

**Town of East Windsor**  
**Broad Brook Fire Department Commission**  
**REGULAR MEETING**

**Monday, April 17, 2023**

**7:00 p.m.**

**Broad Brook Fire Station**

Senior Center Meeting Room

125 Main Street, Broad Brook, CT. 06016

(In-person)

AND

Meeting held via ZOOM Teleconference

Meeting ID: 687 566 5576

Passcode: Fire39BB

**Meeting Minutes**

*\*\*\* These Minutes are not official until approved at a subsequent meeting\*\*\**

**Board of Commissioners:**

John (Jay) Madigan, Regular Member/Chairman

Nicholas Macsata, Regular Member/Vice Chairman

**Regular Commissioners:** Gil Hayes, William Towers, Jr., Ron Masters

**Alternate Commissioners:** Bill Loos, Cal Myers

**GUESTS/SPEAKERS in person:** Assistant Chief Bancroft hosted the meeting. **Broad Brook Fire Department Commissioners:** Jay Madigan, Bill Loos, Ron Masters, Cal Myers, **Broad Brook Fire Department Chiefs:** Tom Arcari, Chief; Gerald Bancroft, Assistant Chief.

**GUESTS/SPEAKERS signing in to the meeting remotely:** **Broad Brook Fire Commissioners:** Nick Macsata, and William Towers: Peg Hoffman, Recording Secretary.

**1. CALL TO ORDER:**

Chairman Madigan called the April 17, 2023 Regular Meeting of the Broad Brook Fire Commission to Order at 7:02 p.m. The Meeting is being held in the Senior Center

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Meeting Room above the Broad Brook Fire station located at 125 Main Street, Broad Brook, CT., and is being held via teleconference as well.

**2. ROLL CALL:**

Chairman Madigan noted the Commission has established a quorum with 6 members present. Chairman Madigan, Commissioner Loos, Commissioner Masters, Commissioner Myers were present at the Fire Station; Vice Chairman Macsata and Commissioner Towers joined the Commission virtually. Commissioner Hayes was unable to join the Commissioners this evening.

**3. APPROVAL OF MEETING MINUTES:**

**A. March 13, 2023 Meeting Minutes:**

Chairman Madigan noted the Minutes of the Commissioners' Meeting held on March 13, 2023 are available for approval. He queried the Commissioners for comments, or revisions; hearing no requests for any changes he called for a motion to approve.

**MOTION: To APPROVE the March 13, 2023 Minutes of the Regular Meeting of the Board of Broad Brook Fire Department Commission Meeting.**

**Masters moved/Myers seconded/DISCUSSION: None**

**VOTE: In Favor: Madigan/Macsata/Loos/Masters/Myers/Towers  
(No one opposed/No Abstentions)**

**4. PUBLIC PARTICIPATION:**

Chairman Madigan announced this opportunity for the public to offer comments or raise questions. No one requested to speak.

**5. COMMUNICATIONS:**

Chairman Madigan advised the Commissioners the vote on moving the Community Center to Abbe Road recently passed. Chairman Madigan reported he and Vice Chairman Macsata will request to appear at the May 4<sup>th</sup> Board of Selectmen's Meeting to request that the Broad Brook Fire Department will have the sole use of this building. He

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invited any other Commissioners, or Fire fighters who would like to attend the Board of Selectmen's Meeting to join them.

**6. REPORT OF THE FIRE CHIEF:**

Chief Arcari reported the Broad Brook Fire Department responded to 58 calls during the previous month, they also assisted mutual aid calls in East Granby, South Windsor, and Windsor. The Department recently assisted with an accident of a car leaving the road and entering a ravine on Wells Road.

**7. UPDATE ON STATUS OF VEHICLE REPLACEMENT:**

Chief Arcari reported the new vehicle replacement remains on schedule, although there have been changes in requirements for the air horns and tires.

**8. REPORT FROM FIRE MARSHAL AUSTIN:**

Chairman Madigan reported the Fire Marshal was unable to attend this meeting due to a conflict with another meeting. No inspection report was submitted.

**9. STATUS OF TOWN OF EAST WINDSOR BROAD BROOK FIRE DEPARTMENT 2022 – 2023 BUDGET:**

Chief Arcari reported he doesn't anticipate any issues with the Department's 2022 – 2023 Budget, although the incentive line may be a bit higher than proposed.

**10. REVIEW OF TOWN OF EAST WINDSOR BROAD BROOK FIRE DEPARTMENT 2023 – 2024 BUDGET:**

Budget submitted to the Town for approval during the Referendum vote on May 9<sup>th</sup>..

**11. QUESTIONS/COMMENTS FROM COMMISSION MEMBERS:**

Chairman Madigan asked if any of the Commissioners had questions, or comments, no one requested to be acknowledged.

**12. ACTIONS REQUIRED TO MOVE FORWARD:**

Chairman Madigan asked if any actions were necessary to move forward; no one raised any issues.

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**13. EXECUTIVE SESSION Pursuant to C.G.S. 1-200 (6)(B) – pending negotiations:**

Chairman Madigan noted the Commissioners will be holding an **EXECUTIVE SESSION** this evening, he requested a motion to go into **EXECUTIVE SESSION**.

**MOTION: To GO INTO EXECUTIVE SESSION pursuant to C.G.S. 1-200 (6)(B) – pending negotiations at 7:11 p.m. Attending the EXECUTIVE SESSION will be the Commissioners present, or signed in remotely.**

**Masters moved/Myers seconded/DISCUSSION: None**

**VOTE: In Favor: Madigan/Macsata/Loos/Masters/Myers/Towers  
(No one opposed/No Abstentions)**

LET THE RECORD SHOW the Recording Secretary signed out remotely at 7:11 p.m.

Action regarding the Commissioners exiting the **EXECUTIVE SESSION**, and actions taken, if any, will be reflected prior to **ADJOURNMENT**.

LET THE RECORD SHOW the Commissioners came out of **EXECUTIVE SESSION** at 7:24 p.m.

No further action taken.

**14. ADJOURNMENT:**

Chairman Madigan called for a motion to adjourn.

**MOTION: To ADJOURN this Meeting at 7:26 p.m.**

**Masters moved/Loos seconded/DISCUSSION: None**

**VOTE: In Favor: Madigan/Macsata/Loos/Masters/Myers/Towers  
(No one opposed/No Abstentions)**

Respectfully submitted:

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Peg Hoffman, Recording Secretary for  
The Town of East Windsor Broad Brook Fire Department Commission