

Town of East Windsor
Broad Brook Fire Department Commission
REGULAR MEETING

Monday, February 13, 2023

7:00 p.m.

Broad Brook Fire Station
Senior Center Meeting Room
125 Main Street, Broad Brook, CT. 06016
(In-person)

AND

Meeting held via ZOOM Teleconference
Meeting ID: 687 566 5576
Passcode: Fire39BB

Meeting Minutes

**** These Minutes are not official until approved at a subsequent meeting****

Board of Commissioners:

John (Jay) Madigan, Regular Member/Chairman

Nicholas Macsata, Regular Member/Vice Chairman

Regular Commissioners: Gil Hayes, William Towers, Jr., Ron Masters

Alternate Commissioners: Bill Loos, Cal Myers

GUESTS/SPEAKERS in person: Broad Brook Fire Department Fire Commissioners:

Jay Madigan, Nick Macsata, Gil Hayes, Bill Loos, Ron Masters, Cal Myers, William Towers, Jr.. **Broad Brook Fire Department Chiefs:** Tom Arcari, Chief; Gerald Bancroft, Assistant Chief; Jim Bancroft, Deputy Chief. Also present in person: **Town Fire Marshal:** Richard Austin; **Broad Brook Fire Department:** Jason Piorek, Firefighter; **Board of Selectmen liason to the BBFD Commissioners:** Selectman Alan Baker.

GUESTS/SPEAKERS signing in to the meeting remotely: Broad Brook Fire Department

Chiefs: Jim Bancroft, Deputy Fire Chief; Peg Hoffman, Recording Secretary.

**TOWN OF EAST WINDSOR
BROAD BROOK FIRE COMMISSION
Regular Meeting – February 13, 2023
In-Person and ZOOM Teleconference
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MEETING MINUTES**

1. CALL TO ORDER:

Chairman Madigan called the February 13, 2023 Regular Meeting of the Broad Brook Fire Commission to Order at 7:00 p.m. The Meeting is being held in the Senior Center Meeting Room above the Broad Brook Fire station located at 125 Main Street, Broad Brook, CT, and is being held via teleconference as well. Firefighter Piorek is hosting the meeting.

2. ROLL CALL:

Chairman Madigan noted the Commission has established a quorum with seven (7) members present. Chairman Madigan, Vice Chairman Macsata, Commissioner Loos, Commissioner Masters, Commissioner Myers and Commissioner Towers, Jr. were present at the Fire Station, Commissioner Hayes joined the meeting remotely.

3. APPROVAL OF MEETING MINUTES/a. January 23, 2023 Regular Meeting Minutes:

Chairman Madigan noted the Commissioners have been provided a copy of the Minutes of the January 23, 2023 Regular Meeting. He called for comments or corrections. Hearing no request for changes Chairman Madigan called for a motion of approval.

MOTION: To APPROVE the January 23, 2023 Regular Meeting Minutes of the Board of Broad Brook Fire Department Commission Meeting as presented.

Loos moved/Towers/DISCUSSION: None

**VOTE: In Favor: Madigan/Macsata/Hayes/Loos/Masters/Myers/Towers
(No one opposed/No Abstentions)**

4. PUBLIC PARTICIPATION:

Chairman Madigan announced this opportunity for the public to offer comments or raise questions. No one in the in-person audience, or those participating remotely, requested to speak.

5. COMMUNICATIONS: None.

6. REPORT OF THE FIRE CHIEF:

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Fire Chief Arcari reported the Department responded to 85 calls during the month of January, including 2 mutual aid assistance to Enfield and South Windsor.

7. UPDATE ON STATUS OF VEHICLE REPLACEMENT:

Chief Arcari reported work on the replacement vehicle continues on schedule, He spoke with company representative this week for an update. A conference call is scheduled for next week for the Chiefs and the company representative.

8. REPORT FROM FIRE MARSHAL AUSTIN:

Fire Marshal Austin reported on the following inspections:

- **96 Main Street** was recently sold to David Mosher, Fire Marshal Austin is working with the new owner to inspect the building
- An outdoor fuel tank was discovered at **Taylor Oil** when they were repaving their parking lot.
- **147 Main Street**, which is the new pizza shop, has been inspected.
- Fire Marshal Austion continues to work with the owner of the **Chinese place** regarding inspections.
- **Wapping Road (Groyczk)** codes have changed for the 40 bed dormitory for the farm workers, the owners now needs to install a sprinkler system.
- Fire Marshal Austin issued 2 burn permits for **97 Wells Road**.

9. STATUS OF TOWN OF EAST WINDSOR BROAD BROOK FIRE DEPARTMENT 2022 - 2023 BUDGET:

Chief Arcari reported the current budget is on track as expected. Chief Arcari anticipates the cost of insurance may increase, as may the cost of gas and diesel.

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a. Update on Feasibility Study/Vendors:

Chairman Madigan questioned if Vice Chairman Macsata had made any progress regarding a vendor for the feasibility study. Vice Chairman Macsata indicated he's trying to find a local knowledgeable architect to perform the study; he expects to be able to offer the Commissioners more definite information at the next meeting.

10. REVIEW OF TOWN OF EAST WINDSOR BROAD BROOK FIRE DEPARTMENT 2023 – 2024 BUDGET:

Chief Arcari advised the Commissioners he'll be making the 2023 – 2024 Budget presentation during the Board of Selectmen's Meeting on Thursday.

11. QUESTIONS/COMMENTS FROM COMMISSION MEMBERS:

Chairman Madigan asked if the Commissioners had any issues they'd like to discuss? No one requested to be acknowledged.

12. ACTIONS REQUIRED TO MOVE FORWARD: None

13. EXECUTIVE SESSION Pursuant to C.G.S. 1-200 (6)(B) – pending negotiations:

No Executive Session this evening.

14. ADJOURNMENT:

MOTION: To ADJOURN the February 13, 2023 Meeting of the Broad Brook Fire Department Commissioners.

Macsata moved/Masters/DISCUSSION: No one.

**VOTE: In Favor: Madigan/Macsata/ Hayes/Loos/
Masters/Myers/Towers
(No one opposed/No Abstentions)**

Respectfully submitted:

Peg Hoffman, Recording Secretary for
The Town of East Windsor Broad Brook Fire Department Commission