

Town of East Windsor
Broad Brook Fire Department Commission
REGULAR MEETING

Monday, May 17, 2021
7:00 p.m.
East Windsor, Connecticut

Meeting held via ZOOM Teleconference
Meeting ID: 687 566 5576
Passcode: Fire39BB

Meeting Minutes

**** These Minutes are not official until approved at a subsequent meeting****

Board of Commissioners:

John (Jay) Madigan, Regular Member/Chairman
Nicholas MacSata, Regular Member/Vice Chairman
Regular Commissioners: Gil Hayes, Bill Loos, Ron Masters
Alternate Commissioners: Cal Myers, Andy Ouellette

PARTICIPANT LIST: Gerald Bancroft, Assistant Chief, hosted the meeting. **Broad Brook Fire Department Commissioners:** Jay Madigan, Bill Loos, Ron Masters, Cal Myers; **Broad Brook Fire Department Chiefs:** Tom Arcari, Chief; Gerald Bancroft, Assistant Chief; Jim Bancroft, Deputy Chief; J. Piorek.

CALL TO ORDER:

Chairman Madigan called the May 17, 2021 Regular Meeting of the Broad Brook Fire Commission to Order at 7:11 p.m. in the Senior Center Meeting Room, 125 Main Street, Broad Brook, CT. The Meeting is being held via teleconference due to attendance restrictions as the result of the coronavirus pandemic.

ROLL CALL:

Chairman Madigan noted the Commission has established a quorum with 4 members present. Chairman Madigan, Commissioner Loos, Commissioner Masters, Commissioner Myers were present at the Fire Station.

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APPROVAL OF MEETING MINUTES/A. April 12, 2021 Regular Meeting Minutes:

MOTION: To APPROVE the Regular Meeting Minutes of the Board of Broad Brook Fire Department Commission Meeting dated April 12, 2021 as presented. :

Masters moved/Loos seconded/DISCUSSION: None

**VOTE In Favor: Unanimous
(No one opposed/No Abstentions)**

PUBLIC PARTICIPATION:

Chairman Madigan announced the opportunity for the public to offer comments or raise questions. No one requested to speak.

REPORT OF THE FIRE CHIEF:

Chief Arcari reported that four members of the Broad Brook Fire Department will be going to the South Windsor Fire Department to be recognized for their assistance with the rescue of a trapped employee at Carla's Pasta.

REPORT FROM FIRE MARSHAL AUSTIN:

Chairman Madigan reported Fire Marshal Austin is unable to attend the meeting this evening. The Commission has not received a report of his activity for the past month.

BROAD BROOK FIRE DEPT INC. BUDGET PRESENTATION – UPDATE:

Chairman Madigan reported the Fire Department Budget passed as presented at the recent referendum. The Fire Department can now concentrate on moving forward to provide fire services for the residents of Broad Brook.

ORDINANCE REVIEW:

Chairman Madigan opened discussion regarding the current Ordinance establishing the Town of East Windsor – Broad Brook Fire Department. Chairman Madigan questioned if the budget process could be streamlined in any way; could it be handled as the budget is for the Warehouse Point Fire District? The Chiefs questioned if changes could be made to the “conduct” and “suspension” sections.

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Discussion followed regarding the process to propose changes to the Ordinance. Chairman Madigan will discuss the process with First Selectman Bowsza and report back to the Department and Commissioners at the next Commission Meeting.

QUESTIONS/COMMENTS FROM COMMISSION MEMBERS:

- Commissioner Loos suggested the Department needs to move forward on the replacement of the truck. Chief Arcari suggested the Department is meeting to discuss current options. Replacement of the truck would be at least 18 months after signing the contract to build the vehicle. Assistant Chief Bancroft suggested they've been hearing that delivery of trucks are being delayed due to production delays of parts due to COVID. Chief Arcari explained prices have changed since the Department provided estimates to the Town under the CIP funding. They'll be starting the research on the availability of a replacement vehicle and costs over again.

Discussion turned to financing options. Chief Arcari cited Seagraves has several financing options, including lease/purchase agreements.

- Commissioner Loos suggested the new staffing levels should be working on July 1st. Assistant Chief Bancroft noted the Department is working on hiring personnel; they had proposed 4 firefighters on the day shift with staggered hours.
- Assistant Chief Bancroft reported OSHA performed an inspection of the building and the Department policies. They found a few small issues with the building, which the Town will address. Discussion continued regarding the OSHA inspection; Assistant Chief Bancroft indicated they try to schedule inspections every five years on high hazard businesses.
- Commissioner Masters congratulated the Fire Department for doing a good job promoting the budget. It was noted people were concerned with the CIP funding transferring to the Fire Department, but delay in purchasing the vehicle only results in price increases and delays delivery of needed equipment.

ACTIONS REQUIRED TO MOVE FORWARD

No discussion this evening.

EXECUTIVE SESSION Pursuant to C.G.S. 1-200 (6)(B) – pending negotiations:

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No Executive Session this evening.

ADJOURNMENT:

MOTION: To ADJOURN this Meeting of the Broad Brook Fire Commission at 7:34 p.m.

Loos moved/Myers seconded/DISCUSSION: None.

VOTE: In Favor: Unanimous

Respectfully submitted:

Peg Hoffman, Recording Secretary for
The Town of East Windsor Broad Brook Fire Department Commission