

Town of East Windsor
Broad Brook Fire Department Commission
REGULAR MEETING

Monday, August 16, 2021

7:00 p.m.

Broad Brook Fire Station
Senior Center Meeting Room
125 Main Street, Broad Brook, CT. 06016

Meeting Minutes

**** These Minutes are not official until approved at a subsequent meeting****

Board of Commissioners:

John (Jay) Madigan, Regular Member/Chairman

Nicholas MacSata, Regular Member/Vice Chairman

Regular Commissioners: Gil Hayes, Bill Loos, Ron Masters

Alternate Commissioners: Cal Myers, Andy Ouellette

PARTICIPANT LIST: **Broad Brook Fire Department Commissioners:** Jay Madigan, Gil Hayes, Bill Loos, Ron Masters, Cal Myers, Andy Ouellette;
Broad Brook Fire Department Chiefs: Tom Arcari, Chief;
Broad Brook Fire Department: David Lockwood, Chairman of the Board of Directors; **Town Fire Marshal:** Richard Austin; First Selectman Alan Baker, Board of Selectman Liaison to the Broad Brook Fire Department Commission

1. CALL TO ORDER: (Nick absent, Gerry Bancroft absent)

Chairman Madigan called the August 16, 2021 Regular Meeting of the Broad Brook Fire Department (BBFD) Commission to Order at 7:00 p.m. The Meeting is being held in-person in the Senior Center Meeting Room above the Broad Brook Fire station located at 125 Main Street, Broad Brook, CT. Remote access to the meeting is not available tonight.

2. ROLL CALL:

Chairman Madigan noted the Commission has established a quorum with six (6) members present at the Fire Station – Commissioners Madigan, Hayes, Loos, Masters, Myers, and Ouellette. Commissioner Macsata was not available for the meeting.

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Chairman Madigan welcomed Selectman Baker, who is the new liaison to the BBFD Commission. He also noted David Lockwood, Chairman of the Broad Brook Fire Department, has joined the Commission tonight as well.

3. APPROVAL OF MINUTES/A. July 12, 2021 Regular Meeting Minutes:

Chairman Madigan noted the next Agenda item is the approval of the Minutes of the July 12, 2021 Regular Commission Meeting; he called for comments or corrections to the Minutes. Commissioner Hayes didn't have a copy of the minutes available; he questioned if the Minutes included the Election of Officers? Chairman Madigan replied affirmatively.

MOTION: To APPROVE the Regular Meeting Minutes of the Broad Brook Fire Department Commission Meeting dated July 12, 2021 as presented.

Hayes moved/Masters seconded/DISCUSSION: None

**VOTE In Favor: Unanimous
(No one opposed/No Abstentions)**

4. PUBLIC PARTICIPATION:

Chairman Madigan announced this opportunity for the public to offer comments or raise questions. He asked if Selectman Baker would like to comment?

Selectman Baker indicated his role is to listen, and to convey to the Board of Selectmen what occurred at the meeting. Selectman Baker suggested for the most part, his role is to observe.

5. COMMUNICATIONS: None.

6. REPORT OF THE FIRE CHIEF:

Chief Arcari reported the following:

- The Department answered 84 calls this month.
- Chief Arcari read the following letter the Department received from Chief Barton, of the Warehouse Point Fire District:

"On August 2nd at 14:00 hours (3:00 p.m.) the Warehouse Point Fire Department was dispatched to a reported structure fire at 27 Pleasant Street, the Carousel Apartments. The fire was located in the "A" Building in Apartment A-13. As fire crews arrived on scene dispatch reported that there was a victim trapped in the

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apartment. Fire crews immediately reported to the apartment to attempt to rescue of the victim. As fire crews from Engine 12 arrived on scene they immediately reported to the Fire Department to begin an assist with the rescue of one victim, with the extinguishment of the apartment fire. Lieutenant Leo Szymanski, Jr. and Firefighter Sean Martin, from the Broad Brook Fire Department, located the victim in the rear of the building along with the fire. With the assistance of Matt Mucci from the Enfield Fire Department they effectively rescued the victim from the burning apartment. The victim was still breathing and was transferred to the East Windsor EMS, and the victim was then transported to Hartford Hospital and immediately flown to Bridgeport Hospital.

I would just like to take a moment to commend and recognize your staff on their heroic efforts during this incident. Lieutenant Leo Szymanski and Firefighter

Sean Martin truly made a difference in the outcome of this incident. It's reassuring to know that your Department is always there to assist in times of need.

*Sincerely,
James P. Barton, Fire Chief."*

- Last Saturday the BBFD had a rescue call on Plantation Road. An ATV rider got caught on a hill and slid back 100 to 150 feet down a slope. The Department pulled the person up with a rope-hauling system. Life Star responded to the call, and requested assistance in the field prior to flying the injured party to the hospital. The person is now doing well. The Department spent 2 ½ hours responding to the call.

Commissioner Hayes reported he received a call from someone regarding the ATV activity. Commissioner Hayes advised the person that the Police go to the locations where the ATV riders load and unload their vehicles and ticket them as they can. Commissioner Hayes suggested the person who contacted him was obviously concerned regarding their liability.

Chief Arcari cited the area where the rescue call occurred is a huge area; BBFD Board of Director Chairman Lockwood recalled a fatality a couple of years back. Commissioner Hayes asked if the rescue occurred in the area of the proposed solar farm? Selectman Baker replied affirmatively, noting much of the area where the solar panels will be located will be fenced in. Chief Arcari suggested the rail line would be excluded from the fencing.

Chairman Madigan questioned that the Department had an award they would be giving to the individuals mentioned in Chief Barton's letter? Chief Arcari reported the awards would be given out at the annual dinner.

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- **Budget Reports/Broad Brook Fire Department:**

Chief Arcari noted the *FY 2020-21 Year-to-Date Budget* had totaled \$8,096.53. Of that amount \$6,755.06 was attributed to salaries. The 2020-21 FY Budget ended with a balance of \$1,341.46 which will go back to the Town's General Fund.

Chief Arcari reported the *FY 2021-22 Year-to-Date Budget* is \$891,021.27 as of August 12, 2021.

Chairman Madigan called for comments or questions regarding Chief Arcari's report; no one requested to speak.

7. REPORT FROM FIRE MARSHAL AUSTIN:

- Fire Marshal Austin provided the Commissioners with a report of inspections scheduled for the Broad Brook section of town; as requested the report included inspections well into the future, as well as those facilities or businesses recently inspected (*See Attachment A*). Fire Marshal Austin noted some facilities will require re-inspection to address issues raised during the initial inspection.

Fire Marshal Austin reviewed the properties inspected within the time period 7/1 to 8/30/2021.

- Fire Marshal Austin suggested the BBFD needs to set up a Plan Review Fee Schedule; he gave an example of fees charged by the Warehouse Point Fire District. Chief Arcari suggested that the fee schedule would have to be approved by the Board of Selectmen; Selectman Baker concurred, noting two fee ordinances currently going to Town Meeting after approval of the Board of Selectmen.

8. FIRE MARSHAL JOB DESCRIPTION AND ADDENDUM:

Chairman Madigan noted the Commission has put together a job description for the Town Fire Marshal position; the document also identifies shared activities, responsibilities, and equipment while also working as the Warehouse Point Fire Marshal. The document continues to be a work-in-progress.

Chief Arcari reported that Assistant Chief Bancroft has been in discussions with First Selectman Bowsza regarding use of a vehicle for the Fire Marshal. The vehicle will be a Town-owned vehicle, which the Town will insure; the vehicle will be labeled Town of East Windsor Fire Marshal. Fire Marshal Austin will be able to use one vehicle for

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business conducted for the entire town; the cost of fuel, etc. will be split between both Fire Departments.

Discussion continued regarding continued communication between both Districts.

9. STATUS OF TOWN OF EAST WINDSOR BROAD BROOK FIRE DEPARTMENT BUDGET:

See discussion under Chief Arcari's Report.

10. UPDATE ON STATUS OF VEHICLE REPLACEMENT:

Chief Arcari reported the Truck Replacement Committee met with a sales representative this past Tuesday evening to discuss writing specifications for the vehicle. They hope to be able to order the vehicle in February, 2022.

11. QUESTIONS/COMMENTS FROM COMMISSION MEMBERS:

- Chairman Madigan noted the BBFD 125th Anniversary is this Saturday, August 21st. The parade will step off at 5:00 p.m. at the old carnival grounds at the corner of North Road and Main Street; the parade will continue down Main Street, up Windsorville Road, to the East Windsor Reservoir Park. A fireworks display will be take place at the old carnival grounds.
- Commissioner Loos suggested the four part-time firefighters on duty during the day help everyone, even on the mutual aid calls to Warehouse Point. Chief Arcari concurred; the paid firefighters are working out well.

12. ACTIONS REQUIRED TO MOVE FORWARD:

No discussion.

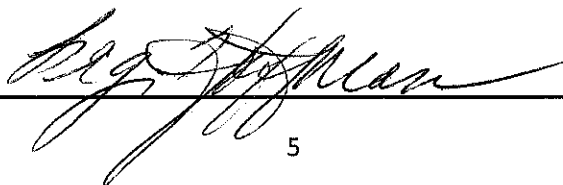
13. ADJOURNMENT:

MOTION: To ADJOURN this Meeting at 7:35 p.m.

Loos moved/Hayes seconded/DISCUSSION: None.

VOTE: In Favor: Unanimous

Respectfully submitted:



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Peg Hoffman, Recording Secretary for
The Town of East Windsor Broad Brook Fire Department Commission

ATTACHMENTS:

A: Fire Marshal Austin's Inspection Report

BCFD Commission 8/16/2021
Attachment A

<input type="checkbox"/>	Address	Next Inspection Date ↑	Name	Actions
	Search		Search	
<input type="checkbox"/>	88 MAIN ST Broad Brook, CT 06016	06/16/2021 16:18	Apartment Manor House	
<input type="checkbox"/>	123 MAIN ST #All apt Broad Brook, CT 06016	07/08/2021 14:37	Bartlett Property	
<input type="checkbox"/>	113 MAIN ST Broad Brook, CT 06016	07/14/2021 07:54	USPS Broad Brook	
<input type="checkbox"/>	122 MAIN ST Broad Brook, CT 06016	07/14/2021 08:08	Broad Brook Congregational Church	
<input type="checkbox"/>	15 CHAMBERLAIN RD Broad Brook, CT 06016	07/20/2021 10:00	Crop Productions	
<input type="checkbox"/>	90 MAIN ST Broad Brook, CT 06016	07/27/2021 16:58	EZ Living	
<input type="checkbox"/>	41 MAHONEY RD Broad Brook, CT 06016	08/07/2021 11:51	Hunt Water Treatment Plant	
<input type="checkbox"/>	155 MAIN ST Broad Brook, CT 06016	08/09/2021 17:10	155 Main St	
<input type="checkbox"/>	27 DEPOT ST Broad Brook, CT 06016	08/13/2021 11:32	Merlot On The Water	
<input type="checkbox"/>	95 RYE ST Broad Brook, CT 06016	09/08/2021 00:00	RVR Equipment Services	
<input type="checkbox"/>	112 MAIN ST #Unit A Broad Brook, CT 06016	09/08/2021 00:00	Salon Rausch	
<input type="checkbox"/>	110 MAIN ST #Unit A1 Broad Brook, CT 06016	09/08/2021 00:00	Vacant	
<input type="checkbox"/>	110 MAPLE ST #Unit A Broad Brook, CT 06016	09/08/2021 16:23	Zheng's Chinese Resturant	
<input type="checkbox"/>	110 MAIN ST Broad Brook, CT 06016	09/21/2021 17:07	Broad Brook Grill	
<input type="checkbox"/>	110 MAIN ST #Unit E Broad Brook, CT 06016	09/22/2021 20:56	Kings Way Store	
<input type="checkbox"/>	112 MAIN ST #Unit B Broad Brook, CT 06016	10/04/2021 00:00	James Houlberg Tax Service	
<input type="checkbox"/>	125 MAIN ST Broad Brook, CT 06016	10/14/2021 00:00	East Windsor Senior Center	
<input type="checkbox"/>	103 MELROSE RD Broad Brook, CT 06016	10/25/2021 07:50	Options Unlimited - Group Home	
<input type="checkbox"/>	38 MAIN ST Broad Brook, CT 06016	10/25/2021 08:03	East Windsor Middle School	
<input type="checkbox"/>	14 RYE ST Broad Brook, CT 06016	11/23/2021 16:31	Broad Brook Elementary School	
<input type="checkbox"/>	75 DEPOT ST Broad Brook, CT 06016	12/05/2021 07:47	German Club	
<input type="checkbox"/>	119-123 MAIN ST Broad Brook, CT 06016	01/06/2022 00:00	Bartlett Apartments	
<input type="checkbox"/>	124 MAIN ST Broad Brook, CT 06016	01/20/2022 00:00	Paul's Package Store	
<input type="checkbox"/>	107 MAIN ST Broad Brook, CT 06016	01/20/2022 17:06	Broad Brook Oprea House	
<input type="checkbox"/>	68 DEPOT ST Broad Brook, CT 06016	01/25/2022 00:00	In & Out Store	
<input type="checkbox"/>	42 PLANTATION RD Broad Brook, CT 06016	02/15/2022 17:04	42 Plantation Road	
<input type="checkbox"/>	147 ROCKVILLE RD Broad Brook, CT 06016	02/16/2022 00:00	Junkis Farm	
<input type="checkbox"/>	40 MAHONEY RD Broad Brook, CT 06016	03/09/2022 00:00	Allied Rehab Center	
<input type="checkbox"/>	20 GRAHAM RD Broad Brook, CT 06016		Mulnite Farms	

<input type="checkbox"/>	147 HOCKVILLE RD Broad Brook, CT 06016	02/15/2022 17:04	Junkis Farm			
<input type="checkbox"/>	40 MAHONEY RD Broad Brook, CT 06016	02/16/2022 00:00	Allied Rehab Center			
<input type="checkbox"/>	20 GRAHAM RD Broad Brook, CT 06016	03/09/2022 00:00	Mulnite Farms			
<input type="checkbox"/>	59 MILL POND RD Broad Brook, CT 06016	04/12/2022 00:00	Mill Pond-Q-R-S-T-U-V			
<input type="checkbox"/>	147 MAIN ST Broad Brook, CT 06016	04/12/2022 00:00	Village Pizza			
<input type="checkbox"/>	59 MILL POND RD Broad Brook, CT 06016	04/13/2022 00:00	Mill Pond E-F_G_H-J			
<input type="checkbox"/>	59 MILL POND RD Broad Brook, CT 06016	04/16/2022 00:00	Mill Pond K-L-M-N-P			
<input type="checkbox"/>	59 MILL POND RD Broad Brook, CT 06016	04/19/2022 00:00	Mill Pond townhouses			
<input type="checkbox"/>	139 MAIN ST Broad Brook, CT 06016	05/10/2022 00:00	Change Co			
<input type="checkbox"/>	115 MAIN ST Broad Brook, CT 06016	05/12/2022 00:00	Dollar General			
<input type="checkbox"/>	59 MILL POND RD Broad Brook, CT 06016	05/17/2022 09:54	Mill Pond D-C-B & Office			
<input type="checkbox"/>	Main ST Broad Brook, CT 06016	06/01/2022 00:00	Park Hill			
<input type="checkbox"/>	100 MAIN ST Broad Brook, CT 06016	06/06/2022 13:32	At the Dam Resturant			
<input type="checkbox"/>	125 MAIN ST Broad Brook, CT 06016	08/03/2022 16:20	Broad Brook Fire Department			
<input type="checkbox"/>	170 NORTH RD Broad Brook, CT 06016	01/05/2023 08:05	CBD			
<input type="checkbox"/>	45 PLANTATION RD Broad Brook, CT 06016	01/09/2023 21:06	Armister Reclaimed Lumber Co.			
<input type="checkbox"/>	152 BROAD BROOK RD Broad Brook, CT 06016	06/06/2023 00:00	Taylor Energy			
<input type="checkbox"/>	1 YOSKY RD Broad Brook, CT 06016	06/07/2023 00:00	Holden Const			
<input type="checkbox"/>	47 Plantation RD Broad Brook, CT 06016	06/08/2023 00:00	47 Plantation Rd.			
<input type="checkbox"/>	59 BROAD BROOK RD Broad Brook, CT 06016	07/19/2023 08:00	Herb Holden Trucking Inc.			
<input type="checkbox"/>	174 NORTH RD Broad Brook, CT 06016	01/09/2024 00:00	Town & Country Auto Body			
<input type="checkbox"/>	56 DEPOT ST Broad Brook, CT 06016	02/14/2024 00:00	Stauffer Sheet Metal / Fahrenheit Mech.			
<input type="checkbox"/>	152 BROAD BROOK RD Broad Brook, CT 06016	06/03/2024 00:00	Paraco Gas			
<input type="checkbox"/>	266 NORTH RD Broad Brook, CT 06016	06/14/2024 00:00	Revay's Garden			
<input type="checkbox"/>	125 MAIN (2) ST Broad Brook, CT 06016	10/09/2024 07:57	Broad Brook Fire Department			
<input type="checkbox"/>	6 WAPPING RD #Unit A Broad Brook, CT 06016	11/04/2024 08:10	CSI Properities LLC			
<input type="checkbox"/>	3 WELLS RD Broad Brook, CT 06016	07/15/2025 00:00	Norganic Tan & Salon			
<input type="checkbox"/>	3 WELLS RD Broad Brook, CT 06016	07/15/2025 00:00	Thermo Dynamics			
<input type="checkbox"/>	11 RYE ST East Windsor, CT 06016	06/30/2026 00:00	East Windsor Town Hall			

Fire Departments of East Windsor

East Windsor, CT

This report was generated on 8/14/2021 12:45:49 PM

Occupancies Inspected by Inspector for Inspector for Date Range

Inspector: Austin, Richard | Start Date: 07/01/2021 | End Date: 08/30/2021

ID	NAME	ADDRESS	ZONE	LAST INSPECTION	NEXT INSPECTION
Inspector: Austin, Richard					
11RYEST	East Windsor Town Hall	11 RYE ST	BB South	07/30/2021	06/30/2026
14EmilyRd	Capitol Sweeping	14 Emily RD	BB	07/23/2021	07/23/2024
3WELLSRD	Thermo Dynamics	3 WELLS RD	BB North	07/15/2021	07/15/2025
3WELLSRD-2	Norganic Tan & Salon	3 WELLS RD	BB North	07/19/2021	07/15/2025
40MAHONEYRD	Allied Rehab Center	40 MAHONEY RD	BB South	08/14/2021	02/16/2022
54WELLSRD	Skylark Air Park Inc	54 Wells RD	WHPT1	07/01/2021	06/30/2025
59BRD	Herb Holden Trucking Inc.	59 BROAD BROOK RD	BB North	07/23/2021	07/19/2023
Total Inspected: 7					
Total Occupancies Inspected: 7					