

**Town of East Windsor**  
**Broad Brook Fire Department Commission**  
**REGULAR MEETING**

**Monday, February 22, 2021**  
**7:00 p.m.**  
**East Windsor, Connecticut**

Meeting held via ZOOM Teleconference  
Meeting ID: 687 566 5576  
Passcode: Fire39BB

**Meeting Minutes**

*\*\*\* These Minutes are not official until approved at a subsequent meeting\*\*\**

**Board of Commissioners:**

John (Jay) Madigan, Regular Member/Chairman

Nicholas MacSata, Regular Member/Vice Chairman

**Regular Commissioners:** Gil Hayes, Bill Loos, Ron Masters

**Alternate Commissioners:** Cal Myers, Andy Ouellette

**PARTICIPANT LIST:** First Selectman Bowsza, co-host, **Broad Brook Fire Department Commissioners:** Jay Madigan, Gil Hayes, Bill Loos, Ron Masters, Cal Myers; **Broad Brook Fire Department Chiefs:** Tom Arcari, Chief; Gerald Bancroft, Assistant Chief; Deputy First Selectman DeSousa, Board of Selectman Liaison to the Broad Brook Fire Department Commission; Amy Bancroft, Derek Chapin, Jennifer, Vincent Lemay, Jason Piorek, James iPad

**CALL TO ORDER:**

Chairman Madigan called the February 22, 2021 Regular Meeting of the Broad Brook Fire Commission to Order at 7:00 p.m. in the Senior Center Meeting Room, 125 Main Street, Broad Brook, CT. The Meeting is being held via teleconference due to attendance restrictions as the result of the coronavirus epidemic.

**ROLL CALL:**

Chairman Madigan noted the Commission has established a quorum with 5 members present. Chairman Madigan, Commissioner Loos, Commissioner Masters, and Commissioner Myers were present at the Fire Station; Commission Hayes joined the meeting virtually.

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MEETING MINUTES**

Commissioner Macsata and Commissioner Ouellette were absent this evening

**APPROVAL OF MEETING MINUTES/A. January 25, 2021 Regular Meeting Minutes:**

Chairman Madigan noted the Commission members are incorrectly listed in the Minutes with regard to their affiliation as a Regular or Alternate Member; he requested these Minutes be amended, as well as the master document.

**MOTION:** To APPROVE the Regular Meeting Minutes of the Board of Broad Brook Fire Department Commission Meeting dated January 25, 2021 as amended:  
**Board of Commissioners:** Regular Members John Madigan, Nick Macsata, Bill Loos, Ron Masters, Gil Hayes; Alternate Members Cal Myers and Andy Ouellette

**Loos moved/Masters/****DISCUSSION:** See above

**VOTE** In Favor: Unanimous  
(No one opposed/No Abstentions)

**PUBLIC PARTICIPATION:**

Chairman Madigan noted this is the opportunity for the public to speak; no one requested to be heard.

**REPORT OF THE FIRE CHIEF:**

Chief Arcari reported on the number of calls for February

**REPORT FROM FIRE MARSHAL AUSTIN:**

Chairman Madigan reported Fire Marshal Austin is unable to attend this meeting. He has provided the Commissioners with a list of inspections to be made, and his proposed schedule for completing the inspections.

**BROAD BROOK FIRE DEPT INC. BUDGET PRESENTATION:**

Chairman Madigan reported he has been approached by the Warehouse Point Fire District regarding a meeting, which he assumes will be to discuss potential shared costs for the Fire Marshal. He noted protocol for the meeting would limit participation, but he asked if any of the other Commissions would like to join him? None of the other members expressed an interest in attending. Commissioner Hayes suggested a point of discussion would be Fire Marshal Austin's concern for tracking odometer mileage, as Fire Marshal Austin felt it was unnecessary.

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Chairman Madigan felt the Department's Budget presentation went well. He suggested the Commission prepare a press release to refer to individuals requesting information. Assistant Chief Bancroft suggested the inquiries regarding the Department budget should be referred to Chairman Madigan for response rather than handled individually.

Discussion followed regarding previous discussions of the Grand List Totals and the mill rates associated with the taxation townwide vs. each taxing district. First Selectman Bowsza suggested the figures had changed slightly from previous discussions; Grand List figures have increased slightly. He understands Assessor Totz is purchasing a Grand List book specific to the Broad Brook area, as she has for the Warehouse Point Fire District. First Selectman Bowsza indicate he would e-mail Assessor Totz, while copying the Broad Brook Fire Department, regarding the current status of the Grand List.

Commissioner Masters suggested the Commission and Department should clearly define the process for implementation of the new budget process for the Broad Brook Fire Department. First Selectman Bowsza clarified that by March 4, 2021 the Board of Selectmen will have completed their Budget Workshops. At 7:00 p.m. that evening the Board of Selectmen will hold a Public Hearing on the Broad Brook Fire Department Budget; at 7:30 p.m. the Board of Selectmen will begin reviewing changes to the overall budget. During that process the Board of Selectmen will define the line items which will be removed related to the Broad Brook Fire Department funding, including the 27<sup>th</sup> payroll, FICA, Workers Compensation, the Fire Marshal's stipend, and perhaps a couple of other lines he may be overlooking at present.

**QUESTIONS/COMMENTS FROM COMMISSION MEMBERS:**

Chairman Madigan queried the Commissioners and Chiefs if they had any additional comments. No one raised comments.

**ACTIONS REQUIRED TO MOVE FORWARD:**

See discussion above.

**EXECUTIVE SESSION Pursuant to C.G.S. 1-200 (6)(B) – pending negotiations:**

No Executive Session this evening.

**ADJOURNMENT:**

**MOTION: To ADJOURN this Meeting at 7:20 p.m.**

**Myers moved/Loos seconded/**

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**VOTE:           In Favor:     Unanimous  
                  (No one opposed/No abstentions)**

Respectfully submitted:

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Peg Hoffman, Recording Secretary  
for the Town of East Winsor Broad Brook Fire Commission