

Town of East Windsor
Broad Brook Fire Department Commission
REGULAR MEETING

Monday, January 25, 2021
7:00 p.m.
East Windsor, Connecticut

Meeting held via ZOOM Teleconference
Meeting ID: 687 566 5576
Passcode: Fire39BB

Meeting Minutes

**** These Minutes are not official until approved at a subsequent meeting****

Board of Commissioners:

John (Jay) Madigan, Regular Member/Chairman
Nicholas MacSata, Regular Member/Vice Chairman

Regular Commissioners: Gil Hayes, Andy Ouellette, Ron Masters

Alternate Commissioners: Bill Loos, Cal Myers.

PARTICIPANT LIST: **Broad Brook Fire Department Commissioners:** Jay Madigan, Nick Macsata, Ron Masters, Bill Loos, Cal Myers, Gil Hayes, Andy Ouellette; **Broad Brook Chiefs:** Tom Arcari, Chief; Gerald Bancroft, Assistant Chief; Jim Bancroft, Deputy Chief; **First Selectman Bowsza.**

Public (as identified in the Meeting participation list): Amy Bancroft, Ann, James iPad; Marie's iPhone (Selectman DeSousa), Nicole's iPhone.

CALL TO ORDER:

Chairman Madigan called the January 25, 2021 Meeting of the Broad Brook Fire Department Commission to order at 7:00 p.m. The Meeting is being held via teleconference due to attendance restrictions as the result of the coronavirus epidemic.

ROLL CALL:

Chairman Madigan noted the Commission has established a quorum with the following seven members present: Jay Madigan, Nick Macsata, Ron Masters, Bill Loos, Cal Myers are attending the meeting at the Fire Station, Gil Hayes, and Andy Ouellette have signed in virtually.

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APPROVAL OF MINUTES/a. December 14, 2020 Meeting:

MOTION: To APPROVE the Minutes of the Broad Brook Fire Commissioners Regular Meeting dated December 14, 2020 as presented.

Loos moved/Macsata seconded/DISCUSSION: None.

VOTE: In Favor: Unanimous
(No one opposed/No abstentions)

APPROVAL OF MINUTES/b. January 11, 2021 Special Meeting/Budget Workshop:

MOTION: To APPROVE the Minutes of the Broad Brook Fire Commissioners Special Meeting/Budget Workshop, with the following amendment:
Page 8, Discussion of Salary-part time, second full paragraph: "Chairman Madigan requested that ~~Vice Chairman Macsata~~ **THE BROAD BROOK FIRE DEPARTMENT** provide a job description..."

Masters moved/Loos seconded/DISCUSSION: None.

VOTE: In Favor: Unanimous
(No one opposed/No abstentions)

PUBLIC PARTICIPATION:

Chairman Madigan noted this agenda item is an opportunity for the public to offer comments, or ask questions; he asked if anyone would like to participate? No one requested to speak.

REPORT OF THE FIRE CHIEF:

Chief Arcari offered the following report – see Attachment A.

It was noted the report of calls is also listed on the Broad Brook Fire Department website, and are updated frequently.

REPORT OF FIRE MARSHAL AUSTIN:

Chairman Madigan reported Fire Marshal Austin is presently engaged in a fire call; he tabled discussion until later in the meeting.

BROAD BROOK FIRE DEPT BUDGET PRESENTATION:

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Chief Arcari reported that the Commission had requested salary information on several options for paid firefighters, including one full time career person, adding a 4th paid firefighter, a 4th guy with 7 nights and a 4th guy with 5 nights – See Attachment B.

Vice Chairman Macsata cited this information gives the Board a good understanding of the cost options, but he felt the Commission's responsibility is to approve a budget line item for personnel and salary costs, and it's up to the Chiefs to manage those expenditures as they see fit to provide the fire protection services. He questioned what number the Chiefs felt would be the most appropriate for the salary line item to provide them the flexibility to provide personnel as needed?

Commissioner Myers indicated he agreed with Vice Chairman Macsata.

Chief Arcari and Assistant Chief Bancroft both favored either option 3b or 4b. Assistant Chief Bancroft suggested his personal opinion was if you extended it one hour they could hire 2 people who would start at 7, and going for 9 hours that would result in an overlap during the day. Assistant Chief Bancroft suggested the details were to show the Commission what the taxpayers would be getting for the cost. Vice Chairman Macsata didn't feel it's the Commission's responsibility to follow one of those options specifically, but the money will be in the budget for the Chiefs to provide appropriate fire services as needed.

Chairman Madigan asked if any other budget changes would be proposed? Chief Arcari indicated he'd like to add \$5,000 to the Incentive line. Chief Arcari noted the State law reads that whomever (of the volunteers) also works for the Town as a paid firefighter, that volunteer must be paid at the same rate he receives for his paid services if he returns for a call as a volunteer. Chief Arcari noted he requested the additional funding for incentive pay during the budget request to the Town for the previous fiscal year but that line item was deleted. He would like to increase the incentive line item from \$120,000 to \$125,000 for the 2021 – 2022 fiscal year. Vice Chairman Macsata suggested this requirement is important as it keeps volunteers incentivized.

Chairman Madigan questioned that the original proposal increased the budget by \$52,000? Chief Arcari concurred, noting it was to add 2 additional nights to the staffing, and also increased the hourly rate by \$1.

Vice Chairman Macsata questioned that at the end of the budget proposal the mill rate would be 2.43 mills for fire services? Assistant Chief Bancroft suggested the mill rate on the Town side should go down roughly 1.3 to 1.4 mills; it's really only an addition of 1.3 mills on the fire services side in addition to the mill rate on the Town side. Vice Chairman Macsata suggested regarding the 2.4 mill rate, if the Town backs out the numbers that were pulled out by the assumption of this budget appropriately it would be a net increase of 1.1 to 1.3 mills to the

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taxpayers, which is pretty reasonable for fire services, considering you're adding the capital improvements and the additional cost of additional employees.

MOTION: To APPROVE the Broad Brook Fire Department proposed budget for 2021 – 2022 as reviewed on 1/11/2021 with the amendments previously discussed totaling \$957,327.00.

Macсата moved/Loos seconded/DISCUSSION: Nothing additional
VOTE: In Favor: Unanimous

First Selectman Bowsza requested a confirmation of the budget amendments. Vice Chairman Macсата suggested if nothing was to change in the Town's budget and everything that was put into this budget was removed from the Town budget that increase would be 1.13 mills. However, it's a dynamic situation because the Town's budget has other line items that would increase, so it's very difficult to say exactly what that assumption would be to the taxpayer. It's based on the previous year's budget, but this year's budget will change the Town's budget; that's what it would be.

REPORT OF FIRE MARSHAL AUSTIN:

Town Fire Marshal Austin joined the meeting, noting he had been detained due to a chimney fire.

Fire Marshal Austin advised the Commission he's trying to compare what he does now in Warehouse Point to what he needs to do for the rest of the town. As an example, he offered the Commission a list of occupied buildings or businesses (including the schools, restaurants, storage facilities, car repair facilities) in the Broad Brook area which need to be inspected on a cyclical basis. His concern is pending inspections. The E-Z Living apartments was inspected in 2019 but not in 2020; an inspection is due.

Fire Marsal Austin referenced the current inspection form; he indicated he's reformatted the form as he found it difficult to read. Fire Marshal Austin advised the Commission they could charge businesses a fee for providing them with a copy of the inspection report. Fire Marshal Austin also felt the submission of a mileage form to the Town was cumbersome; he isn't required to report mileage for the Warehouse Point Fire District.

Fire Marshal Austin reported there are approximately 60 inspections on the Broad Brook side of town; he performs approximately 500 for the Warehouse Point Fire District.

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Fire Marshal Austin also reported he is also reviewing a list of occupancies in both the Warehouse Point Fire District and a few in Broad Brook. It's time consuming as he doesn't have contact numbers for the businesses.

Vice Chairman Macsata noted the proposed budget carries a line item for the fire marshal at \$25,000. If the 50 inspections is a correct number that would work out to \$500 per inspection, not including mileage. Vice Chairman Macsata asked what other duties Fire Marshal Austin will perform for the Broad Brook Fire Department? Fire Marshal Austin indicated he's very busy in his role for the Warehouse Point Fire District; he's on the phone constantly. He also needs to review plans (for the Planning Department), and make inspections related to the permitting fees (charged under the Building Department). Fire Marshal Austin gave the Calamar project (on Route 140) as an example. He reported the Building Department charged \$49,000 for permitting fees, which sounds excessive, but he's probably inspected the property 30 times. Fire Marshal Austin reported he's also responsible for issuing burn permits, which has nothing to do with investigations.

Fire Marshal Austin reported he has 4 people working for him in his position for the Warehouse Point Fire District. First Selectman Bowsza suggested the expectations related to the Fire Marshal are much larger for the Warehouse Point Fire District than for Broad Brook.

Assistant Chief Bancroft also noted the Fire Marshal is called out to calls for both Departments; it's difficult to anticipate the amount of time that will be spend on a call.

Vice Chairman Macsata indicated he asked the question because there are some constants – like the business/building inspections. The Commission/Department builds the budget based on the understanding that there will be some variables. He felt if the Commission can understand what costs are built into the inspection fees then maybe the Commission can alleviate the need to fill out what may be perceived as unnecessary forms. Vice Chairman Macsata suggested the work is related to inspections, he would like to see Fire Marshal Austin submit an ongoing report to the Commission which would advise them of the number of inspections to be performed, how many have been completed, the number of permits, the number of investigations. Fire Marshal Austin felt it wasn't the number of inspections that are difficult to manage but it's the unanticipated items – like spending two days investigating a house fire, a plan review – that take time. Vice Chairman Macsata requested clarification that the Warehouse Point Fire District charges a permitting fee; Fire Marshal Austin replied affirmatively. Fire Marshal Austin felt an ongoing spreadsheet was cumbersome.

Fire Marshal Austin noted there are a number of businesses or buildings on the Broad Brook side of town which require current inspections. Sometimes he doesn't have current contact information, or the people don't respond to request to make inspections; that involves an unanticipated amount of time. He cited, as an example, a fire at 54 Wells Road, which involved

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time at the fire, subsequent investigation time, filing multiple FOI reports for insurance companies, and time spent in court. Vice Chairman Macsata clarified that no one thinks the work is simple; he's trying to simplify the process yet have the inspection data current.

Discussion continued regarding the effectiveness of the current process. It was noted that as of July 1, 2021 Fire Marshal Austin works for the Broad Brook Fire Department, Inc. as the Town Fire Marshal,

Fire Marshal Austin had submitted form examples to the Commission. Chairman Madigan requested the Commissioners review the forms and offer suggestions for the next meeting. Assistant Chief Bancroft indicated the Chiefs were ok with Fire Marshal Austin's suggestions for the form revisions. Fire Marshal Austin reported the Warehouse Point Fire District is switching software; the new product may have sample forms. Chief Arcari indicated the Broad Brook Fire Department, Inc., is switching software as well.

QUESTIONS/COMMENTS FROM COMMISSION MEMBERS:

No additional comments; see discussions above.

ACTIONS REQUIRED TO MOVE FORWARD:

Chairman Madigan reported the Broad Brook Fire Department budget is being presented to the Board of Selectmen on February 16th; he questioned when budgets would be submitted to the Board of Finance? First Selectman Bowsza indicated the Board of Finance has set workshop dates, beginning with March 23rd, but they haven't determined who's appearing when yet. Discussion continued regarding presentation of the budget to the Board of Selectmen. Chairman Madigan requested an updated budget proposal be provided to Commission members by the Chiefs; Assistant Chief Bancroft concurred.

Chairman Madigan reported the Commission's next meeting date is February 22nd.

EXECUTIVE SESSION - Pursuant to C.G.S. 1-200(6)(B) – pending negotiations:

MOTION: To GO INTO EXECUTIVE SESSION pursuant to C. G. S. 1-200(6)(B) – pending negotiations – at 7:57 p.m. Attending the Executive Session were First Selectman Bowsza, Commissioners Madigan, Macsata, Hayes, Loos, Masters, Myers, Ouellette, and Chiefs Arcari, Gerald Bancroft, and James Bancroft.

Macsata moved/Loos seconded/DISCUSSION: None.

VOTE: In Favor: Unanimous

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LET THE RECORD SHOW the Recording Secretary signed out of the meeting at 7:47 p.m.

Chairman Madigan reported the Commission came out of Executive Session at 8:10 p.m. He queried the Commissioners for additional comments prior to adjourning.

Vice Chairman Macsata suggested the Board and Chiefs should share a copy of the recent article from the Chief's Association regarding changing from an all-volunteer to a combined department. He suggested the Commission should develop a mechanism to measure the effectiveness of how well the Broad Brook Fire Department, Inc. is providing fire services for the constituency we represent. And if there are issues, we'll know where resource gaps and shortfalls come from. Vice Chairman Macsata cited the article he referenced contained valuable data by which the services could be measured. He cited the need to establish a baseline for future comparison.

Chairman Madigan will print copies for the Commissioners without e-mail, and e-mail copies of the article to other Commissioners.

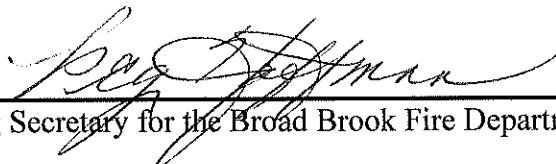
Chairman Madigan suggested if there was no other business to discuss he would call for a motion to adjourn.

ADJOURN:

MOTION: To ADJOURN this meeting at 8:25 p.m.

Masters moved/Loos seconded/DISCUSSION: None.

VOTE: In Favor: Unanimous

Respectfully submitted, 

Peg Hoffman, Recording Secretary for the Broad Brook Fire Department Commission

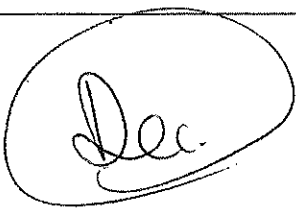
ATTACHMENTS:

- A- Chief Arcari's Call Report
- B- Staffing proposal

BROADBROOK

Incident Type Report (Summary)

Alarm Date Between {12/01/2020} And {12/31/2020}

| Incident Type | Count | Pct of Incidents | Total Est Loss | Pct of Losses |
|---|-------|------------------|----------------|---------------|
|  | 1 | 1.21% | \$0 | 0.00% |
| | 1 | 1.21% | \$0 | 0.00% |
| 1 Fire | | | | |
| 111 Building fire | 1 | 1.21% | \$0 | 0.00% |
| 131 Passenger vehicle fire | 1 | 1.21% | \$0 | 0.00% |
| 142 Brush or brush-and-grass mixture fire | 1 | 1.21% | \$0 | 0.00% |
| 1421 Campfire | 1 | 1.21% | \$0 | 0.00% |
| 150 Outside rubbish fire, Other | 1 | 1.21% | \$0 | 0.00% |
| | 5 | 6.09% | \$0 | 0.00% |
| 3 Rescue & Emergency Medical Service Incident | | | | |
| 300 Rescue, EMS incident, other | 2 | 2.43% | \$0 | 0.00% |
| 311 Medical assist, assist EMS crew | 15 | 18.29% | \$0 | 0.00% |
| 321 EMS call, excluding vehicle accident with | 24 | 29.26% | \$0 | 0.00% |
| 322 Motor vehicle accident with injuries | 4 | 4.87% | \$0 | 0.00% |
| | 45 | 54.87% | \$0 | 0.00% |
| 4 Hazardous Condition (No Fire) | | | | |
| 412 Gas leak (natural gas or LPG) | 3 | 3.65% | \$0 | 0.00% |
| 424 Carbon monoxide incident | 1 | 1.21% | \$0 | 0.00% |
| 4441 Cable or Phone Line Down | 1 | 1.21% | \$0 | 0.00% |
| | 5 | 6.09% | \$0 | 0.00% |
| 5 Service Call | | | | |
| 510 Person in distress, Other | 1 | 1.21% | \$0 | 0.00% |
| 520 Water problem, Other | 1 | 1.21% | \$0 | 0.00% |
| 521 Water evacuation | 1 | 1.21% | \$0 | 0.00% |
| 522 Water or steam leak | 1 | 1.21% | \$0 | 0.00% |
| 531 Smoke or odor removal | 2 | 2.43% | \$0 | 0.00% |
| | 6 | 7.31% | \$0 | 0.00% |
| 6 Good Intent Call | | | | |
| 611 Dispatched & cancelled en route | 7 | 8.53% | \$0 | 0.00% |
| 621 Wrong location | 1 | 1.21% | \$0 | 0.00% |
| 651 Smoke scare, odor of smoke | 1 | 1.21% | \$0 | 0.00% |

BROADBROOK

Incident Type Report (Summary)

Alarm Date Between {12/01/2020} And {12/31/2020}

| Incident Type | Count | Pct of Incidents | Total Est Loss | Pct of Losses |
|--|-------|------------------|----------------|---------------|
| 6 Good Intent Call | 9 | 10.97% | \$0 | 0.00% |
| 7 False Alarm & False Call | | | | |
| 730 System malfunction, Other | 2 | 2.43% | \$0 | 0.00% |
| 733 Smoke detector activation due to | 1 | 1.21% | \$0 | 0.00% |
| 735 Alarm system sounded due to malfunction | 1 | 1.21% | \$0 | 0.00% |
| 743 Smoke detector activation, no fire - | 4 | 4.87% | \$0 | 0.00% |
| 745 Alarm system activation, no fire - | 2 | 2.43% | \$0 | 0.00% |
| 746 Carbon monoxide detector activation, no CO | 1 | 1.21% | \$0 | 0.00% |
| | 11 | 13.41% | \$0 | 0.00% |

Total Incident Count: 82

Total Est Loss: \$0

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BROADBROOK

Incident Type Report (Summary)

Alarm Date Between {01/01/2020} And {12/31/2020}

| Incident Type | Count | Pct of Incidents | Total Est Loss | Pct of Losses |
|--|-------|------------------|----------------|---------------|
| <i>Full Year</i> | | | | |
| | 1 | 0.13% | \$0 | 0.00% |
| | 1 | 0.13% | \$0 | 0.00% |
| 1 Fire | | | | |
| 100 Fire, Other | 2 | 0.26% | \$0 | 0.00% |
| 111 Building fire | 12 | 1.56% | \$92,000 | 83.63% |
| 113 Cooking fire, confined to container | 3 | 0.39% | \$0 | 0.00% |
| 114 Chimney or flue fire, confined to chimney | 1 | 0.13% | \$0 | 0.00% |
| 118 Trash or rubbish fire, contained | 1 | 0.13% | \$0 | 0.00% |
| 131 Passenger vehicle fire | 5 | 0.65% | \$18,000 | 16.36% |
| 140 Natural vegetation fire, Other | 3 | 0.39% | \$0 | 0.00% |
| 142 Brush or brush-and-grass mixture fire | 7 | 0.91% | \$0 | 0.00% |
| 1421 Campfire | 5 | 0.65% | \$0 | 0.00% |
| 1429 Woodchips Pile | 3 | 0.39% | \$0 | 0.00% |
| 143 Grass fire | 1 | 0.13% | \$0 | 0.00% |
| 150 Outside rubbish fire, Other | 3 | 0.39% | \$0 | 0.00% |
| 151 Outside rubbish, trash or waste fire | 3 | 0.39% | \$0 | 0.00% |
| 160 Special outside fire, Other | 1 | 0.13% | \$0 | 0.00% |
| | 50 | 6.51% | \$110,000 | 100.00% |
| 3 Rescue & Emergency Medical Service Incident | | | | |
| 300 Rescue, EMS incident, other | 10 | 1.30% | \$0 | 0.00% |
| 311 Medical assist, assist EMS crew | 97 | 12.63% | \$0 | 0.00% |
| 320 Emergency medical service, other | 5 | 0.65% | \$0 | 0.00% |
| 321 EMS call, excluding vehicle accident with | 240 | 31.25% | \$0 | 0.00% |
| 322 Motor vehicle accident with injuries | 35 | 4.55% | \$0 | 0.00% |
| 323 Motor vehicle/pedestrian accident (MV Ped) | 2 | 0.26% | \$0 | 0.00% |
| 324 Motor Vehicle Accident with no injuries | 14 | 1.82% | \$0 | 0.00% |
| 341 Search for person on land | 2 | 0.26% | \$0 | 0.00% |
| 352 Extrication of victim(s) from vehicle | 2 | 0.26% | \$0 | 0.00% |
| 360 Water & ice-related rescue, other | 1 | 0.13% | \$0 | 0.00% |
| 365 Watercraft rescue | 1 | 0.13% | \$0 | 0.00% |
| 381 Rescue or EMS standby | 2 | 0.26% | \$0 | 0.00% |
| | 411 | 53.51% | \$0 | 0.00% |
| 4 Hazardous Condition (No Fire) | | | | |
| 400 Hazardous condition, Other | 12 | 1.56% | \$0 | 0.00% |
| 410 Combustible/flammable gas/liquid condition, | 1 | 0.13% | \$0 | 0.00% |
| 411 Gasoline or other flammable liquid spill | 1 | 0.13% | \$0 | 0.00% |

BROADBROOK

Incident Type Report (Summary)

Alarm Date Between {01/01/2020} And {12/31/2020}

| Incident Type | Count | Pct of Incidents | Total Est Loss | Pct of Losses |
|--|--------------|-------------------------|-----------------------|----------------------|
| 4 Hazardous Condition (No Fire) | | | | |
| 412 Gas leak (natural gas or LPG) | 10 | 1.30% | \$0 | 0.00% |
| 413 Oil or other combustible liquid spill | 3 | 0.39% | \$0 | 0.00% |
| 421 Chemical hazard (no spill or leak) | 1 | 0.13% | \$0 | 0.00% |
| 422 Chemical spill or leak | 1 | 0.13% | \$0 | 0.00% |
| 424 Carbon monoxide incident | 1 | 0.13% | \$0 | 0.00% |
| 440 Electrical wiring/equipment problem, Other | 1 | 0.13% | \$0 | 0.00% |
| 441 Heat from short circuit (wiring), | 1 | 0.13% | \$0 | 0.00% |
| 442 Overheated motor | 1 | 0.13% | \$0 | 0.00% |
| 444 Power line down | 25 | 3.25% | \$0 | 0.00% |
| 4441 Cable or Phone Line Down | 2 | 0.26% | \$0 | 0.00% |
| 445 Arcing, shorted electrical equipment | 3 | 0.39% | \$0 | 0.00% |
| 451 Biological hazard, confirmed or suspected | 1 | 0.13% | \$0 | 0.00% |
| | 64 | 8.33% | \$0 | 0.00% |
| 5 Service Call | | | | |
| 500 Service Call, other | 3 | 0.39% | \$0 | 0.00% |
| 510 Person in distress, Other | 3 | 0.39% | \$0 | 0.00% |
| 511 Lock-out | 6 | 0.78% | \$0 | 0.00% |
| 520 Water problem, Other | 3 | 0.39% | \$0 | 0.00% |
| 521 Water evacuation | 2 | 0.26% | \$0 | 0.00% |
| 522 Water or steam leak | 1 | 0.13% | \$0 | 0.00% |
| 531 Smoke or odor removal | 23 | 2.99% | \$0 | 0.00% |
| 542 Animal rescue | 2 | 0.26% | \$0 | 0.00% |
| 550 Public service assistance, Other | 8 | 1.04% | \$0 | 0.00% |
| 561 Unauthorized burning | 9 | 1.17% | \$0 | 0.00% |
| 571 Cover assignment, standby, moveup | 8 | 1.04% | \$0 | 0.00% |
| | 68 | 8.85% | \$0 | 0.00% |
| 6 Good Intent Call | | | | |
| 600 Good intent call, Other | 2 | 0.26% | \$0 | 0.00% |
| 611 Dispatched & cancelled en route | 66 | 8.59% | \$0 | 0.00% |
| 6111 Lack of Manpower/Unable to Respond | 1 | 0.13% | \$0 | 0.00% |
| 621 Wrong location | 2 | 0.26% | \$0 | 0.00% |
| 631 Authorized controlled burning | 1 | 0.13% | \$0 | 0.00% |
| 6319 (Non-Permit) controlled burn | 1 | 0.13% | \$0 | 0.00% |
| 650 Steam, Other gas mistaken for smoke, Other | 1 | 0.13% | \$0 | 0.00% |
| 651 Smoke scare, odor of smoke | 1 | 0.13% | \$0 | 0.00% |
| | 75 | 9.76% | \$0 | 0.00% |

BROADBROOK

Incident Type Report (Summary)

Alarm Date Between {01/01/2020} And {12/31/2020}

| Incident Type | Count | Pct of Incidents | Total Est Loss | Pct of Losses |
|--|-------|------------------|----------------|---------------|
| 7 False Alarm & False Call | | | | |
| 700 False alarm or false call, Other | 12 | 1.56% | \$0 | 0.00% |
| 710 Malicious, mischievous false call, Other | 4 | 0.52% | \$0 | 0.00% |
| 712 Direct tie to FD, malicious false alarm | 1 | 0.13% | \$0 | 0.00% |
| 730 System malfunction, Other | 6 | 0.78% | \$0 | 0.00% |
| 731 Sprinkler activation due to malfunction | 1 | 0.13% | \$0 | 0.00% |
| 732 Extinguishing system activation due to | 1 | 0.13% | \$0 | 0.00% |
| 733 Smoke detector activation due to | 8 | 1.04% | \$0 | 0.00% |
| 735 Alarm system sounded due to malfunction | 6 | 0.78% | \$0 | 0.00% |
| 736 CO detector activation due to malfunction | 1 | 0.13% | \$0 | 0.00% |
| 740 Unintentional transmission of alarm, Other | 16 | 2.08% | \$0 | 0.00% |
| 743 Smoke detector activation, no fire - | 23 | 2.99% | \$0 | 0.00% |
| 744 Detector activation, no fire - | 3 | 0.39% | \$0 | 0.00% |
| 745 Alarm system activation, no fire - | 13 | 1.69% | \$0 | 0.00% |
| 746 Carbon monoxide detector activation, no CO | 4 | 0.52% | \$0 | 0.00% |
| | 99 | 12.89% | \$0 | 0.00% |

Total Incident Count: 768

Total Est Loss:

\$110,000

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BBFD Commission 1/25/2021 - Attachment B

OPTION 1 – Addition of One (1) Full Time Firefighter M-F to the proposed 21-22 Budget along with the current 3 PT Day Shift @ \$18 per hour/40-hour work week and 2 PT Night Shift @ \$18 per hour/8-hour Nights.

- Salary \$25 per hour, **45-hour work week** - \$58,500 / Benefits (Pension & Medical) – \$31,050 approximate / Total \$89,550.00
- Workers Comp. - \$0.00
- 27th Week - \$2,250.00
- Payroll Taxes - \$4,475.25
- Vacation Coverage - \$1,520.00
- Total Increase in Proposed Budget - \$97,795.25

Total added increase to the current proposed budget of \$842,530.00 would bring a total New Budget request to \$940,325.25

Proposed grand list - \$390,839.95 would mean taxes would be 2.41 mills

- 150K home would be \$362 per year in taxes
- 200K home would be \$482 per year in taxes
- 300K home would be \$723 per year in taxes

Of that 2.41 mills, the Broad Brook tax payer should see a reduction of 1.38 mills from the Town side. This would translate to an actual overall mill rate increase of 1.03 mills, translating to an actual tax increase of \$155yr./\$2.98 a Week for a 150K home, \$206yr./\$3.96 a Week for a 200K home and \$309yr./\$5.09 a Week for a 300K home.

OPTION 3A & 3B – Addition of One (1) Daytime PT Firefighter (Bringing total to 4 on per day **working 8-hour days**), and 2 PT Firefighters for either 5 or 7 nights at 8 hours a night as a new proposal for the 21-22 budget.

3A -

- Salary for four (4) PT firefighters **\$19 per hr./8 hr. days** - \$158,080
- Salary 2 PT Night Staff \$19 per hr./8 hr. nights– **5 Nights a week/8-hour night** - \$79,040 = \$237,120 total for PT Salaries
 - o Proposed 21-22 Budget - \$842,530
 - o Difference in Proposed PT Salary Line - \$47,120
 - o Workers Comp. - \$0.00
 - o 27th Payroll - \$1,920.00
 - o Payroll Taxes - \$3,323.36
 - o Total New Request - \$52,363.36 / Total New Budget - \$894,893.36
 - o Proposed mills – 2.29

3B –

- Salary for four (4) PT firefighters **\$19 per hr./8 hr. days** - \$158,080
- Salary 2 PT Night Staff \$19 per hr./8-hr. nights – **7 Nights a week/8-hour night** - \$110,656 = \$268,736 total for PT Salaries
 - o Proposed 21-22 Budget - \$842,530
 - o Difference in Proposed PT Salary Line - \$78,736
 - o Workers Comp. - \$0.00
 - o 27th Payroll - \$3,136.00
 - o Payroll Taxes - \$5,835.00
 - o Total New Request - \$87,707 / New Proposed Budget - \$930,237
 - o Proposed mills – 2.38

Proposed grand list - \$390,839.95

3A – 2.29 mills/.99 mill increase

- 150K home would be **\$344** per year in taxes/Actual increase \$150yr./\$2.88 Week
- 200K home would be **\$458** per year in taxes/Actual increase \$200yr./\$3.84 Week
- 300K home would be **\$687** per year in taxes/Actual increase \$300yr./\$5.77 Week

3B – 2.38 mills/1 mill increase

- 150K home would be **\$357** per year in taxes/Actual increase \$150yr./\$2.88 Week
- 200K home would be **\$476** per year in taxes/Actual increase \$200yr./\$3.84 Week
- 300K home would be **\$714** per year in taxes/Actual increase \$300yr./\$5.77 Week

OPTION 4A & 4B – Addition of One (1) Daytime PT Firefighter (Bringing total to 4 on per day working 9-hour days), and 2 PT Firefighters for either 5 or 7 nights at 8 hours a night as a new proposal for the 21-22 budget.

4A -

- Salary for four (4) PT firefighters **\$19 per hr./9-hr. days** - \$177,840
- Salary 2 PT Night Staff \$19 per hr./8-hr. nights – **5 Nights a week/8-hour night** - \$79,004 = \$256,880 total for PT Salaries
 - o Proposed 21-22 Budget - \$842,530
 - o Difference in Proposed PT Salary Line - \$66,880
 - o Workers Comp. - \$0.00
 - o 27th Week - \$2,680.00
 - o Payroll Taxes - \$4,893.14
 - o Total New Request - \$74,453.14 / New Budget - \$916,983.14
 - o Proposed mills – 2.34

4B –

- Salary for four (4) PT firefighters **\$19 per hr./9-hr. days** - \$177,840
- Salary 2 PT Night Staff \$19 per hr./8-hr. nights – **7 Nights a week/8-hour night** - \$110,656 = \$288,496 total for PT Salaries
 - o Proposed 21-22 Budget - \$842,530
 - o Difference in Proposed PT Salary Line - \$98,496
 - o Workers Comp. - \$0.00
 - o 27th Payroll - \$3,896.00
 - o Payroll Taxes - \$7,405.00
 - o Total New Request - \$109,797.00 / New Budget - \$952,327.00
 - o Proposed mills – 2.43

Proposed grand list - \$390,839.95

4A – 2.34 mills/Actually a .96mill increase if Town backs out Costs on their end

- 150K home would be **\$351** per year in taxes/Actual Increase \$144yr./\$2.76 Week
- 200K home would be **\$468** per year in taxes/Actual increase \$192yr./\$3.69 Week
- 300K home would be **\$702** per year in taxes/Actual increase \$288yr./\$5.54 Week

4B – 2.43 mills/Actually a 1.13 increase if the Town backs out Costs on their end

- 150K home would be **\$365** per year in taxes/Actual increase \$170yr./\$3.27 Week
- 200K home would be **\$486** per year in taxes/Actual increase \$226yr./\$4.34 Week
- 300K home would be **\$729** per year in taxes/Actual increase \$339yr./\$6.52 Week

BBFD Fire Commission,

In our opinion, after reviewing many options, we felt that the most cost efficient options are numbers 4, 5 and 6 (highlighted in red), These are the most cost effective and protect the citizens better with increased staff hours and manpower for the day shift and a full 7 nights of coverage with 2 firefighters year round minus the major holidays.

When compared to adding just one (1) full time employee and keeping the proposed budget the same, you get more “bang for your buck” by going with either of the options in 4, 5 or 6.

There may come a time down the road when a full time staff member is warranted. However, for the cost of one full time firefighter with benefits, it makes more sense at this time to staff the station with the added manpower keeping the cost below either of the full-time firefighter options.