

Town of East Windsor
Broad Brook Fire Department Commission
REGULAR MEETING

Monday, January 24, 2022

7:00 p.m.

Broad Brook Fire Station
Senior Center Meeting Room
125 Main Street, Broad Brook, CT. 06016

***DUE TO THE INCREASE IN COVID ACTIVITY
THIS MEETING IS BEING HELD REMOTELY***

via ZOOM Teleconference

Meeting ID: 687 566 5576

Passcode: Fire39BB

Meeting Minutes

**** These Minutes are not official until approved at a subsequent meeting****

Board of Commissioners:

John (Jay) Madigan, Regular Member/Chairman

Nicholas MacSata, Regular Member/Vice Chairman

Regular Commissioners: Gil Hayes, Bill Loos, Ron Masters

Alternate Commissioners: Cal Myers, Andy Ouellette

PARTICIPANT LIST: **Assistant Chief Bancroft hosted the meeting. Broad Brook Fire Department Commissioners:** Jay Madigan, Nick Macsata, Gil Hayes, Bill Loos, Ron Masters, Cal Myers, Andy Ouellette;
Broad Brook Fire Department Chiefs: Tom Arcari, Chief; Gerald Bancroft, Assistant Chief.. The recording secretary joined the Commissioners remotely.

1. CALL TO ORDER:

Chairman Madigan called the January 24, 2022 Regular Meeting of the Broad Brook Fire Commission to Order at 7:01 p.m.-

2. ROLL CALL:

**TOWN OF EAST WINDSOR
BROAD BROOK FIRE COMMISSION
Regular Meeting – January 24, 2022
REMOTE ACCESS
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MEETING MINUTES**

Chairman Madigan noted the Commission has established a quorum with 7 members present. Chairman Madigan, Vice Chairman Macsata, Commissioner Hayes, Commissioner Loos, Commissioner Masters, Commissioner Myers, and Commissioner Ouellette.

3. APPROVAL OF MEETING MINUTES

a, December 13, 2021 Regular Meeting Minutes:

MOTION: To APPROVE the Regular Meeting Minutes of the Board of Broad Brook Fire Department Commission Meeting dated December 13, 2021 as presented:

Loos moved/Hayes seconded/DISCUSSION: None

**VOTE: In Favor: Madigan/Macsata/Hayes/Loos/Masters/
Myers/Ouellette
(No one opposed/No Abstentions)**

b. January 10, 2022 Budget Workshop Minutes:

MOTION: To APPROVE the Budget Workshop Meeting Minutes of the Board of Broad Brook Fire Department Commission Meeting dated January 10, 2022 as presented:

Hayes moved/Loos seconded/DISCUSSION: None

**VOTE: In Favor: Madigan/Macsata/Hayes/Loos/Masters/
Myers/Ouellette
(No one opposed/No Abstentions)**

4. PUBLIC PARTICIPATION:

Chairman Madigan announced this opportunity for the public to offer comments or raise questions. No one from the public had signed in to the meeting.

5. COMMUNICATIONS: None

6. REPORT FROM CHIEF ARCARI:

- Chief Arcari reported the Department responded to 68 calls during the month of December.

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- Chief Arcari noted the Purchase Agreement for the new vehicle has been signed by the Town of East Windsor and returned to Seagraves; total cost of the replacement vehicle is \$1,049,658.00. The pre-construction meeting is anticipated to be scheduled for the second week in February, at which time representatives from the Fire Department will approve the drawings and specs for the new truck. Delivery of the truck will occur 480 days after construction begins; the first payment is due the day the truck is delivered. Funding for the truck comes from the CIP (Capital Improvement Planning) section of the Town of East Windsor Broad Brook Fire Department Budget.

Chief indicated the Department is considering three payments options:

- 3 years at 2.78% interest for annual payments of \$214,172.67
- 5 year at 2.82% interest for annual payments of \$132,498.53
- 7 years at 2.93% interest for annual payments of \$97,724.72

Discussion followed regarding the funding options. Vice Chairman Macsata questioned if there's a total financial charge associated with each option? Chief Arcari suggested the Department is considering option 2 and 3, finance charges associated with option 2 is \$62,492 while finance charges associated with option 3 is \$82,219. Vice Chairman Macsata suggested it makes good financial sense to consider the 7 year payment option.

Chief Arcari noted the Department will need to purchase approximately \$100,000 in equipment to outfit the truck as well.

MOTION: To FUND the vehicle via Option 3.

Loos moved/Myers seconded/**DISCUSSION:** None.

**VOTE: In Favor: Madigan/Macsata/Hayes/Loos/Masters/
Myers/Ouellette
(No one opposed/No Abstentions)**

7. REPORT FROM FIRE MARSHAL AUSTIN TO INCLUDE PENALTY FEES:

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Fire Marshal Austin was unable to attend this meeting due to a conflict with a meeting of the Warehouse Point Fire District.

**8. STATUS OF TOWN OF EAST WINDSOR BROAD BROOK FIRE
DEPARTMENT BUDGET:**

Chairman Madigan noted the proposed budget for the department has been discussed at the Budget Workshop held on January 10th; he noted the budget as currently proposed at \$957,327, which is a *zero increase* over the previous year.

Discussion followed regarding possible adjustments. Chairman Madigan called for a motion to approve as proposed.

**MOTION: To APPROVE the Town of East Windsor Broad Brook Fire
Department Budget as proposed.**

Loos moved/Macsata seconded/DISCUSSION: None.

**VOTE: In Favor: Madigan/Macsata/Hayes/Loos/Masters/Myers/Ouellette
(No one opposed/No Abstentions)**

9. UPDATE ON STATUS OF VEHICLE REPLACEMENT:

See previous discussion under Chief Arcari's Report. Chairman Madigan noted the vehicle purchase was approved by the Board of Selectmen and passed at Town Meeting.

10. QUESTIONS/COMMENTS FROM COMMISSION MEMBERS:

No additional discussion held this evening.

11. ACTIONS REQUIRED TO MOVE FORWARD: None.

12. EXECUTIVE SESSION Pursuant to C.G.S. 1-200 (6)(B) – pending negotiations:

None.

13. ADJOURNMENT:

MOTION: To ADJOURN this Meeting at 7:18 p.m.

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Loos moved/Myers seconded/DISCUSSION: None
VOTE: In Favor: Madigan/Macsata/Hayes/Loos/Masters/Myers/Ouellette
(No one opposed/No Abstentions)

Respectfully submitted:

Peg Hoffman, Recording Secretary for
The Town of East Windsor Broad Brook Fire Department Commission