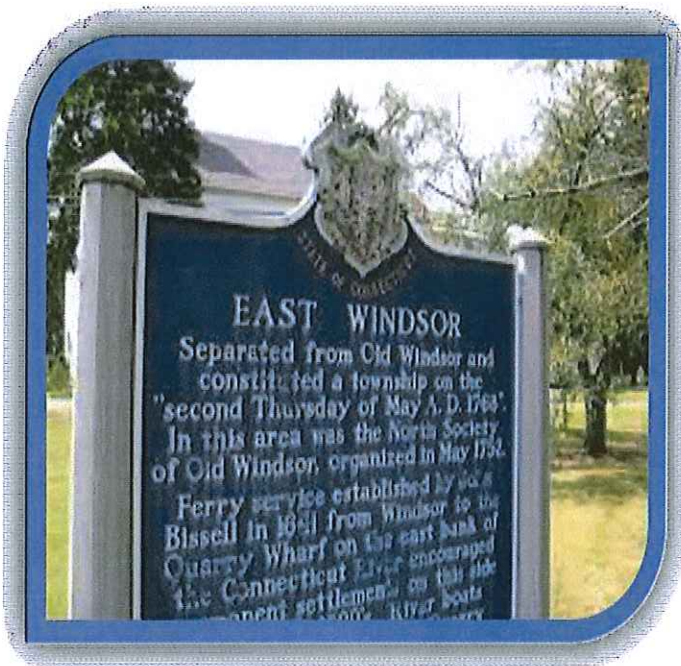
East Windsor's strategic location offers opportunities for business and industry to grow. A recently updated plan of development and ongoing sewer expansion provides the town with a blueprint for balanced growth and the ability to sustain a favorable tax rate.

Located within thirty minutes of a population base of over one million, and the beneficiary of two direct highway exits off Interstate 91, East Windsor offers businesses an array of opportunities for commercial development in a well-established business park off of U.S. 5. The Route 5 corridor is also home to a host of restaurants, hotels and stores that give business travelers an excellent location from which to work.

The October 1, 2013 grand list is comprised of 62.25% residential real property, 18.67% commercial and industrial real property, 9.09% personal property, 9.99% motor vehicle.

## TOWN GOVERNMENT

East Windsor has a Board of Selectmen/Town Meeting form of government with a Town Charter last revised April 2010. The Board of Selectmen is the principal administrative and executive branch, the Town Meeting is the legislative branch, and the Board of Finance is the budgetary authority of the Town. The First Selectman is the chief administrative and executive officer, directly responsible to the Board of Selectmen for the administration of all Town agencies and enforcement of all laws and ordinances governing the Town. The Treasurer is responsible for the accounting and reporting of all financial transactions, investment of Town funds and is the Town pension plan administrator.



## CONTACT

## INFORMATION

EAST WINDSOR TOWN HALL

11 Rye Street, Broad Brook, CT 06016

[www.eastwindsorct.com](http://www.eastwindsorct.com)

860-623-8122

### **Town Hall Hours**

Monday- Wednesday: 8:30a –4:30p

Thursday: 8:30a- 7:00p

Friday: 8:30a- 1:00p

## ELECTED OFFICIALS

As of June 30, 2014

### **FIRST SELECTMAN**

Denise Menard

### **BOARD OF SELECTMEN**

Jason Bowzsa  
Steve Dearborn  
Dale Nelson  
James C. Richards

### **BOARD OF FINANCE**

Jerilyn Corso, Chairman

Cynthia Herms  
Robert Little  
Robert Maynard  
Kathleen Pippin  
Sharon Tripp  
Paulette Broder, Alt.  
Gilbert Hayes, Alt.

### **POLICE COMMISSION**

Thomas J. Stremper, Chairman

Edward Filipone  
Robert L. Leach  
Darren A. Long  
Ray Mancuso



### **BOARD OF EDUCATION**

Christopher Mickey, Chairman

Kathleen Bilodeau  
Nichole DeSousa  
George Michna  
Scott Morgan  
Randi Reichle  
William Schultz  
Catherine Simonelli

### **REGISTRARS OF VOTERS**

Daniel Nadeau, Democrat  
Linda Sinsigallo, Republican

### **ZONING BOARD OF APPEALS**

Jose Giner, Chairman  
Nolan Davis  
Raymond D. Noble  
Scott Morgan  
Thomas Talamini  
Mystica Davis, Alt.  
Joseph Sauerhoefer, Alt.  
Robert Yosky, Alt.

Board, Commission and Agency member lists are provided on the Town website for informational purposes and are continually being updated. If you need immediate verification of a member, please contact the Town Clerks office at 860-292-8255.

First Selectman: Denise Menard

The First Selectman's Office is located in

Town Hall Room 1, 11 Rye Street, Broad Brook, CT

Phone: 860-623-8122

Information about the town can be found:

[www.eastwindsorct.com](http://www.eastwindsorct.com)



### 2013-2014 REPORT OF THE FIRST SELECTMAN

On behalf of the Board of Selectmen, I am pleased to report on East Windsor's 2013-2014 activities.

The 2013 municipal election returned two incumbent Selectmen, Dale Nelson and Jim Richards to the Board of Selectmen and elected two new Selectmen, Jason Bowsza and Steve Dearborn. In January 2014, our Social Services Director Elizabeth "Betsy" Burns retired after 30 years of service to East Windsor. We wish Betsy many happy years of retirement. The Town welcomed a new Social Services Director Kristen Bouchard and a new Tax Collector Patricia Kratochvil. The former Tax Collector Kim Lord has taken the position of Town Treasurer. Also, the East Windsor Housing Authority hired a new Director Linda Collins. Welcome to all.

East Windsor had a year of strong economic growth with more than 40 new or expanded businesses in Town. The businesses moving to East Windsor or expanding here are pretty diverse from the small Book Club bookstore in Broad Brook, to the growing Broad Brook Brewery in Sophia's Plaza to the large Walmart Supercenter. Remember our local businesses when you need goods and services.

The Board of Selectmen established a Teen Center Study Committee to look into activities for youths between the ages of 11-19, a Charter Revision Commission to review and recommend any changes to the Town's Charter and a Hunger Action Team that is working toward the goal of ending hunger in our community.

Among the many activities we have in town, the new year once again began with the American Heritage River Committee's New Year's Day Hike, an event that grows every year. Our Veteran's Day tradition of a 5K Road Race was also a great success. Thank you to all the volunteers that make our community a great place to live.

Improvements to Park Hill Elderly Housing Complex were completed during this fiscal year along with the end of the Phase 3 Prospect Hill Road and drainage improvements. Both projects were funded with Small Cities Block Grants of \$700,000 and \$400,000 respectively.

East Windsor has much to offer our residents and businesses. Please check the Town's website [www.eastwindsorct.com](http://www.eastwindsorct.com) to stay current with what is happening in Town, sign up as an Email Subscriber and receive information automatically. If you have free time to volunteer, consider joining a committee, we are always looking for volunteers. As always, don't hesitate to contact me if I can be of assistance.

Respectfully submitted, Denise Menard, First Selectman

## WHAT WE DO

- Chief Executive and Administrative Officer of the Town
- Administration of the affairs of the Town
- Prepares budgets
- Manages personnel and contracts
- Oversees operation of town property and public works
- Provides support to numerous boards and commissions

ASSESSOR: CAROL MADORE

The Assessor's Office is located in Town Hall

Room 3, 11 Rye Street, Broad Brook, CT

Phone: 860-623-8878

More information, including forms and maps,  
can be found:

[http://www.eastwindsorct.com/  
Public\\_Documents/EWindsorCT\\_Assessor/index](http://www.eastwindsorct.com/Public_Documents/EWindsorCT_Assessor/index)



The Assessor's Department continues to compile the Grand List by discovering, listing and valuing property and administering exemption and tax relief programs as required by applicable state and federal law or local ordinances.

In accordance with Connecticut General Statutes, the last Real Estate Revaluation was completed for the 10/1/2012 Grand List and the next Revaluation is scheduled for 10/1/2017. Motor Vehicles and Personal Property are revalued annually. The Grand List of October 1, 2013 was completed on January 31, 2014. The net taxable Grand List as reported to the State of Connecticut on April 7, 2014 was 952,292,210.

The assessment total for the top ten taxpayers (including real estate, personal property and motor vehicles) on the October 1, 2013 Grand List was 135,462,983, representing 12.62% of the Gross Grand List.

**WHAT WE**

**DO**

- DISCOVER, LIST AND VALUE PROPERTY
- COMPILE ANNUAL GRAND LIST
- ADMINISTER ELDERLY TAX CREDITS

FY 13-14 BUDGET: \$183,072

FULL TIME EMPLOYEES: 3

# Assessor's Office

BUILDING OFFICIAL: RAND D. STANLEY

The Building Department is located in  
Town Hall Room 7, 11 Rye Street, Broad  
Brook, CT

Phone: 860-623-2439

More information, including forms and fee  
schedules, can be found:

[http://www.eastwindsor-ct.gov/  
Public\\_Documents/EWindsorCT\\_Building/](http://www.eastwindsor-ct.gov/Public_Documents/EWindsorCT_Building/)



The Building Department seeks substantial compliance with the 2005 State Building Code, State of Connecticut. The Building Code is a constantly evolving model document meant to provide a minimum standard of safety in the built environment. We can expect a new State Building Code within the next 13 months. The East Windsor Building Department has two full time employees and one part-time employee. We take pride in providing prompt, courteous service to all taxpayers and providing the information and inspections that continue to allow our town to grow in a positive manner. We provide assistance to a wide variety of Municipal, State, and Federal agencies. We assist Taxpayers, Architects, Engineers, Developers, Builders, Businesses, and Homeowners. All are encouraged to contact us when considering and/or prior to starting a project. The East Windsor Building Department looks to building a long lasting, collaborative, and enjoyable partnership for the betterment of all. Thank you.

Rand D. Stanley Building Official

## WHAT WE DO

- ENFORCE BUILDING CODE COMPLIANCE
- INSPECTION OF PLANS AND CONSTRUCTION
- ISSUE PERMITS AND CO'S

Total Building Permits Issued	947
Total Inspections Performed	1693
Total Revenue	\$219,874.75

FY 13-14 BUDGET: \$146,079      FULL TIME EMPLOYEES: 2

# Building Department

SOCIAL SERVICES DIRECTOR: KRISTEN REARDON

The Human Services Office is located at the Town Hall Annex

25 School Street, East Windsor, CT

Phone: 860-623-2430

More information, including programs and services, can be found:

<http://www.eastwindsor-ct.gov/>

[Public\\_Documents/EWindsorCT\\_HumanSer/index](http://www.eastwindsor-ct.gov/Public_Documents/EWindsorCT_HumanSer/index)



The East Windsor Human Services Department is housed in the Annex in the Warehouse Point section of East Windsor. The department is comprised of one full-time Human Services Clerical & Intake Assistant, one full-time Human Services Aide, and is overseen by the Director of Social Services. Human Services provides assistance to citizens of East Windsor with social, emotional, and economic needs helping to attain self-sufficiency and maintain economic well-being by helping to determine which programs will best meet the needs of clients and helping them to obtain those services. We are responsible for administering energy assistance programs and renter's rebate. We also offer several programs through our office such as Back to School and New Beginnings, Farmer's Market Coupons, Holiday Baskets, and Holiday Adopt a Family Program. We collaborate with many outside agencies such as Operation Fuel, VNA, Salvation Army, Five Corner Cupboard and Pauline's Stock Pot, as well as local business and civic organizations. Last year over 500 hundred applications were taken for energy assistance, 161 applications were taken for Renter's Rebate, 69 seniors received Farmer's Market Coupons, and 99 children were helped to have a successful start to their school year.

## WHAT WE

## DO

- COMMUNITY AGENCY FUNDING
- PROGRAM PLANNING & DEVELOPMENT
- EARLY CHILDHOOD PROGRAMMING
- OVERSIGHT OF HUMAN SERVICES DIVISIONS
- 

FY 13-14 BUDGET: \$159,116

FULL TIME EMPLOYEES: 3

# Human Services



PARK AND REC DIRECTOR: MELISSA MALTESE

The Parks and Recreation Department is located at East Windsor High School, 76 South Main Street, East Windsor, CT

Phone: 860-627-6662

More information, including programs, forms, and online registrations can be found:

[http://www.eastwindsor-ct.gov/  
Public\\_Documents/EWindsorCT\\_Recreation/](http://www.eastwindsor-ct.gov/Public_Documents/EWindsorCT_Recreation/)



The Parks and Recreation Department is an active and proud member of the East Windsor community. We strive to offer programs and community based events that allow for life long leisure experiences. We work closely with the schools and other town agencies and departments to accomplish this goal. This year we were able to host a variety of family fun events including our Panther Plunge for the EW Fuel Bank, our Limerick contest which was featured at the Four Town Fair and our Annual Easter and Halloween events. Our summer camps saw record numbers and we were able to provide beautiful fields to both East Windsor Youth Soccer and the East Windsor Little League organizations. These fields that host both our youth sports and adult leagues are proudly maintained through a great partnership with the Department of Public Works. The Parks and Recreation Commission is comprised of five members appointed by the Board of Selectmen. The Commission meets on the second Monday every other month at our office inside East Windsor High School at 6 P.M. Residents are encouraged to attend the meetings to be part of our better East Windsor campaign. We strive to provide a great service to the residents of East Windsor and hope to continue to do that as our town sees more growth.

"Together Parks and Recreation Creates Better Communities."

## WHAT WE

## DO

- OFFER PROGRAMS AND EVENTS FOR ALL AGES
- SUMMER CAMP AT EAST WINDSOR PARK
- OVERSEE NINE TOWN PARKS AND PLAYGROUNDS
- OFFER A VARIETY OF ADULT LEAGUES AND FITNESS CLASSES

FY 13-14 BUDGET: \$211,044

FULL TIME EMPLOYEES: 1

# Parks and Recreation

REGISTRARS: DANIEL NADEAU, DEMOCRAT  
& LINDA SINSIGALLO, REPUBLICAN

The Registrar's Office is located at the  
Town Hall Annex, 25 School Street, East  
Windsor, CT

Phone: 860-292-5915

More information, including voter forms and  
election results, can be found:

[http://www.eastwindsor-ct.gov/  
Public\\_Documents/EWindsorCT\\_Registrar/](http://www.eastwindsor-ct.gov/Public_Documents/EWindsorCT_Registrar/)



The Registrars are dedicated to the efficient conduct of free and impartial elections, competent management of voter registration and enrollment processes. Our dedicated and experienced staff provides our voters with the highest professional election environment possible. Our staff is professionally trained and certified by our office and the State of Connecticut.

This election year, the State of Connecticut Legislature bill titled "Election Day Registration" allowed any individual resident of East Windsor to register to vote on Election Day at our central office located at 25 School Street, with proof of identification. Our Deputy Registrars assisted the potential voters by verifying their information. All information was researched with all other previous voting towns in CT. Once the registration was completed, the new voter was given a ballot, then voted and placed the completed ballot into a State authorized envelope. All of these ballots were counted.

East Windsor's voter population has seen significant growth -from 4,853 registered voters in 1990 to 7,126 registered voters in 2014.

Respectfully submitted,  
Daniel R. Nadeau, Democratic Registrar and Linda C. Sinsigallo, Republican Registrar

## WHAT WE DO

- ELECTIONS & REFERENDA
- VOTER REGISTRATION AND RECRUITMENT
- VOTER LIST MAINTENANCE
- VOTING MACHINE MAINTENANCE
- HIRE AND TRAIN ELECTION OFFICIALS

FY 13-14 BUDGET: \$60,613

# Registrar of Voters

DIRECTOR OF PUBLIC WORKS: LEONARD NORTON

The Public Works Department is located at

6 Woolam Road, East Windsor, CT

Phone: 860-292-7073

More information, including trash, recycling and permit applications, can be found:

[http://www.eastwindsor-ct.gov/  
Public\\_Documents/EWindsorCT\\_DPW/index](http://www.eastwindsor-ct.gov/Public_Documents/EWindsorCT_DPW/index)



The Public Works/Engineering Department consists of 6 Highway Maintainers, 1 Facilities/Inspections Maintainer, 1 Parks & Grounds Maintainer, 1 Working Foreman and a Director of Public Works/Town Engineer/Tree Warden. The Department is responsible for the maintenance of approximately 70 miles of roads, including storm drainage, curbs, waterways, etc. We are also responsible for the maintenance of the grounds at all Town parks and fields, around all Town owned buildings, including Town schools and their playing fields, as well as, facilities maintenance for all Town owned buildings. We are on call 24/7 to the East Windsor Police Department and the Broad Brook and Warehouse Point Fire Departments for emergency purposes.

We are responsible for the design and implementation of all Town roadway, drainage and building construction projects. The Town Engineer reviews plans submitted to the Planning and Zoning Commission, the Wetlands Commission and the Water Pollution Control Authority. This construction season we paved approximately 5.75 miles, chip sealed approximately 4.5 miles of Town roads and corrected several drainage issues.

**WHAT WE**

**DO**

- ROAD PAVING AND MAINTENANCE
- FACILITIES MANAGEMENT
- FLEET MAINTENANCE
- PARKS AND GROUNDS MAINTENANCE

FY 13-14 BUDGET: \$146,079

# Public Works

TOWN PLANNER: LAURIE WHITTEN

The Planning and Development Department is located at Town Hall in Room 8, 11 Rye Street, Broad Brook, CT

Phone: 860-623-6030

More information, including applications, forms and fee schedules, can be found:

[http://www.eastwindsor-ct.gov/  
Public\\_Documents/EWindsorCT\\_Planning/](http://www.eastwindsor-ct.gov/Public_Documents/EWindsorCT_Planning/)



The Department of Planning and Development provides staff assistance to the Planning and Zoning Commission (PZC), Zoning Board of Appeals (ZBA), Inland Wetlands and Watercourses Agency (IWWA), the Conservation (CC) and Agricultural Commissions (AC), and Economic Development Commission (EDC). This includes a full range of administrative, clerical, technical and policy services to the land use boards, while meeting the changing demands of the community.

This year, the Department continued to work with the public for all land use questions and permits, with an open door policy. We endeavor to resolve any issues or conflicts with a client's application before submittal, saving the client time and money. Preliminary development discussions are encouraged and helpful to all stakeholders. In an effort to serve the public in a more efficient manner, the Town purchased a permitting software program to integrate the process with all related departments. The initial phases of implementation were commenced with data integration, and initial training. The Department remained focused on the update for the Plan of Conservation and Development, holding public workshops with boards and commissions in order to establish goals and strategies for the Town's future development needs.

## WHAT WE DO

- CURRENT PLANNING & ZONING
- LONG RANGE PLANNING
- COMMUNITY DEVELOPMENT
- WETLANDS & WATERCOURSES
- ECONOMIC DEVELOPMENT

FY 13-14 BUDGET: \$201,685

FULL TIME EMPLOYEES: 3

# Planning and Development

CHIEF OF POLICE: EDWARD J. DEMARCO

The Police Department is located at

25 School Street, East Windsor

Phone: 860-292-8240

Dial 911 for emergencies only

More information, including rosters and police logs can found:

[http://www.eastwindsor-ct.gov/  
Public\\_Documents/EWindsorCT\\_Police/](http://www.eastwindsor-ct.gov/Public_Documents/EWindsorCT_Police/)



Watch for our new website coming soon!

As members of the East Windsor, Connecticut Police Department, our mission is to provide a professional community-oriented police service. We are committed to creating and maintaining an active community partnership, and assisting citizens in identifying and solving problems to improve the quality of lives in our neighborhoods and our schools. We are dedicated to protecting life, property, and maintaining order while assuring fair and equal treatment to everyone. We are a group of capable, highly effective, caring people doing important and satisfying work for the residents, business owners, and visitors of East Windsor. Therefore, we respect, care about, trust, and support each other. We enjoy our work and take pride in our accomplishments. You should know that we are disciplined and reliable. We keep our perspective and sense of humor while working hard to accomplish our goal. We balance our professional and personal lives. We involve our community and elected officials in decisions that we make. We have a positive, can-do attitude. We are part of the team! We cultivate our best characteristics: *initiative, transparency, enthusiasm, creativity, patience, competence, and judgment*. We will endeavor to do nothing to discredit or dishonor ourselves, our community, or our department. The East Windsor Police Department strives to be a proactive police agency dedicated to excellence through quality customer service. The Police Administration will constantly strive to achieve quality customer service for everyone we serve by way of accountability and community involvement.

WHAT WE

DO

- COMMUNITY SERVICE AND INVOLVEMENTS
- CRIME PREVENTION
- PROBLEM SOLVE AND HELP OTHERS
- LAW ENFORCEMENT AND CRIMINAL INVESTIGATION
- PROTECT LIFE AND PROPERTY
- DISPATCH SERVICES
- RECORDS DIVISION
- ANIMAL CONTROL

FY13 BUDGET: \$2,821,982

FULL TIME POSITIONS: 33



# Police Department

SENIOR CENTER DIRECTOR: KRISTEN REARDON

The Senior Center is located at 125 Main Street,  
Broad Brook, CT

Phone: 860-292-8262

More information, including menus and activity  
calendars, can be found:

[http://www.eastwindsor-ct.gov/  
Public\\_Documents/EWindsorCT\\_SeniorSer/index](http://www.eastwindsor-ct.gov/Public_Documents/EWindsorCT_SeniorSer/index)



The East Windsor Senior Center is housed in the Broad Brook section of East Windsor above the Broad Brook Fire Department. The Senior Center is entering its 35<sup>th</sup> year of service to the Town's seniors and individuals with disabilities. Our Senior Center is a focal point for our elder community providing a variety of services in a safe and comfortable environment by a team of professionals consisting of one part-time Program Assistant, a part-time Clerical Assistant, volunteers, and is overseen by the Director of Social Services. We offer many social and recreational programs such as Wii Bowling, Monthly Socials with live entertainment, birthday celebrations, and holiday celebrations. We also offer several entertainment opportunities off campus monthly such as the Big E, Essex Steam Train, Rock Cats Baseball, and summer BBQ and outdoor concert. We also provide health and wellness programs such as chair yoga, strengthening exercises, free blood pressure and blood sugar screenings, foot care clinics, and an annual flu clinic. Educational programs are also offered such as the AARP safe driver class, programs on gardening, legal aid, and other topics. Input on activities is always welcome from participants.

## WHAT WE DO

- NUTRITION PROGRAM
- SENIOR TRIPS AND RECREATION
- SENIOR WELLNESS PROGRAM
- MONTHLY SOCIALS & HOLIDAY PROGRAMS

FY 13-14 BUDGET: \$240,985

FULL TIME EMPLOYEES: 4

# Senior Center

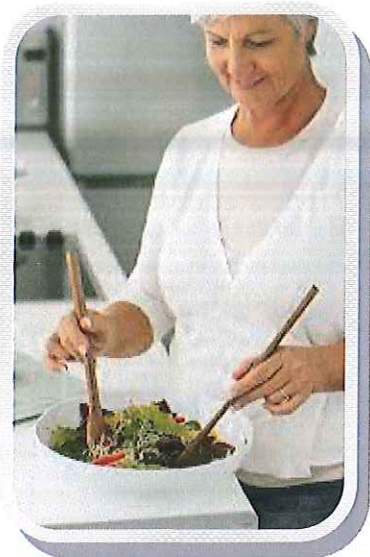


The East Windsor Senior Service Transportation Program is part of the Senior Center located above the Broad Brook Fire Department. The Transportation Program consists of the Transportation Program Coordinator, two full-time drivers, one part-time driver, and is overseen by the Director of Social Services. All of the drivers are fully trained and hold a Commercial Driver's License with a Passenger Endorsement. Transportation is offered to those residents of East Windsor who are age 60 years and above and to adults with Social Security Disability. Our fleet consists of four Dial-A-Ride vehicles which have been purchased by the Town of East Windsor in part by the D.O.T. 5310 grant as well as a town car. Transportation is provided daily to the senior center for participation in the lunch program as well as many other programs offered by the Senior Center. Transportation is also provided to our many events off campus such as the Big E, summer concerts and picnics, movies, and more. This program also offers transportation to the grocery stores and to medical appointments, much needed services to our clients helping them to remain independent and safe in their community. This past year the Transportation Program provided almost 10,000 round trips.

## WHAT WE DO

- DIAL-A-RIDE
- SENIOR TRIPS
- LUNCH PROGRAM
- DR'S VISITS

# Senior Transportation



The East Windsor Nutrition Program is housed in the Broad Brook section of East Windsor within the Senior Center. The Nutrition Program consists of the Nutrition Site Manager, a backup site manager, lunch service volunteers, and volunteer meals on wheels drivers and is overseen by the Director of Social Services. This program serves a daily nutritious, well balanced meal which is provided by the Community Renewal Team of Hartford through a federally funded program. Meals are delivered daily to our Senior Center Café and are offered to seniors sixty years of age or older for a suggested donation of \$2.50. During this past year over 7,500 meals were served. This program also offers Meals on Wheels. Daily meals are packaged and delivered to the center daily by CRT and these meals are then delivered to homebound seniors who are unable to shop and prepare for meals on their own. This helps to ensure that they are receiving good nutritious foods daily. This year over 9,000 meals were delivered by our team of dedicated volunteers. The Nutrition Site Manager also offers a monthly program entitled "Food For Thought" where a particular food is discussed and an easy to prepare recipe is shared.

#### SENIOR CENTER CAFE

The Senior Center administers the [CRT Elderly Nutrition Program](#) offering meals-on-wheels and congregate meals in senior centers and community centers. The purpose of this program is to provide seniors with well-balanced and tasty meals. As well as foster a sense of community and encourage socialization.

#### ELIGIBILITY & COST

All seniors sixty years of age or older or the spouse of an eligible senior.  
CRT suggests a donation of \$ 2.50 (or whatever you can afford.)

#### RESERVATIONS

Please call one day in advance to make reservations; (860) 292-8279 between the hours of 8:30 am – 12 noon

#### MEALS ON WHEELS

Two meals a day are delivered five days a week (weekend meals are delivered on Friday) 52 weeks a year to homebound elderly residents. Each delivery consists of one hot lunch and one cold bag supper. Meals are prepared according from a diet order from the client's physician. Cut up, ground and most therapeutic diets are available.

Although meals are provided at no charge, clients are asked to consider making a donation of \$ 5.00 per day or \$ 2.50 per meal.

# Senior Nutrition



TOWN CLERK: JOANNE SLATER

The Town Clerk's Office is located at Room 6,

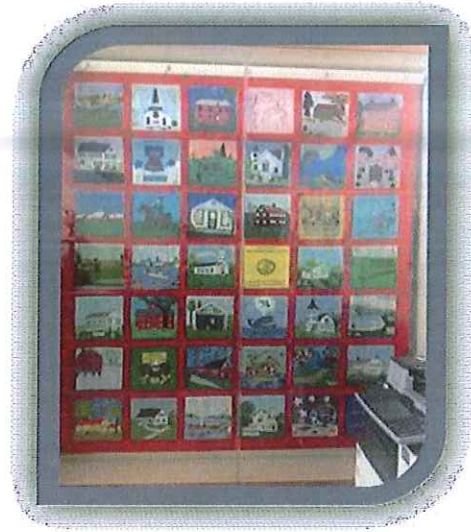
Town Hall, 11 Rye Street, Broad Brook, CT

Phone: 860-292-8255

More information, including vital records and dog license information can be found:

<http://www.eastwindsor-ct.gov/>

Public\_Documents/EWindsorCT\_Clerk/clerk



The Historical Friendship Quilt, which was made by the East Windsor Senior Citizens in 1976 and presented to the Town in 1977, is now on display in the Town Clerk's office. The cabinet was designed and made by Joe Ussery and Bob Saunders. The glass was installed in the cabinet by Dennis Fetko, and A-I Glass Co, located in South Windsor. This project was accomplished by generous donations of money & time from many people. Thanks to everyone who helped to make this project possible. The seniors made a list of the all the artists and craftsmen who had a part in making this quilt. Descriptions of each square and its history are included in this list. Come in and check out the quilt and see if any of your relatives or friends had a hand in making this beautiful quilt.

For FY 2015 we were awarded a grant in the amount of \$5000 from the State of CT for historical preservation of records. Part of this grant money is being used to purchase a hanging SAFCO map cabinet that can hold up to 1500 maps. The rest of the grant money will be used to purchase a Backfill Software program & training. This program will enable us to provide more digital images on the public search machines.

The Town Clerk's Office has two Town Clerk Assistants; Lynn K. Lemieux, who is full time and Mary Higgins, who is part time. Thanks & appreciation to both of them for all their hard work and dedication to this office.

Joanne M. Slater, Town Clerk

## WHAT WE

## DO

- RECORD BIRTHS, MARRIAGES AND DEATHS
- LAND RECORDS AND MAPS
- FISH, GAME AND LIQUOR PERMITS; DOG LICENCES
- POSTS AGENDAS AND MINUTES
- VOTER REGISTRATION AND ABSENTEE BALLOTS
- TRADE NAME CERTIFICATS
- NOTARY SERVICES

FY 13-14 BUDGET: \$126,191

FULL TIME EMPLOYEES: 2

# Town Clerk

TAX COLLECTOR: PATRICIA KRATOCHVIL

The Tax Office is located in Room 4, Town Hall,  
11 Rye Street, Broad Brook, CT

Phone: 860-623-8904

More information, including legal notices and  
online payment options can be found:

[http://www.eastwindsor-ct.gov/  
Public\\_Documents/EWindsorCT\\_Tax/index](http://www.eastwindsor-ct.gov/Public_Documents/EWindsorCT_Tax/index)



Our primary responsibility is the timely billing and collection of taxes on all legally assessed taxable property in the Town for real estate, motor vehicle and supplemental motor vehicle, personal property, sewer benefit assessments, sewer facility connection charges, aircraft registrations, and parking tickets. Through all the staffing changes in the Tax Office this year, we were able to collect \$28,364,483, which was just above budget.

The July billing went very smoothly with the help of Mary Ann Simmons, Madison Carolus, Makinsie Carolus, Gabby Ladany and Elizabeth Arcari. Thank you so much for all of your hard work!

Everyone is struggling in these difficult financial times. Every taxpayer is afforded the same opportunity to bring their accounts current. To treat everyone fairly, the Tax Office follows the same process in notifying taxpayers. Unfortunately, there are accounts that become delinquent and legal action must be taken. We encourage an open dialogue with taxpayers to come to a mutual resolution.

This year, we will strive to continue to improve services to the taxpayers with improved DMV services, easier access for elderly and handicapped, and a more informational website. I look forward to maintaining the integrity and accountability that my predecessor, Kim Lord, has given to the taxpayers and to meeting all of the taxpayers of East Windsor.

Respectfully submitted, Patricia Kratochvil

## WHAT WE DO

- ANNUAL BILLING OF 9,000 TAX BILLS
- SEWER ASSESSMENT COLLECTION
- AIRCRAFT REGISTRATION
- DELINQUENT TAX COLLECTION ENFORCEMENT
- COLLECTION RATE FY 13-14— 100.1% OF BUDGET

FY 13-14 BUDGET: \$108,472

FULL TIME EMPLOYEES: 2

# Tax Collector

TREASURER: KIMBERLY LORD

The Treasurer's Office is located at Room 5,  
Town Hall, 11 Rye Street, Broad Brook, CT  
Phone: 860-292-5909

More information, including budgets and annual  
financial reports can be found:

[http://www.eastwindsor-ct.gov/  
Public\\_Documents/EWindsorCT\\_Treasurer/index](http://www.eastwindsor-ct.gov/Public_Documents/EWindsorCT_Treasurer/index)



I became Treasurer in March, 2014 and oversaw many changes before the end of the year. The office space was re-organized, and Assistant Treasurers Kim Scavotto and Gayle Carolus now share a larger office with Tax Department staff. The Department upgraded its payroll and accounting software, to prepare for the impact of the Affordable Care Act and the Uniform Chart of Accounts recommended by the State of Connecticut. We also instituted a new budget format, with real-time accountability at budget meetings. The 14-15 budget passed at referendum on June 10th, with no increase in the mill rate, due in part to the re-financing of the 2004 bond issue, which reduced the debt payments for the Town by \$269,000 for the next two fiscal years. In addition to money and investment management, our office administers the town's pension plan. The pension plan has a three-year history of 100% funding of the annual contribution, and Moody's recognized the sound financial planning of the Pension Board, led by Denise Menard and Jason Bowsza, during our recent bond offering.

Our goals for next year include introducing employee self-service to their payroll records, switching to an electronic purchasing process, and continuing to streamline and add efficiencies to our processes, reducing our department costs.

Respectfully submitted, Kimberly Lord, Treasurer

## WHAT WE

## DO

- ACCOUNTS PAYABLE / ACCOUNTS RECEIVABLE
- PAYROLL AND GENERAL LEDGER MAINTENANCE
- BUDGET PREPARATION
- ANNUAL AUDIT AND PENSION ADMINISTRATION
- BOND ISSUANCE AND MANAGE CREDIT RATING

FY 13-14 BUDGET: \$208,136

FULL TIME EMPLOYEES: 3

# Treasurer

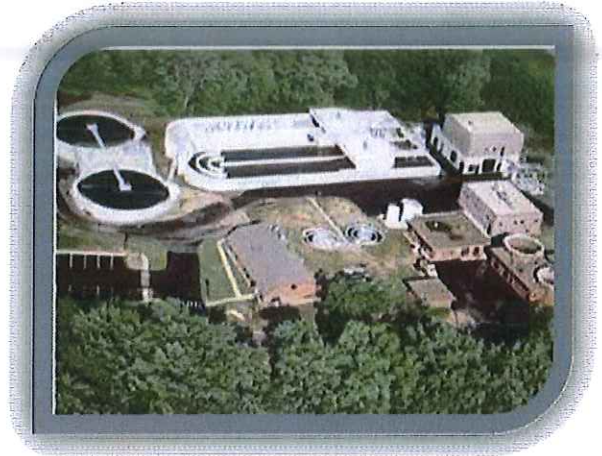
WPCA SUPERINTENDENT: ART ENDERLE

The WPCA is located at 192 South Water Street, East Windsor, CT

Phone: 860-292-8264

More information, including fee schedules and sewer applications can be found:

[http://www.eastwindsor-ct.gov/  
Public\\_Documents/EWindsorCT\\_WPCA/wpca](http://www.eastwindsor-ct.gov/Public_Documents/EWindsorCT_WPCA/wpca)



The staff of the East Windsor Water Pollution Facility is pleased to provide the following annual report on the objectives and activities of the Water Pollution Control Facility. This has been a very busy year for the staff of the WPCA.

The second phase of the North Road Sewer Extension project was completed. Many capitol projects were completed. Both Secondary clarifiers were rebuilt. The Preliminary building mezzanine received a new roof and the entire heating system was replaced. The Administrative building had both the heating and air conditioning systems completely replaced. Major sludge pumping equipment was rebuilt. The Industrial Park pumping station received new pumps and valves. We continue to enhance the remote communication of our ten remote sewage pump stations. We continue to address the needs of our aging infrastructure and equipment. The wastewater never stops flowing and we never stop working.

## WHAT WE DO

- OVERSEE AND MAINTAIN THE TOWN'S SANITARY SEWER COLLECTION SYSTEM
- USER FEE ASSESSMENT AND COLLECTION
- MAINTAIN TEN WASTEWATER PUMP STATIONS
- LONG TERM ASSET MANAGEMENT
- CAPITAL PLANNING FOR SEWER EXPANSION

FY 13-14 BUDGET: \$2,109,789

FULL TIME EMPLOYEES: 9

# Water Pollution Control Authority

EXECUTIVE DIRECTOR: LINDA COLLINS

The East Windsor Housing Authority is located at the Park Hill Apartments, 1A Park Hill, Broad Brook, CT

Phone: 860-623-8467 Fax: 860-623-8554

ewahaed@gmail.com

Additional information and an application for housing can be found: [http://www.eastwindsor-ct.gov/Public\\_Documents/EWindsorCT\\_Housing/index](http://www.eastwindsor-ct.gov/Public_Documents/EWindsorCT_Housing/index)



The East Windsor Housing Authority operates under the oversight of the Connecticut Housing Finance Authority (CHFA) and the Department of Economic and Community Development (DECD). The Authority currently owns and manages Park Hill apartments located in the Broad Brook section of East Windsor. This beautiful, affordable community for the elderly and non-elderly disabled is comprised of 56 efficiencies and 28 one bedroom apartments. This past year, Park Hill received \$2,700 from a CHFA grant for resident activities and purchases to enhance the lives of the residents. They enjoyed hair salon services and exercise classes throughout the year. New community room chairs were purchased to provide a comfortable place for the residents to sit as they participate in the many activities and celebrations. The Housing Authority looks forward to the continued support and dedication of the Board of Commissioners and the Town of East Windsor to provide quality housing for our residents. The sustainability of Park Hill is possible by the hard work and commitment by the entire staff.

## WHAT WE DO

- OWN AND MANAGE PARK HILL ELDERLY HOUSING
- OVERSEE 84 HOUSING UNITS AND 17 STRUCTURES
- CURRENTLY AT 100% CAPACITY WITH 93 TENANTS
- STUDY AND ANALYZE HOUSING NEEDS OF THE COMMUNITY

FULL TIME EMPLOYEES: 4

# East Windsor Housing Authority

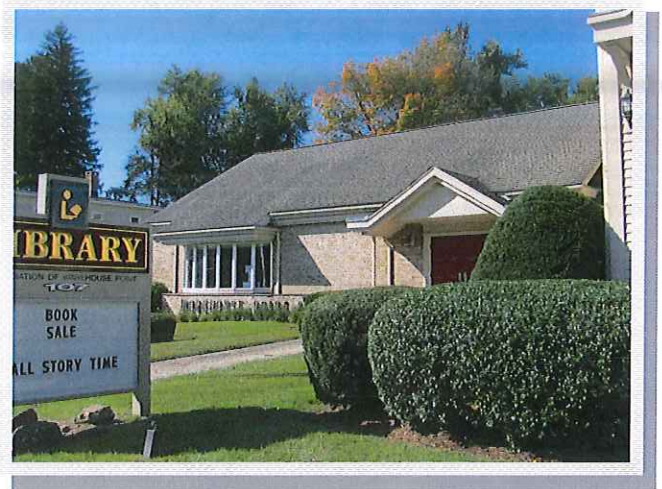
***Library Association of Warehouse Point***

Vincent J. Bologna, Director

107 Main Street

East Windsor, CT 06088

Phone: 860-623-5482

Website: [warehousepointlibrary.info](http://warehousepointlibrary.info)

The Warehouse Point Library, an integral part of the Town of East Windsor, supports all people in its diverse and culturally changing community in their enjoyment of reading and pursuit of life long learning through its books, services, programming and friendly staff. Besides a collection of over 41,000 items that includes books, magazines, DVDs, books on cd, downloadable audiobooks, and downloadable e-books, the library offers a variety of services and programs for the community. Among these are:

Monthly book discussion for adults

Monthly movies for adults and children

Story times for children

Computers for public use

Outreach services to schools

Museum passes provided by the Friends of the Library

On-going book sale to support the work of the Friends of the Library

Displays by local artists and by high school students

Computers for public use and Wi-Fi availability

Summer Reading Program for children

Meeting room availability for non-profit organizations

Outreach services to the homebound



# East Windsor Libraries

SUPERINTENDENT OF SCHOOLS:

THERESA M. KANE

The Central Office Administration for the Board of Education is located at 70 South Main Street, East Windsor, CT

Phone: 860-623-3346

The East Windsor Public School Website is:

<http://www.eastwindsork12.org>



**Student Enrollment**

School	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Broad Brook Elementary School	59	84	100	86	84	91									
East Windsor Middle School							85	80	77	103					
East Windsor High School											79	74	85	100	
<b>Total</b>							<b>504</b>			<b>345</b>				<b>338</b>	<b>1,187</b>

**Employees**

Certified Staff	134
Classified Staff	113
<b>Total</b>	<b>247</b>



**East Windsor**  
PUBLIC SCHOOLS  
Inspiring Growth. Achieving Success.

**WHAT WE  
DO**

- BROAD BROOK ELEMENTARY SCHOOL
- EAST WINDSOR MIDDLE SCHOOL
- EAST WINDSOR HIGH SCHOOL
- HIGH QUALITY EDUCATIONAL SERVICES
- SAFE AND SECURE LEARNING ENVIRONMENT

FY 13-14 BUDGET: \$20,601,817

FULL TIME EMPLOYEES: 244

**Board of Education**

## BROAD BROOK ELEMENTARY SCHOOL

Laura Foxx, Principal

[lfoxx@ewct.org](mailto:lfoxx@ewct.org)

Melissa McKee, Assistant Principal

[mmckee@ewct.org](mailto:mmckee@ewct.org)

14 Rye Street  
Broad Brook, CT 06016



"We read, we think, we share our thinking, we succeed!"

This is our instructional focus and the basis of all our work at Broad Brook School. Through the workshop model we implement rigorous reading and math instruction units based on the Connecticut Common Core Standards. Student progress is regularly monitored through unit assessments and STAR Universal Screens. We are proud of the academic growth students made this year. 80% of our students met the benchmark in reading and math. In addition providing a nurturing and safe learning environment is a priority. We implement the Responsive Classroom model and start each day with a morning meeting. We also began implementing a social emotional curriculum to ensure we are teaching students the strategies they need to be productive school and community citizens. Our School Governance Council is actively working to improve family participation and engagement. We held multiple family literacy and curriculum events.



# Broad Brook Elementary



**EAST WINDSOR MIDDLE SCHOOL**

Kimberly Hellerich, Principal

[khellerich@ewct.org](mailto:khellerich@ewct.org)

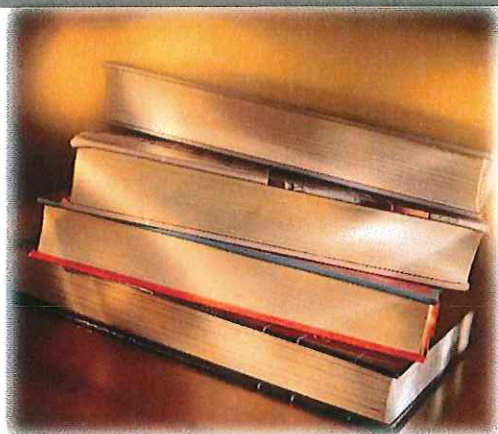
Darryl Rouillard, Assistant Principal

[drouillard@ewct.org](mailto:drouillard@ewct.org)

38 Main Street  
 Broad Brook, CT 06016  
 (860) 623-4488

This year, the 2014 Science CMT scores at East Windsor Middle School reflected increases in student performance scores when compared to previous years. The Grade 5 2014 Science CMT scores reflected: Advanced: 22.9%; Goal: 45.8%; Proficient: 22.9%; Basic: 7.2%; and Below Basic: 1.2%. The total percentage students performing at/above proficient in 2014 was 91.6%. This is an increase from 2013 when 87.4% performed at/above proficient. As a result, we were placed 3<sup>rd</sup> in the District Reference Group (DRG), out of 16 schools. The average state performance was 83.4% at/above proficiency; EWMS exceeded that score by 8.2%.

The Grade 8 2014 Science CMT scores reflected: Advanced: 28.6%; Goal: 50.0%; Proficient: 12.2%; Basic: 5.1%; and Below Basic: 4.1%. The total percentage of students performing at/above proficient in 2014 was 90.8%. This is an increase from 2013 when 85.6% performed at/above proficient. As a result, we were placed 2<sup>nd</sup> in the DRG. The state average performance was 78.3% at/above proficiency; we exceed that score by 12.5%.



# East Windsor Middle School

**EAST WINDSOR HIGH SCHOOL**

Edward Keleher, Principal

[ekeleher@ewct.org](mailto:ekeleher@ewct.org)

Helen Thomas, Assistant Principal

[hthomas@ewct.org](mailto:hthomas@ewct.org)

76 South Main Street  
 East Windsor, CT 06088  
 (860) 623-3361

**READ  
 SOLVE  
 WRITE IT!**



During the 2013-14 school year, East Windsor High School continued to develop its instructional focus. The East Windsor High School instructional focus is to improve problem solving skills for all students. In order to publicize the instructional focus, the faculty has adopted the slogan: Read It! Solve It! Write It! East Windsor High School faculty is working to improve strategies related to active reading and literacy instruction, and further defined text and text-dependent questions in individual content areas.

In March of 2014, East Windsor High school sophomores participated in the annual CAPT testing. Students were required to only take the Science portion of the assessment. East Windsor High School's results showed great improvement, with a ten percent improvement in students scoring above goal, and East Windsor's scores exceeded the State average. In addition, the SAT scores for the Class of 2014 showed significant improvement from previous year's scores, with East Windsor High School seniors exceeding the State and National averages for many of the scores.

On June 18, 2014 East Windsor High School proudly graduated 89 students at Maneeley's Banquet Hall.



# East Windsor High School

## **CURRICULUM & INSTRUCTION**

**Christine DeBarge,  
Ed.D  
Asst. Superintendent  
of PreK-12 Education**  
[cdebarge@ewct.org](mailto:cdebarge@ewct.org)

This year, the Curriculum Department worked with staff to modify and implement the English Language Arts and Math curricula. Staff participated in training regarding the instructional shifts required by the Common Core Standards. In addition, staff at the high school and in Grade 8 were trained on the use of the new 1:1 devices and are using those devices for instruction. Embedded training and support was also provided. The Safe School Climate curriculum has been written and is consistent across Grades K – 12. Each month students are taught lessons related to the Social Emotional Learning Competencies and have the opportunity to practice those skills throughout the month.

## **INFORMATION TECHNOLOGY**

**Tyrone Osoimalo, Di-  
rector**  
[tosoimalo@ewct.org](mailto:tosoimalo@ewct.org)

76 South Main Street  
East Windsor, CT  
06088

This year, The Information Technology Department completed the following projects: New district print/copy solution, building camera and door security systems, implementation of new Teacher's Plus gradebook, addition of server into our virtual data center to support demand, upgrade to all middle school computers, upgrade to all school switching and routing components, implementation of district-wide security (including cameras and doors), consolidation and re-task of computers to add more computing into the classrooms, implementation of print solution in district phased out support of 150 printers for a cloud-based Equitrac/follow-you solution, new firewall, submission and approval of state security grant \$200,000 for all security improvements after April 2013, application and approval of state grant \$575,000 to support state's drive for online testing and 1:1 initiative, completion of set-up of virtual desktop experience in the classrooms, phone system upgrade, district parent portal rollout, spam filter, upgrade to Virtual Data Center, purchase of 375 Dell Venue Pro11 mobile devices for students and faculty, upgrade to the district bandwidth from 40mb to 100mb connection.

## **HEALTH SERVICES**

**Wendy Gage, RN  
BSN NCSN  
Health Care Coordi-  
nator**  
[wgage@ewct.org](mailto:wgage@ewct.org)

This year, the Nursing Department accomplished many goals. We continue to work on our Professional Development through mental health trainings and the new school nurse evaluation tool. The updates to our program include: the revision of the nursing documentation (SNAP) program, update of the district standing orders for students/staff for administration medications and treatments, creation a new health history form, the development of an insurance letter, creation of a brochure outlining school health services for parents, improvement of the health area of the school website, establishment of a new District Wellness Policy, completion of the new Life-Threatening Allergy Policy, implementation of our AED program/protocols to meet state requirements, initiation of a CPR certification program, development of new academic concussion accommodations for students who are diagnosed with a concussion, restructure of all nursing job descriptions, implementation of a new Blood Borne Pathogen and Medications Delegation training, creation of a new substance abuse assessment form, reorganization of our allergy action and asthma action plans, and an increase in participation in the oral health program.

**Warehouse Point Fire Chief:** James P. Barton

**Warehouse Point Fire District Commissioner:** Michael T Balf

The Warehouse Point Fire District operates two Fire Stations. Station 1 is located at 89 Bridge Street and Station 2 is located at 15 Stoughton Rd.

**Phone:** 860-623-7780

**Fax:** 860-292-8265

<http://www.whpfd.org/>



The Warehouse Point Fire Department under the direction of the Warehouse Point Fire District Commission, responded to 402 calls during the fiscal year 2013/14, consisting of a number of alarms for fire suppression, (the majority being building, automobile, and brush fires) search and rescue operations (consisting of water, land, building searches, rescue operations on water, and extrication from vehicles) and mutual aid response. Most of the mutual aid responses were to assist the Broad Brook Fire Department at automobile accidents and fire alarms.

Currently there are 28 volunteers, which is far short of the 40-50 needed to maintain the integrity of the fire service. With the aging number of volunteers in their 50's, 60's and 70's the time is rapidly approaching when an all paid fire service will be required for Warehouse Point and Broad Brook Fire Departments. The cost will be exponentially greater than the current volunteer system.

*"Loyal to our Duty"*



## WHAT WE DO

- Protect our citizens and serve our neighbors
- 40 volunteer firefighters
- Respond to over 450 calls per year
- Run annual carnival to help support costs

FY 13-14 BUDGET: \$244,132

# Warehouse Point Fire District

## BOARD AND COMMISSION REPORTS FY 13-14

Agendas and Minutes for all meetings can be found:

[http://www.eastwindsor-ct.gov/  
Public\\_Documents/EWindsorCT\\_bcomm/  
agendas\\_minutes](http://www.eastwindsor-ct.gov/Public_Documents/EWindsorCT_bcomm/agendas_minutes)



### AGRICULTURAL COMMISSION

This year the Agriculture Commission has focused primarily on the Community Garden, Farmer's Market and reviewing the process for leasing Town owned farm land.

The Community Garden has grown from 2 gardeners in 2013 to 10 in 2014. Volunteers completed work on a designated parking area with donated time, equipment and material. The East Windsor Garden Club raised vegetables for the Five Corner Pantry and the Senior Center. We hope to build on this year's growth next year.

The Farmer's Market, at the CT Trolley Museum, also gained momentum this year. More vendors and customers attended, and more SNAP vouchers were used to purchase healthy local produce. The Trolley Museum has been very happy with the increased traffic. We hope that the market's popularity will continue to grow next year. The Commission made recommendations to the Board of Selectmen for standardizing the leasing policy for Town owned farm land.

### AMERICAN HERITAGE RIVER COMMISSION

This year, the American Heritage River Commission's Fourth Annual New Year's Day hike had 170 participants. The AHRC also sponsored a CT Trails Day event with 35 hikers in the Town's section of the Scantic River State Park. In preparation, the Commission members spent many weeks maintaining the trails which cover almost 4 miles. This year, volunteers from Ethos Energy, a local company, helped.

The Commission's third cardboard boat race had 18 entries. It was a fun filled day with many enjoying the family atmosphere and the thrill of the race. The activity raised \$462 for the 5 Corner Cupboard. This was in addition to the \$164 in cash and food items that were collected on New Year's Day.

Commission members endeavor to keep the Scantic River navigable for paddlers and kayakers. It has cleared more waterway with the goal of reaching the Connecticut River. Water sampling, for the safety of river users, has been enhanced by the use of 2 hand-held devices which measure the PH of the water and its temperature at the time the sample is taken. These devices were donated to the Commission.

**BOARD AND COMMISSION REPORTS FY 13-14**

More information, including meeting times, board and commission members, and application forms can be found:

[http://www.eastwindsor-ct.gov/  
Public\\_Documents/EWindsorCT\\_bcomm/  
index](http://www.eastwindsor-ct.gov/Public_Documents/EWindsorCT_bcomm/index)

**CONSERVATION COMMISSION**

This year the Conservation Commission focused on inventorying Town owned open space parcels, and formulating language to add a PA 490 Open Space category for the Plan of Conservation and Development and a subsequent ordinance for assessment. We have been investigating an opportunity to partner with the State to purchase a conservation easement on a large farm parcel of land which would then be sold for the agricultural value. We also voted to support the acquisition of a 6 acre parcel of Scantic River frontage to be donated to the Town by a generous town resident.

**HISTORICAL PRESERVATION COMMISSION**

The East Windsor Historic Preservation Commission strives to preserve in place the historic, cultural, and architectural heritage of East Windsor. East Windsor's first National Historic Register District recently acquired a sign to mark the Society's entrance to visitors. The Commission has permission of property owners to use the site, although much has to be done to clear the premises, to welcome visitors into East Windsor's History. This district shows pride in our historic and architectural heritage.

The municipally owned District 12 School House, which, after languishing in preservation, will soon be voted on at town meeting, as to whether it should be removed from its original site in Windsorville to the Historical Society in Scantic.

Other historic properties may be a part of the virtual preservation scene through online and brochure tours offering them more visibility outside East Windsor.

Historic Preservation will continue in conjunction with the town's revised Plan. The Commissioners look forward to serving East Windsor. They continue to acquire better knowledge, most recently in the area of cemetery preservation and archeology. The Commission encourages public participation in our meetings on the 2<sup>nd</sup> Thursday of each month at 6:30 PM at the Town Hall. Come and help East Windsor's old buildings stay alive in our neighborhoods and not just be a picture or footnote in a book, online video, or museum.

### BOARD OF ASSESSMENT APPEALS

The Board held public sessions at the Town Hall in March of 2014. A total of 19 appeals were heard: 3 motor vehicle cases, 6 real estate and 10 personal property cases.

During Fiscal Year 2013/2014, an additional session was held in September, 2013, for the purpose of hearing taxpayers' appeals on motor vehicle assessments only. 14 appeals were heard and acted upon.

The Board continues to serve as an appeal body for aggrieved taxpayers as well as to review and correct values set by the Assessor.

#### BOARD OF ASSESSMENT APPEALS:

CHAIRMAN	-	David King (Democrat)
MEMBER	-	Lois Noble (Republican)
MEMBER	-	Brian Turley (Republican)

### BUILDING COMMITTEE

The Permanent Building Committee was adopted by a Town ordinance at a Special Town Meeting on May 14, 1998 and took effect on May 29, 1998. The Building Committee meets when necessary to conduct building related matters for various Town Agencies. The Committee, under the direction of the Board of Selectmen, oversees all new building construction, repairs & renovations.

The Building Committee consists of nine members: Elzear Rodrigue, Chairman; Jim Thurz, Vice Chairman; Joe Sauerhoefer, Secretary. The remaining members are James Borrup, William Grace, Stanley Kement, Jr., Cliff Nelson, Dick Pippin and Tom Stremper. Jason Bowsza is Board of Selectmen liaison. Marlene Bauer is recording secretary.

This year the Committee reviewed: 1) Town hall annex roof repairs – completed; 2) Up-date on Broad Brook Elementary School modular classrooms progress; reviewed submitted bids which were rejected. Prepare for rebid; 3) Up-date on Town Hall HVAC system replacement & prepared for bidding; 4) Design & cost of middle school nurse's office renovations; 5) Bids for door replacement at high school and middle school. Work was completed summer 2014.

Respectfully submitted, Elzear Rodrigue, Chairman



**BOARD AND COMMISSION REPORTS FY 13-14**

More information, including meeting times, board and commission members, and application forms can be found:

[http://www.eastwindsor-ct.gov/  
Public\\_Documents/EWindsorCT\\_bcomm/  
index](http://www.eastwindsor-ct.gov/Public_Documents/EWindsorCT_bcomm/index)

**ECONOMIC DEVELOPMENT COMMISSION**

Our Economic Development Commission is a volunteer organization continually moving forward to focus on core strategy: to help create open land, support for our business community, and the creation of good paying jobs for our youth. Economic Growth means improvements to our schools, our town hall, our senior centers, and our community. For 2014, the EDC met with several local businesses to learn what we can do. From these meetings, the EDC is developing a business plan and working towards a dedicated EDC staff person as this position would develop ideas and directions with our new and existing Businesses. With over 100 new businesses open in E. Windsor over the last 3 years, we are strong for business. Strong business means a strong community!

**INLAND WETLAND WATERCOURSES AND WATERCOURSES AGENCY**

The Inland Wetland and Watercourses Agency's mission is to protect the inland wetland and watercourse resources of the Town of East Windsor by effectively implementing and enforcing the Inland Wetlands and Watercourse Regulations. The Agency reviews all developmental activities proposed within and adjacent to inland wetland and watercourse areas.

During Fiscal year 13-14 the Inland Wetland Agency and Town Staff bid out a remediation Project to help with best management practices along the Town owned parcel on Reservoir Avenue. This project included sedimentation basins along the roadside to collect road runoff and treat prior to discharging into the Chestnut Brook. Also included are planting berms to filter and cleanse before runoff reaches the brook. This project helps with cleansing the water before it discharges in the swimming area at the East Windsor Park.



### PLANNING AND ZONING COMMISSION

The Commission reviews and acts on applications for Commercial and Residential development as well as proposed changes to the Plan of Conservation and Development, Subdivision, and Zoning Regulations. This last year, numerous workshops were held to derive goals and strategies for the future, in support of the upcoming Plan of Conservation and Development (2015).

The PZC is staffed through the Department of Planning and Development. Copies of all land use regulations can be viewed or purchased in this office located at the Town Hall. The Planning Office also has application forms, bylaws, and procedural checklists. Many of these items are now available on the Town's website: [www.eastwindsorct.com](http://www.eastwindsorct.com)

The PZC held 22 Regular Meetings and 3 Special Meetings. Applications received are broken down into the categories of Site Plan Reviews (11), Special Use Permits (14), Text Amendments (1); Temporary Liquor Permits (6) and Subdivisions/Resubdivisions (5), for 7 new lots. The following fees were received by the East Windsor Planning and Zoning Commission during the past fiscal year: Hearing/Application fees \$9,501; Road Acceptance fees \$50 and Open Space Fees \$9,657.

Respectfully submitted,

Joe Ouellette, Chairman

### GIS INFORMATION

Looking for an aerial photograph of your property?

Want to check your zoning? See if you have wetlands on your property?

**Check out our Geographic Information Systems (GIS) website at:**

[www.eastwindsorgis.com](http://www.eastwindsorgis.com)

### ZONING BOARD OF APPEALS

The primary function of the Zoning Board of Appeals (ZBA) is to review and act upon applications for variances from the Zoning Regulations when it is determined that a literal interpretation of the law would create a unique hardship. The ZBA also hears and decides appeals where citizens allege that there is an error in an order, requirement, or decision made by the Zoning Enforcement Officer. Also the ZBA acts under the authority of the State Statutes to grant location approval for dealing in or repairing motor vehicles.

This year the ZBA held 4 regular meetings at which 5 variances were requested and approved. No location approval applications were received this year. Applications fees of \$660 were collected this past fiscal year.

Respectfully submitted, José Giner, Chairman

## BOARD AND COMMISSION REPORTS FY 13-14

A Copy of the Town Charter can be found:

[http://www.eastwindsorct.com/  
Public\\_Documents/EWindsorCT\\_bcomm/  
EW\\_Town\\_Charter.pdf](http://www.eastwindsorct.com/Public_Documents/EWindsorCT_bcomm/EW_Town_Charter.pdf)



### VETERANS COMMISSION

This year, the East Windsor Veterans Commission held several events. Memorial Day Parade and Ceremonies, Veterans Day 5K Road Race, Wreaths Across America, placement of street and cemetery flags, and placing bricks at the Windsorville Veterans Cemetery memorial were the results of a lot of volunteer's efforts. Several of these events are fundraisers, and we solicit donations and sponsors to help with associated costs. The Commission donates primarily to veterans causes, and this year we answered a special request and provided a new flag pole to the East Windsor Park Hill Housing Authority. Digital applications to Adopt-A-Brick and to purchase Parade Flags can be found on the Town of East Windsor web site. Forms for handwritten applications can be obtained at the Town Hall in Broad Brook. We are presently researching the possibilities of erecting a Veterans War Memorial in town. A lot of our projects are coordinated with veterans groups at the State and Federal levels, and we traditionally work closely with American Legion Post #40 for the benefits of veterans in our community. The Veterans Commission is comprised of nine regular members and two alternates that are appointed by the Board of Selectmen.



## Board and Commissions: Meeting Times and Locations

NAME	TIME - SCHEDULE	LOCATION
Agricultural Commission	7:15 pm - 4th Thursday	Town Hall
American Heritage River Commission	7:00 pm - 3rd Thursday	WHP Library
Assessment Appeals, Board of	Varies	Town Hall
BMX Skate Park Study Committee	6:30 pm - 3rd Thursday	Park Hill Community
Building Committee (Permanent)	Varies	
Cable Advisory Council	Varies	Cox, 5 Niblick Rd, Enfield
Capital Improvement Planning Committee	Varies	Varies
Charter Revision Commission	Varies	
Civil Preparedness Council	To Be Determined	25 School St., East
Conservation Commission	6:30 - 7:15 pm - 4th Thursday	Town Hall
Democratic Town Committee	7:00 pm - 3rd Monday	Town Hall
Economic Development Commission	6:00 pm - 3rd Monday	Planning Office-Town
Education, Board of	7:30 pm - 2nd & 4th Wednesday	EWHS, room N-4
Elderly, Commission for the	5:00 pm - 4th Monday	Town Hall
Ethics Commissions	Varies	Town Hall
Finance, Board of	7:30 pm - 3rd Wednesday	Town Hall
Historical Preservation Commission, East Wind-	6:30 pm - 2nd Thursday	Town Hall
Housing Authority, East Windsor	7:00 pm - 3rd Monday	Park Hill Community
Inland Wetlands Watercourse Agency	7:00 pm - 1st Wednesday	Town Hall
Parks & Recreation Commission	6:00 pm - 2nd Monday, every other month beginning in January	EWHS, Parks & Rec Office
Pension & Retirement Board	5:30 pm - Quarterly	Town Hall
Planning & Zoning Commission	7:00 pm - 2nd & 4th Tuesday	Town Hall
Police Commission	7:00 pm - 2nd Wednesday	Town Hall
Property Maintenance Code Board of Appeals	As Needed	TBD
Republican Town Committee	7:30 pm - 2nd & 4th Monday	Town Hall
Selectmen, Board of	7:00 pm - 1st & 3rd Tuesday	Town Hall
Veterans Commission	7:00 pm - 1st Thursday	Town Hall
Volunteer Incentive Committee	7:00 pm - Quarterly	BB Fire House
Water Pollution Control Authority	7:00 pm - Last Wednesday	WPCA Admin Building
E.W. Youth Center Committee	TBD	TBD
Zoning Board of Appeals	7:30 pm - 1st Monday	Town Hall

**East Windsor Park – 51 Reservoir Avenue,  
Broad Brook**

Located in the Broad Brook section of East Windsor, this facility contains 22 acres including a waterfront for swimming, 2 baseball/softball fields, 1 multi-use field, 1 basketball court, one tennis court and one volleyball court. The facility also contains a snack bar, on-site parking and grilling areas. A double-sided pavilion containing kitchen facilities, which can be rented for events.



**Pierce Memorial Park – Windsorville Road, Broad Brook**

Located in the Windsorville section of East Windsor, this facility contains 1 baseball/softball field, 1 basketball court and a small playground containing swings, slide and picnic grills.

**Town Hall Annex – 25 School Street, East Windsor**

Located in the Warehouse Point section of East Windsor, this facility contains 2 playgrounds, one of which is a Boundless Playground.

**Abbe Road – 28 Abbe Road, East Windsor**

Located to the rear of 28 Abbe Road (Scout Hall), this facility contains 2 soccer fields.

# East Windsor's

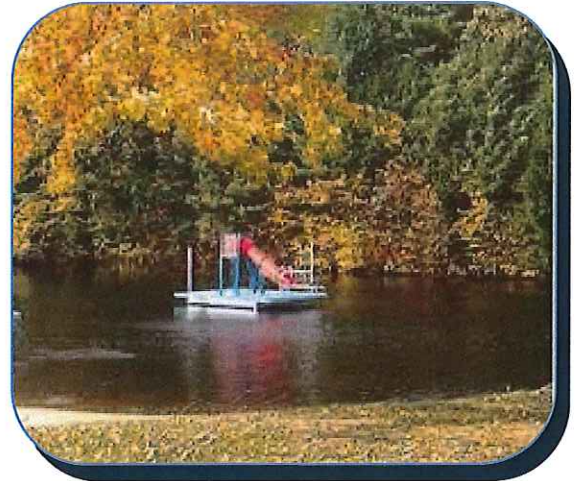
**Osborn Field – South Water Street, East Windsor**

Located in the Warehouse Point section of East Windsor, this facility contains 4 baseball/softball fields, a basketball court and a small play ground with swings.



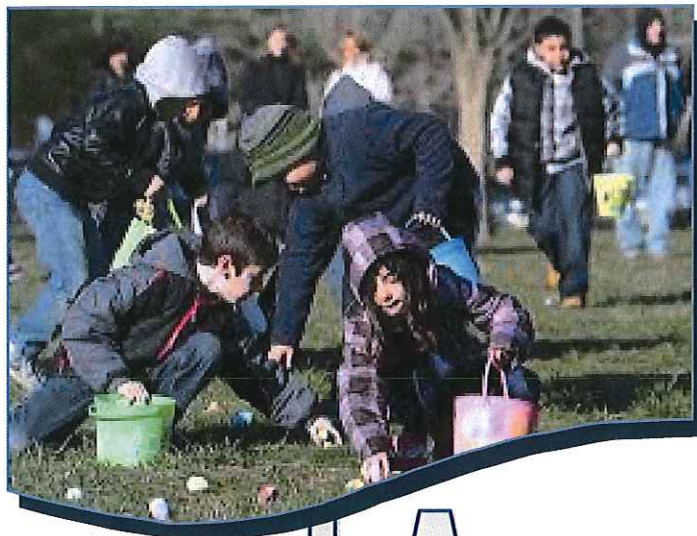
**Prospect Hill Park – Prospect Hill Road, East Windsor**

Located in the Warehouse Point section of East Windsor, this facility contains 1 baseball/softball field, 1 basketball court and a playground containing swings, slide and merry-go-round.



**Volunteer Park – South Water Street, East Windsor**

Located in the Warehouse Point Section of East Windsor, this facility is opposite of Osborn field and contains a gazebo, picnic tables and barbecue grills.



# Parks and Amenities

Town of East Windsor, Connecticut  
Balance Sheet  
Governmental Funds  
June 30, 2014

	GENERAL FUND	CAPITAL AND NONRECURRING FUND	CAPITAL PROJECTS FUND	NONMAJOR GOVERNMENTAL FUNDS	TOTAL GOVERNMENTAL FUNDS
<b>ASSETS</b>					
Cash and cash equivalents	\$6,710,273	\$1,518,465	\$6,942,631	\$1,127,457	\$16,298,826
Receivable					
Property tax net of allowance	1,890,834				1,890,834
Grants and Contracts	412,870		24,717	115,188	552,775
Assessments and charges				327,312	327,312
Other	18,233			291,185	309,418
Due from other funds	2,797,176	43,714		1,129,131	3,970,021
Prepaid items				6,695	6,695
Inventories				7,853	7,853
Total Assets	<u>\$11,829,386</u>	<u>\$1,562,179</u>	<u>\$6,967,348</u>	<u>\$3,004,821</u>	<u>\$23,363,734</u>
<b>LIABILITIES</b>					
Accounts payable	550,823	88,850	148,533	277,346	1,065,552
Salaries and benefits	338,063			26,953	365,016
Bond anticipation notes			4,915,000		4,915,000
Due to other funds	1,468,589		2,582,174	218,789	4,269,552
Unearned revenue				882,229	882,229
Total Liabilities	<u>\$2,357,475</u>	<u>\$88,850</u>	<u>\$7,645,707</u>	<u>\$1,405,317</u>	<u>\$11,497,349</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>					
Unavailable Revenue	2,020,559			327,312	2,347,871
<b>FUND BALANCES</b>					
Nonspendable:					0
Inventories				7,853	7,853
Loans receivable				81,888	81,888
Prepaid items				6,695	6,695
Restricted				32,414	32,414
Committed		1,473,329	536,641	1,143,342	3,153,312
Assigned to Education	157,254				157,254
Unassigned	7,294,098		(1,215,000)		6,079,098
Total fund balances	<u>7,451,352</u>	<u>1,473,329</u>	<u>(678,359)</u>	<u>1,272,192</u>	<u>9,518,514</u>
Total liabilities, deferred Inflows of resources and fund balances	<u>\$11,829,386</u>	<u>\$1,562,179</u>	<u>\$6,967,348</u>	<u>\$3,004,821</u>	<u>\$23,363,734</u>

FY 13-14

Town of East Windsor, Connecticut  
Statement of Revenues, Expenditures and Changes in Fund Balances  
Governmental Funds  
June 30, 2014

	GENERAL FUND	CAPITAL AND NONRECURRING FUND	CAPITAL PROJECTS FUND	NONMAJOR GOVERNMENTAL FUNDS	TOTAL GOVERNMENTAL FUNDS
<b>REVENUES</b>					0
Property taxes	\$28,008,686				28,008,686
Intergovernmental	8,810,002.00		258,217.00	\$2,883,079	11,951,298
Charges for goods and services	538,040	9,657		\$2,693,019	3,240,716
Interest Income	10,765	2,382	4,344	\$6	17,497
Other				297,571	297,571
<b>Total Revenues</b>	<b>\$37,367,493</b>	<b>\$12,039</b>	<b>\$262,561</b>	<b>\$5,873,675</b>	<b>\$43,515,768</b>
<b>EXPENDITURES</b>					0
Current:					0
General government	2,496,432				2,496,432
Public safety	5,015,420			45,769	5,061,189
Conservation and health	328,579			298,976	627,555
Highways	1,545,390				1,545,390
Sanitation and waste removal	814,819			674,336	1,489,155
Insurance and surety bonds	385,602			2,086,515	2,472,117
Culture and recreation	458,738				458,738
Education	23,072,375			51,959	23,124,334
Miscellaneous	168,961			2,739,308	2,908,269
Capital outlays	435,575	253,360	1,460,809	57,651	2,207,395
Debt service					0
Principal payments	1,156,093				1,156,093
Interest and fiscal charges	254,224		80,302		334,526
					0
<b>Total Expenditures</b>	<b>\$36,132,208</b>	<b>\$253,360</b>	<b>\$1,541,111</b>	<b>\$5,954,514</b>	<b>\$43,881,193</b>
Excess (deficiency) of revenues over expenditures	1,235,285	(241,321)	(1,278,550)	(80,839)	(365,425)
<b>OTHER FINANCING SOURCES (USES)</b>					
Payment to refunded bond escrow	(2,757,515)				(2,757,515)
Proceeds from refunding bonds	2,640,000				2,640,000
Premium on refunding bonds	162,419				162,419
Premium on bond anticipation note			85,250		85,250
Transfers in	324,447	443,346		334,723	1,102,516
Transfers out	(425,765)			(676,751)	(1,102,516)
<b>Total other financing sources</b>	<b>(56,414.00)</b>	<b>443,346.00</b>	<b>85,250.00</b>	<b>(342,028.00)</b>	<b>130,154.00</b>
Net change in fund balances	1,178,870	202,025	(1,193,300)	(422,867)	(235,272)
Fund balances- beginning of year	\$6,272,482	\$1,271,304	\$514,941	\$1,695,059	\$9,753,786
Fund balances- ending	7,451,352	1,473,329	(678,359)	1,272,192	9,518,514

# Financial Statements



East Windsor was the sponsoring town of the Four-Town Fair this year- Connecticut's oldest fair, with special features of pulls, parade, livestock shows, raffle, chicken barbecue, bingo, a midway, stage entertainment, and plenty of exhibits and displays.

