

Town of East Windsor
Broad Brook Fire Department Commission
REGULAR MEETING

Monday, November 14, 2022

7:00 p.m.

Broad Brook Fire Station
Senior Center Meeting Room
125 Main Street, Broad Brook, CT. 06016
(In-person)

AND

Meeting held via ZOOM Teleconference
Meeting ID: 687 566 5576
Passcode: Fire39BB

Meeting Minutes

**** These Minutes are not official until approved at a subsequent meeting****

Board of Commissioners:

John (Jay) Madigan, Regular Member/Chairman
Nicholas Macsata, Regular Member/Vice Chairman
Regular Commissioners: Gil Hayes, William Towers, Jr., Ron Masters
Alternate Commissioners: Bill Loos, Cal Myers

PARTICIPANT LIST: Assistant Chief Bancroft hosted the meeting. **Broad Brook Fire Department Commissioners:** Jay Madigan, Nick Macsata, Gil Hayes, Bill Loos, Ron Masters, Cal Myers, William Towers, Jr.; **Broad Brook Fire Department Chiefs:** Tom Arcari, Chief; Gerald Bancroft, Assistant Chief; **Broad Brook Fire Department:** Jason Piorek, Firefighter. The recording secretary joined the Commissioners remotely.

1. CALL TO ORDER:

Chairman Madigan called the November 14, 2022 Regular Meeting of the Broad Brook Fire Commission to Order at 7:00 p.m. The Meeting is being held in the Senior Center Meeting Room above the Broad Brook Fire Station located at 125 Main Street, Broad Brook, CT, and is being held via teleconference as well.

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2. ROLL CALL:

Chairman Madigan noted the Commission has established a quorum with 7 members present. Chairman Madigan, Commissioner Hayes, Commissioner Loos, Commissioner Masters, Commissioner Myers, and Commissioner Towers, Jr. were present at the Fire Station; Vice Chairman Macsata joined the Commission virtually.

3. APPROVAL OF MEETING MINUTES/A. October 15, 2022 Regular Meeting Minutes:

Chairman Madigan noted the availability of the Minutes of the Commissioners' Regular Meeting held October 17th, he asked if anyone had any corrections prior to approval. Commissioner Myers referenced page 4 regarding his motion that Fire Marshal Austin should use Town funds to pay for the cost of FOI requests. Discussion followed, Vice Chairman Macsata suggested the minutes could be amended to allow the Fire Marshal to charge the standard Town rates for the cost of FOI filings. The recording secretary also requested that the October 17th Minutes should reflect the meeting was hosted by Firefighter Jason Piorek rather than First Selectman Bowsza.

MOTION: To APPROVE the Regular Meeting Minutes of the Broad Brook Fire Department Commission Meeting dated October 17, 2022, with the following amendments:

Page 4, Fire Marshal's Report, motion regarding FOI charges, shall be amended to reflect the Fire Marshal should charge the standard Town rates for the cost of FOI requests.

Page 1, Participant List: ~~First Selectman Bowsza~~ Firefighter Jason Piorek hosted the meeting.

Myers moved/Loos seconded/DISCUSSION: Nothing additional.

**VOTE: In Favor: Madigan/Macsata/Hayes/Loos/Masters/Myers/Towers
(No one opposed/No Abstentions)**

4. PUBLIC PARTICIPATION:

Chairman Madigan announced this opportunity for the public to offer comments or raise questions. No one requested to speak.

5. COMMUNICATIONS:

Chairman Madigan reported that the vote on turning Scout Hall into a Community Center was voted down at the recent election, which changes the Commissioners development of

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better utilization of the Fire Department building for the Fire Department's use. Commissioner Loos noted a recount of the election results is being held tomorrow. Chairman Madigan indicated the Commissioners will hold off on discussion of changes to the Fire Department Building for now.

6. DISCUSSION OF 2023 MEETING SCHEDULE:

Chairman Madigan presented the proposed 2023 Meeting Schedule to the Commissioners, noting Assistant Chief Bancroft assisted in development of the dates taking into consideration Director's Meetings. He called for a motion of approval.

MOTION: To ACCEPT the 2023 Town of East Windsor Broad Brook Fire Commissioners Meeting Schedule.

Loos moved/Towers seconded/DISCUSSION: None

**VOTE: In Favor: Madigan/Macsata/Hayes/Loos/Masters/Myers/Towers
(No one opposed/No abstentions)**

7. REPORT OF THE FIRE CHIEF:

Fire Chief Arcari reported on the following items:

- The Department responded to 53 calls in October
- The Board of Directors discussed revamping the Incentive Program to include compensation for Fire Police personnel as they use their own vehicles while on call. And, compensation for firefighters was increased by \$3/call. The new proposal for the Incentive Program will be brought to the Commissioners for approval shortly. The changes will go into effect November, 2022.

Vice Chairman Macsata indicated he's in favor of an updated Incentive Program, he questioned if there was any budgetary impact? He felt if the costs are in line with the current budget then the Commissioners didn't need to approve the increases as that authority would be within the purview of the Board of Directors and the Chiefs.

Brief discussion followed. It was determined that no motion is necessary by the Commissioners.

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8. REPORT FROM FIRE MARSHAL AUSTIN:

Fire Marshal Austin was not able to attend this meeting; no report was submitted.

9. STATUS OF TOWN OF EAST/BROAD BROOK FIRE DEPT INC. BUDGET:

Chief Arcari indicated the budget remains on track, no major changes have been incurred in the past month.

10. UPDATE ON STATUS OF VEHICLE REPLACEMENT:

Chief Arcari reported replacement of the vehicle is moving ahead as scheduled. They have not yet received an anticipated production date.

11. DISCUSSION OF CLASS B MEMBERS RUNNING FOR COMMISSION MEMBERSHIP IN 2023:

Chairman Madigan reported the Class B members are Vice Chairman Macsata, Commissioner Hayes, and Commissioner Myers; all members have expressed their intention to run for re-election in 2023. Chairman Madigan reported he'll convey that information to the Town.

12. QUESTIONS/COMMENTS FROM COMMISSION MEMBERS

Chairman Madigan queried the Commissioners for comments or questions they would like to discuss. No one requested to be acknowledged.

13. ACTIONS REQUIRED TO MOVE FORWARD

Chairman Madigan suggested the Commissioners had no other business to discuss.

14. EXECUTIVE SESSION Pursuant to C.G.S. 1-200 (6)(B) – pending negotiations:

Chairman Madigan indicated there would be no EXECUTIVE SESSION this evening.

15. ADJOURNMENT:

MOTION: To ADJOURN this meeting at 7:15 p.m.

Masters moved/Towers seconded/DISCUSSION: None

VOTE: Madigan/Macsata/Hayes/Loos/Masters/Myers/Towers

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(No one opposed/No abstentions)

Respectfully submitted:

Peg Hoffman, Recording Secretary for
The Town of East Windsor Broad Brook Fire Department Commission