

**Town of East Windsor**  
**Broad Brook Fire Department Commission**  
**REGULAR MEETING**

**Monday, April 12, 2021**

**7:00 p.m.**

**Broad Brook Fire Station**

Senior Center Meeting Room

125 Main Street, Broad Brook, CT. 06016

**Meeting held via ZOOM Teleconference**

**Meeting ID: 687 566 5576**

**Passcode: Fire39BB**

**Meeting Minutes**

*\*\*\* These Minutes are not official until approved at a subsequent meeting\*\*\**

**Board of Commissioners:**

John (Jay) Madigan, Regular Member/Chairman

Nicholas Macsata, Regular Member/Vice Chairman

**Regular Commissioners:** Gil Hayes, Bill Loos, Ron Masters

**Alternate Commissioners:** Cal Myers. Andy Ouellette

**PARTICIPANT LIST:** Assistant Chief Bancroft hosted the meeting; **Broad Brook Fire Department Commissioners:** Jay Madigan, Nick Macsata, Gil Hayes, Bill Loos, Ron Masters, and Cal Myers; **Broad Brook Fire Department Chiefs:** Tom Arcari, Chief; Gerald Bancroft, Assistant Chief; Jim Bancroft, Deputy Chief; **Town of East Windsor Fire Marshal:** Rich Austin.

**Public (as signed in to the Participation List):** Amy Bancroft, J. Piorek.

**1. CALL TO ORDER:**

Chairman Madigan called the April 12, 2021 Regular Meeting of the Broad Brook Fire Commission to Order at 7:00 p.m. in the Senior Center Meeting Room, 125 Main Street, Broad Brook, CT. The Meeting is being held via teleconference due to attendance restrictions as the result of the coronavirus epidemic.

**2. ROLL CALL:**

**TOWN OF EAST WINDSOR  
BROAD BROOK FIRE COMMISSION  
Regular Meeting – April 12, 2021  
ZOOM Teleconference  
Meeting ID: 687 566 5576  
Passcode: Fire39BB  
MEETING MINUTES**

Chairman Madigan noted the Commission has established a quorum with 6 members present. Chairman Madigan, Commissioner Loos, Commissioner Masters, and Commissioner Myers were present at the Fire Station; Vice Chairman Macsata, and Commissioner Hayes joined the Commission virtually.

Commissioner Ouellette had not signed into the meeting.

**3. APPROVAL OF MEETING MINUTES/March 15, 2021 Regular Meeting:**

**MOTION:** To APPROVE the Regular Meeting Minutes of the Broad Brook Fire Department Commission Meeting dated March 15, 2021 as presented.

**Loos moved/Masters seconded/DISCUSSION:** None

**VOTE:** In Favor: Unanimous  
(No one opposed/No Abstentions)

**3. PUBLIC PARTICIPATION:**

Chairman Madigan announced this opportunity for the public to present comments, or raise questions; no one requested to speak.

**4. REPORT OF THE FIRE CHIEF:**

Chief Arcari reported on the following:

- The Department responded to 63 fire calls during March.
- He presented the Department's Incentive Program Budget to the Board of Finance.

**5. REPORT FROM FIRE MARSHAL AUSTIN:**

Fire Marshal Austin reported the following:

- His office is working through the transition for the new software.
- He has made inspections on the Broad Brook side of town, including:
  - 155 Main Street – the location of a previous grocery store.

Discussion continued regarding various businesses to add to the list.

**6. BROAD BROOK FIRE DEPT INC. BUDGET PRESENTATION – Update:**

**TOWN OF EAST WINDSOR  
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Vice Chairman Macsata advised the Commission that he made the Department's budget proposal to the Board of Finance. There were a couple of members who were hesitant because of the additional costs but the overwhelming opinion of the Board was to let the Townspeople make their decision at the referendum. Vice Chairman Macsata noted there has been zero public participation on any of the budget presentations made to date.

Commissioner Hayes reported he understands Rand Stanley, and a group of other individuals are opposed to the budget as presented, and plan to organize an opposition group. Chairman Madigan reported he spoke with Mr. Stanley last week; there was no indication Mr. Stanley opposed the budget. Vice Chairman Macsata reported the Fire Department posted the budget presentation on their Facebook account almost exactly as Vice Chairman Macsata presented it. All of the feedback posted was positive. Deputy Chief Jim Bancroft noted the current Department Budget includes almost \$300,000 which was not previously included in the Department's budget but are new costs associated with the new districting.

Chairman Madigan cited the need to inform the public of the correct information. He requested anyone who experiences negative feedback to refer them to him.

**7. QUESTIONS/COMMENTS FROM COMMISSION MEMBERS:**

No one raised any questions, or offered comments.

**8. ACTIONS REQUIRED TO MOVE FORWARD:**

Chairman Madigan reported the Commission's next meeting is Monday, May 2, 2021.

Chairman Madigan reported he had not yet been able to set up a meeting with the Warehouse Point Fire District to discuss sharing costs associated with Fire Marshal Austin's work for both departments. Fire Marshal Austin noted the Warehouse Point Fire District meets the first Monday of the month; he suggested Chairman Madigan and another representative consider bringing their discussion to the next District meeting. Vice Chairman Macsata indicated he would like to participate, if possible. Discussion followed regarding the need to follow FOI meeting requirements should several members wish to attend with Chairman Madigan and Vice Chairman Macsata.

**9. EXECUTIVE SESSION Pursuant to C.G.S. 1-200 (6)(B) – pending negotiations:**

No Executive Session this evening.

**10. ADJOURNMENT:**

**TOWN OF EAST WINDSOR  
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**MOTION: To ADJOURN this Meeting at 7:14 p.m.**

**Loos moved/Hayes seconded/DISCUSSION: None.**  
**VOTE: In Favor: Unanimous**  
**(No one opposed/No abstentions)**

Respectfully submitted:

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Peg Hoffman, Recording Secretary for  
The Town of East Windsor Broad Brook Fire Department Commission