

Town of East Windsor
Broad Brook Fire Department Commission
REGULAR MEETING

Monday, June 13, 2022

7:00 p.m.

Broad Brook Fire Station

Senior Center Meeting Room

125 Main Street, Broad Brook, CT. 06016

(In-person)

AND

Meeting held via ZOOM Teleconference

Meeting ID: 687 566 5576

Passcode: Fire39BB

Meeting Minutes

**** These Minutes are not official until approved at a subsequent meeting****

Board of Commissioners:

John (Jay) Madigan, Regular Member/Chairman

Nicholas Macsata, Regular Member/Vice Chairman

Regular Commissioners: Gil Hayes, Bill Loos, Ron Masters

Alternate Commissioners: Cal Myers, Andy Ouellette

William Towers, Jr., Regular Member, term beginning July 1, 2022

PARTICIPANT LIST: Assistant Chief Bancroft hosted the meeting. **Broad Brook Fire Department Commissioners:** Jay Madigan, Nick Macsata, Bill Loos, Ron Masters, Cal Myers, Andy Ouellette, **Broad Brook Fire Department Chiefs:** Tom Arcari, Chief; Gerald Bancroft, Assistant Chief; **Broad Brook Fire Department:** Jason Piorek, Firefighter; **Town Fire Marshal:** Richard Austin; **Board of Selectman Liaison to the Broad Brook Fire Department Commission;** Selectman Alan Baker. The recording secretary joined the Commissioners remotely.

1. CALL TO ORDER:

Chairman Madigan called the June 13, 2022 Regular Meeting of the Broad Brook Fire Commission to Order at 7:00 p.m. The Meeting is being held in the Senior Center

**TOWN OF EAST WINDSOR
BROAD BROOK FIRE COMMISSION
Regular Meeting – June 13, 2022
In-Person and ZOOM Teleconference
Meeting ID: 687 566 5576
Passcode: Fire39BB
MEETING MINUTES**

Meeting Room above the Broad Brook Fire station located at 125 Main Street, Broad Brook, CT, and is being held via teleconference as well to encourage greater public participation.

2. ROLL CALL:

Chairman Madigan noted the Commission has established a quorum with six (6) members present. Chairman Madigan, Vice Chairman Macsata, Commissioner Loos, Commissioner Masters, Commissioner Myers, and Commissioner Ouellette were present at the Fire Station. Commissioner Hayes was not present, either in-person or remotely, this evening. Regular Commissioner Towers, Jr., whose term begins July 1, 2022, is present in-person as well.

3. APPROVAL OF MEETING MINUTES/A. May 16, 2022 Regular Meeting Minutes:

Chairman Madigan noted the Minutes of the Commission's Regular Meeting of May 16, 2022 are available for consideration for approval; he asked if any of the Commissioners had any corrections or revisions? No one requested any changes; Chairman Madigan called for a motion of approval.

MOTION: To APPROVE the Regular Meeting Minutes of the Board of Broad Brook Fire Department Commission Meeting dated May 16, 2022 as presented.

Loos moved/Macsata seconded/DISCUSSION: None

**VOTE: In Favor: Madigan/Macsata/Loos/Masters/Myers
(No one opposed/No Abstentions)**

4. PUBLIC PARTICIPATION:

Chairman Madigan announced this opportunity for the public to offer comments or raise questions. No one present in-person, or remotely, requested to speak.

5. COMMUNICATIONS: None.

6. REPORT FROM CHIEF ARCARI:

Chief Tom Arcari joined the Commissioners in-person. He advised the Commissioners of the following:

**TOWN OF EAST WINDSOR
BROAD BROOK FIRE COMMISSION
Regular Meeting – June 13, 2022
In-Person and ZOOM Teleconference
Meeting ID: 687 566 5576
Passcode: Fire39BB
MEETING MINUTES**

- The Department answered 71 calls since the last meeting.
- \$38,400 has been expended from the current budget for replacement of bunker gear. \$8,940 was covered by an insurance claim for the Church Street fire; \$29,480 came out of the Department budget.
- One of the trucks is out of service for body repairs, which are covered by insurance.
- In compliance with State codes AFFF foam has been removed from the trucks, Environmental Services has been hired to dispose of the foam, at a cost of \$6,023
- Tests are coming up for hose, ladders, and flowing testing for SCBA's.
- The MOU (Memorandum of Understanding) between the Town and the BBFD has been signed.

Vice Chairman Macsata asked if the operational budget for the Department is still under budget? Chief Arcari noted the payroll is a month behind, but the rest of the budget should be right on the numbers.

7. REPORT FROM FIRE MARSHAL AUSTIN:

Fire Marshal Rich Austin also joined the Commissioners in-person. He offered the following update:

- 10 inspections have been completed since the previous month, 3 of those were performed at Mill Pond which is more time-consuming than an inspection at a business. He noted he doesn't inspect the individual apartments but inspects the common areas of the complex.
- There are a couple of businesses he continues to have problems seeking access for inspections but he feels he's making progress.
- He has received FOI requests on 9 properties. The requests are coming from real estate people, or the people putting in the solar farms at Plantation and Apothecaries Hall Road.

8. STATUS OF BROAD BROOK FIRE DEPT INC. BUDGET:

See discussion above.

9. UPDATE ON STATUS OF VEHICLE REPLACEMENT:

Chairman Madigan reported that everyone responded promptly and responsibly to get the paperwork in on time for the lease agreement on the replacement vehicle. He believes everything was received by the deadline.

**TOWN OF EAST WINDSOR
BROAD BROOK FIRE COMMISSION
Regular Meeting – June 13, 2022
In-Person and ZOOM Teleconference
Meeting ID: 687 566 5576
Passcode: Fire39BB
MEETING MINUTES**

10. QUESTIONS/COMMENTS FROM COMMISSION MEMBERS:

Vice Chairman Macsata reported he, Assistant Chief Bancroft, and one other department member recently attended a conference on fire station design going out 25 years. Vice Chairman Macsata suggested he felt it would be prudent to form a sub-committee with the Planning and Development Department to develop a long-term plan for the Town going forward. Vice Chairman Macsata asked Selectman Baker, who is the Board of Selectmen's liaison to the Broad Brook Fire Department, how to initiate that discussion? Selectman Baker suggested someone representing the Commissioners should request to be added to the Planning and Zoning Commission agenda to start that discussion.

11. ACTIONS REQUIRED TO MOVE FORWARD: None

12. EXECUTIVE SESSION Pursuant to C.G.S. 1-200 (6)(B) – pending negotiations:

None.

13. ADJOURNMENT:

**MOTION: To ADJOURN this meeting of the Broad Brook Fire Commissioners
 at 7:14 p.m.**

Macsata moved/Loos seconded/DISCUSSION: None

**VOTE: In Favor: Madigan/Macsata/Loos/Masters/Myers
 (No one opposed/No Abstentions)**

Respectfully submitted:

Peg Hoffman, Recording Secretary for
The Town of East Windsor Broad Brook Fire Department Commission