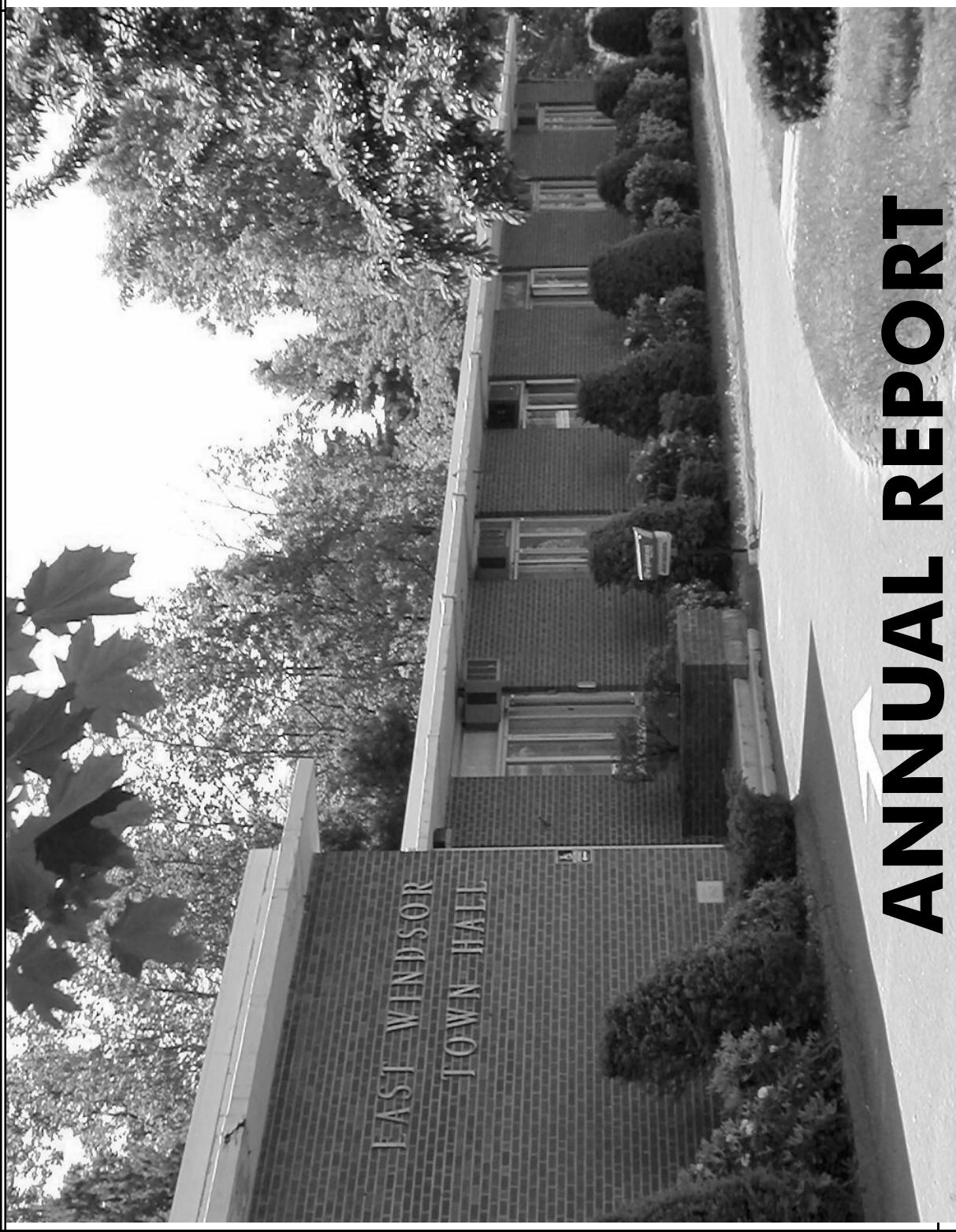


2007 / 2008

2007

2008

East Windsor Connecticut



ANNUAL REPORT

ABOUT EAST WINDSOR, CONNECTICUT

East Windsor was originally settled by farmers in the 17th Century. They were drawn by the even topography and fertile soils of the Connecticut River Valley. Even today, farming makes up a significant part of our economy. In fact, the character of East Windsor is derived from the agricultural land and open space which lends our town its rural charm. We are comprised of five villages, Broad Brook, Melrose, Scantic, Warehouse Point, and Windsorville. While combined for government and education convenience, each village is able to retain its own unique identity.

With a population approaching 10,000, and a land area of 26.3 square miles, East Windsor also offers ample opportunity for business and industry to grow. Situated on the east side of the Connecticut River, our town lies nearly equal distance between Hartford, Connecticut and Springfield, Massachusetts. We are located minutes from Bradley International Airport on Route 5 with fast and easy access to and from I-91. A recently updated plan of development and sewer expansion provides us with both a blueprint for balanced growth and the ability to sustain a favorable tax rate.

East Windsor's strategic location combined with its rural atmosphere make it an ideal place to live, work and play. If you would like to know more about our town, please contact either the First Selectman's office or that of our Town Planner. We welcome your inquiries and stand ready to assist you with your development plans or to answer any questions you may have about our community.

East Windsor Town Hall

11 Rye Street P.O. Box 389 Broad Brook, CT 06016
PHONE: (860) 623-8122 FAX: (860) 623-4798
www.eastwindsorct.com

TOWN HALL OFFICE HOURS:

Monday - Wednesday 8:30 am - 4:30 pm
Thursday 6:30 am - 7:00 pm
Friday 8:30 am - 1:00 pm

NOTES

TOWN OF EAST WINDSOR TELEPHONE NUMBERS

FOR EMERGENCIES DIAL 911

POLICE — FIRE — AMBULANCE

Assessor	623-8878
Building Department	623-2439
Emergency Management	623-2174
Director of Health (William H. Blitz, M.P.H., R.S.)	745-0383
Dog Warden	292-1962
Fire (Routine Business) Broad Brook	623-5940
Fire (Routine Business) Warehouse Point	623-5596
First Selectman	623-8122
Public Works / Engineering	292-7073
Human Services (Annex)	623-2430
Inland Wetlands / Zoning Enforcement Officer	623-2302
Parks and Recreation Department	627-6662
Police (Routine)	292-8240
Probate Court for District of East Windsor (South Windsor)	644-2511
Registrar of Voters (Annex)	292-5915
Senior Citizens Nutrition Program	292-8279
Senior Citizens Transportation (By Appointment Only)	292-8261
Tax Collector	623-8904
Town Clerk	292-8255
Town Planner	623-6030
Town Treasurer	292-5909
Visiting Nurse (Annex)	623-2304
Water Pollution Control Authority	292-8264

SCHOOLS

Superintendent	623-3346
Business Office	623-3553
Broad Brook Elementary School	623-2433
East Windsor Middle School	623-4488
East Windsor High School	623-3361

TOWN LIBRARIES

Broad Brook 78 Main Street Broad Brook, CT 06016 (Wednesday 1:00 pm - 7:00 pm; Saturday 10:00 am - 12:00 pm)	627-0493
Warehouse Point 107 Main Street East Windsor, CT 06088 (Mon & Tues 10:00 am - 8:00 pm; Wed, Thurs, Fri 10:00 am - 5:00 pm Saturday 10:00 am - 3:00 pm; Closed Sunday)	623-5482

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APPOINTED TOWN OFFICIALS — As of June 30, 2008

ASSESSOR

Caroline G. Madore

ASSISTANT TOWN CLERKS & ASSISTANT REGISTRARS OF VITAL STATISTICS

Joanne M. Slater

Mary Higgins

SUB-REGISTRARS OF VITAL STATISTICS

Gerald R. Dowd

Gary W. Mather

Charles A. Palomba

TAX COLLECTOR

Janet L. Regina

TOWN CLERK & REGISTRAR OF VITAL STATISTICS

Karen W. Gaudreau

TOWN TREASURER

Mary Szabo

DEPUTY REGISTRARS OF VOTERS

David N. Rajala, Democrat

Jane R. Harrison, Republican

BUILDING INSPECTOR

Rand Davis Stanley

CHIEF OF POLICE

Edward DeMarco

FIRE MARSHAL

Blaine G. Simpkins

HUMAN SERVICE COORDINATOR

Elizabeth Burns

SENIOR CENTER DIRECTOR

Laura J. Clynch

SUPERINTENDENT OF SCHOOLS

Timothy S. Howes

TOWN PLANNER

Laurie P. Whitten

WATER POLLUTION CONTROL AUTHORITY SUPERINTENDENT

Kevin Leslie

AMERICAN HERITAGE RIVER COMMISSION

Richard U. Sherman, Chairman

Peter Wielhouwer, Vice Chairman

John Drake

Joanne Drapeau

Albert Floyd

Barbara Sherman

Margaret M. Steinbugler

Debbie Talamini

Tom Talamini

Bill Hosley, Associate Member

Kirsten H. Martin, Associate Member

BUILDING COMMITTEE

Cliff Nelson, Chairman

Elzear Rodrigue, Vice Chairman

James Thurz, Secretary

Jim Borrup

Stanley Kement, Jr.

Joseph Pellegrini

Steve Pilch

Joseph Sauerhoefer

CABLE TV ADVISORY COMMISSION

Elizabeth Burns

Scott Riach

James C. Richards

CAPITOL IMPROVEMENT PLANNING COMMITTEE

Denise Menard, First Selectman

Mary Szabo, Town Treasurer

Noreen Farmer

Edward Farrell

Gary Guiliano

Gilbert Hayes

Dale Nelson

Leonard Norton

CENTRAL CONNECTICUT TOURISM DISTRICT

James C. Richards

COMMISSION FOR THE ELDERLY

Claire Badstubner, Chairman

Elizabeth Burns, Municipal Agent

Trevor Bray

Deborah A. Donovan

Catherine Drouin

Madeleine Thompson

CONSERVATION COMMISSION & INLAND WETLANDS AGENCY

Michael Ceppetelli, Chairman

Richard Osborn, Vice Chairman

Lorriane Devanney, Secretary

Michael Koczera

John B. Malin

Ronald Savaria

Michael Sawka

Robert Slate

John Burnham, Alternate

Kathryn A. Roloff, Alternate

APPOINTED TOWN OFFICIALS — As of June 30, 2008

ECONOMIC DEVELOPMENT COMMISSION

Eric Moffett, Chairman
Richard Covill, Co-Chairman
Sharon Aprea
Matthew Crossen
Josh Kapelner
Michael Maloney
James C. Richards

EMERGENCY MANAGEMENT

Blaine G. Simpkins, Director
Joseph F. Roberts
Shane Roberts
Jane Simpkins
Jonathan Towle
Christina L. Ware

ETHICS COMMISSION

Robert Cotiaux, Chairman
David Menard, Secretary
Matthew Crossen
James Richards

GREATER HARTFORD TRANSIT DISTRICT

Gilbert Hayes

HISTORICAL COMMISSION

Barbara Smigiel, Chairman
Paul Scannell, Vice Chairman
Marilyn Butenkoff
Michael S. Hunt
John A. Stanat
Irene Clifton, Alternate
Pete Daglio, Alternate

HOUSING AUTHORITY

Karen Boutin, Chairman
Beverly Percoski, Vice Chairman
Barbara LeMay, Secretary
Elizabeth Lamb
Pauline C. Legasie

INLAND WETLANDS AGENT

Katie Bednaz

MUNICIPAL AGENT

Elizabeth Burns

NORTH CENTRAL CONNECTICUT HEALTH DEPARTMENT BOARD OF DIRECTORS

William Blitz

PARKS AND RECREATION COMMISSION

Nicole Hayes, Chairman
Blaine Simpkins
Ted Szymanski
Sarah Waltiere

PENSION AND RETIREMENT BOARD

Denise Menard
Jason Bowsza
Lorraine Devanney
Noreen Farmer
Robert N. Little
Jack Mannette
Dale Nelson
John Pica-Sneeden
Mary Szabo

PLANNING AND ZONING COMMISSION

Joseph P. Quellette, Chairman
Frank K. Gowdy, Vice Chairman
Lorraine Devanney
Steven Farmer
Jim Thurz
John Matthews, Alternate
David Tyler, Alternate

PROPERTY MAINTENANCE CODE OF APPEALS

Cliff Nelson, Chairman
Donald Ojantakanen
Scott Riach
Elzear Rodrigue
George Snyder
Jim Thurz

PUBLIC SAFETY COMMITTEE

Steve Andrusco, Co-Chairman
Thomas Clynych, Co-Chairman
James Barton
Gilbert Hayes
Andy Ouellette
Gary Mazzone
Calvin Myer
Richard Sherman
Blaine Simpkins
Jonathan Towle

VETERANS COMMISSION

Ernie Teixeira, Chairman
D. James Barton, Jr., Vice Chairman
Mark Simmons, Secretary
Ron Hwalek, Treasurer
William Abbe, Sr.
Edward Bonetti
George Butenkoff
Kenneth Crouch
Nicholas S. Macsata
David H. Malo
Fred McDermott
Rick Webster
Warren Wenz

WATER POLLUTION CONTROL AUTHORITY

Paul Anderson, Chairman
Thomas Davis, Vice Chairman
D. James Barton
Mark Livings
Eric Shary
David Tyler
Edward Farrell, Alternate

ELECTED TOWN OFFICIALS — As of June 30, 2008

FIRST SELECTMAN

Denise Menard

SELECTMEN

Gilbert R. Hayes, Deputy Selectman

Edward Farrell

Dale Nelson

Mark Simmons

BOARD OF FINANCE

Marie DeSousa, Chairman

Jason E. Bowsza

JoAnn Kubick

Robert N. Little

Jack Mannette

Leo Szymanski, Alternate

Kathleen Pippin, Alternate

BOARD OF EDUCATION

John V. Pica-Sneeden, Chairman

Judith B. Rajala, Vice Chairman

Leslie Jane Hunt, Secretary

JoAnne Holigan

William G. Raber

William Schultz

Wade Signor

Lynn Stanley

Terri Willingham

BOARD OF ASSESSMENT APPEALS

James M. Lenegan, Chairman

Marilyn F. Butenkoff

Muriel Welles

CONSTABLES

Jeffrey J. Bancroft

D. James Barton, Jr.

James P. Barton

Kenneth C. Crouch

Richard P. Pippin, Jr.

Blaine G. Simpkins

Leo Szymanski

POLICE COMMISSION

Cliff Nelson, Chairman

Linda Sinsigallo, Vice Chairman

Lorraine Devanney, Secretary

Joseph Sauerhoefer

Richard U. Sherman

REGISTRARS OF VOTERS

Marilyn S. Rajala, Democrat

Linda C. Sinsigallo, Republican

ZONING BOARD OF APPEALS

Michael A Ceppetelli, Chairman

Stanley W. Palaski, Jr., Vice Chairman

Cliff Nelson, Secretary

Thomas Arcari

Mary E. Buckley

Thomas J Gudzunus, Alternate

Nicholas S. Macsata, Alternate

Raymond D. Noble, Alternate

FIRST SELECTMAN



The November 2007 elections brought some new and some familiar people to the many boards and commissions that serve East Windsor. I am honored to serve as your First Selectman and sincerely thank you all for your support. With four First Selectmen during 2007, last year was a challenging year for the dedicated Town employees. With their assistance and patience, we have all made it through the transition of a new

administration and immediately began working toward positive changes for our Town.

We would like to give special thanks to Tom Sinsigallo, who, after six years of serving as a Selectman, decided to resign from the Board of Selectmen. His many years of dedicated service are sincerely appreciated. Additionally, we must recognize the contributions of the three special people that served as First Selectmen prior to my taking office. Linda Roberts served East Windsor as First Selectman for close to ten years, guiding the Town through many challenges and changes. When Mrs. Roberts resigned, long time Deputy First Selectman Ken Crouch stepped into the position until Ed Filipone took office. Ken served on the Board of Selectmen for fourteen years, ten as the Deputy First Selectman. Ed Filipone served as First Selectman from March through November 2007. All three of these individuals devoted countless hours serving East Windsor. Thank you to all.

In December 2007, the Board of Selectmen established a new Charter Revision Commission to look at what could be salvaged from the last failed Charter Revision and address some housecleaning items that will make town government work a little smoother.

In 2008, two long serving employees retired. Lorraine Devaney retired in February 2008. Lorry served as the Assistant to the Building Official from July 1980 to February 2008. On July 1, 2008 Town Treasurer Mary Szabo retired. Mary worked as Assistant Treasurer from November 1997 to November 1999 under Reginald Bancroft. East Windsor is fortunate to have long-time devoted employees like Lorry and Mary. We wish them both many happy years of retirement.

The accomplishments of Rotary's Volunteer of the Year Anthony "Tony D" Dimastrantonio's and Girl Scout Patricia Turmenne, Gold Award recipient, were celebrated this year. Also, the Girls' Scout Project Silver Skate donated a portable ice skating rink that will be erected at a Town park every winter.

On a sad note, we said good-bye this year to a number of individuals that gave selflessly to East Windsor. To name a few, Reginald Bancroft, former Town Treasurer, Police Commissioner and member of the Water Pollution Control Authority and Historical Society; Robert Raber, former principal of the Warehouse Point Elementary School and member of the Board of Education and Planning and Zoning Commission; Broad Brook Firemen Gerald Bancroft, Bruno Lutwinas and Joseph Niejako Sr.; Reverend Ralph Saunders of the Victory Outreach Ministries, former member of the Ethics and Veterans Commissions and Nettie Loos who worked with our Visiting Nurses Association and 4-H.

Although many of the individuals on the newly elected Boards of

Selectmen and Finance had served the Town in the past, this year's budget presented us all with many challenges. With initial requests from the Town's departments, boards, commissions and agencies that totaled \$33.8 million, the Boards of Selectmen and Finance met for months to reduce the budget to a more reasonable increase.

In addition, this was a year of property revaluations, which usually is not seen as good news by taxpayers and makes budget projections more difficult. After three referendums, the final budget of \$32,072,228, an increase of 4.9% over last year's budget, was approved...but not without controversy. After a third failed referendum, the new Acting Chairman of the Board of Finance asked how to proceed. East Windsor's Town Attorney was asked to clarify the correct process. His opinion, backed by State Statute and a Connecticut Supreme Court decision, is that our Charter only allows for two referendums, that after June 20 if a budget is not passed the Board of Finance can set the budget and the Board of Selectmen then sets the mill rate. Although a difficult change to the way things were done in the past, we were told that the past practice of more than two referendums was not correct. If that is the process the Charter gives us, to continue to do things incorrectly would be shirking our responsibilities as Selectmen, a difficult decision that was not taken lightly. We will all welcome the Charter Revision Commission's recommendations on ways of clarifying the budget process, until then we must follow the Charter as it's written.

Finally, I would like to thank all the volunteers that devote so much time and energy to the Town. As you look through the annual report, you will see all the Committees manned by volunteers all working to make East Windsor the great community it is. A couple of examples...in October 2007, a new Broad Brook School playground was dedicated, a project that grew from a wish Joseph Stanley had for a new playground for his school and came together with help from a great group of dedicated volunteers. In March, the Board of Selectmen approved committees that want to plan and raise funds for a Dog Park and a BMX Park. Our American Heritage River Committee has asked for and received permission to start clearing debris from the Scantic River. Our Veteran's Commission, in addition to their big Veterans' Day race, funded a new roof for the American Legion Post 40. East Windsor is so fortunate to have so many people willing to give their time and energy. Thank you to all for your contributions.

In closing, I thank you for allowing me the privilege of serving as your First Selectman. Some priorities I have begun to work on include updating the Town's facilities, equipment and Town employee training, instituting policies such as consistent use of Town computers, cell phones and vehicles, centralized purchasing of Town supplies and promoting East Windsor as a community we are all proud to live, work and play in.

Although many challenges lie ahead for us all, with the dedicated Town officials, employees and residents working together East Windsor has a bright future. Should you need my assistance or have a question or suggestion, please don't hesitate to stop into Town Hall for a visit or contact me at 623.8122.

Respectfully submitted,
Denise Menard, **First Selectman**

TREASURER



The office of the Treasurer performs the numerous and diverse duties associated with the finance office of any private sector.

Safeguarding and investing Town Funds are the primary responsibilities of the Town Treasurer. Safety, liquidity, and yield are of primary concern.

The Treasurer's Office is the caretaker of all Town Funds, administering not only the General Fund, but all other funds that are integral parts of the governmental fund accounting function.

Our responsibility extends from original entry, through General Ledger, and to the preparation of financial statements.

In addition to our financial responsibilities, the office also handles records of attendance, vacation, personal time, health and life insurance, as well as the administration of the employee's pension plan, all normally considered Human Resource Functions

Through controlled fiscal spending, active revenue collection, and prudent investments, the year's operation closed with a surplus that boosted our fund balance.

The Treasurer's office will continue to strive to maintain a professional financial operation.

Respectfully submitted,

Mary Szabo, **Town Treasurer**

TAX COLLECTOR



The office of the Tax Collector is responsible for the collection of various taxes.

In addition to real estate, motor vehicle, and personal property bills, the office also collects parking ticket fines, recycle bin fees, aircraft registration, sewer assessments, and sewer facility connection charges.

In July 18,125 bills were mailed for the 2006 Grand List. This total represents bills, mailed for real estate, motor vehicle, personal property, sewer assessment, and facility connection charges.

In addition to collecting taxes, the office issues refunds and processes pro-rations, abatements, and add-ons to tax bills.

The office collected \$22,077,327 for the fiscal year 7/1/2007-6/30/2008.

This represents tax, interest and penalties from the current and back year Grand Lists.

Also collected was \$458,621 from sewer assessments, and sewer facility connection charges, \$5,520 from aircraft registrations and \$228 from parking tickets and recycle bins.

As in the past, the office will continue to work with our taxpayers to arrange schedules for those who need a time payment.

Respectfully submitted,

Janet L. Regina, **Tax Collector, CCMC**

TOWN CLERK



The office of the Town Clerk is responsible for administering the Connecticut General Statutes in the areas of Records Management, Vital Statistics, Land Records, Maps, and Elections, including the printing and issuing of Absentee Ballots and reporting the results.

In addition, the daily duties include verifying and recording Military Discharges, Liquor permits, minutes from Boards & Commissions, registering new voters, and the sale and record keeping of dog and sporting licenses and permits for the State of Connecticut. The Town Clerk's office is the official Notary Public for the Town, and is considered to be the information center for the Town.

We were awarded our 8th (\$7,000) grant from the State of Connecticut for Historical Preservation of records. This grant will allow us to backfile Land Records to 1999 for public viewing.

In March 2008, I applied for a 9th (\$7,000) grant, which was received in August 2008, to backfile approximately 70 more volumes of Land Records making our records available on the public search computer back to 1987. It is my goal to have all Land Records and Indexes backfiled and available on the public search computer, and then to receive funding to make them available on the Internet.

Respectfully submitted,

Karen W. Gaudreau CCTC, CMC

Town Clerk and Registrar of Vital Statistics

	2007-2008	
Land Records Recorded	2967	
Transfers & Sales Ratio	351	
Certificates Processed	44	
Maps filed and recorded	30	
Military Discharges filed and Recorded	31	
Liquor Permits Filed	2224	
Sporting Licenses Sold	1317	
Dog Licenses Sold	40	
Notary Certificates Recorded	57	
Trade Names Filed		
REVENUE	2007-2008	2006-2007
Town Clerks Account	\$83,308	\$102,102
Conveyance Tax	\$136,782	\$237,602
Conveyance Tax Collected by Town Clerk for State	\$316,167	\$663,769
Historic Preservation Fees	\$4,600	\$5,430
Historic Preservation Fees Collected by Town Clerk for State	\$4,600	\$5,430
Farmland Preservation Collected by Town Clerk for State	\$59,800	\$70,590
LOCIP	\$6,900	\$8,145
TOTAL REVENUE	\$612,157	\$1,093,068
VITAL STATISTICS	2007-2008	
Births	102	
Marriages	144	
Civil Unions	0	
Deaths	114	
Burial Permits	86	

ASSESSOR



Valuation and assessment of real and personal property, including motor vehicles, is the main function of the Assessor's office. Connecticut law requires that all real estate, motor vehicles and certain types of personal property be assessed at 70% of fair market value. The Assessor has the responsibility to discover, list and value all taxable and non-taxable property in order to compile the Grand List by the statutory date of January 31st. The primary objective of this assessment department is that each property owner bears the appropriate share of the tax burden.

In accordance with Connecticut General Statutes, the real estate Revaluation was completed for the Grand List of October 1, 2007. Motor vehicles and personal property are revalued annually, also as allowed by State Statute.

On the Grand List of October 1, 2007, the Town has approximately 5,543 real estate accounts, 1,197 personal property accounts (including 37 accounts with property tax exemptions for newly acquired manufacturing machinery and equipment) and 12,137 motor vehicle accounts.

State and local exemptions for veterans, blind and disabled individuals are also processed by this Department along with tax relief for the elderly, totally disabled and homeowners. Homeowners apply biennially February 1st to May 15th. Income benefit guidelines, set by the State, must be met in order to qualify for benefits. The Town had 2 Freeze applicants and 146 Elderly and/or Disabled Homeowner applicants and all benefits are reimbursed to the Town by the State.

Taxpayers applying for relief under classifications such as Farm or Forest Land under Public Act 490 must file during September and October.

My office is staffed with dedicated and qualified personnel including Assistant Assessor Jane Grigsby, Assessor's Clerks Luann MacIntosh and Columbine Martin.

Respectfully submitted,
Caroline G. Madore, **Assessor**

BOARD OF ASSESSMENT APPEALS

The Board of Assessment Appeals is charged to serve as an appeal body for aggrieved taxpayers as well as to review and correct values set by the Assessor.

The Board is composed of three members, James M. Lenegan, Marilyn F. Butenkoff, and Muriel Welles, each elected for a term of four years.

The Board held public sessions at the Town Hall in April of 2008 and 433 appeals were heard and acted upon by Board members.

An additional session was held in September 2007 for the purpose of hearing taxpayers' appeals on motor vehicle assessments only. Four appeals were heard and the acted upon by Board members.

Respectfully submitted,
James M. Lenegan, **Chairman**

REGISTRARS OF VOTERS

As Registrars, we are dedicated to the efficient conduct of free and impartial elections, competent management of voter registration and enrollment processes. We develop various methods and administer all elections: national, state, municipal, primaries, and referenda. We are responsible for voter education and organizing of the annual canvas of electors.

Registrars maintain and update files, prepare department budgets and train election officials. We print registration and enrollment lists and insure the proper maintenance of voting machines. We update ourselves with the election laws and all new changes, which are voted upon at the national and state level. This is a constant process.

The new Optical Scan machines have proved to be very efficient, enabling the voter to maintain their privacy while keeping the voting process time down to a minimum. Our same staff has been working for us for many years during primaries, referendums and elections. They have been extensively trained by our office and perform their duties professionally. We thank all those involved for their dedication and hard work.

Although our respective parties nominate us every four years, we are above all still public servants. Partisan politics have no place in our office. We have served the Town as Registrars of Voters for a total of 62 years. Many changes have taken place during that time and our office has always kept abreast of new laws, policies, and equipment updates. We will make appointments outside our regular Town Hall hours and accommodate residents wanting to do business with our office.

Respectfully submitted,

Linda C. Sinsigallo, **Republican Registrar**
Marilyn S. Rajala, **Democratic Registrar**

BROAD BROOK LIBRARY

The Broad Brook Library is located at 78 Main Street in the Broad Brook section of East Windsor. The Library was established in 1919 and was originally in the basement of the Broad Brook Congregational Church. In the early 1940's, through the generosity of the Broad Brook Woolen Mill, the Library was relocated at the corner of Church and Main Streets.

With an appropriation of \$10,000.00 from the Town, the Library maintains the physical plant as well as the purchase of new books. We circulated 8,600 books last year, approximately 4925 adult and 3675 juniors. A fax machine and copier are available for our patrons. We make home deliveries for our local homebound readers in addition to our regular hours, Tuesdays 1pm to 7pm and Saturdays 10am to 12pm, the Library is available by appointment.

Broad Brook Library - Board of Trustees

- | | |
|--|-------------------|
| • Chairman John Rajala | • Marion Griswold |
| • Vice Chairman Donald Ojantakanen | • Helen Kessler |
| • Secretary/Treasurer Beverly Percoski | • Eileen Koetsch |
| • Librarian Marilyn Rajala | • Sophia Muska |
| • Claire Badstubner | • Dennis Soucy |
| • Frank Gowdy | |

Respectfully submitted,
John E. Rajala, **Chairman, Board of Directors**

BOARD OF FINANCE

The Board of Finance is an elected board consisting of six regular members and two alternate members. Regular meetings are held on the third Wednesday of the month at Town Hall. Our responsibilities include preparation of the Annual Town Budget; which includes budget hearings for submittals by department heads and agencies, budget workshops and providing a proposed budget to the Annual Town Meeting. The Board of Finance is responsible for setting the tax rate for the ensuing year.

This year has proven to be a challenging year for the dedicated volunteers of this Board. We tried to identify areas of concern, questioned expenditures, explored alternatives and continue to facilitate solutions. We have identified efficiencies, duplication of efforts and procedural needs. This budget process occupied more time than anticipated but the Board never faltered in their responsibility. Each failed referendum resulted in a public hearing with more budget workshops ensuing. The challenges were complicated by the provisions in the Town charter that stated the Moderator sets the next referendum date within 14 days of the failed referendum. This time frame then had to be adjusted for the legal notice that requires a 5-day notification standard resulting in an 8-day window to focus diligently on further reductions. It was felt that after the final failed referendum that more time was needed before the next referendum to revisit possible other areas of reduction that were less favorable previously. The question was asked under what authority, since, we already had 3 failed referendums and the Charter only refers to 2 referendums is only 14 days warranted. A legal opinion was sought, received and a determination was made by the Board to reduce another \$100,000 plus from the budget.

The process resulted in the lowest mill rate in 20 years, minimized and/or eliminated the effect of the revaluation on our taxpayers and identified areas for future review. It also caused anger amongst the public who felt their right to vote was taken from them. It was never the intent of the board to take that right to vote from the public. We all know the sacrifices that have taken place for us to enjoy our right to vote. The intent was to follow proper procedures and to insure the legalities of the Town Charter were being met.

This board has come to realize the impact we as volunteers can have in effecting change. We will strive to stay challenged, focused and remain diligent in our pursuit for a better East Windsor. It has and will continue to be a learning experience for the board members. The board will continue to respect all viewpoints and will continue to strive for increased public participation.

The future will hold even greater challenges encompassing economic, social, environmental and critical goals. A "journey" to sustain and manage our community is one that will prove to aspire a new prospective on how business is conducted and how we can promote ourselves to grow our tax base.

I would like to thank the members of the Board of Finance for their dedication and for the time devoted to understanding each other's viewpoints even when we weren't all in agreement. I also want to thank you for the other boards you have been required to participate on as a Board of Finance Representative; your community involvement is one that can't be measured but hasn't gone unrecognized.

The 2008-2009 budget process has begun with the formation of the Capitol Improvement Committee.

Respectfully submitted,
Marie E. DeSousa, BOF Chairperson

DIGEST OF BOARD OF FINANCE MEETINGS 2007-2008

July 18, 2007 - Regular Meeting- No Meeting Held

August 15, 2007 - Regular Meeting

A. Code of Ethics: New Town employees must receive a copy of the code of ethics and sign off that they have received it.

B. Broad Brook School Bathroom Renovations: The East Windsor Board of Education completed the Broad Brook School bathroom renovation project with a surplus of \$5,175.23. The Board of Education requested that the surplus, along with the state reimbursement that has been received, be used to renovate an additional bathroom at Broad Brook School. **VOTED: To authorize the use of the funds, not to exceed \$9,000.23, to be used as requested by the Board of Education.**

C. Review of School Resource Officer Contract: A discussion followed concerning Police Commission minutes that reflected motion to suspend the SRO program until monies become available. \$20,000 of the grant has not been spent. Mr. Catino had a concern about a possible liability to the Town for not adhering to the grant. He would like to see something in writing that specifies that there would be no penalty if the program were suspended. Mr. Filipone said he would check with the police chief.

September 19, 2007 - Regular Meeting

A. School Resource Officer: The Board of Finance received and reviewed a response from the First Selectman and Chief of Police relative to concerns addressed at the August 15, 2007 meeting. Based on the documentation received there were no additional comments or concerns.

October 17, 2007 - Regular Meeting

A. Accounting Practices: The Board of Finance had a discussion with First Selectman, Edward Filipone; about expenses accrued during the 06/07 fiscal year being paid from the current 07/08 budget. They instructed the First Selectman that this type of practice is against sound municipal accounting practices, represents poor fiscal management and cannot continue. The First Selectman assured the Board of Finance that all department heads had been spoken to and this will not continue to happen.

B. Legal Bills: The Board of Finance reviewed the legal bills for July, August, September and October. There were questions regarding expenditures for items that seemed to not be the responsibility of the Town. The Board questioned legal costs involving the Broad Brook Fire Department's desire to become a Fire District. Mr. Filipone informed the Board that it was due to a waiver we received allowing the BBFD to utilize Pullman and Comley who are currently representing the Town in other matters. The board felt the Broad Brook Fire Department should pay the bill as it was to the Broad Brook Fire Department's benefit not the Town's. There were also fees associated with the Sylvester Trust, which is a separate function from the Town and may fall under the Board of Education. There were concerns that the Town is paying legal fees for the review of the separate trust account.

November 21, 2007 - Regular Meeting - No Meeting Held

December 12, 2007 - Regular Meeting

Ms. Farmer distributed a letter from Captain Hart in which he requested two new police cruisers to replace existing cars. **VOTED: To table this item until Captain Hart can come to a meeting to answer questions from the Board. The Board would like more detailed documentation to include all police vehicles. They want information about the entire fleet.**

JANUARY 16, 2007 - Regular Meeting

A. Police Cruiser (2) -\$46,940.00: Police Chief Edward DeMarco Jr. and Captain Roger Hart were present to answer questions from the Board of Finance. There was a discussion between the Board members and the police department regarding the current fleet of vehicles and the need for the additional vehicles. Board members discussed available funding options. **Motion to recommend to Town Meeting a transfer from Capitol & Non-recurring Town-Unassigned account 1-08-55-1025-7-799-0658-0 in the amount of \$23,470.00 to the Capitol & Non Recurring Police Cruiser line 1-08-55-1025-7-799-0470-0 for the purpose of purchasing 1 line cruiser.**

B. Broad Brook Fire Department-Purchase of Pick-up utility truck: Cal Myers, David Lockwood and Tom Arcari were present from the Broad Brook Fire Department to answer questions from the Board of Finance. There was discussion regarding a previous determination through the CIP process that the purchase of a new vehicle needed to proceed through regular channels. **Motion: To recommend to Town Meeting a transfer of \$50,000.00 received from the sale of the Hummer to an account to be determined for the purchase of a utility truck.**

C. CRRA Distribution of Funds: The Town received a check from the CRRA Class Action suit in the amount of \$193,889.00. The funds will be held until all appeals are concluded and we are assured that funds will not need to be returned.

February 20, 2008 - Regular Meeting

A. Response to Auditors Recommendations: Caroline Madore from the Assessor Department and Mary Szabo from the Treasurer Department were present to discuss their responses to the Auditors Recommendations. The responses will be forwarded to OPM as appropriate.

B. Presentation of FYE 2009 Capital Improvement Plan: The Board of Finance and the Board of Selectman reviewed the Proposed Capital Improvement Plan. Chris Martin from Webster Bank explained CIP plan document and discussed mill rate effect.

March 19, 2008 - Regular Meeting

A. Annual Budget Appropriations, Added Appropriations and Transfers: Ms. Farmer has a concern about departments waiting until June to make internal transfers and ask for added appropriations. Policy and procedure that refers to all departments must be established. The Board of Finance must approve any appropriation that needs to be transferred for anything other than what it was meant for.

April 16, 2008 - Regular Meeting

A. Broad Brook Fire Department - \$50,000: The fire department is asking for a utility truck to replace two other trucks. They suggested that the truck be purchased out of available funds not out of CIP. Recommended taking the \$50,000 from the CNR fund.

May 6, 2008 - Public Hearing

There were approximately 70 members of the public present in the audience at the start of the public hearing. The Assessor invited anyone to come see her if there are questions concerning assessments or revaluation.

June 18, 2008 - Regular Meeting

Public Participation **VOTED: to add a Public Participation item to the Board of Finance Agenda effective July regular meeting with the same stipulations of the Public Participation Agenda item for the Board of Education.**

Approved various end-of-the-year appropriations.

Transferred various year-end balances

Detailed minutes of all Regular, Special and Budget meetings are available online or via hard copy from the Town Clerks Office.

EAST WINDSOR HOUSING AUTHORITY

On November 28, 1966, a resolution was adopted creating the East Windsor Housing Authority. The EWHA is made up of five Commissioners who are appointed to a five-year term by the East Windsor Board of Selectman. The EWHA owns and manages Park Hill, a low income, elderly housing complex located in the Broad Brook section of East Windsor CT.

Park Hill comprises three housing projects, E51, E89, and E175. There are a total of eighty-four (84) housing units that include three handicapped units, twenty-six Double apartments and fifty-eight single or efficiency apartments. There is a one thousand eighty-eight square foot Maintenance Garage and three thousand three hundred fifty-two square foot Community Hall/Office Building, three laundries and one storage building, for a total of seventeen structures.

Although the complex, which was opened in 1970, was built with state funds, it is owned and operated by the East Windsor Housing Authority without any state, federal, or local subsidies. Park Hill is a totally self-sustained low income facility operated on the rents collected from the tenants who are on a fixed income. Park Hill not only houses elderly fixed income residents, but by state law must also provide housing for disabled citizens of any age who are receiving Social Security Disability.

Park Hill is currently at 100% capacity, housing ninety-three (93) tenants, of which twenty (20) are non-elderly disabled, or 26% of the current Park Hill population. There is currently a waiting list of 10 applicants for housing. Of these 10 applicants, 90% are younger disabled. The probable waiting time for housing is one and one half to two years or more.

The EWHA currently owns approximately seven and one half acres of undeveloped farmland. As monies become available, we hope to develop this into more elderly or assisted living housing that is sorely needed in this area.

Maintenance is performed on each apartment as tenants move out. This includes painting, cabinet refinishing, new tiles, new carpet, new hot water heaters and new fixtures—as needed. We are also installing bedroom/living room divider walls for the single apartments and replacing the bathtubs in all apartments with shower stalls as most of our elderly tenants cannot use a bathtub without assistance. Other maintenance is performed on occupied apartments as required. We are currently working closely with CL&P in an attempt to make each apartment more energy efficient, as most are more than 30 years old.

We are looking at roof replacement to seven buildings in the next two years. Two buildings in project E51 and five buildings in project E175. Once these replacements have been completed, we will not be concerned with roofs for the next 10 to 15 years.

Working closely with East Windsor Department of Human Services, and within its area of operation, the EWHA undertakes and carries out studies and analysis of the housing needs and the meeting of such needs.

We now have a Resident Services Coordinator who works part-time at Park Hill. Responsibilities, as set forth by state statute, consist of the following; facilitate conflict resolution between residents, establish and maintain relationships with community service providers, act as a liaison to assist in problem solving, assist residents of Park Hill to maintain and independent living status, assess the individual needs of residents for the purpose of establishing and maintaining support services, provide orientation services to new residents and maintain regular contact with residents, monitor the delivery of support services to residents, organize resident activities and meetings that promote socialization among all residents, advocate changes in services sought or required by residents.

I would like to mention the staff here at Park Hill. Their dedication and concern have made Park Hill one of the nicest senior housing facilities in the state, and their dedication to the residents of Park Hill has not gone unnoticed. They are Darrell Barkley, Maintenance Superintendent, Darlene Kelly, Administrative Assistant and Steve Knibloe, Executive Director. The staff continues to put on Christmas parties and picnics at no cost to the tenants or the East Windsor Housing Authority.

I wish to extend my thanks to all the commissioners and employees of the EWHA for their support and innovative ideas, and to the staff for their dedication and understanding. With their continued support and assistance, we will continue to provide a facility that the Town of East Windsor can take pride in.

Respectfully submitted,
Karen Boutin, **Chairperson**

SUPERINTENDENT OF SCHOOLS

EAST WINDSOR PUBLIC SCHOOLS
70 SOUTH MAIN STREET
EAST WINDSOR, CONNECTICUT 06088
WEBSITE: www.eastwindsorschools.org



2007-2008 ADMINISTRATION

Mr. Timothy S. Howes, Superintendent of Schools
 70 South Main Street East Windsor CT 06088
 PH: 623-3346 FAX: 292-6817
 Office Hours: 7:30 a.m. to 4:30 p.m.
 thowes@ewindsor.k12.ct.us

Ms. Carol A. Fox, Director of Special Education

70 South Main Street East Windsor CT 06088
 PH: 623-3347 FAX: 292-6817
 cfox@ewindsor.k12.ct.us

Ms. Diane Dugas, Director of Curriculum
 70 South Main Street East Windsor CT 06088
 PH: 623-3347 FAX: 292-6817
 ddugas@ewindsor.k12.ct.us

SCHOOLS

East Windsor High School (Grades 9-12)
 76 South Main Street East Windsor CT 06088
 PH: 623-3361 FAX: 623-7197

Mr. David Chambers, Principal
 dchambers@ewindsor.k12.ct.us

Ms. Kathleen Barmak, Assistant Principal
 kbarmak@ewindsor.k12.ct.us

East Windsor Middle School (Grades 5-8)
 38 Main Street Broad Brook CT 06016
 PH: 623-4488 FAX: 654-1915

Mr. James Slattery, Principal
 jslattery@ewindsor.k12.ct.us

Kimberly D. Hellerich, Assistant Principal
 khellerich@ewindsor.k12.ct.us

Broad Brook Elementary School (Grades PreK-4)
 14 Rye Street Broad Brook CT 06016
 PH: 623-2433 FAX: 623-0717

Ms. Jeanne McCarroll, Principal
 jmccarroll@ewindsor.k12.ct.us

Ms. Laura Foxx, Assistant Principal
 lfoxx@ewindsor.k12.ct.us

ENROLLMENT

	<u>2006</u>	<u>2007</u>
Broad Brook School (PreK-4)	619	614
EW Middle School (5-8)	425	409
EW High School (9-12)	490	455
Total	1534	1478

PERSONNEL

During the 2007-2008 school year, 232 persons were employed by the Board of Education either full or part time. Included in this number were 121 certified personnel and 9 administrators. Also employed were 81 non-certified personnel (tutors, nurses, secretaries, custodians, and paraprofessionals). An additional 13 employees worked in the school cafeterias and were paid from funds generated by the self-supporting lunch program.

The following staff members retired from the school district: Marie Herbst (38 yrs.), Lynn Johnson (18 yrs.), John Kaseta (35 yrs.) and Jane Labbe (21 yrs.).

FINANCES

The BOE budget for the fiscal 2007-2008 school year was \$17,477,736. The Board concluded the year with a balanced budget.

IMPROVEMENT IN BUILDINGS

East Windsor High School

- New boilers
- Removed pine trees south side of building
- Gym floor sanded, painted & refinished
- New carpet N-1 & main offices
- New picnic tables & concrete slabs front of building
- New sinks N-wing girl's lav
- Articulating spotlight arms & new sound system for Auditorium

East Windsor Middle School

- Repaired brick wall at loading dock
- Repaired refractory in boilers 1-2-3
- New lockers C & M wing
- New carpet computer lab 1 & 2
- New blinds C & D wing
- New bathroom stalls Boys & Girls locker room. (ordered)
- Refinished gym floor

Broad Brook Elementary School

- Parking lot at kitchen area re-paved
- New carpet room 26
- New blinds Faculty room
- Repaired blinds in gym

2007-2008 ACCOMPLISHMENTS

- BBS second grade teacher Colleen Bava was named EW Teacher of the Year
- Received an Arts Council Grant for an "artist in residence" for 3rd grade Art classes
- BBS instituted Response to Intervention to improve student learning
- Held a Constitutional Convention to ratify BBS rules
- Fifty BBS students participated in after school Literacy Clubs led by Mrs. Mercier, Ms. Babut, Mrs. Edwards, and Ms. Matroni
- EWMS established reading intervention program for students who scored at level 1 or level 2 on the CMT
- Reorganized the mentor program (Prime Time) to reflect current ideas and interests
- Introduced the reader workshop model of instruction to teachers through peer coaching
- Developed pacing charts and units of study in each curriculum area
- EWMS obtained the "Energy Now" grant, which provided over \$12,000 in equipment for the Health/PE program
- Eighth grade students performed at a school wide assembly highlighting how to study and take CMT
- EWHS continued facilitating the implementation of Professional Learning Communities
- EWHS continued the writing & coordination of the Math Science Challenge Grant
- EWHS continued process of readying for NEASC accreditation Draft reports
- Achieved the 5th highest gain in the State of Connecticut in the area of Science on the CAPT
- Homecoming Dance and soccer games under the lights were a great success.
- Re-introduction of the woodworking shop & Introduction of an automotive class at EWHS

Respectfully submitted,

Timothy S. Howes, **Superintendent of Schools**

EW BOARD OF EDUCATION

EAST WINDSOR BOARD OF EDUCATION
70 SOUTH MAIN STREET
EAST WINDSOR, CONNECTICUT
(860) 623-3346

www.eastwindsorschools.org
 BOEMembers@ewindsor.k12.ct.us



PICA-SNEEDEN, JOHN (R)
 Chair
 69 Depot Street
 Broad Brook, CT 06016

RAJALA, JUDITH (D) V.Chair	HUNT, LESLIE JANE (D) Sec.
RABER, WILLIAM (D)	SIGNOR, WADE (I)
HOLIGAN, JOANNE (R)	STANLEY, LYNN (R)
SCHULTZ, WILLIAM (D)	WILLINGHAM, TERRI (D)

MISSION STATEMENT

The East Windsor Public Schools provide a climate that inspires the school community to achieve their full potential through continuous improvement, mutual trust, and respect. A rigorous curriculum, taught by outstanding educators, motivates students to acquire fundamental, critical thinking, and problem solving skills necessary to become life-long learners and productive members of a global and diverse society.

Specific Responsibilities of the Board of Education

- To delegate to the superintendent of schools responsibility for all administrative functions, except those specifically reserved through board policy for the board chairperson. Those reserved areas might include conducting board meetings and public hearings, approving the agenda and minutes and other activities incidental to, and associated with, serving as presiding officer of the board.
- To support the superintendent fully in all decisions that conforms to professional standards and board policy.
- To hold the superintendent responsible for the administration of the school through regular constructive written and oral evaluations of the superintendent's work. Effective evaluation is an ongoing effort and should be linked to goals established by the board with the assistance of the superintendent.
- To provide the superintendent with a comprehensive employment contract.
- To give the superintendent the benefit of the board's counsel in matters related to individual board members and familiarity with the local school system and community interests.
- To hold all board meetings with the superintendent or a designee present.
- To consult with the superintendent on all matters, as they arise, that concern the school system and on which the board may take action.
- To channel communications with school employees that require action through the superintendent, and to refer all applications, complaints and other communications, oral or written, first to the superintendent to assure that the district process is responsive to students and patrons.
- To establish a policy on the effective management of complaints.

DISTRICT GOALS FOR 2008-2009

- Revise the math curriculum for gr. 5-12 to prepare students for success in post secondary schooling and the work force.
- Increase student reading/writing fluency, comprehension, and passion through Reader and Writer Workshop Model.
- Develop administrator and teacher capacity to use data to drive instructional decision making.

- Develop consistent district systems of intervention for students not reaching benchmark standards or exceeding them.
- Engage the community in a conversation around educating the whole child and use these findings to revise our strategic plan.
- Implement a strategic plan to assess student suspensions
- Reorganize the current Talented and Gifted program.
- The High School will complete its NEASC Self-Study Report by the end of this school year.

Respectfully submitted,

John V. Pica-Sneed, **Chairman**

SCHOOL NURSES

Daily visits:	25,630
(First aid, illness, medications, health counseling)	
Students given vision screenings:	1,162
Students given hearing screenings:	1,241
Students given postural screenings:	513
Physical Examinations:	0
(Athletic and grade 6 & 10 health assessments)	

The nursing staff welcomed Judy Destro, RN, BSN to the Broad Brook Elementary School with the retirement of Marsha Ledger, RN and Beverly Roberts, RN to the East Windsor Middle School following the resignation of Kate Egli, LPN. Marsha Ledger, RN remained as a sub nurse for the East Windsor system, working with a medically fragile student.

The school nurses have provided care for students needing insulin pump monitoring, glucose testing, tube feedings, personal care and breathing treatments. One medically fragile student was provided with continual nursing care 3-4 mornings a week. They also assess sick and injured students and faculty members. They administer daily medications as needed. They contact parents, physicians and teachers of students with medical problems to ensure continuity of care during in and out of state trips. They have accompanied students with health care concerns on field trips making it possible for them to participate and enjoy these events with their peers.

Seven 911 calls were made during the 2007-2008 school year. 100 accident reports were filed.

The nurses provided an annual update for all staff members on the precautions they must take when exposed to blood and body fluids. The nurses offer Hepatitis B vaccine to the at risk staff.

At the elementary school, students participated in the Smilemobile program and the Crest Kids dental program. The grade 5 students participated in the P&G puberty education program.

Asthma, Immunization and School health services information surveys were completed for the State of Connecticut.

The school nurses attended workshops on Critical Issues in School Health, the New England School Nurse conference, the NASN Annual conference and School Nurse Supervisor Conferences.

The nursing staff would like to thank the VNA volunteers for the many hours they give annually to assist with vision and hearing screenings at the Broad Brook Elementary and Middle Schools.

We would like to thank the East Windsor Lion's Club for providing free vision and hearing exams and treatment for students in need.

We appreciate the generous contributions of the students and their parents for the holiday food baskets distributed by the VNA.

We would also like to thank the secretaries and clerical staff for their assistance during the year.

Respectfully submitted,

Mildred Hildebrand, RN, **District Nursing Supervisor**

PARKS & RECREATION DEPARTMENT



The Parks and Recreation Department is comprised of five members appointed by the Board of Selectmen and empowered to maintain, manage, and regulate the Town's parks and playgrounds, for both passive and active recreation. The Commission meets on the second Monday of the month at the East Windsor Town Hall Meeting Room at 7:00 P.M. All are welcome to attend.

The 2007-2008 fiscal year was business as usual for Parks and Recreation. Our parks were full of happy patrons and our programs have grown in many ways. Parks and Recreation is not only a way for people to exercise but our goals are to create a better community through collaboration and cooperation. We work with the school system, town agencies, and local businesses to bring you the best of the best when it comes to lifelong leisure activities. At Parks and Recreation we strive to create something for everyone.

Programming, park maintenance and beautification keep us extremely busy in and out of the park office. Our hard working staff of seasonal, part time and full time employees takes pride in the quality work that we provide for the residents of East Windsor. This year residents saw many upgrades to our parks and facilities. We were able to upgrade slides and see saws at both East Windsor and Prospect Hill Parks, as well as repairing all backstops at Osborn Field (Warehouse Point Park), Prospect Hill and East Windsor Park. Parking rails and a new stone wall were also completed at East Windsor Park. These minor changes make a huge difference in the aesthetics and safety compliance that we must adhere to.

East Windsor Park, located on Reservoir Avenue, is our main event location during the busy summer months. Not only is it home to our swim lessons, and men's softball league, but also our Summer Fun in the Park and Tiny Tots Camps which hosted on average fifty children a day for seven weeks. Participants were able to take part in arts and crafts, field trips, and other planned themed events that our summer camp staff worked so hard to plan. In the end East Windsor Park served approximately one thousand two hundred and sixty children for the summer of 07-08. We look for this number to continue to rise in years to come. Our swim lessons also saw improvements with one hundred and forty six registrations this year. We strive to create a quality, safe summer program lineup that allows East Windsor children to enjoy their time off from school.

The fall and winter months are no time for us to sit back and relax. Our Halloween Happenings and Annual Carol Sing with the Broad Brook Fire Department were successful events and allowed us to provide quality family events for the residents. This year we also created the First Annual Scarecrow Contest. This family themed event allowed residents to create a scarecrow of their themed choice in their own front yard. Judging for this event was no easy task but in the end Town Hall Employees had to make the tough

decision. The winners of the First Annual Scarecrow Contest were: Third Place, Amy and Al Corkum. Second Place, Gaily Anderson Ho and First Place with a family of Scarecrows went to the Desmond Family. We look forward to many more creative entries next year.

This winter was also an exciting time for us with the donation of a Portable Ice Skating Rink by the East Windsor Girl Scout Troops 154 and 123. These girls received their Silver Award by fundraising, designing and even installing this newest amenity to Warehouse Point Park. The ribbon cutting ceremony and first skate was a huge success and we look forward to hosting many skaters for years to come. Thank you to the Girl Scouts of Troop 154 and 123 and their parents for their hard work and dedication to this project.

With winter passing by it was time to plan for the upcoming spring. This brought two enthusiastic groups to our Parks and Recreation Commission meetings.

The first was the East Windsor Dog Owners Group. Their goal was to create a fully fenced in acre for dog owners to exercise and socialize their dogs in a safe environment.

The other was the East Windsor BMX/Skateboard Park Committee, whose goal was to provide the youth of East Windsor with a 200X200 BMX/Skateboard Park where the kids would have a safe place to practice their sport. Both groups were extremely enthusiastic to get going on their proposed projects. But both had a common setback- where to put these parks? After looking at over 52 open space locations in East Windsor, everyone involved came to the consensus that the Kogut Property located across from East Windsor Park would be a great central area that could host both parks. After a lot of hard work, presentations and planning, the final approvals were given to begin fundraising. Both groups hope to host numerous fundraisers throughout the year and look forward to raising their dollar goals.

The Parks and Recreation Department maintains approximately one hundred and fifteen acres of parks, fields and facilities. These include seven parks, the largest being East Windsor Park; other locations include Warehouse Point Park, Prospect Hill, Pierce Memorial, Broad Brook Pond, Abbe Road, and Volunteer Parks. These facilities, paired with maintaining the grounds and athletic fields at all East Windsor schools, keep us extremely busy. Enough cannot be said about the efforts of our full-time grounds supervisor, Keith Tetro. The outstanding work to keep the East Windsor Park, ball fields, and swimming area, and organizing his seasonal crew has made our parks and grounds as some residents have said – "Best in Show."

While we had an exciting year of programming and park upgrading we look forward to 2008–2009 to continue to provide the residents of East Windsor many exciting quality programs and facilities because "Together Parks and Recreation Creates Better Communities."

Respectfully submitted,

Melissa Green, **Director of Parks and Recreation**

POLICE DEPARTMENT



Mission:

The Police Department, in accomplishing its purpose and mission of maintaining the peace, prevention and detection of crime, apprehension of offenders and protection of persons and property, is continuing its tradition of supplying an invaluable service to its community.

Staff:

The staff of the Department has 24 sworn members, including the Chief of Police, a Captain, 6 Sergeants, 14 Officers in Patrol, two Detectives assigned to Investigations, one Officer assigned as the School Resource Officer, one full-time and one part-time Animal Control Officer. Unsworn personnel include five Dispatchers, one Records Clerk, one part-time Records Clerk, one part-time janitor, and an Administrative Assistant to the Chief.

School Resource Officer:

The special assignment of School Resource Officer will continue to be committed to addressing identified problems within the student population, the position will be driven largely by the need to (1) be proactive in identifying concerns before they become issues; and (2) instill in the student population the legal and ethical responsibilities, we as citizens have to others. The SRO will work with the East Windsor School System, Youth Services, and the Park and Recreation Department to foster a healthy environment for the student population.

Juvenile Review Board:

East Windsor's Juvenile Review Board, which has served the community for the past six years, consists of various professional persons from Social Services, Juvenile Services, Education, Law Enforcement (East Windsor School Resource Officer) and a representative of the general community. The Board is responsible for reviewing cases brought before them of local youths involved in criminal or socially disruptive behavior requiring early intervention on the part of the community. The Board allows for an alternate step before referring local youths to the Juvenile Court. It has been successful in diverting first time offenders from the Juvenile Court system and providing a method of intervention before these offenders become heavily involved in the system.

Training:

In order for the Department to provide the most competent officers for the Town of East Windsor, officers continue to receive training in various aspects of policing. This training covers a wide spectrum of topics including but not limited to the following topics: Officer Survival, Domestic Violence, Drug Enforcement, Basic Crime Scene, Child Sexual Abuse, Interview and Interrogation, Driving While Intoxicated Enforcement, Accident Investigation, etc. This is in addition to mandated Firearms, PR24, use of force, and Sate Recertification Training. Police personnel continue to take an active role in representing the Department at many of the Town's public functions. Broad Brook and Warehouse Point Fire Department Parades, Community Day Parade, reading during Library Week to grammar school students, and K-9 demonstrations.

Detective Division:

The Detective Division is responsible for the investigation of all major crimes, such as murder, robbery, rape, burglary, and serious assaults. This division also investigates any other crimes that warrant an in-depth investigation as determined on a case by case basis. The Town of East Windsor is truly unique. Although the Town is rural, it does encompass 26.3 square miles. We are charged with providing public safety for the five distinctive villages, all with different needs and characteristics. The Town is centrally located equal distance between the Cities of Hartford and Springfield; it is along the I-91 corridor, and within close proximity to Bradley International Airport. Below you will find the Uniformed Crime Reports (UCR) for

the Town of East Windsor for the year. They consist of the "index" crimes: homicide, non-negligent manslaughter, forcible rape, robbery, aggravated assault, burglary, larceny-theft, motor-vehicle theft, and arson.

Uniformed Crime Reports (UCR):

Homicide (1); Non-negligent manslaughter (0); Forcible Rape (4); Robbery (15); Aggravated Assault (6); Burglary (52); Larceny-Theft (266); Motor Vehicle Theft (39); Arson (9).

Emergency Services Call 911

Proud to Serve,

Edward J. DeMarco, Jr., **Chief of Police**

POLICE COMMISSION

The East Windsor Police Commission is comprised of five (5) East Windsor residents who are elected by the citizens of East Windsor. The serving members are as follows: Cliff Nelson, Chairman; Linda Sinsigallo, Vice-Chairman; Lorraine Devanney, Secretary and Richard Sherman. D. James Barton resigned in April and Joseph Sauerhoefer became Commissioner in June of 2008.

The Commission is charged by the Connecticut State Statutes to perform general management and supervision of our Police Department, equipment and related property. The Commission has sole powers of appointment, promotion and removal of the officers and members of the Police Department. The Commission's goal is to protect the citizens of East Windsor and the members of the Police Department. Chief Demarco and Captain Hart provide the most professional and up-to-date training and services possible with our budget to achieve that goal.

Chief Edward J. DeMarco, Jr. has completed his fifth year and Captain Roger Hart his first year with the Department. These two men work hand and hand as a unified team to assure a high standard of service for everyone concerned. They also provide a cohesive Department striving for teamwork throughout the Department.

The Commission responded to eight (8) complaints/concerns from East Windsor residents this fiscal year. We encourage citizens to bring their concerns to our attention and we will do our best to resolve them amicably. Due to the budget constraints, the Commission was put in a position to suspend the School Resource Officer program and eliminate one K-9 unit. It is our hope that these two much needed services will be restored soon.

With the go-ahead from the Commission, a Police Honor Guard was formed by the Police Department Staff. This is a volunteer program with costs incurred by the Honor Guard members. These members do us proud to want to give of their time and money to proudly wear their uniforms and display our flags so patriotically. They have appeared at several Town and Civic events since formation. This is great teamwork on their part.

The Department had an active fiscal year again which is predictable being on the I-91 corridors between Hartford and Springfield with Bradley Airport on our doorstep. Along with the growing number of businesses and residences that add to our service needs throughout the Town only compounds the matter. But, with good management skills and careful spending the Commission and the Chief were able to provide the services needed within our budget.

The Commission will continue to strive for the highest quality of service and protection for each person within our Town border. As well as, provide our staff with all the resources available to keep them safe in the performance of their duties.

Respectfully submitted,

Clifford Nelson, **Chairman**

EW AMBULANCE ASSOCIATION



In a time when many community ambulance services struggle to staff just one ambulance, the East Windsor Ambulance Association, Inc. is proud to say that we are not. The residents of East Windsor can be confident that when an emergency occurs our staff will be there. Of course, a caveat must be placed for those crazy days that even we cannot just be everywhere at the same time.

With 20 Emergency Medical Technicians and 19 Paramedics we staff up to four ambulances and three paramedic intercept vehicles. At least two ambulances are staffed 24 hours per day. During most weekdays we have at least three paramedics available for response during our busiest periods of the work week.

In addition, our crews participate in community events such as parades, demonstrations, fundraising events, sports events, and other private event coverage. During severe weather additional staff is placed on duty to ensure any delays will not affect patient care delivery.

Our ability to achieve this level of coverage is due to the unwavering commitment of our emergency medical service staff. Most of our staff has served the association for over ten years. Many served as volunteers before our transition to all paid staff. Many began as Emergency Medical Technicians and have now been trained as Paramedics. If you have had the need to call for our service I am certain that our staff was courteous and extremely professional.

Our dedicated staff responded to over 1675 patient services in East Windsor during fiscal year 2007-2008. In addition, we also provide mutual aid services to many other communities.

The majority of our emergencies are providing service to the elderly. This coincides with the statistics that the elderly population continues to grow in our Town and the state. As people are living longer and healthier life styles we expect our requests for services to increase dramatically in the next decade.

In cooperation with the Director of Senior Services at the East Windsor Senior Center we provide a "File of Life" program to residents in East Windsor. The information card is completed by each person in the household and placed in a magnetic envelope on your refrigerator. It provides a host of information about you or your loved ones to our staff to recover during an emergency. You can stop by the Senior Center or the ambulance station to pick one up.

In 1995, when I returned to this organization, its long-term existence was in question. Confidence in the organization by our Town leaders and many in the community was shaken by their inability to cover most shifts and the lack of advanced level care. Many shifts were covered by a commercial provider and badly needed revenue was leaving the community service.

It was then that a plan to increase staffing, revenue, and the level of care. It involved adding paramedics, compensating our personnel, and a capital improvement plan to pay for badly needed equipment and vehicles.

A huge investment in computer equipment and a patient care reporting and billing system has enabled us to keep revenues in house for a service once performed by an outside contractor. Dan Starvish, one of our paramedics, took on the added duty of our technologies manager and has been instrumental in the development of this system.

Our ambulances are Internet hot spots that send our data back to the station and to the hospitals for billing and patient record delivery. All data is highly encrypted and backed up at secure professional HIPPA compliant facilities.

Today 3 out of 4 ambulances are under 4 years old. Our paramedic equipment is state of the art and medical supplies and equipment are readily available.

In cooperation with the East Windsor Police Department, our in-service training is delivered at the police department utilizing their

smart board technology. Joint training is conducted when staff is available.

Lastly, the financial status of our association is excellent. Although our staff compensation is well below other competitive systems, we maintain a strong effective work force. This reflects highly on our staff's commitment to the community. Other towns are spending a lot more money and getting much less service.

Please extend a kind thank you to our staff if you happen to see them around the community.

Respectfully submitted,

Thomas J. Clynch III, **Emergency Medical Services Chief**

WAREHOUSE POINT FIRE DISTRICT

On behalf of the Warehouse Point Volunteer Fire Department, its commissioners, line officers, and firefighters I want to thank the Town of East Windsor for its support in the past year. This year, the Warehouse Point Fire Department had to reluctantly terminate its annual carnival due to the rising costs of fuel, food and vendors' requirements. This fundraiser, in the past, enabled the members of the WHPFD to purchase a rescue vehicle (Rescue 5) a brush truck (Forestry 138) and a staff vehicle (Command 138) at no cost to the District or Town. Rescue 5 was replaced in 1992 with a Pierce Heavy Rescue.

This year has not been without its issues. Engine 238, a 1982 Grumman Duplex pumper caught fire and as a result, will have to be replaced. Station 138 (Headquarters) is starting to show its age with the parking area needing replacement and the roof repaired as a result of water seepage.

During the twelve preceding months, Warehouse Point Fire Department responded to nearly 10 alarms per week or a count exceeding 500 annually. The alarms consisted of motor vehicle accidents, environmental and toxicological remediation, fire alarms, structure fires, river rescues, and police assistance.

Our greatest challenge continues to be recruiting firefighters. We are currently in desperate need of 18 year old men and women and older, who are willing to sacrifice time and talent to volunteer their time. Unfortunately, unless this situation is remedied and remedied quickly, WHPFD, as with other departments, will have to hire fulltime firefighters, which are an extremely expensive proposition. I see this happening within the next few years as many of our active firefighters are in their mid-fifties and sixties. Our oldest firefighter (active) is 73.

As a firefighter, volunteer or career professional, one spends many hours, annually, in training. This includes certification or recertification at "live fire" (firefighters enter a "controlled" burning structure practice search and rescue techniques and extinguish the fire); hazardous materials operations (recognition and appropriate remediation) blood borne pathogen (familiarity with and methods to reduce the possibility of contacting human contaminants through controls and work practices to prevent exposure to blood and other body fluids); as well as self-contained breathing apparatus system use and maintenance.

The Warehouse Point Fire Department will continue to serve, proudly, the Warehouse Point Fire District and the Town of East Windsor. Again, thank you for your support. Please stop by station 1 on Bridge Street at anytime and also visit our website www.whpfd.org for the latest news and upcoming events.

Respectfully submitted,

Chief James P. Barton, **Warehouse Point Fire Department**

BROAD BROOK VOLUNTEER FIRE DEPARTMENT



The Broad Brook Fire Department was founded in 1896 by the Broad Brook Co. and a group of Town citizens. At the time our department was formed to protect the Broad Brook Mill and surrounding area. Today we serve with the Warehouse Point Fire Department to protect the entire Town. We are forming an ever closer relationship with Warehouse Point. This is due to the

increasing amount of calls.

Also the increasing requirements of personnel and equipment on scene are adding to the need for mutual aid both given and received from all surrounding towns. The following personnel are officers of the Department: Chief Cal Myers, Asst. Chief David Lockwood, Deputy Chief Thomas Arcari, Captain Gerald Bancroft III, Captain Jim Bancroft, Lieutenant Jeff Huffmire, Lieutenant Richard Salmon, Lieutenant Chuck Riggott, Lieutenant Vincent Lamay, and Lieutenant Steven Long,

For sometime, we have been trying to replace some of the older equipment or equipment that just did not fit the job. Three of the older trucks are gone and one 34 year old tanker will be held in reserve status.

In March we took delivery of a new Seagrave. The Seagrave known as ET239 replaces our old rescue and tanker. ET-239 (Engine tank) carries 1500 gal of water, foam, 1500 gpm pump, hydraulic rescue tools, many other rescue tools, med supplies, some supplies for HazMat calls and hose 4" supply line and working line 1 3/4" and 2 1/2".

Additionally a new Ford F350 with utility body will take the place of our Army Surplus 1985 pick up and the Hummer. The utility will have some medical aid equipment, salvage equipment, additional rescue equipment, have the ability to pull the boat and have a special place to carry the sled we use for Ice Rescue.

East Windsor is a great town but is very different from area to area. Our Town has industrial, with very large building, single family residential, apartments and out lying farm buildings in areas with no hydrants.

This along with ever increasing amounts of calls 321 as of this date 15 September, 08 creates challenges in shortages of personnel, training and equipment.

Two calls that drive home this point were a devastating fire on Rye Street and a plane crash on Wells Road. The early morning fire on Rye Street was well involved at the time of the alarm, the buildings involved were 600' from the street and there were no hydrants. The plane crash I am happy to report caused no injuries. The plane crashed in the top of trees and presented its own rescue problems. A joint command with Warehouse Point was established and took a combined effort of several agencies to complete the rescue. Additionally invaluable help was received from Enfield, Bradley, US Coast Guard and a tree service joined in the rescue effort. East Windsor Police Department and East Windsor highway contributed to the operation. Also it should be mentioned during the time of the rescue two other alarms were received and handled by our Town Departments and mutual aid.

We are dispatched by Tolland County Mutual Aid. In addition to dispatch, we receive Dive Teams and Search and Rescue Teams from Tolland County.

Shortly in the future we will have computer information on locations of special hazards hydrants.

To handle the variety of calls for service, many hours of training are required. We have 3 company drills in house per month. Additionally, our members must take and be certified by the State Fire School as FFI. Several of our members are going to FFII and other courses such as Fire Instructor. Others are taking a class so they can drive the larger trucks. Many members are MRT or EMT's. These people are required to be recertified every few years.

I would like to thank the past and present officials of the Town and the citizens of East Windsor for their support. And I would especially thank the members and officers of the Department for their effort and dedication.

Respectfully submitted,

Chief Cal Myers, **Broad Brook Fire Department**

FIRE MARSHAL

The Fire Marshal for the Town of East Windsor is appointed by the Board of Selectmen and is under said jurisdiction.

As a fire marshal in the State of Connecticut, I am regulated by the Connecticut State Police and receive my certification from the State to enforce the Life Safety Code which was adopted by the State of Connecticut. In order to maintain certification, the State mandates that every fire marshal receive ninety (90) hours of schooling within a three (3) year period every three years.

As Fire Marshal for the Town, I annually inspect all local businesses, places of assembly, schools and multi-family dwellings over three-families. New liquor licenses, as well as, renewals must be signed off by the Fire Marshal. I follow up on complaints regarding possible fire code violations. When requested, I review proposed site plans for the Planning and Zoning Commission.

There is a great deal of coordination with the Building Department in regards to sign offs prior to issuance of a building permit and issuance of a Certificate of Occupancy for buildings/structures that fall under the fire marshal's jurisdiction.

We also coordinate the paperwork prior to and after storage tank removal or replacement for businesses/industrial properties, which requires an inspection by myself after the proper paperwork, is obtained from the Building Department. It is my responsibility to maintain records of all underground storage tanks and update as tanks are removed as well as replaced.

After a building permit is issued for installation of a sprinkler system, I must inspect said work for compliance

I am responsible for inspections/investigations after a fire. Following each inspection/investigation a report must be submitted to the State Fire Marshal's office who in turn sends it on to the National Reporting agency.

Respectfully submitted,

Blaine G. Simpkins, **Town Fire Marshal**

HUMAN SERVICES

The function of the Town of East Windsor's Department of Human Services is to assist residents with social, emotional, and economic needs. Our staff composition is one full-time director, one full-time case worker and one full-time administrative intake assistant. We strive to assist our clients in attaining self-sufficiency; maintaining economic well being, and re-establishing control in their lives. We service all areas of the population, which include children, adults, elderly, the disabled, and the economically disadvantaged. This office has assisted residents with issues such as emergency food, clothing, housing, and mental health needs as well as being a vital referral and information source.

Also as Municipal Agent I am aware of the increase number of Senior and disabled citizens who are requesting assistance from the Human Services Department. I will be advocating for our citizens and our departmental needs in this area.

Since its inception, this office continues to be the intake site for the energy assistance programs for those who meet income eligibility guidelines. This basic program is the Connecticut Energy Assistance Program (CEAP), which assists eligible residents with the home heating bills from November to April. Also this year (SAFA) State appropriated Fuel Assistance Program was approved by the Connecticut State Legislature so those individuals who were 200% of the poverty level could obtain assistance with fuel. Due to this fact during this 2007–2008 energy season 273 individuals and families were assisted through this program. This program helped the local economy with an additional \$300,825.00 in benefits from Federal and State dollars.

The Renter Rebate Program has become an integral part of the Human Services Department. This program provides tax relief for elderly residents age 65 and over and for the totally disabled renters as defined by Social Security Statutes. A claimant must also have received no financial aid or subsidy from federal, state, or municipal funds other than Social Security Income. This year, 159 Town residents received the benefits of this State of Connecticut program in the amount of \$141,300.00.

Although SAGA (State Assisted General Assistance) determines the eligibility of an applicant from East Windsor, this office continues to provide the ongoing case management and social services for this program and for all other State programs. The State of Connecticut Department of Social Services relies on the towns to provide all the other auxiliary services.

As the economy worsens this office continues to see an increase in the use of our Food Shelf, our Bread Basket program, our Second Chance Clothes Closet, and our Holiday Basket and Toy Giving Programs. The list of requests to Human Services is ever changing as more of our citizens have medical issues, housing issues and employment issues. Because of these ever changing needs we are very appreciative of the support from the community through their generous financial donations and gift items.

Also I continue to serve as the Town's ADA Coordinator and Fair Housing Officer along with being Chairman of the East Windsor Juvenile Review Board and serving as a member of the Family Resource Center Board of Directors, and as the Salvation Army Northeast Hartford County Unit Chairman. These programs are all highly effective in our community and provide very worthwhile services.

Respectfully submitted,

Elizabeth Burns, **Director of Human Services**

ELDERLY COMMISSION

The East Windsor Elderly Commission is comprised of five members who are appointed by the Board of Selectmen and the Municipal Agent as the exofficio member. Current members are Claire Badstubner, Chairman, M. Trevor Bray, Deborah Donovan, Catherine Drouin, and Madeleine Thompson and Elizabeth Burns, Municipal Agent.

Meetings are held monthly, with the exception of August, on the fourth Monday of the month at the East Windsor Town Hall 11 Rye Street Broad Brook at 5:00 PM.

The purpose for the Elderly Commission is multi-faceted and includes fostering, understanding, respect and involvement of the elderly in the life of the community and to evaluate, coordinate and assist in implementing programs and services for elderly. The Commission also acts as an advisor to the First Selectman and Board of Selectmen.

The Elderly Commission had been investigating and developing several different projects. As the growth in the Towns' senior population is increasing due to the baby boomers entering into their 60's the Elderly Commission thought it was appropriate for them to be involved with assessing senior's needs.

The first step the commission took was to survey surrounding towns about their senior centers and what type of center they had and all the various types of programs that they offer to their residents.

The next approach was suggested by Deborah Donovan and Catherine Drouin to create a survey to ascertain the needs of East Windsor Seniors and their thoughts regarding programs that could include educational and recreational activities, day trips, adult day care and a potential new Senior Center. This survey has been developed and is currently being utilized to obtain residents opinions.

Another project that piqued the Elderly Commission interest is ITN/ North Central (Independent Transportation Network) which is a non profit organization that provides transportation services 24 hours a day 7 days a week utilizing private cars for the elderly and visual impaired. This service charges an annual membership fee to its clients and then there is a flat fee and per miles driven fee.

The State of Connecticut has given out five \$50,000 grants to start this program in five regions in Connecticut and the Town of Enfield became the lead town for the 10 town region which includes East Windsor. This new initiative will not replace the current Senior Transportation (Dial-A-Ride) Program that East Windsor has but will expand transportation services in the area.

The Elderly Commission is currently planning a project called Senior Safety Program 911, which is an introduction to 911 cell phones. This program is very important to help our senior population in an emergency situation particularly if a regular telephone is unavailable.

As our elderly population grows there will be a greater demand for more services and the Commission is currently looking to the Town and other approaches to fund new programs by utilizing federal and state grants and private donations.

The Commission invites East Windsor residents to attend their meetings that are open to the public where they welcome new ideas and suggestions for future study.

Respectfully submitted,

Elizabeth Burns, **Municipal Agent**

EAST WINDSOR SENIOR CITIZEN CENTER

The East Windsor Senior Center is located in the Broad Brook Section of East Windsor, above the Broad Brook Fire House.

Residents sixty years of age or older are welcome to participate in scheduled programs of interest throughout the year. We are a non-profit agency, requiring no dues or membership fees.

Senior Centers are focal points for our community's elders as they seek out services, recreational programs, social activities, and educational programs in a warm, welcoming, and safe environment.

Senior centers provide a gathering place for seniors to get and receive vital services to maintain independent healthy lifestyles, to keep in touch with the community events, and to get to know the townspeople and services available to them.

Under the umbrella of the Senior Services, the Director is responsible for the administration of services and programs, transportation services for the elderly and handicapped, and nutrition services, both On-Site and Meals-on-Wheels.

The position of Director is full-time and is assisted by a part-time Clerical Assistant (19½ hours). The Transportation Service employs one full-time Coordinator and three full-time Drivers. The Nutrition Service employs one Site Manager who works 25 hours per week.

On-site and available to our senior patrons, 60 years of age or older, is our community Café. Here seniors can enjoy a hot, nutritious meal at a nominal fee. Last year we served 6,435 meals on site. With the assistance of our all volunteer meals on wheels drivers, our homebound elderly/shut-ins were provided with 6,986 meals. Senior Centers are often an important source of nutrition for our elders.

Our transportation program serviced 9,072 client trips transporting Seniors for medical appointments, grocery shopping, senior center sponsored trips, etc.

Our agency faced many changes during the 2007-2008 fiscal year. We witnessed several personnel changes in the Town leadership position of the First Selectman, we faced tightened budgets, we stabilized our workforce and encountered less staff turn-overs than the previous year, we had a departure of our office part-time clerical assistant position, and consequently many months past before we were able to re-fill that position.

The town-wide Computer Technician has installed a computer back-up system. Additionally, we are now incorporated into the town-wide e-mail system and have established e-mail addresses.

We continue to work in cooperation with a number of town agencies and town service groups to enhance our community's resources.

Our success is a reflection of the many collaborative efforts and the interagency cooperation that we receive from community groups and local businesses.

This year we developed a survey to actively seek out volunteers in our community to assist in the enhancement of our services and programs.

We continue to tap into federal and state funding to assist us in our operations. We also continue to receive both private and public donations to defray costs and assist our senior population in the participation of program services and events throughout the year.

We continue to sponsor educational programs and an array of lectures throughout the year such as; our bi-yearly AARP's Driver Education class; How to Prepare a Personal Preparedness Guide/ Disaster Plan and Decreasing Your Stroke Risk Seminar, to name a few.

The center offered a multitude of varied seminars, workshops and interactive classes. Through grant monies we continue to offer free Bereavement Counseling, Nutrition Counseling, and the A.C.T.I.V.E exercise instruction throughout the year. These programs are a valuable component to our services.

In its third year, The "File of Life" program with the East Windsor Ambulance Association continues to be successful; the center is an East Windsor Lion's Club collection site for outdated glasses, and a collection site for Geissler's receipts for the East Windsor School program discounts, etc...

A series of intergenerational sessions were held this past year between our Town seniors and the East Windsor School System, such as a visit from a second grade class where they read poetry to our seniors and our seniors in turn, read short stories back to the students. We participated in the annual Sock Hop with the East Windsor Family Resource Center's Summer Program participants.

Our Elder Wellness Programs are offered on a continuing basis and consist of Free Blood Pressure and Free Blood Sugar Screenings, foot care services, the Annual Flu Clinic, Cholesterol Screenings, Exercise Classes and free glaucoma exams. All are offered to assist seniors in maintaining a healthy and productive lifestyle.

We continue to draw in large crowds for our popular Monthly Socials (which include live entertainment), Annual Thanksgiving Dinner, Annual Christmas Dinner and our Annual Senior Picnic. Additionally we draw much participation for our Mother's Day dinner, our Father's Day dinner, Valentine's Day dinner and St. Patrick's Day festivities.

Addressing the needs of a diverse and ever-growing senior population is challenging. Coupled with this, we share our facility with another town agency, which limits our center's space and usage.

The continuing success of the center is contingent upon adequate funding and support for these services.

In my twenty-fifth year as Director of the East Windsor Senior Services, I look forward to the opportunity to serve you to the best of my ability.

Respectfully submitted,

Laura J. Clynych, **Director of Senior Services**

LIBRARY ASSOCIATION OF WAREHOUSE POINT

107 Main Street East Windsor, CT 06088
PH (860) 623-5482 FAX (860) 627-6823

The mission of the Library Association of Warehouse Point is to satisfy the cultural, informational, educational and leisure reading needs of the residents of East Windsor by providing a multimedia environment, exhibits, and space for programs and meetings. To meet these goals, the library maintains a collection that has grown to over 40,000 items. These include books, magazines, large print books, books on compact disc, videotapes, DVD's, musical compact discs, CD-ROMs and access to electronic databases.

More than 30,000 visits were made to the library, both in person and via the library's web site last year. Over 58,000 items were borrowed.

The Library's Youth Services Department offers a variety of programs for pre-school and school-aged children including story times and craft programs, as well as a special visit from Santa Claus, as well as other programs by story tellers and performers.

The library sponsored a variety of adult programs last year. Among them were monthly book discussions, craft programs, as well as a program on global warming, feng shui and the mysteries of crop circles. The library also offers a variety of local history and Connecticut History programs thanks to the efforts of the East Windsor Historical Society and the Friends of the Library.

Home delivery and pick up service of library books, magazines and audio-visual material is available. Any resident who, because of health or physical problems, cannot get to the library just has to call the library to make arrangements.

Town residents once again responded very generously to the Library's annual fund drive, donating over \$9,000. The funds were used to upgrade the various areas of the library's collections and helped to double the amount of money the Library was able to spend on its collection. While the original purpose of the annual fund drive was to support projects not covered by its annual budget, such as the purchase of computers and the make-over of the Community Room, over the past few years it has become necessary to use the fundraiser as a means of providing adequate funding for the library's collection development budget to meet the growing needs of our customers.

The Library has a dedicated Friends of the Library group that assists the library in meeting the needs of library users. The proceeds from The Friends' annual used book sale are used to support the growth of the library's DVD and audio collections as well as purchase much needed equipment and furniture for the Children's Department. The Friends of the Library also purchases family passes to area museums for the Library to circulate. These passes offer free or reduced family admission rates. Museum passes available are: The Connecticut Trolley Museum, The Lutz Children's Museum, Mystic Aquarium, The New England Air Museum, The Science Center of Connecticut and Roaring Brook Nature Center, The Springfield Library and Museums, and the Mashantucket Pequot Museum and Research Center.

Through an annual donation from the East Windsor Lions Club the Library is able to maintain its Large Print Book collection, an area of the collection that continues to grow in use. Circulation of large print books increased by 28% over the previous year.

Thanks to a grant from the Hartford Foundation for Public Giving the library has been able to increase the shelving space for its reference, local history and special collections. This grant also provided the hardware that enabled the library staff to scan and preserve a collection of historical photographs donated years ago by Roger

Borup, as well as articles about East Windsor that appeared in The Northern Connecticut Bazaar from 1969 to 1978. The library was also able to purchase computer terminals for public use as well as the hardware needed to provide wi-fi service.

A grant from Connecticut State Library helped with the costs of replacing the existing clapboards on the north and east sides of the original library building as well as other repair work to the Library's exterior and the painting of the building.

Please take note of the Library's new hours. The Library is now open Monday through Thursday, 10:00-8:00; Friday, 10:00-5:00; and Saturday, 10:00-3:00. The Library is closed Saturday during July and August. The Library's collection and databases can be accessed from home or work through its website at www.warehousepoint.lib.ct.us. The Library's phone number is 623-5482, or visit us at our website.

Respectfully submitted,

Vincent J. Bologna, **Director**

EAST WINDSOR WATER POLLUTION CONTROL AUTHORITY

The Water Pollution Control Authority is responsible for overseeing the operation and maintenance of the Town's collection system, wastewater pumping stations and wastewater treatment facilities. The Authority is comprised of five regular members and two alternate members. Each member is appointed to a term of four years. Paul Anderson is the current WPCA Chairman and Tom Davis is the WPCA Vice Chairman.

The revenue required to collectively operate and maintain the facilities is collected through an annual sewer user charge fee. An annual sewer use charge bill is sent to all of the units connected to the sanitary sewer system. The resulting revenue pays for all direct costs associated with operation and maintenance of the facilities. The FY 2007-2008 operating budget for the Water Pollution Control Authority was \$1,083,936.00.

Currently, there are 4683 sewer use charge units distributed throughout the 2,050 connections to the system. Each unit paid a sewer use charge fee of \$226.00. The difference between the operating budget and the amount billed to customers comes from interest earned, late fees, collected delinquencies and surplus from the previous budget years.

During this year, the W.P.C.A. continued the process of redefining the Town's sewer service area to compliment the updated plan of development and more closely align with the OPM plan of development. The WPCA also completed construction of a sewer extension from Prospect Hill Drive to Newberry Rd. The construction of this sewer line eliminated a 40 year old pumping station on Prospect Hill Drive.

Each year, the DEP reviews the nitrogen reduction performance of all of the municipal wastewater treatment plants in Connecticut and either charges them a fee or issues them a nitrogen credit based upon the previous year's nitrogen reduction levels achieved. Your facility continues achieving the fifteen year goal assigned to it and as such has received a nitrogen credit in the amount of \$12,649, from a pool collected from other municipalities unable to reach their required limits.

Respectfully submitted,

Kevin Leslie, **Superintendent**

NORTH CENTRAL DISTRICT HEALTH DEPARTMENT

The North Central District Health Department provides East Windsor with full-time health department services and is on call seven days a week twenty-four hours a day for emergencies. The Department is governed by a Board of Directors (Board of Health) in accordance with the General Statutes of Connecticut. Carol Sargent and Cecelia Mickey serve as East Windsor's representative to the Board. The Health Department is staffed by a Director of Public Health, a Chief of Environmental Services (both registered Sanitarians), an Emergency Response Coordinator, a full-time Health Educator, nine sanitarians, and a support staff of approximately 2.5 clerical workers. The Department has a medical advisor, a part-time bookkeeper, and contracts for auditing and legal services.

THE PRIMARY MISSION

The primary mission of the NCDHD is disease prevention and surveillance and health promotion in the district's population. The District is responsible for programs in a number of areas including:

- Preventing epidemics and outbreaks of diseases, undertaking epidemiological investigations, follow-up and working to prevent the spread of communicable diseases such as tuberculosis, hepatitis, sexually transmitted diseases, and the like.
- Assisting private physicians in obtaining free vaccine from the state for childhood immunizations.
- Inspection of restaurants, other food service establishments and facilities and the epidemiological investigations follow-up and prevention of the spread of food borne diseases.
- Safety inspections of schools, convalescent homes, and other institutions.
- Water quality testing of bathing areas.
- Review, testing and approval of new septic systems, as well as the review and approval of plans for system repairs and/or expansion.
- Review of laboratory testing of well water for approval of new wells for homes.
- Provision of laboratory testing of drinking water, paint samples for lead, blood, stool, and other samples as may be necessary in the investigation of outbreaks and illnesses.
- Investigation of complaints in regard to public health hazards, nuisances, rodent or insect control.
- The provision and support of health education and prevention programs.
- Monitoring the health status of the population.
- Assistance to the Department of Environmental Protection upon request for help in collection of samples or for follow-up or investigation of specific problems.
- Development and implementation of Regional Points of Dispensing (POD) clinics to dispense medications or vaccinate for post exposure to Smallpox, other biological agents, or other natural outbreaks; all hazard emergency response plan to respond to, mitigate, and recover from natural and manmade disasters to protect the populations of the District.

HIGHLIGHTS

This past year, the Director of Public Health reviewed and followed up on all communicable disease reports of importance, managed the Department and its four offices and supervised improvements to the headquarters building. He also successfully encouraged the location of a new community health center in Enfield to serve the District.

During the 2007-2008 building year, all the new soil testing was for individual lots. No new large subdivision proposals were submitted. The subdivisions that were being planned last year are on hold. New work for the construction of new single family homes serviced by septic systems and/or wells continues to be slow when compared to the last few years.

At the Town reservoir beach during the summer of 2007, bathing water quality was good. Due to the small nature of the reservoir's watershed that services the park, water quality was closely monitored.

The Health District licensed 81 food service facilities and conducted 183 inspections of those facilities that include full service restaurants, fast food establishments, school cafeterias, day care centers, convenience and grocery stores. The department continues to work with and provide food safety education to various non-profits and civic organizations serving food to the public.

The NCDHD Emergency Response Program was active again this year meeting new state requirements with staff training, interaction with Town first responders and undertaking a two district drill in Windham to set up a 100 bed triage facility with the premise that the hospital would be overloaded in a pan flu event. We continue to update our emergency contact list to ensure the ability to make necessary communications with our response partners.

In 2007-2008, the Health Department offered health education programs open to residents of our District. Health Education Programs are held in towns throughout the District. These programs included seven exercise programs: Three ACTIVE classes (Active Class to Improve Vitality in Everyone), two Tai Chi classes, one A Splashin' Action class (water fitness), and one Yoga/Pilates class. One of the ACTIVE classes was held every Monday and Wednesday at the East Windsor Senior Center. Six Nutrition and Weight Management Classes were offered for residents 18 years and older. One of these nutrition classes was held at the East Windsor Senior Center in the fall of 2007. One Childhood Obesity Program for parents of children up to age 12 was offered. This program is expanding to reach other towns in the District. In May 2008, NCDHD partnered with the American Stroke Association, East Windsor Senior Center, Enfield Senior Center and the Community Health Center in Enfield to provide Stroke Screenings. One day of Stroke Screenings was held at the East Windsor Senior Center allowing 24 individuals to be screened. A total of 76 people were provided with Stroke Screenings at the two locations.

You can now view the latest information on health education, West Nile Virus and other important issues as well as print application forms for permits from our web site at www.NCDHD.org

N.C.D. HEALTH DEPARTMENT		2006-2007	2007-2008
Soil Tests (total):	New	90	11
	Repair	6	11
Septic Permits:	New	21	17
	Repair	11	5
Septic Inspections		109	87
Well Permits		10	15
Additions Reviews (on well/septic)		25	33
Plans Reviewed:	Subdivisions (total lots)	4/16	4/37
	New Plot Plans	20	33
	Repairs	12	6
	Wells Only	1	1
Well Water Test Reviews		11	12
Permits to Discharge		25	22
Food Licenses Issued		78	81
Temporary Food Permits		28	36
Food Service Inspections		144	183
Plans Reviewed for Food		9	6
Food Orders Issued		22	33
Complaints (total):	Garbage & Refuse	36	42
	Housing	7	13
	Rodents & Insects	11	6
	Sewage Overflow	2	2
	Water Quality	5	5
	Food Complaints	-	-
	Miscellaneous	11	9
		-	7
Complaint Orders Sent		2	3

Respectfully submitted,
Raymond Renaudette, **Chairman**

CONSERVATION COMMISSION / INLAND WETLAND AGENCY

The Inland Wetland and Watercourses Agency's mission is to protect the inland wetland and watercourse resources of the Town of East Windsor by effectively implementing and enforcing the Inland Wetlands and Watercourse Regulations. The Agency reviews all developmental activities proposed within and adjacent to inland wetland and watercourse areas at regular monthly meetings held on the first Wednesday of each month. We urge the public to attend these meetings and to call the office for any information concerning inland wetlands and watercourses.

The Agency is a regulatory body authorized and required by Connecticut State Statute. The Agency is assisted by an Inland Wetland Agent, as well as Planning & Development Department staff. The Commission is comprised of seven regular members and three alternates appointed by the Board of Selectmen to serve staggered four-year terms. In December, Michael Ceppetelli was elected to serve as Chairman, Richard Osborn as Vice Chairman, and John Malin as Secretary. The other members include: Michael Sawka, Robert Slate, Ronald Savaria, Michael Koczera, Kathryn Roloff and John Burnham. There is currently one alternate position available.

During the fiscal year 2007-2008, the Inland Wetland Agency (IWA) received a total of 33 applications. Of those applications, 14 were granted permits for regulated activities, one modification, one extension, one denial, one withdrawn application, two jurisdictional rulings, seven agent decisions, and three permitted uses as-of-right. The IWA collected \$8,839 in state and town fees during the fiscal year. The Inland Wetlands Regulations and application forms can be found on the Town's website: www.eastwindsorct.com

At this time, the Natural Resources Preservation Committee (NRPC) serves as the Conservation Commission. Currently, the committee consists of six members and one alternate with one regular member and one alternate position available. The committee is continuing to work on the Natural Resource Inventory as the first step in developing an overall open space and farmland preservation plan. When the plan is completed it will be available as a guide to land use boards and a guide to coordinate town property purchases. The NRPC is also actively seeking bonding funds for the purchase of open space and farmland in response to the citizen requests in the Plan of Conservation and Development. The committee is assessing grants available to the Town and farmers in the Town. The committee is also considering a land grant question to be put on the November ballot or referendum at a Town meeting.

The IWA/CC is constantly seeking out continuing education for its members and staff. This year that included the Annual CACIWC Conference to be kept up to date on environmental and legal issues, the DEP Municipal Inland/Wetland Commissioner's Training Program to refine specific skills and learn action responses to common wetland concerns, and a DEP training video to review the roles, responsibilities and legal definitions for IWA members.

Respectfully submitted,
Michael Ceppetelli, **Chairman**

EW EMERGENCY MANAGEMENT AGENCY

East Windsor Emergency Management is there to serve during crisis situations. Some of our functions include:

- Updating Emergency Operations Plans including making them National Incident Management System (NIMS) compliant.
- A disaster plan, which was provided to the Connecticut Office of

Emergency Management, including details as food and ice availability.

- In the Town Garage storage area there are sixty (60) cots and bedding, which is the distribution point for the area.
- National incident management systems training, which defines the roles of individuals in case of an actual emergency.
- The Town has two shelters: The Town Hall Annex and The Broad Brook Fire Department.
- This past year we activated our Emergency Operations Center due to Hurricane Hannah and provided sand bags to residents who were in need of them due to flooding. We presently have an inventory of filled sand bags for future use.
- This past year we have added a new Annex M to the Emergency Operations Plan; this plan is designed to house animals should a disaster situation occur. In addition Region three presently has three tractor trailer trucks filled with the necessary items to take care of animals. If this service was needed the Town of East Windsor would be provided with forty-four Veterinarians to assist in the care of the animals.

Respectfully submitted,

Blaine Simpkins, **Director**

BUILDING COMMITTEE

The East Windsor Building Committee regularly meets on the second Monday of every month at the Board of Education offices.

The Committee, under the direction of the Board of Selectmen, is responsible for all Town owned buildings and real estate in the Town of East Windsor and oversees all new building construction, repairs and renovations. The Building Committee consists of nine members.

This past year Cliff Nelson served as Chairman of the commission and Elzear Rodrigue served as Vice-Chairman. The remaining members are Stanley Kement, Jr., Peter Sanders, Steve Pilch, Joseph Pellegrini, Jim Thurz, Joseph Sauerhoefer and James Borup. Laurie Slate is the commission's recording secretary for its meetings.

This year the Building Committee has been involved in the following projects:

- **Salt Shed:** The salt shed's application of an interior sealant has been done and the project is complete.
- **East Windsor High School Boiler Replacement Project:** Demo and installation have begun for the replacement of the East Windsor High School boiler. Central Mechanical Services was chosen as contractor and the project nearing completion, on schedule and within budget.
- **East Windsor Town Hall/Annex Storage:** Various rooms in the Town Hall Annex are currently undergoing a reorganization that includes sorting and disposing of items that are no longer necessary. This will create space necessary for the various departments for record storage, etc.
- The committee is in the process of putting together bids for general town services such as plumbing, electrical, HVAC/Heating.
- The committee is reviewing specifications for ADA compliant doors for installation at the Town Hall along with updated windows, Police Department, Human Services and Senior Center.
- The Building Committee is in the process of putting together a list of major repairs to Town owned buildings for the Capital Improvement Plan.

Respectfully submitted,

Cliff Nelson, **Chairman**

BUILDING DEPARTMENT



The Building Department seeks substantial compliance with all provisions of the 2005 State of Connecticut Building Code. The Town of East Windsor adopted basic provisions in 1968 and total adoption of the State Codes in 1972. The Building Department addresses all questions relative to the mode or manner of construction, the method and materials proposed in the construction of all structures, including but not limited to, additions, alterations, repairs, removal, demolition, installation of service equipment, and the location, use, occupancy, and maintenance of all buildings and structures, except as otherwise specifically provided for by state statute.

The Department consists of two full time employees with the support of one part-time administrative employee. The staff assists the public with building code queries, the permitting process, inspections, violations, and the issuance of Certificates of Occupancies. We provide a wide array of assistance to attorneys, appraisers, architects, engineers, contractors, real estate agents, businesses and homeowners.

The Building Department works in conjunction with the following agencies: Planning & Development, Inland Wetland Watercourse Agency, Town Engineer, Water Pollution Control Authority, Town Fire Marshal, District Fire Marshal, East Windsor Police Department, North Central District Health Department, State Department of Transportation, State Department of Consumer Protection, State Department of Environmental Protection and all utility companies servicing the Town of East Windsor.

Respectfully submitted,

Rand Davis Stanley, **Building Official**

ECONOMIC DEVELOPMENT COMMISSION

During the beginning part of 2008, we have been part of higher energy process, increased home foreclosures, and here locally, our movie theaters close down. We can certainly say this has been a unique and challenging year so far. We have also seen the issues revolving around our Town Budget, but did you know that approximately 40% of the Town taxes are paid through our business and economic development initiatives. This is one of the highest percentages in the State. We maintain a strong business base and we, as a community, need to support this base by utilizing their services and buying their goods. We can all do a little bit to help our community, our business, and ourselves.

How do we as a community work together for Economic Development? That's easy to answer. First, as stated early, let's support our business and buy locally. Helping our local business helps us grow as a community. Secondly, we need to educate ourselves, please don't listen to the rumors and opinions of others. Listen to the facts. If you have questions, call the Town Hall and get informed and get involved. Poor facts and rumors cost this town millions of dollars in potential growth. Because we don't have a North Road sewer, which we almost had, we cannot grow our Route 140 business corridor. That means lost dollars and increased taxes to you and the residents of East Windsor. Our businesses help keep our taxes low, and if we can't make East Windsor an attractive place for our business community, we will pay the price. Lastly, get involved. The Town is always looking for residents to help run our commission and be a part of our growth.

This year we continue to work with the Hartford Alliance and the EDC continues to aggressively seek out businesses to call East Windsor home and support those existing businesses already here. Together we're creating educational steps to support new business, foster our existing business. In September 2008, we were able to bring together all aspects of our town government in a one-day educational seminar to understand the benefits of planned growth and economic development. Whether you're a business of one or one

hundred, we're laying the foundation for business growth through our government.

For 2009, our focus is utilizing technology tools to attract businesses outside our community. Our main approach is to promote our Town and create an economic development bridge through our Internet service. This avenue of information technology can help educate the world about East Windsor Connecticut with minimal to zero dollars. Our Economic Development Commission is a volunteer organization and we are working with other branches of our Town to develop the right information utilizing the right technology to help grow our Town right now.

Moving forward we still maintain our core strategy: to help create open land, support for our business community, and the creation of good paying jobs for our youth. We live in a global economy and we must take advantage of our new opportunities to generate additional revenue. Economic Growth means improvements to our schools, our town hall, our senior centers, and our community. Strong business means a strong community.

Respectfully submitted,

Eric Moffett, **Chairman**

EW VETERANS COMMISSION

The East Windsor Veterans Commission meets on the first Thursday of each month with no regular meetings scheduled for July or August. The commission consists of thirteen members who are appointed by the Board of Selectmen to serve staggered four year terms. This past year Ernie Teixeira served as Chairman of the commission, James Barton as Vice Chairman, Ron Hwalek as Treasurer and Mark Simmons as Secretary. The remaining members are William Abbe Sr., Fred McDermott, Kenneth Crouch, George Butenkoff, Rick Webster, Nicholas Macsata, Edward Bonetti, Phillip Godeck and David Malo.

The primary functions of the East Windsor Veterans Commission is to recognize the honorable service to our country of all East Windsor veterans, to serve the needs of all honorably discharged East Windsor veterans and to promote programs that benefit East Windsor veterans from all branches of military service.

Last November 2007 we held our 8th annual Veterans Day 5 K road race on our certified race course in Broad Brook with well over 200 participants. Our annual race day event increases in popularity each year. Many East Windsor businesses are very generous by contributing sponsorships for our race and our Veterans Commission would like to take this opportunity to thank them all for their faithful support.

Every June, the East Windsor Veterans Commission presents a \$500 scholarship award each to a male and a female East Windsor High School graduating senior. The scholarship awards are based on student need, academics and his or her family connection with a United States veteran.

The Memorial Day parade is organized by the East Windsor Veterans Commission each year and is held in the Warehouse Point section of East Windsor culminating with a moving ceremony honoring our fallen heroes on the Warehouse Point green.

The East Windsor Veterans Commission also sponsors the placement and maintenance of American flags that line the Main Streets in Broad Brook and Warehouse Point through a flag donation program. We also provide and install memorial bricks that surround our veterans monument in the East Windsor Veterans Cemetery in Windsorville.

The East Windsor Veterans Commission would like to take this opportunity to thank all of the men and women who have served and who are serving their country today. Their sacrifice and honorable call to duty is a sterling example to all Americans.

Respectfully submitted,

Ernie Teixeira, **Chairman**

PLANNING & DEVELOPMENT DEPARTMENT



During every fiscal year the Department of Planning and Development continues its efforts to provide a greater level of service to the community. Serving towards that goal, the employees of the department are a full-time Director/Town Planner (Laurie P. Whitten, CZEO, and AICP); a full-time Assistant Town Planner/Wetlands & Zoning Enforcement Official (Nancy J. Rudek, CZEO, who was replaced by Katie Bednaz); full-time Administrative Assistant (Marlene Bauer) and a part-time Clerical Assistant (Ginny Powers).

The Department of Planning and Development provides staff assistance to the Planning and Zoning Commission, Zoning Board of Appeals, Conservation Commission/Inland Wetlands and Watercourses Agency, and Economic Development Commission. This includes a full range of administrative, clerical, technical, and policy services to the land use boards, while meeting the changing demands of the community.

The department operates under the control of State Legislature, and Local Ordinances and Regulations. It is the staff's job to adhere to these legal guidelines, while facilitating the process for all involved. With this in mind, staff services also include assistance to the public, our clients. We are here to help with land use questions and to assist in the application and permitting process. We have an open door policy and promote preliminary discussions for any proposal.

PERMITS	FY 06-07	FY 07-08
Single-family homes	18	27
Multi-family units	57	62
Accessory (in-law) apartments	1	0
Additions / Improvements to Residential	62	79
New Commercial / Industrial	10	7
Other Commercial/Industrial (Signs/ Additions, etc.)	33	49
Other Residential / Institutional	3	2
Active Adult Units	7	11

In addition to the varied daily tasks and requirements, during the fiscal year 07-08, staff worked on the following special projects:

- Worked with the Natural Resource Preservation Committee (NRPC) on the implementation and continuing study of farmland preservation and resources within our town utilizing the Agricultural Farm Viability Grant awarded to East Windsor;
- Assisted with the Broad Brook Watershed water quality study funded by a Clean Water Act grant and managed by the Natural Resource Conservation Service (NRCS) and North Central Health District (NCHD).
- Pursued the implementation of a Town Geographic Information System (GIS) which can assist staff and the public with review processes, mapping, statistics, assessor's data and other information gathering. It is anticipated that the GIS should be functional in FY 2008-2009
- Adopted the updated re-codified Zoning Regulations in October 2007.

During the fiscal year 184 zoning permits were issued, compared to 191 for the previous year.

The permits were divided into the following categories:
Zoning Permit fees brought in \$13,243 this year compared to \$11,835 last year.

Respectfully submitted,

Laurie P. Whitten, **CZEO, AICP**

PLANNING & ZONING COMMISSION

The Planning and Zoning Commission (PZC) typically meets on the second Tuesday of every month for Regular Meetings and the fourth Tuesday of every month for Working Sessions. The combined Commission consists of five regular members and three alternates, all appointed by the Board of Selectman to serve five year staggered terms. Commission members elect their own officers every October. This past year Joe Ouellette served as Chairman of the Commission, Frank Gowdy as Vice Chairman, and Lorraine Devaney as Secretary. The remaining regular members were Gary Guiliano and Steve Farmer. Serving as alternates were Dave Tyler, John Matthews and James Thurz. Peg Hoffman is the Commission's recording secretary for their meetings. Laurie Whitten is the Town Planner, and staff person for the Commission.

The Commission reviews and acts on applications for Commercial and Residential development as well as proposed changes to the Plan of Conservation and Development, Subdivision, and Zoning Regulations.

In FY 07-08, The PZC approved many applications. One significant application was the approval of a 6 lot subdivision in our Industrial Park. This project is significant for future economic development of our Town, and will develop Craftsman Road as a Town Road. Other applications adding to East Windsor's variability and tax base include approvals for a Volume Reduction Facility/ Transfer Station at 9-11 Shoham Road; the renovation of an abandoned gas station for used car sales at 276 Main Street; a State of the Art Gymnastics Studio at 84 South Main Street; continued expansion and development of Southern Auto Sales; expansion of existing, and permits for new gravel pits; and for a reclaimed lumber facility at 246 South Main Street.

After lengthy review, the updated zoning regulations were adopted and became effective October 1, 2007. This undertaking will allow future modifications of the regulations to take place in a simpler and logical fashion.

The PZC is staffed through the Department of Planning and Development. Copies of all land use regulations can be viewed or purchased in this office located at the Town Hall. Regulations may also be viewed at local libraries. The Planning Office also has application forms, bylaws, and procedural checklists. Many of these items are now available on the Town's website: www.eastwindsorct.com

The PZC held 19 Regular Meetings and 2 Special Meetings. Applications received are broken down into the categories of Site Plan Reviews (16), Special Use Permit requests (18), Subdivision/ Resubdivisions (7) involving 18 new lots, Zone Changes (3), and Text Changes (1).

The following fees were received by the East Windsor Planning and Zoning Commission during the past fiscal year: Hearing/ application fees \$26,406; Sale of Regulations \$305; Miscellaneous \$1,255; Road Acceptance \$150; and Open Space Fees \$18,629 for a total of \$46,745.

Respectfully submitted,

Joseph P. Ouellette, **Chairman**

ZONING BOARD OF APPEALS

The Zoning Board of Appeals consists of five regular members and three alternates, who are elected to four-year terms. This past year Michael Ceppetelli served as Chairman, with Stanley Paleski, Jr. as Vice Chairman and Cliff Nelson as Secretary. The other regular members are Mary Buckley and Thomas Arcari, with Thomas Gudzun, Dan Noble and Nicholas Macsata serving as alternates.

The primary function of the Zoning Board of Appeals (ZBA) is to review and act upon applications for variances from the Zoning Regulations when it is determined that a literal interpretation of the law would create a unique hardship. The ZBA also hears and decides appeals where citizens allege that there is an error in any order, requirement, or decision made by the Zoning Enforcement Officer.

The ZBA is staffed through the Planning and Zoning Department. This department handles applications and provides information to the public. The ZBA meets on the first Monday of each month at the Town Hall. All hearings are open to the public. Citizens may speak for or against an application or may question the ZBA or applicant regarding a pending application.

This year the ZBA held six regular meetings at which eight variances were requested resulting in five approvals, two denials and one application withdrawn. There was one location approval this past year for a used car dealer's license. Application fees totaling \$560 were collected this fiscal year.

Respectfully submitted,

Michael Ceppetelli, **Chairman**

PUBLIC WORKS / ENGINEERING



The Public Works/Engineering Department consists of six highway workers, one working foreman, one part time administrative assistant and a Director of Public Works/Town Engineer/Tree Warden.

The Public Works Division is responsible for the maintenance of approximately 70 miles of Town roadways including pavement patching, overlayment and chip sealing, maintenance of storm drainage and waterways, snow plowing and sanding, the removal of dead trees within the Town's right-of-ways, and maintenance of Town owned buildings. We also assist with the hazardous waste collection day in the spring and provide manpower and equipment to assist other Town departments with the moving of furniture and other items.

We are on call 24/7 to the East Windsor Police Department to remove downed trees and other items that create hazardous conditions from Town roads.

The Engineering Division is responsible for the design of Town roadway and drainage projects. We also review plans submitted to the Planning & Zoning Commission, the Wetlands Commission, and the Water Pollution Control Authority and oversee all roadway and site development construction projects in Town.

One of our accomplishments this past year was to put the Shoham Road/North Road (Rt. 140) intersection reconstruction out to bid. The project was completed early in this fiscal year.

Respectfully submitted,

Leonard J. Norton, P.E.

Director of Public Works/Town Engineer/Tree Warden

EAST WINDSOR AMERICAN HERITAGE RIVER COMMISSION

The responsibilities of the River Commission are to promote awareness and appreciation of the Connecticut River and its tributaries, both a historical and recreational resource for the residents of the Town of East Windsor.

The Commission meets on the 3rd Thursday of each month at the Warehouse Point Library, at 7 P.M. Meetings are open to the public and all are welcome. Anyone desiring to become a member of the Commission may call the Office of the First Selectman for additional information.

The Commission continued its focus on the Scantic River by researching properties along its banks. Properties owned by the town or the state and private citizens have been identified and recorded. A parcel of land bordering on the Scantic River was recently purchased by the Town of East Windsor; this parcel is off Rye Street.

Again this year, the Commission organized a cleanup in the Town along the Connecticut and Scantic Rivers. This was in conjunction with the Connecticut River Watershed "Source to Sea" cleanup involving the four states that border the River.

During the past year, Commission members made several trips down parts of the Scantic River and found that there were many trees down blocking passage on the water. Some of the blockages were removed by volunteers, but each storm changes the river and its flow, so it is an ongoing process.

Members of the Commission are active in the Scantic River Watershed Association, whose mission is to protect and preserve the natural resources of the Scantic River watershed. With the SWRA, the AHRC works toward protecting water quality; reducing runoff bearing soil contaminants and fertilizers into the river; managing bank erosion; freeing the river of trash and litter; and promoting compatible recreational activities such as fishing, canoeing, kayaking and hiking.

Respectfully submitted,

Richard U. Sherman, **Chairman**

VISITING NURSES ASSOCIATION

The East Windsor Visiting Nurse Association had another rewarding year providing health care services to the residents of East Windsor.

Our specially trained volunteers and board members again screened 1200 students at Broad Brook Elementary School and East Windsor Middle School for vision and hearing problems.

We prepared Thanksgiving, Christmas, and Easter food baskets for approximately 150 families in need.

We gave scholarships to two East Windsor residents to help pay for college as they prepare for a nursing degree.

Our home care visits are provided by contract with Visiting Nurse Health Services of CT in Vernon. They made 4000 nursing visits, 530 Hospice visits, delivered 1800 meals on wheels, 310 people came to our Elder Wellness program and 190 people were vaccinated against the flu.

The East Windsor VNA continues to lend medical equipment to residents free of charge such as wheelchairs, crutches, walkers and commodes on a temporary basis.

Respectfully submitted,

Carol A. Sargent R.N., **President E.W.V.N.A**

AUDITED ANNUAL FINANCIAL STATEMENTS

As a preparation of the Annual Report began, our goal was to provide maximum information while reducing costs and using technology.

This year, the Annual Report provides a link to the Town's website where the Audited Annual Financial Statements will be available.

A review of the Statutory requirements for the Town Report revealed that there was no requirement to print the Audited Annual Financial Statements in the Annual Report.

This allows the Town to reduce the costs significantly and start a transition to a "green" approach to citizen communication.

The Annual Report is filed with the Town Clerk; additional copies will be available in that office for those who wish a copy.

Our hope is that we can transition more of the Town communication to the website in the future.

http://www.eastwindsorct.com/Public_Documents/EWindsorCT_Webdocs/townfininfo