

**Town of East Windsor**  
**Broad Brook Fire Department Commission**  
**REGULAR MEETING**

**Monday, July 12, 2021**

**7:00 p.m.**

**Broad Brook Fire Station**

Senior Center Meeting Room

125 Main Street, Broad Brook, CT. 06016

**(In-person meeting)**

**AND**

**Meeting held via ZOOM Teleconference**

**Meeting ID: 687 566 5576**

**Passcode: Fire39BB**

**Meeting Minutes**

*\*\*\* These Minutes are not official until approved at a subsequent meeting\*\*\**

**Board of Commissioners:**

John (Jay) Madigan, Regular Member/Chairman

Nicholas Macsata, Regular Member/Vice Chairman

**Regular Commissioners:** Gil Hayes, Bill Loos, Ron Masters

**Alternate Commissioners:** Cal Myers. Andy Ouellette

**PARTICIPANT LIST:**     **Broad Brook Fire Department Commissioners:** Jay Madigan, Gil Hayes, Ron Masters, Cal Myers, and Andy Ouellette present in person; **Broad Brook Fire Department Chiefs:** Tom Arcari, Chief; Gerald Bancroft, Assistant Chief, present via ZOOM; and Jason Piorek, Firefighter, present in-person.

**1.     CALL TO ORDER:**

Chairman Madigan called the July 12, 2021 Regular Meeting of the Broad Brook Fire Commission to Order at 7:02 p.m.. The Meeting is being held in the Senior Center Meeting Room above the Broad Brook Fire station located at 125 Main Street, Broad Brook, CT, and is being held via teleconference as well to encourage greater public participation.

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**2. ROLL CALL:**

Chairman Madigan noted the Commission has established a quorum with five members present. Chairman Madigan, Commissioner Hayes, Commissioner Masters, Commissioner Myers and Commissioner Ouellette were present at the Fire Station.

**3. APPROVAL OF MEETING MINUTES/A. July 14, 2021 Regular Meeting Minutes:**

Chairman Madigan noted approval of the minutes should include the revision of the host of the meeting.

**MOTION: To APPROVE the Regular Meeting Minutes of the Board of Broad Brook Fire Department Commission Meeting dated June 14, 2021, as amended:**

**PAGE 1, PARTICIPATION LIST: Deputy ASSISTANT Chief Gerry Bancroft hosted the meeting.....**

**Hayes moved/Masters seconded/DISCUSSION: None**

**VOTE by rollcall: In Favor: Madigan/Hayes/Masters/Myers/Ouellette  
(No one opposed/No Abstentions)**

**4. PUBLIC PARTICIPATION:**

Chairman Madigan announced this opportunity for the public to offer comments or raise questions. There were no members of the public in attendance at the Fire Station; no one signed in remotely requested to speak.

**5. ELECTION OF OFFICERS: CHAIRMAN, VICE CHAIRMAN:**

Chairman Madigan asked if anyone would like to be nominated for Chairman?

**MOTION: To NOMINATE, and ELECT the current officers: Jay Madigan as Chairman, and Nick Macsata as Vice Chairman.**

**Hayes moved/Myers seconded/DISCUSSION: None.**

**VOTE by rollcall: In Favor: Madigan/Hayes/Masters/Myers/Ouellette  
(No one opposed/No Abstentions)**

**6. REPORT OF THE FIRE CHIEF:**

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Chief Arcari reported the Department answered 83 calls for the month of June.

Chief Arcari also noted the Truck Committee will start meeting twice a month in August; they hope to be able to order the new truck in February, 2022 as they anticipate delivery would occur in 18 months – early 2024. Commissioner Myers questioned if truck ET 139 isn't replaced on a timely basis are there any anticipated expenses which the Commission might incur? Chief Arcari reported the vehicle will need new tires next year. The generator is currently not working as a part has failed; the Truck Committee is researching sources for a replacement part as the generator is no longer being made.

**7. REPORT FROM FIRE MARSHAL AUSTIN:**

Chairman Madigan noted Fire Marshal Austin is unable to attend the meeting tonight. He has submitted a report to the Commissioners indicating he performed 7 inspections in Broad Brook since the previous meeting.

**8. STATUS OF TOWN OF EAST WINDSOR/BROAD BROOK FIRE DEPT INC. BUDGET:**

Chief Arcari reported all bills have been submitted for the Fiscal Year which just closed. July 1<sup>st</sup> began the new budget year.

Chairman Madigan questioned if the part-time firefighters are working the hours proposed? Chief Arcari replied affirmatively.

**9. STATUS ON STATUS OF VEHICLE REPLACEMENT:**

Chief Arcari reiterated that the Truck Committee hopes to order the replacement truck in February, 2022. Commissioner Masters questioned how the Truck Committee would propose to pay for the vehicle? Chief Arcari noted there are various payment option. The vehicle could be leased; payments would depend on the amount of down payment made initially. Chief Arcari suggested the Truck Committee would discuss payment options with the Commissioners as more information develops. Commissioner Masters noted the Department has the initial \$200,000; he questioned if that's enough to get the ball rolling? Chief Arcari replied affirmatively.

Commissioner Hayes questioned if the term of the lease has been determined yet? Chief Arcari reported the Department hasn't leased before. He noted that the Department would be considering ordering the vehicle closer to the next budget cycle, which would

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provide \$400,000 towards the purchase of the vehicle; perhaps the Department could start with a larger down payment.

**10. ORDINANCE REVIEW:**

Chairman Madigan reported there would be no discussion regarding the Ordinance review this evening.

**11. QUESTIONS/COMMENTS FROM COMMISSION MEMBERS:**

Chairman Madigan called for comments from the Commissioners.

Commissioner Masters questioned if Chairman Madigan had been able to meet with the Warehouse Point Fire Department regarding sharing the costs of the Fire Marshal? Chairman Madigan indicated he had not been able to meet with the representatives from the Warehouse Point Fire Department as Fire Marshal Austin had not yet gotten back to him regarding the meeting.

Commissioner Hayes noted that Maria Rumore, a member of the Economic Development Commission (EDC), had expressed shock at the recent EDC Meeting at the cost of her bill for fire services in Broad Brook. Commissioner Hayes reported he gave her information on tonight's meeting so she could discuss the fire tax with the Commission but she is not present, either in person or remotely, tonight to comment. Commissioner Hayes asked recording secretary Hoffman, who also provides secretarial services for the EDC, to add comments regarding the EDC meeting. Ms. Hoffman noted Ms. Rumore was advised there had been several Board of Selectmen Budget Workshops and at least one Public Hearing specific to the Town of East Windsor Broad Brook Fire Department during the budget process, as well as discussions at other public meetings, including those of the Broad Brook Fire Department Commission; those meetings had all been available remotely for residents to join in with comments. Ms. Hoffman also noted that Ms. Rumore was reminded that a two-page paper flyer initiated by Town Staff had been mailed to Broad Brook residents. Signs had also been posted around Town by the Broad Brook Fire Department regarding the budget vote as well. Ms. Rumore's response had remained one of shock.

Chairman Madigan asked if other members of the Commission had heard complaints; no one else reported any comments. Chairman Madigan suggested perhaps those residents who have taxes included in mortgage payments are just becoming aware of the change. The Commission felt there had been significant information available prior to the budget

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vote to explain the new funding mechanism for the Broad Brook Fire Department for a voter to make an informed decision.

Chairman Madigan asked if the other Commissioners had any comments; no one else requested to speak.

**12. ACTIONS REQUIRED TO MOVE FORWARD:**

No one brought any issues forward to discuss.

**13. ADJOURNMENT:**

**MOTION: To ADJOURN this Meeting at 7:16 p.m.**

**Hayes moved/Masters seconded/DISCUSSION: None.**

**VOTE: In Favor: Unanimous**

Respectfully submitted:

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Peg Hoffman, Recording Secretary for  
The Town of East Windsor Broad Brook Fire Department Commission