

# *East Windsor Connecticut*



2009

ANNUAL  
REPORT

2010

## **ABOUT EAST WINDSOR, CONNECTICUT**

**E**ast Windsor was originally settled by farmers in the 17th Century. They were drawn by the even topography and fertile soils of the Connecticut River Valley. Even today, farming makes up a significant part of our economy. In fact, the character of East Windsor is derived from the agricultural land and open space which lends our town its rural charm. We are comprised of five villages, Broad Brook, Melrose, Scantic, Warehouse Point, and Windsorville. While combined for government and education convenience, each village is able to retain its own unique identity.

With a population approaching 10,000, and a land area of 26.3 square miles, East Windsor also offers ample opportunity for business and industry to grow. Situated on the east side of the Connecticut River, our town lies nearly equal distance between Hartford, Connecticut and Springfield, Massachusetts. We are located minutes from Bradley International Airport on Route 5 with fast and easy access to and from I-91. A recently updated plan of development and sewer expansion provides us with both a blueprint for balanced growth and the ability to sustain a favorable tax rate.

East Windsor's strategic location combined with its rural atmosphere make it an ideal place to live, work and play. If you would like to know more about our town, please contact either the First Selectman's office or that of our Town Planner. We welcome your inquiries and stand ready to assist you with your development plans or to answer any questions you may have about our community.

---

### **East Windsor Town Hall**

**11 Rye Street P.O. Box 389 Broad Brook, CT 06016**

**PHONE: (860) 623-8122 FAX: (860) 623-4798**

**[www.eastwindsorct.com](http://www.eastwindsorct.com)**

#### **TOWN HALL OFFICE HOURS:**

**Monday - Wednesday 8:30 am - 4:30 pm**

**Thursday 8:30 am - 7:00 pm**

**Friday 8:30 am - 1:00 pm**

# TOWN OF EAST WINDSOR TELEPHONE NUMBERS

## FOR EMERGENCIES DIAL 911

### POLICE — FIRE — AMBULANCE

Assessor	623-8878
Building Department	623-2439
Director of Health (William H. Blitz, M.P.H., R.S.)	745-0383
Dog Warden	292-1962
Emergency Management	623-2174
Fire (Routine Business) Broad Brook	623-5940
Fire (Routine Business) Warehouse Point	623-5596
First Selectman	623-8122
Human Services (Annex)	623-2430
Information Technology	847-1206
Inland Wetlands / Zoning Enforcement Officer	623-2302
Parks and Recreation Department	627-6662
Police (Routine)	292-8240
Probate Court for District of East Windsor (South Windsor)	644-2511
Public Works / Engineering	292-7073
Registrar of Voters (Annex)	292-5915
Senior Citizens Nutrition Program	292-8279
Senior Citizens Transportation (By Appointment Only)	292-8261
Tax Collector	623-8904
Town Clerk	292-8255
Town Planner	623-6030
Town Treasurer	292-5909
Visiting Nurse (Annex)	623-2304
Water Pollution Control Authority	292-8264

### EAST WINDSOR PUBLIC SCHOOLS

Superintendent	623-3346
Business Office	623-3553
Broad Brook Elementary School	623-2433
East Windsor Middle School	623-4488
East Windsor High School	623-3361

### TOWN LIBRARIES

<b>Broad Brook</b> 78 Main Street Broad Brook, CT 06016 (Wednesday 1:00 pm - 7:00 pm; Saturday 10:00 am - 12:00 pm)	627-0493
<b>Warehouse Point</b> 107 Main Street East Windsor, CT 06088 (Mon & Tues 10:00 am - 8:00 pm; Wed, Thurs, Fri 10:00 am - 5:00 pm Saturday 10:00 am - 3:00 pm; Closed Sunday)	623-5482

# TABLE OF CONTENTS

TOWN REPORT SECTION	PAGE
Town Officials	-
Appointed Town Officials	-
Elected Town Officials	-
Ambulance Association	9
American Heritage River Commission	19
Assessor	3
Board of Assessment Appeals	3
Board of Education	7
Board of Finance	4
Broad Brook Library	4
Broad Brook Volunteer Fire Department	10
Building Committee	16
Building Department	16
Conservation Commission	11
Economic Development Commission	17
Elderly Commission	12
Emergency Management Agency	16
Fire Marshal	10
First Selectman	1
Historic Preservation Commission	11
Housing Authority	4
Human Services	12
Independent Auditors' Report	20
Information Technology	5
Inland Wetland Watercourse Agency	16
Library Association of Warehouse Point	5
North Central District Health Department	14-15
Parks and Recreation Department	8
Planning and Development Department	18
Planning and Zoning Commission	18
Police Commission	8
Police Department	9
Public Works / Engineering	19
Registrars of Voters	3
School Nurses	7
Senior Citizen Center	12-13
Superintendent of Schools	6
Tax Collector	2
Town Clerk	2
Treasurer	2
Veterans Commission	17
Visiting Nurse Association	19
Warehouse Point Fire District / Warehouse Point Fire Department	10
Water Pollution Control Authority	13
Zoning Board of Appeals	18

## **TOWN OFFICIALS — as of June 30, 2010**

### **ASSESSOR**

Caroline G. Madore

### **ASSISTANT TOWN CLERKS & ASSISTANT REGISTRARS OF VITAL STATISTICS**

Vacant

Mary Higgins

### **BUILDING INSPECTOR**

Rand Davis Stanley

### **CHIEF OF POLICE**

Edward DeMarco

### **FIRE MARSHAL**

Blaine G. Simpkins

### **HUMAN SERVICE COORDINATOR**

Elizabeth Burns

### **INFORMATION TECHNOLOGY DIRECTOR**

James DeRagon

### **PARKS & RECREATION DIRECTOR**

Melissa Maltese

### **SENIOR CENTER DIRECTOR**

Laura J. Clynch

### **SUB-REGISTRARS OF VITAL STATISTICS**

Gerald R. Dowd

Gary W. Mather

Charles A. Palomba

### **SUPERINTENDENT OF SCHOOLS**

Timothy S. Howes

### **TAX COLLECTOR**

Samantha A. Lee

### **TOWN CLERK & REGISTRAR OF VITAL STATISTICS**

Joanne M. Slater

### **TOWN PLANNER**

Laurie P. Whitten

### **TOWN TREASURER**

Catherine Cabral

### **WATER POLLUTION CONTROL AUTHORITY SUPERINTENDENT**

E. Arthur Enderle III

## **APPOINTED TOWN OFFICIALS as of June 30, 2010**

### **AMERICAN HERITAGE RIVER COMMISSION**

Richard U. Sherman, Chairman

Peter Wielhouwer, Vice Chairman

Michele Belisle

John Burnham

John Drake

Albert Floyd

Barbara Sherman, Secretary

Margaret M. Steinbugler

Debbie Talamini

Tom Talamini

Kirsten H. Martin, Associate Member

Albert Grant, Alt

Ken Francis, Alt.

### **BUILDING COMMITTEE**

Cliff Nelson, Chairman

Elzear Rodrigue, Vice Chairman

James Thurz, Secretary

Jim Borrup

William Grace

Stanley Kement, Jr.

Joseph Pellegrini

Steve Pilch

Joseph Sauerhoefer

### **CABLE TV ADVISORY COMMISSION**

Elizabeth Burns

Scott Riach

James C. Richards

### **CAPITOL IMPROVEMENT PLANNING COMMITTEE**

Denise Menard, First Selectman

Catherine Cabral, Town Treasurer

John L. Burnham

Leonard Norton

Joseph Pellegrini

Kathleen Pippin

Elzear Rodrigue

Joseph Sauerhoefer

Blaine Simpkins

### **CENTRAL CONNECTICUT TOURISM DISTRICT**

James C. Richards

## APPOINTED TOWN OFFICIALS — as of June 30, 2010

### COMMISSION FOR THE ELDERLY

Claire Badstubner, Chairman  
Elizabeth Burns, Municipal Agent  
Trevor Bray  
Deborah A. Donavan  
Catherine Drouin  
Madeleine Thompson

### CONSERVATION COMMISSION

Albert Grant, Chairman  
Robert Slate, Vice Chairman  
James F. Stremper, Secretary  
James O'Donnell  
Jan Warren

### DEPUTY REGISTRARS OF VOTERS

David N. Rajala, Democrat  
Lynn Stanley, Republican

### ECONOMIC DEVELOPMENT COMMISSION

Eric Moffett, Chairman  
Richard Covill, Co-Chairman  
Matthew Crossen  
Josh Kapelner  
Michael Maloney  
James C. Richards

### EMERGENCY MANAGEMENT

Blaine G. Simpkins, Director  
Kevin E. Green  
John W. Madigan  
Jane Simpkins  
Jonathan Towle  
Christina L. Ware

### ETHICS COMMISSION

Robert Cotiaux, Chairman  
David Menard, Secretary  
Daniel Belisle  
Matthew Crossen  
James Richards

### GREATER HARTFORD TRANSIT DISTRICT

Gilbert Hayes

### HISTORICAL COMMISSION

Barbara Smigiel, Chairman  
Paul Scannell, Vice Chairman  
Marilyn Butenkoff  
John A. Stanat  
Irene Clifton

### HOUSING AUTHORITY

Karen Boutin, Chairman  
Beverly Percoski, Vice Chairman  
Barbara LeMay, Secretary  
Elizabeth Lamb  
Pauline C. Legasie

### INLAND WETLANDS & WATERCOURSES AGENCY

Michael Ceppetelli, Chairman  
Richard Osborn, Vice Chairman  
Michael Koczera  
John B. Malin, Secretary  
Ronald Savaria  
Michael Sawka  
Robert Slate  
Alan Baker, Alternate  
Ronald Hocutt, Alternate  
Kathryn A. Roloff, Alternate

### INLAND WETLANDS AGENT

Robin Newton

### MUNICIPAL AGENT

Elizabeth Burns

### NORTH CENTRAL CONNECTICUT HEALTH DEPARTMENT BOARD OF DIRECTORS

William Blitz, Director

### PARKS AND RECREATION COMMISSION

Cheryl A. Balch  
Grace Balula  
William Raber  
Blaine Simpkins  
Ted Szymanski

### PENSION AND RETIREMENT BOARD

Denise Menard  
John L. Burnham  
Edward Bowsza  
Jason E. Bowsza  
Catherine Cabral  
Dale Nelson  
John Pica-Sneeden  
Kathleen Pippin  
Thomas J. Stremper

### PLANNING AND ZONING COMMISSION

Joseph P. Ouellette, Chairman  
Frank K. Gowdy, Vice Chairman  
Lorraine Devanney, Secretary  
Steven Farmer  
Jim Thurz  
John Matthews, Alternate  
Patrick J. Mulkern, Alternate  
Travis O'Brien, Alternate

### PROPERTY MAINTENANCE CODE OF APPEALS

Donald Arcari  
Dorian Owens  
Elzear Rodrigue  
Blaine Simpkins  
George Snyder  
Jim Thurz

### VETERANS COMMISSION

Ernie Teixeira, Chairman  
D. James Barton, Jr., Vice Chairman  
Edward Filipone, Treasurer  
George Butenkoff  
Kenneth Crouch  
Gilbert Hayes  
Ron Hwalek  
Rick Webster  
Scott Morgan, Alternate

### WATER POLLUTION CONTROL AUTHORITY

Paul Anderson, Chairman  
Thomas Davis, Vice Chairman  
D. James Barton  
David Tyler  
George Budenkoff, Alternate  
Edward Farrell, Alternate  
Charles T. Riggott, Alternate

**ELECTED TOWN OFFICIALS — as of June 30, 2009**

**FIRST SELECTMAN**

Denise Menard

**SELECTMEN**

Mark Simmons, Deputy First Selectman

John L. Burnham

Gilbert R. Hayes

Richard P. Pippin, Jr.

**BOARD OF FINANCE**

Jack Mannette, Chairman

Danelle E. Godeck, Secretary

Jason E. Bowsza

Marie DeSousa

Robert N. Little

Kathleen Pippin

Jamie M. Daniel, Alternate

Thomas J. Baker, Alternate

**BOARD OF EDUCATION**

John V. Pica-Sneeden, Chairman

William G. Raber, Vice Chairman

Leslie Jane Hunt, Secretary

Kathy Bilodeau

Judith B. Rajala

William Schultz

Catherine Simonelli

Lynn Stanley

Terri Willingham

**BOARD OF ASSESSMENT APPEALS**

James M. Lenegan, Chairman

Marilyn F. Butenkoff

Muriel Welles

**CONSTABLES**

Jeffrey J. Bancroft

D. James Barton, Jr.

James P. Barton

Kenneth C. Crouch

Richard P. Pippin, Jr.

Blaine G. Simpkins

Leo Szymanski

**POLICE COMMISSION**

Cliff Nelson, Chairman

Linda Sinsigallo, Vice Chairman

Joseph Sauerhoefer

Richard U. Sherman

Thomas J. Stremper

**REGISTRARS OF VOTERS**

Marilyn S. Rajala, Democrat

Linda C. Sinsigallo, Republican

**ZONING BOARD OF APPEALS**

Thomas Arcari, Chairman

Stanley W. Palaski, Jr., Vice Chairman

Cliff Nelson, Secretary

Christopher C. Davis

James F. Stremper

Jose Giner, Alternate

Thomas J. Gudzunus, Alternate

Raymond D. Noble, Alternate



## FIRST SELECTMAN

On behalf of the Board of Selectmen, I am pleased to report on East Windsor's 2009-2010 activities. Although these years will be remembered by us all as some of the most challenging financial times for our town and families, with the dedication of so many volunteers who give of their time and energy and our equally dedicated employees, we continue to maintain the goals of East Windsor's mission statement:

- Providing a living and working environment built on a community spirit of trust, respect and broad based citizen involvement.
- Maintaining the highest quality of municipal services in a fiscally responsible manner.
- Facilitating the Town's economic development while preserving its rural charm.

The 2009 municipal election brought to East Windsor a new Board of Selectmen with diverse backgrounds; John Burnham, Gil Hayes, Richard Pippin III and Mark Simmons. The election also approved revisions to the Town Charter. The Charter's revisions include general clerical and formatting corrections and a maximum of three years for Town employee contracts. The most significant changes, however, are to the section on finance and taxation. Included in those changes is a requirement that the Town's annual budget automatically go to referendum for approval rather than the former Charter requirement of approval at Town Meeting. The revised Charter also provides that after 3 failed budget referenda, "the budget reverts to last year's approved budget, plus 2%". The Selectmen as well as Town staff and other boards and commissions continue to work at interpreting the Charter revisions, it is a work in progress.

East Windsor was the host town for the Four Town Fair held in September at the Somers Fair Grounds. Many volunteers participated in the 4 day fair including Boy Scouts manning the gates, the Fair Committee working out details throughout the year and the High School Band at the beginning of the parade, East Windsor was well represented. East Windsor is very fortunate to have an amazing amount of volunteers working on so many projects for our Town. To name a few, the American Heritage River Committee is always working on a project or two to make our rivers, streams and nature trails safe and clean for everyone to enjoy; the Dog Park Committee continues to raise money to create a park for our canine friends, the BMX Skate Park Committee has fundraisers just about every month to establish a park that will provide a safe place for our BMX and skateboarders to practice their sport; and our Veteran's Commission that does an outstanding job of promoting veterans' affairs, organizing veteran's events and assisting veterans in need.

In the Fall of 2009, the Town implemented a new way for our residents to dispose of trash and recycling. In addition to the large wheeled barrels for trash that are easier for the trucks to pick up, we have also begun single-stream recycling in an effort to promote and increase recycling. Increased recycling translates to a decrease in the amount of trash we pay to dispose of. Good for the environment, good for the Town. Thank you all for your patience while we made the changes to the new system. If you need information on trash and recycling, check the Town's website: the "Trash & Recycling Information" or the "Public Works" links. We also have printed information available at Town Hall.

Fall 2009 also brought the good news that East Windsor's application for a \$500,000 Small Cities Block Grant was approved for improvements to the roads and drainage in the Prospect Hill neighborhood. Due to the cost of the project, the improvements will be done in phases. Phase 1 was completed in early Summer 2010 and we have applied for another \$500,000 grant for Phase 2 of the Prospect Hill improvements. We have also finished the accessibility improvements to our Town buildings with the use of State grant money. At least one set of doors to each of our Town buildings have been upgraded to handicapped access doors, the Senior Center ramp, stairs at the rear of the Broad Brook Firehouse/Senior

Center have been replaced to meet current American Disabilities Act requirements and the rear entrance ramp to Town Hall has been widened for easier entry into Town Hall.

In the Spring of 2010, the Selectmen worked through another very difficult budget season. The Board's initial recommendation was a 2.1% increase in General Government spending for 2010-11. After the first failed Referendum, the Selectmen made additional cuts to bring their revised General Government budget recommendation to a 1.5% increase over the 2009-2010 General Government budget. With the revised Charter's new budget process, the Board of Finance recommended the Town's combined General Government and Education budgets to Referendum with the first held on May 11. The first recommended Town budget with an increase in spending over the previous year of 5.8% was overwhelmingly rejected. The second May 25 Referendum recommended a 3.2% increase and the third on June 8 represented an increase in spending of 2.1%, both were also rejected. In accordance with the revised Charter, the Board of Finance accepted a 2% increase in spending for 2010-11 on June 8, a \$32,501,741 budget, \$13,673,535 for General Government and \$18,828,206 for the Board of Education.

In July 2009, Samantha Lee joined the Town as the new Tax Collector. January 2010, our Town Clerk Karen Gaudreau retired after many years of service to East Windsor, beginning in the Tax Collector's office and eventually becoming our Town Clerk. We wish Karen many happy, healthy years of retirement. May 2010, Joanne Slater was appointed East Windsor's Town Clerk. Francis Revay, a brilliant East Windsor businessman, passed away in April 2010. In addition to his business, Revay Gardens, Mr. Revay will be remembered for being one of the forward thinking businessmen of East Windsor who helped establish the East Windsor Industrial Park. He will be missed by us all. Congratulations to JoAnn Kubick, East Windsor's Volunteer of the Year and Ron Masters, East Windsor's Citizen of the Year. Our Superintendent of Schools, Tim Howes resigned in June to take a position in another community. Tim brought tremendous energy to East Windsor's education and community. He will be missed very much, we wish him success in his future endeavors.

Finally, the most recently released U.S. Census numbers showed that East Windsor is the fastest growing town in Connecticut. Although a bit of a surprise, those of us that live and work here know why people want to move their families and businesses to this vibrant small town . . . welcoming, hardworking residents and business people, great small town spirit, low taxes, easy access to the highway, airports and its proximity to Hartford and Springfield if we need to get to "big city" businesses, hospitals, etc. A true testament to the quality and character of its citizens, these challenging times have not eroded East Windsor's community spirit. Remember to support our businesses and activities, consider volunteering for a committee; we are always in need of people. Use the Town's website [www.eastwindsorct.com](http://www.eastwindsorct.com) as a resource to see what is happening in Town, sign up as an Email Subscriber and receive information automatically.

East Windsor has much to offer it residents and businesses and together we will continue to move this great community forward. Don't hesitate to contact me at 623.8122 if I can be of assistance.

Respectfully submitted,

Denise Menard, **First Selectman**





## TOWN CLERK



Our long time Town Clerk Karen W. Gaudreau retired in December 2009 after 30 years of service to the Town of East Windsor. Her vast knowledge of the Town Clerks office and of the Town of East Windsor will be greatly missed.

On May 12, 2010, I was appointed to the position of Town Clerk & Registrar of Vital Statistics. After completing 2 ½ years of study and taking the State Certification Exam in June of 2009, I was awarded the Certified Connecticut Town Clerk designation. I am pleased to say that on August 30, 2010 we filled the vacant Assistant Town Clerk & Registrar of Vital Statistics position with Lynn K. Lemieux who previously worked in the Treasurers office. Many thanks and gratitude go out to Assistant Town Clerk & Assistant Registrar of Vital Statistics, Mary Higgins for all her hard work and dedication. The Office of the Town Clerk is responsible for administering the Connecticut General Statutes in the areas of records management, vital statistics, land records, maps, elections, fish & game licenses/permits, dog licenses, liquor permits, veterans discharges and notary certificates. In addition, our daily duties include maintaining the Town Clerk's web page, the town website calendar, and list of town ordinances. We also post the minutes and agendas for the Boards and Commissions on the town website.

This year I applied for a grant from the State of Connecticut for Historical Preservation of records. The grant money available to our town this year is \$3,000. We will be notified the end of December if we are to be awarded this grant. If awarded, we will use this money for two projects. The first project is to microfilm the town meeting

books covering the years 1768-1942, 1978-2007 and the Births, Marriages & Deaths from 2006 through 2009. The second project will be to have the selectmen minutes from 1963 through 1995 recreated onto archival paper and then microfilmed and put into minute books.

Respectfully submitted,

Joanne M. Slater, CCTC

**Town Clerk and Registrar of Vital Statistics**

## TREASURER



The Office of the Treasurer works with all Town departments to oversee financial recordkeeping and reporting for the Town.

The functions include annual audit preparation and reporting, the Capital Improvement Program and assisting the Board of Finance in the budget process. The office is also responsible for payroll, accounts payable and receivable, as well as managing all Town government insurance needs, investments, and the pension plan.

Fiscal year 2009-2010 brought a recalibration of the bond rating increasing the level to Aa2. The new charter changes have made this a year of implementing a new budget process which will be refined in the coming year. Policies and procedures are continuing to be compiled and updated for all of the financial functions. A Town fund balance policy has been established to accommodate the new governmental accounting standards focus for fund balance accountability and definition.

Respectfully submitted,

Catherine Cabral, **Town Treasurer**

## TAX COLLECTOR

The Office of the Tax Collector is responsible for the billing and collection of all municipal taxes in accordance with the CT General Statutes. In Addition to real estate, motor vehicle and personal property, the office also collects parking ticket fines, aircraft registration and copy fees. The office is further responsible for the billing and collection of Sewer Benefit Assessments and Sewer Facility Connection Fees in conjunction with the WPCA. The Tax Office reconciles all receivables with the Grand Rate Book and the Treasurer's Office as well as issuing refunds and working closely with the Assessor's Office processing pro-rations, abatements and add-on tax bills.

During the fiscal Year 09-10 the Tax Office took steps to strengthen collection policies in accordance with CT General Statutes in an effort to improve collections and decrease past year delinquencies. These efforts have included Demands, Alias Tax Warrants and utilization of a collection agency which has the resources to track taxpayers with older delinquencies.

In Fiscal Year 09-10, the Tax Office reported Tax collections of \$23,458,344. This represents tax, interest and penalties from current and previous grand list years. These Tax collections in addition to Parking ticket fines, Aircraft Registrations and copies resulted in an overall revenue collection rate of 99.47%.

This collection rate is due to our collection enhancements and the hard work of my dedicated and qualified staff: Assistant Tax Collector, Andrea Drossel-Shea and Tax Clerk, Mary Ann Simmons.

The Tax Office staff welcomes taxpayers to contact us in order to work with them on an individual basis to address their needs and questions.

Respectfully submitted,

Samantha A. Lee, **Tax Collector, CCMC**

	2009-2010	2008-2009
Land Records Recorded	3104	3024
Transfers & Sales Ratio Certificates Processed	318	296
Maps filed and recorded	53	49
Military Discharges filed and Recorded	31	31
Liquor Permits Filed	28	31
Sporting Licenses Sold	581	823
Dog Licenses Sold	1310	1363
Notary Certificates Recorded	17	34
Trade Names Filed	56	84
<b>REVENUE</b>	<b>2009-2010</b>	<b>2008-2009</b>
Town Clerks Account	\$76,549	\$76,301
Conveyance Tax	\$106,999	\$106,738
Conveyance Tax Collected by Town Clerk for State	\$232,022	\$216,013
Historic Preservation Fees	\$4,070	\$4,070
Historic Preservation Fees Collected by Town Clerk for State	\$4,070	\$4,070
Farmland Preservation Collected by Town Clerk for State	\$73,260	\$52,910
LOCIP	\$6,105	\$6,095
<b>TOTAL REVENUE</b>	<b>\$429,815</b>	<b>\$466,197</b>
<b>VITAL STATISTICS</b>	<b>2009-2010</b>	<b>2008-2009</b>
Births	112	109
Marriages	134	151
Civil Unions	0	0
Deaths	123	129
Burial Permits	84	80

## ASSESSOR



Valuation and assessment of real and personal property, including motor vehicles, is the main function of the Assessor's office.

Connecticut law requires that all real estate, motor vehicles and certain types of personal property be assessed at 70% of fair market value.

The Assessor has the responsibility to discover, list and value all taxable and non-taxable property in order to compile the Grand List by the statutory date of January 31<sup>st</sup>.

The primary objective of this assessment department is that each property owner bears the appropriate share of the tax burden.

In accordance with Connecticut General Statutes, the real estate Revaluation was completed for the Grand List of October 1, 2007. Motor vehicles and personal property are revalued annually, also as allowed by State Statute.

On the Grand List of October 1, 2009, the Town has approximately 5,340 real estate accounts, 1,205 personal property accounts (including 31 accounts with property tax exemptions for newly acquired manufacturing machinery and equipment) and 12,285 motor vehicle accounts.

State and local exemptions for veterans, blind and disabled individuals are also processed by this Department along with tax relief for the elderly, totally disabled and homeowners. Homeowners apply biennially February 1<sup>st</sup> to May 15<sup>th</sup>.

Income benefit guidelines, set by the State, must be met in order to qualify for benefits.

The Town had 1 Freeze applicant and 161 Elderly and/or Disabled Homeowner applicants and all benefits are reimbursed to the Town by the State.

Taxpayers applying for relief under classifications such as Farm or Forest Land under Public Act 490 must file during September and October.

My office is staffed with dedicated and qualified personnel including Assistant Assessor Jane Grigsby, Assessor's Clerks Luann MacIntosh and Columbine Martin.

Respectfully submitted,

Caroline G. Madore, **Assessor**

## BOARD OF ASSESSMENT APPEALS

The Board of Assessment Appeals is charged to serve as an appeal body for aggrieved taxpayers as well as to review and correct values set by the Assessor.

The Board consists of three members, James M. Lenegan, Marilyn F. Butenkoff and Muriel Welles, each elected for a term of four years.

The Board held public sessions at the Town Hall in April of 2010. 82 appeals were heard and acted upon by Board members.

An additional session was held in September, 2009 for the purpose of hearing taxpayers' appeals on motor vehicle assessments only.

3 appeals were heard and acted upon by Board members.

Respectfully submitted,

James M. Lenegan, **Chairman**

## REGISTRARS OF VOTERS

As Registrars, we are dedicated to the efficient conduct of free and impartial elections, competent management of voter registration and enrollment processes.

We develop various methods and administer all elections: national, state, municipal, primaries, and referenda.

We are responsible for voter education and organizing of the annual canvass of electors.

Registrars maintain and update voter files, prepare department budgets and train election officials.

We print registration and enrollment lists and insure the proper maintenance of voting machines.

We update ourselves with the election laws and all new changes, which are voted upon at the national and state level. This is a constant process.

The Optical Scan machines are very efficient, maintaining voter privacy while keeping the voting process time down to a minimum.

The new machines also now provide a level of voting back-up that was not available with the old mechanical voting machines.

Our same staff has been working for us for many years during primaries, referendums and elections.

They have been extensively trained by our office and perform their duties professionally. We thank all those involved for their dedication and hard work.

Although our respective parties nominate us every four years, we are above all still public servants.

Partisan politics have no place in our office. We have served the Town as Registrars of Voters for a total of 66 years.

Many changes have taken place during that time and our office has always kept abreast of new laws, policies, and equipment updates.

### East Windsor Voter Growth

November 1990	4853 Total Registered Voters
November 1995	5330 Total Registered Voters
November 2000	5706 Total Registered Voters
November 2005	6355 Total Registered Voters
November 2010	7355 Total Registered Voters

We will make appointments outside our regular office hours and accommodate residents wanting to do business with our office.

Please visit us on the Town website, ([www.eastwindsorct.com](http://www.eastwindsorct.com)) for specific information.

Respectfully submitted,

Marilyn S. Rajala, **Democratic Registrar**  
mrajala@eastwindsorct.com

Linda C. Sinsigallo, **Republican Registrar**  
lsinsigallo@eastwindsorct.com

## BOARD OF FINANCE

The Board of Finance is an elected board consisting of six regular members and two alternate members. This year the Board make up changed due to the November elections. Full time members Joanne Kubick, Albert Floyd and alternate member Adam Mehan need to be commended for their hard work and dedication to this Board during the first half of the budget year. Kathy Pippin went from being an alternate to a full time member. The Board welcomed new full time member Danelle Godeck and Jason Bowsza and alternates Jamie Daniel and Tom Baker. If that wasn't enough of a change the Chairmanship went to Jack Mannette. The new Board is committed to confronting the unprecedented budget crisis that was before the Town.

The Board addressed the new Charter Revision changes as it related to the Budget Process. New accounting procedures were implemented. Rebecca A. Sielman, FSA, Milliman gave a slide show presentation on the Basics of GASB-45 resulting in the authorization of the Town Treasurer to implement the Post Employment Benefits Program.

The implementation of several policies were set into place i.e. Budget Overruns and Added Appropriations General Rules Policy, the Fund Balance Policy and Line Item Negative Expenditure Policy all of which will make for a consistent process for financial reporting.

Two major accomplishments were made during this budget process. One being the purchase of a New Fire Apparatus for the Warehouse Point Fire Department and the second being the approval for the USDA application process for the North Road Sewer Expansion.

Respectfully submitted,

Marie E. DeSousa, **BOF Chair**

## HOUSING AUTHORITY

The East Windsor Housing Authority remains dedicated to providing safe, decent and affordable housing to our elderly and disabled citizens.

Once again, this has been a year of changes for the staff and residents of Park Hill. The Board of Commissioners hired a new Executive Director, Jennifer DiMauro, who started the last week of June. She has been working very hard at getting to know the residents, acclimating herself to the position and coming up with new and innovative ideas to benefit not only the residents but the staff as well.

We have a new Resident Services Coordinator, Carolyn Slead, who started in January, 2010. She is a very artistic, enthusiastic about getting to know the job and most importantly the residents and has come up with different ideas for activities for the enjoyment of the residents.

We have also been able to procure the assistance of Air Force Recruits, once in December and are scheduled to come again during the month of April. These young men and women need to fulfill a community service requirement before they begin basic training and have helped out with painting the empty apartments, various yard work and minor repairs. We are very fortunate to have their assistance and wish them well as they prepare to serve our Country in the Armed Forces.

Two of the residents, Roger Thibodeau and Alice Samson are continuing with the weekly social events – Tuesday is Movie Day and Wednesday is Bingo and the residents are really enjoying these events. In the same vein, other activities such as scrapbooking, jewelry making, wood painting, Christmas decorations, knitting and crocheting have been offered to all residents and for those who

have participated a good time has been had. We are continuing to hold various holiday parties, i.e. Halloween (which was a huge success), Christmas, Valentine's Day and for the first time this year a St. Patrick's Day party where we were entertained by Irish Step Dancers including our Resident Services Coordinator, Carolyn Slead and her son Jonathan.

We are continuing to look into various grants to improve the standard of living such as new roofs, windows, bathrooms. etc. We are still hoping to turn the 7 ½ acres behind Park Hill proper into additional housing for the elderly, but unfortunately, due to the tough economic times we may not be able to realize this for quite a while.

Maintenance is performed on each new apartment as tenants move out. This includes painting, cabinet refinishing, new tiles, carpet, hot water heaters and appliances as needed. We have also been installing divider walls into the apartments and as money comes available are refurbishing the bathrooms by putting in shower stalls and taking out the tubs. Most of these refurbishments, as well as the day to day maintenance services, are performed by our maintenance staff.

I would like to take this opportunity to commend the staff at Park Hill for their dedication and support. They are Darlene Kelly, Executive Assistant, Darrell Barkley, Maintenance Superintendent, and Michael Provencher and Eric Hargraves, Maintenance Aides. Through their hard work and perseverance, we have been able to maintain the high level of excellence which has come to be expected at Park Hill.

I would also like to take this opportunity to extend my thanks to the Board of Commissioners and the employees of the East Windsor Housing Authority for their continuing support and innovative ideas; and to the staff for their dedication, support and understanding. With their continued support and assistance we will continue to provide a facility which the Town of East Windsor can be proud of.

Respectfully submitted,

Karen Boutin, **Chairperson**

## BROAD BROOK LIBRARY

The Broad Brook Library is located at 78 Main Street in the Broad Brook section of East Windsor.

The Library was established in 1919 and was originally in the basement of the Broad Brook Congregational Church. In the early 1940's, through the generosity of the Broad Brook Woolen Mill, the Library was relocated at the corner of Church and Main Streets.

With an appropriation of \$3700.00 from the Town, the Library maintains the physical plant as well as the purchase of new books. We circulated 7,800 books last year, approximately 5061 adult and 2739 juniors. A fax machine and copier are available for our patrons.

We make home deliveries for our local homebound readers in addition to our regular hours, Wednesdays 1pm to 7pm and Saturdays 10am to 12pm, the Library is available by appointment.

### Broad Brook Library - Board of Trustees

- |  |                   |
|--|-------------------|
| • Chairman Donald Ojantakanen          | • Marion Griswold |
| • Vice Chairman John E. Rajala         | • Eileen Koetsch  |
| • Secretary/Treasurer Beverly Percoski | • Sophia Muska    |
| • Librarian Marilyn Rajala             | • Dennis Soucy    |
| • Claire Badstubner                    | • Mary White      |

Respectfully submitted,

Donald Ojantakanen, **Chairman, Board of Directors**



## LIBRARY ASSOCIATION OF WAREHOUSE POINT

107 Main Street East Windsor, CT 06088  
PH (860) 623-5482 FAX (860) 627-6823

Last year was a challenging year for the Library Association of Warehouse Point. Despite a significant loss of income from the library's endowment fund the Library sustained its efforts to meet the cultural, informational, educational and leisure reading needs of the residents of East Windsor. To meet these goals, the library maintains a collection that has grown to over 41,000 items. These include books, magazines, large print books, books on compact disc, DVD's, musical compact discs, CD-ROMs and access to electronic databases. The library also provides access to books that can be downloaded to your computer, compact disc, i-Pod or MP3 player through its web site.

The year was one of the busiest in the library's long history. There were 42,815 visits to the library both in person and through the library's web site, a 10.5% increase over the previous fiscal year. A total of 60,000 items were borrowed.

The library received a technology grant from the Hartford Foundation of Public Giving that allowed us to purchase 5 new computer terminals for public internet use as well as a purchase a projection television system for the Community Room. We were also very fortunate to receive a legacy from the estate of Evelyn E. Ulsen that will provide much needed upgrades to the Community Room facilities including internet access, an updated kitchenette area and new furniture.

The Library's Youth Services Department offers a variety of programs for pre-school and school-aged children including story times and craft programs, as a well special visit from Santa Claus, and other programs by story tellers and performers.

The library sponsored a variety of adult programs last year. Among them were monthly book discussions, craft programs as well as book signings and talks by local authors. This year, thanks to the new projection television the library will be showing movies throughout the year for both children and adults.

Home delivery and pick up service of library books, magazines and audio-visual material is available. Any resident who, because of health or physical problems, cannot get to the library just has to call the library to make arrangements.

Town residents once again responded very generously to the Library's annual fund drive, donating over \$9,000. These funds were especially needed to purchase items for the library's collection and more than doubled the amount of money the Library was able to budget for its collections.

The Library has a dedicated Friends of the Library group that assists the library in meeting the needs of library users. The proceeds from The Friends' annual used book sale are used to support the growth of the library's DVD and audio collections as well as purchase much needed equipment and furniture for the Children's Department.

The Friends of the Library also purchases family passes to area museums for the Library to circulate. These passes offer free or reduced family admission rates. Museum passes available are: The Connecticut Trolley Museum, The Lutz Children's Museum, Mystic Aquarium, The New England Air Museum, The Old State House in Hartford, The Science Center of Connecticut Roaring The Springfield Library and Museums, The Basketball Hall of Fame in

Springfield, Massachusetts, the Roger Williams Zoo in Providence, Rhode Island and The Wadsworth Atheneum.

An annual donation from the East Windsor Lions Club the Library helps the library maintain its Large Print Book collection, an area of the collection that continues to grow in use each year. Circulation of large print books increased by 7% over the previous year.

Please note that due to the loss of endowment income the library has been forced to reduce its operating hours. The Library is open Monday and Tuesday, 10:00-8:00; Wednesday, Thursday and Friday, 10:00-5:00; and Saturday, 10:00-3:00.

The Library is closed Saturday during July and August. The Library's collection and databases can be accessed from home or work through its website: [www.warehousepoint.lib.ct.us](http://www.warehousepoint.lib.ct.us). To contact the Library call 623-5482, or visit us at our website.

Respectfully submitted,

Vincent J. Bologna, **Director**

## INFORMATION TECHNOLOGY DEPT



The Information Technology Department provides complete computer support for the Town's various Departments, Boards, Commissions and Agencies. Utilizing a shared service concept, we are able to standardize software and hardware solutions and share the resources available for Information Technology between all entities of the Town and the East Windsor Public School System.

The Information Technology Department deploys and maintains all critical core infrastructure required by all agencies to process their work. From computer /software upgrades, maintaining the security of data town wide and training services for all town employees, the Information Technology Dept helps keep the Town of East Windsor running everyday.

The Information Technology Department coordinates the website for the Town ([www.eastwindsorct.com](http://www.eastwindsorct.com)). Our goal, by all those that maintain it's content, is to make it the first and best place for anyone to get information regarding our town.

Our large project accomplishments for 2009/2010 include:

- Initiated installation of new updated virus/malware that will include all departments in the coming months.
- Begun the updating of the Town Hall Server and it's operating systems along with support software.
- Expanded the town wide network that links all town buildings together for sharing information and to be more productive in managing the computer network infrastructure.

In conclusion the Information Technology Department responds to town I.T. issues for 11 Departments at 4 individual locations.

We refurbish and re-deploy all equipment whenever possible and maintain a schedule of maintenance when possible for all town I.T. equipment. And finally we provide a variety of education to improve productivity for the Town.

Respectfully submitted,

James DeRagon, **Technology Director**  
[jderagon@ewindsor.k12.ct.us](mailto:jderagon@ewindsor.k12.ct.us)

David N. Rajala, **IT Technician**  
[drajala@eastwindsorct.com](mailto:drajala@eastwindsorct.com)

# SUPERINTENDENT OF SCHOOLS

**EAST WINDSOR PUBLIC SCHOOLS**  
70 SOUTH MAIN ST EAST WINDSOR, CONNECTICUT 06088

WEBSITE: [www.eastwindsorschools.org](http://www.eastwindsorschools.org)

## 2009-2010 ADMINISTRATION



**Mr. Timothy S. Howes**, Superintendent of Schools  
70 South Main Street East Windsor CT 06088  
PH: 623-3346 FAX: 292-6817

Office Hours: 7:30 a.m. to 4:30 p.m.

[thowes@ewindsor.k12.ct.us](mailto:thowes@ewindsor.k12.ct.us)

**Ms. Carol A. Fox**, Director of Special Education  
PH: 623-3347 FAX: 292-6817

[cfox@ewindsor.k12.ct.us](mailto:cfox@ewindsor.k12.ct.us)

**Irene Parisi**, Director of Curriculum and Instruction

PH: 623-3347 FAX: 292-6817

[iparisi@ewindsor.k12.ct.us](mailto:iparisi@ewindsor.k12.ct.us)

## SCHOOLS

**East Windsor High School** (Grades 9-12)  
76 South Main Street East Windsor CT 06088  
PH: 623-3361 FAX: 623-7197

**Liam S. O'Reilly**, Principal

[loreilly@ewindsor.k12.ct.us](mailto:loreilly@ewindsor.k12.ct.us)

**Ms. Kathleen Barmak**, Assistant Principal

[kbarmak@ewindsor.k12.ct.us](mailto:kbarmak@ewindsor.k12.ct.us)

**East Windsor Middle School** (Grades 5-8)  
38 Main Street Broad Brook CT 06016  
PH: 623-4488 FAX: 654-1915

**Mr. James Slattery**, Principal

[jslattery@ewindsor.k12.ct.us](mailto:jslattery@ewindsor.k12.ct.us)

**Kimberly D. Hellerich**, Assistant Principal

[khellerich@ewindsor.k12.ct.us](mailto:khellerich@ewindsor.k12.ct.us)

**Broad Brook Elementary School** (Grades PreK-4)  
14 Rye Street Broad Brook CT 06016  
PH: 623-2433 FAX: 623-0717

**Ms. Jeanne McCarroll**, Principal

[jmccarroll@ewindsor.k12.ct.us](mailto:jmccarroll@ewindsor.k12.ct.us)

**Ms. Laura Foxx**, Assistant Principal

[lfoxx@ewindsor.k12.ct.us](mailto:lfoxx@ewindsor.k12.ct.us)

## ENROLLMENT

	2008	2009
Broad Brook School (PreK-4)	595	597
EW Middle School (5-8)	431	402
EW High School (9-12)	409	376
Total	1435	1375

## PERSONNEL

During the 2009-2010 school year, a total of 235 persons were employed by the Board of Education either full or part time. Included in this number were 117 certified personnel and 9 administrators. Also employed were 96 non-certified personnel (tutors, nurses, secretaries, custodians and paraprofessionals). An additional 13 employees worked in the school cafeterias. Cafeteria employees were paid from funds generated by the lunch program, which continues to be self-supporting. Long time employees who retired at the end of the school year were Barbara Gilson, 42 years of service to the East Windsor Public Schools; Mike Harrigan, 42 years; Millie Hildebrand, 33 years; Carol Larsen, 27 years; Gail Rusiecki, 42 years; Jim Slattery, 6 years Tom Tierney, 38 years. Superintendent of Schools Tim Howes resigned at the end of August after 11 years of service to the East Windsor schools and community.

## FINANCES

The Board of Education budget for the fiscal 2009-2010 school year was \$18,459,025. The Board concluded the year with a balanced budget.

## IMPROVEMENT IN BUILDINGS

### East Windsor High School

- New carpet N-Wing faculty room
- New floor tile room C-1
- Repair front overhang
- Repave sidewalk south side of building

### East Windsor Middle School

- New window blinds A-Wing
- New burner # 1 boiler (on order not done yet)
- 2- new circulator pumps (on order not done yet)
- Cover serving line tray with stainless steel (not done yet on order)
- Added mulch to playground

### Broad Brook Elementary School

- New door and screen door kitchen.
- Cover serving line tray with stainless steel ( not done yet on order)
- New carpet hallway in modulars
- Repair to oil fill box
- Added mulch to playground

## 2009-2010 ACCOMPLISHMENTS

- Broad Brook students participated in the Juvenile Diabetes Research Foundation's "Kids Walk to Cure Diabetes". Students collected \$10,686.02.
- Through a partnership with the management of Mill Pond Village, our Literacy Coach Sharon Richters worked with a committee of teachers and tutors to present our first Reading Blast.
- Grant funding through the Family Resource Center provided an opportunity for after- school clubs this spring. There were literacy clubs for early literacy run by Ms. Babut and book groups for older students facilitated by Mrs. Edwards, Mrs. Bava and Mrs. Civala. A technology club led by Mrs. Mercier taught students the appropriate use of the latest technology. Our most visible club, the Garden Club run by Mrs. Foxx and Ms. LaPre, created the garden in the front of the building.
- Intramurals: The intramurals program offered numerous opportunities for students to get involved at EWMS. 249 intramural "slots" were filled by various students.
- Literacy Night: The Literacy Committee, comprised of EWMS teachers from various grade levels and content areas, sponsored a Literacy Night. This event welcomed approximately 175 visitors from the East Windsor community.
- Enrichment Program: Through an end-of-the year grant secured by the East Windsor Family Resource Center, EWMS was able to offer an enrichment after-school program. This program included a film club component, an aviation flight simulator activity, culinary arts, "open gym," as well as guidance with homework.
- EWHS created a new schedule and eliminated mid term and final exam week, increasing time on instruction and emphasizing the value of formative over summative assessment.
- EWHS completed the NEASC decennial review and have begun the follow up process.
- EWHS updated the media center, and wi-fi access throughout the building.
- EWHS begun the use of Curricuplan, a computer based curriculum mapper connected to national standards for learning.

Respectfully submitted,

Timothy S. Howes, **Superintendent of Schools**

## BOARD OF EDUCATION

**EAST WINDSOR BOARD OF EDUCATION**  
**70 SOUTH MAIN STREET**  
**EAST WINDSOR, CONNECTICUT**  
**(860) 623-3346**

www.eastwindsorschools.org  
 BOEMembers@ewindsor.k12.ct.us



RABER, WILLIAM (D) V.Chair

BILODEAU, KATHY (R)

RAJALA, JUDITH (D)

SCHULTZ, WILLIAM (D)

PICA-SNEEDEN, JOHN (R)  
 Chair  
 69 Depot Street  
 Broad Brook, CT 06016

HUNT, LESLIE JANE (D) Sec.

SIMONELLI, CATHERINE (R)

STANLEY, LYNN (R)

WILLINGHAM, TERRI (D)

### MISSION STATEMENT

The East Windsor Public Schools provide a climate that inspires the school community to achieve their full potential through continuous improvement, mutual trust, and respect. A rigorous curriculum, taught by outstanding educators, motivates students to acquire fundamental, critical thinking, and problem solving skills necessary to become life-long learners and productive members of a global and diverse society.

**During the year, a number of accomplishments were achieved by the Board of Education.**

- Completed the NEASC accreditation process at the High School;
- Received reports on revised curriculum to meet AYP; School Improvement Plans, National Honor Society; Student Council; Education Foundation; CAPT and CMT Results and reports from every school course and club;
- Hired a new Principal for the East Windsor High School and new District Curriculum Director;
- Approved and submitted a three-year technology plan, which we received;
- Approved new Board Policies regarding academic dishonesty, eligibility requirements and electronic devices.
- Approved the Mobile Dentist Service for children up to age 18 who have state or no dental insurance;
- Approved building a walking trail behind the Middle School. The trail was sponsored by the East Windsor Athletic Club, and they will provide and take care of stone dust for the trail;
- Began an ongoing mobility study which tracks students who move in and out of the district;
- Conducted a longitudinal study. It was found that East Windsor students who have lived here for three or more consecutive years did better on the CMT and CAPT and continue to improve each year;
- Won the Connecticut Association of Boards of Education Leadership Award for the fourth time.

Although it was not always easy to do everything we wished to accomplish during the year with the budget that we had to use, we certainly could never have accomplished all that we did, if it were not for the support of East Windsor's students, parents, staff and community.

Respectfully submitted,

John V. Pica-Sneed, Chairman

## SCHOOL NURSES

<b>Daily visits:</b>	22,284
(First aid, illness, medications, health counseling)	
<b>Students given vision screenings:</b>	1,315
<b>Students given hearing screenings:</b>	951
<b>Students given postural screenings:</b>	399
<b>Physical Examinations:</b>	0
(Athletic and grade 6 & 10 health assessments)	

Flu clinics, sponsored by Visiting Nurse & Community Care were held at all 3 schools in October for staff members.

When the concerns about the Swine Flu occurred, hand sanitizers were placed in various places in each school building to promote hand cleansing and the prevention of disease.

Students were also taught how to protect others from germs when sneezing and coughing as well as the importance of hand washing. Parents were provided with Clinic information from the North Central Health District.

The nurses provided an annual update for all staff members on the precautions they must take when exposed to blood and body fluids. The nurses offer Hepatitis B vaccine to the at risk staff.

The school nurses have provided care for students needing insulin pump monitoring, glucose testing, tube feedings, personal care, breathing treatments and monitoring children with food allergies. They assess sick and injured students, faculty members that are ill, administer daily medications and other medications as needed.

They contact parents, physicians and teachers of students with medical problems to ensure continuity of care so that students can have uninterrupted class time. They have accompanied students with health care concerns on field trips making it possible for them to participate and enjoy these events with their peers.

One medically fragile student was provided with 1:1 continual nursing care daily. There were 95 Accident reports filed.

At the elementary school, students participated in the Smilemobile program. The grade 5 students participated in the P&G puberty education program.

Asthma, Immunization and School health services information surveys were completed for the State of Connecticut.

The school nurses attended workshops on Critical Issues in School Health, the New England School Nurses Conference, the NASN Annual conference in Chicago, School Nurse Supervisor Conferences and other workshops.

The nursing staff would like to thank the VNA volunteers for the many hours they give annually to assist with vision and hearing screenings at the Broad Brook Elementary and Middle Schools. The EWWNA very generously provided the Broad Brook School with a new vision screening machine.

We would like to thank the East Windsor Lion's Club for providing free vision and hearing exams and treatment for students in need.

We appreciate the generous contributions of the students and their parents for the holiday food baskets distributed by the VNA. We would also like to thank the secretaries and clerical staff for their assistance during the year.

I am retiring this year after 33 years of service to the students of East Windsor and would like to thank all the families of East Windsor for all their support and kindness.

Respectfully submitted,

Mildred C. Hildebrand, RN, District Nursing Supervisor



## PARKS & RECREATION DEPARTMENT



The East Windsor Parks and Recreation Department is committed to providing an array of programs, events and facilities that cater to the needs of all East Windsor residents. Each season we look to improve on the quality and quantity of our programs. This year we introduced a number of different programs and looked to improve on our beautification plans for East Windsor Parks.

This year we were able to oversee the installation of Phase I of our East Windsor Boundless Adventure located at the Town Hall Annex. With the help of Boundless Playgrounds Inc., and East Windsor Department of Public Works we were able to design and install this bright and exciting new playground which allows for children of all abilities to play without limitations. We hope to continue to fundraise for Phase II of this project in 2010. If anyone is interested in helping to fundraise or would like to donate to this project, please contact the Parks and Recreation Department.

While this was a large installation for us, two other projects are still in their fundraising stages. The East Windsor BMX/Skateboard Park Committee has been hard at work raising money for the installation of a Skateboard Park. They have held many successful events and fundraisers. They are continuing to look for grants and donations to speed up the process of getting their park under way. Anyone interested in donating should contact Lori Gabriel at (860) 982-5837. The East Windsor Dog Owners Group has also been hard at work with their fundraising efforts. They are close to achieving their goal in order to purchase the fencing for the one acre fenced in off leash area. Anyone who may be interested in joining the group or donating should contact Sharon Tripp at (860) 292-1529.

Introducing new and exciting programs to Parks and Recreation is always our goal. This year we were able to introduce an After School Bowling program in association with Bradley Bowl. We were also able to co-host our Second Annual Walk to School Day with Elissa Danielle (Phys. Ed teacher at Broad Brook School.) This international event encourages students and parents to promote walking and biking to school. Thanks to a generous donation from BASF, an East Windsor business who strives to support community involvement, we were able to supply both students and teachers with bracelets and educational materials for the event. This event was very exciting and allowed students to walk to school with peers, teachers, town selectmen, senior center members and parents.

During our tough economic times we look for a variety of ways to help our East Windsor Community. This year we introduced the First Annual Panther Plunge. This event which raised more than \$3,000 for the East Windsor Fuel Bank, encouraged people to take a quick, yet chilly dip into East Windsor Reservoir on January 14<sup>th</sup>. For our first event we were quite successful and were able to assist 100 families heat their homes for the winter season. Awards were given to Marie DeSousa and Jason Bowsza for their outstanding fundraising efforts as well as creative costumes as Shrek and Donkey. We look forward to expanding this event and hope to raise even more money in 2011.

During the winter months we hosted a variety of programs such as taking part in the 16<sup>th</sup> Annual CRPA Hot Shot Contest. Local athletes competed against each other in age groups and the winners of those age groups participated in the Hartford County round of competition. Local winners included: Boys 9-10 Vinnie Brigada, Boys 11-12 Brad Gibson, Girls 11-12 Madison Carolus, and Girls 13-15 Kelly Strba. The County winners then advanced to the State Finals and we were lucky to have two participants make it to states: Girls 11-12 Madison Carolus, Girls 13-15 Kelly Strba. We congratu-

late them on a job well done. Another new program we were able to introduce was School vacation camps. These camps held at EW High School allowed for parents to keep their normal work schedules during the schools February and April vacations. Participants took part in a different theme each day and had a great time learning how to cook, taking part in Wii tournaments and going bowling at Bradley Bowl. We hope to continue this program for many years to come.

During the summer months East Windsor Park is busy hosting our Swim Lessons, Free Swim, and Summer Fun in the Park Camps as well as numerous Pavilion Rentals. We are happy to report that we had over 100 children participate in our swim lessons and 90 children in our Summer Fun and Tiny Tots summer camps. We are looking to increase the number of residents who utilize the park and encourage residents to purchase a Season Pass to the park for all to enjoy. East Windsor Park receives many compliments for the beautiful landscape and amenities and we hope to continue to provide this beautiful park to our residents for many years to come.

The Parks and Recreation Department invites all residents to take the time and explore the numerous parks that we are extremely proud of. These include seven parks, the largest being East Windsor Park; other locations include Warehouse Point Park, Prospect Hill, Pierce Memorial, Broad Brook Pond, Abbe Road, and Volunteer Park. Our staff does a wonderful job in taking pride in their work to bring an outstanding park program to the residents of East Windsor.

The Parks and Recreation Commission is comprised of five members appointed by the Board of Selectmen and empowered to maintain, manage and regulate parks and playgrounds for both passive and active recreation. The Commission meets on the second Monday of the month at our office inside East Windsor High School at 7 P.M. Residents are welcome to attend meetings.

While we had an exciting year of programming and park upgrading we look forward to 2010-2011. We will continue to provide the residents of East Windsor many exciting quality programs and facilities because "Together Parks and Recreation Creates Better Communities."

Respectfully submitted,

Melissa Maltese, **Director of Parks and Recreation**

## POLICE COMMISSION

The East Windsor Police Commission is a five member board elected by the voters to serve four year terms. At present our members are Dick Sherman, Vice Chairman, Tom Stremper, Secretary, Cliff Nelson, and Joe Sauerhofer. We are charged the general management and supervision of the Police Department.

The Commissioners work closely with Chief Edward DeMarco and Deputy Chief Roger Hart to ensure the department is provided with the necessary staff, funding, and equipment with the monies allocated to us in the Town budget.

Two long time officers recently retired and we are in the process of replacing our staff. Fortunately, we can take advantage of a lateral transfer, giving us the opportunity of allowing that person a much shorter time with training and placement within the department.

The citizens should be proud of their department under the guidance of the Chief and Deputy Chief. We have come a long way since Constables patrolled our community. Our Town has grown and so has our department. It is an ever constant challenge to keep up with the demands this active community places upon us but the Commission is up to that challenge.

Respectfully submitted,  
Linda Sinsigallo, **Chairman**



## POLICE DEPARTMENT



The Town of East Windsor is truly unique. Although the town is rural, it does encompass 26.3 square miles.

We are charged with providing public safety for the five distinctive villages, all with different needs and characteristics. The town is centrally located equal distance between the Cities of Hartford and Springfield; it is along the I-91 corridor, and within close proximity to Bradley International Airport. Below you will find the Uniformed Crime Reports (UCR) for the Town of East Windsor for the year. They consist of the "index" crimes: homicide, non-negligent manslaughter, forcible rape, robbery, aggravated assault, burglary, larceny-theft, motor-vehicle theft, and arson.

To the Members of our Community:

On behalf of the dedicated men and women of the East Windsor Police Department I am honored to share our Annual Report for 2010. It is our hope that upon reading this report the citizens of our Town will have a better understanding of the department. 2010 brought many challenges to the department and the community as economic issues affecting the state and our nation continue to have a detrimental impact on local budgets. Law enforcement agency partnerships were emphasized and strengthened as regional collaboration continued to play an integral role in the fight against crime in the Hartford Metropolitan area. Through the use of such regional collaborations, shared intelligence, grant funded programs & equipment, community partnerships, pro-active policing, the hard work of the men and women of the East Windsor Police Department we have had a positive impact on our quality of life. We continue to need and seek the support of our community to further reduce crime rates in our Town.

The police department is thankful to the Police Commission, Board of Selectman, elected officials, and Town employees

for their support of the department and its mission. Most importantly, we understand it is only with the cooperation, involvement and partnerships of the citizens in East Windsor and your police department, that we can make our Town a better and safer place to live. We look forward to the challenge of maintaining a quality of life all citizens and visitors to the Town of East Windsor can enjoy.

### Uniformed Crime Reports (UCR):

Homicide (0); Non-negligent manslaughter (0); Forcible Rape (2); Robbery (3); Aggravated Assault (6); Burglary (67); Larceny-Theft (293); Motor Vehicle Theft (48); Arson (10).

### Emergency Services Call 911

Non-Emergency: . . . . . (860) 292-8240  
Records: . . . (860) 292-8253 **M-F** 8 to 4  
Animal Control: . . . . . (860) 292-1962  
Detectives: . . . . . (860) 292-8254  
Address: 25 School Street P.O. Box 477  
 East Windsor, CT 06088



Proud to Serve,

Edward J. DeMarco, Jr., **Chief of Police**  
 Roger T. Hart, **Deputy Chief of Police**

## AMBULANCE ASSOCIATION



The East Windsor Ambulance Association, established in 1978, is a non profit 501 (c)-3 corporation. Our mission is to provide the highest level of emergency advanced life support / paramedic patient care available, to all of The Town of East Windsor's residents.

Paramedics and their advanced life saving skills were few and far between in the State of Connecticut in 1978, but today's paramedic ambulances are equipped like a trauma, cardiac, or operating room in your major city hospitals. Skills performed by 8-10 people in an emergency room are performed by 2-4 EMS staff members in the back of a small ambulance.

Paramedics must now be trained in cardiology, anesthesiology, pediatrics, obstetrics, mental health, hospice, intensive care, mass casualty, trauma and much more. It is now a highly skilled profession with a responsibility that our staff does not take lightly. Our Basic level EMT's work alongside our paramedics and like nurses to doctors, are essential to the delivery of essential medical care.

East Windsor residents currently enjoy having 2 paramedic ambulances staffed every day with few exceptions. During the fiscal year of 2009-2010, we answered 2511 calls for service. 1175 of those emergencies were in Warehouse Point and 439 were in the Broad Brook section. 897 of the emergencies were mutual aid requests from other communities.

Electronic patient care reports- Our staff have been utilizing lap top computers since March of 2006 to complete patient care record that are transmitted to the hospital after completion of the report. This system is also the backbone for our in-house billing system.

Vehicle direction and tracking systems- all of our units have GPS units that receive the call directly from dispatch and provide the address location of the emergency instantaneously. This gives the most direct and accurate route to the emergency.

Housing an ambulance in the Broad Brook section is also a top priority. It would reduce our overall response times to emergencies and improve patient's outcomes in this area. Almost 439 calls were answered in the Broad Brook section last fiscal year.

The East Windsor Ambulance Association provides and participates in many community services. We have begun to conduct community CPR and First Aid classes on a regular basis. Contact our business office at 860-654-0515 if you are interested in taking a class.

We continue to encourage the use of our "File of Life" program. In cooperation with the East Windsor Senior Center we provide a "File of Life" to residents in East Windsor at no cost. The information card is completed by each person in the household and placed in a magnetic envelope on the refrigerator. They can be picked up at the Senior Center or the ambulance station. The staff will answer any questions. You can also request a "File of Life" online and we will send you one.

In closing, I would like to recognize all of our staff that provides you with top quality emergency medical care each and every day. Please extend a kind thank you to our staff if you see them around the community.

Please visit our web site at [www.ewambulance.org](http://www.ewambulance.org) for the latest information on our advanced life support services. You can sign up for our eblast at [www.ewambulance.org/eblast.php](http://www.ewambulance.org/eblast.php) or locate it on our website. You will receive updates and important information regarding our service via email.

Respectfully submitted,

Thomas J Clynych III, **Emergency Medical Services Chief**  
[chiefclynych@ewambulance.org](mailto:chiefclynych@ewambulance.org) / 860-654-0515

## WAREHOUSE POINT FIRE DISTRICT



During 2010, The Warehouse Point Volunteer Fire Department (WHPFD) celebrated its 100<sup>th</sup> anniversary. It was established in April of 1910 by an Act of the Connecticut General Assembly initially, to serve the Warehouse Point Fire District, however, now, with an agreement with the Broad Brook Fire Department, the entire town of East Windsor, under certain circumstances. From November 1, 2009 to Oct 31, 2010 the WHPFD responded to 369 alarms. The most serious, from a firefighting perspective, was a second fire at the old Montgomery Building on the Canal Bank Road in Windsor Locks. Due to the possibility of train traffic, any fire alarms east of the railroad tracks in Windsor Locks, results in an automatic response from the Warehouse Point Fire Department. This was a lengthy operation with several mutual aid companies responding to the incident. Two other incidents are of particular interest. One is a motor vehicle accident on Route 5 which resulted in two separate car fires and the eventual loss of two lives. This was an extensive operation, going into the very early morning hours. The other was a nasty storm which felled trees on Route 5 thus preventing a direct route to the scene of fire at a house trailer near the South Windsor town line. Fortunately, the South Windsor Fire Department, after a mutual aid call, was able to access the fire prior to Warehouse Point Fire Department's arrival. Damage to the residence was minimal. Due to a lack of firefighters in every municipality, mutual aid is becoming increasingly more important.

As the commercial and industrial hub of East Windsor, the Interstate 91 and Route 5 corridors, as well as the Connecticut River, the 34 volunteer firefighters of WHPFD are kept busy with recurrent State, OSHA and NFPA mandated training, motor vehicle accidents, river rescues, hazardous materials mitigation and fire fighting. The entire WHPFD consists of volunteer resident firefighters who maintain full time employment and donate their time and talent to the Fire Department in an effort to save the residents of East Windsor hundreds of thousands of dollars. As with other volunteer fire departments, WHPFD is in need of volunteers to carry on the volunteer firefighting tradition and keep taxes in check. While the cost of a volunteer fire department may appear, at first glance, to be expensive, it is far, far less than a paid fire service such as the Hartford Fire Department. The volunteer firefighters are trained to the same standards and criteria but without the added expense of full-time paid personnel, thus the critical importance of volunteers. Many of the WHPFD volunteers are over 50, several are over 60 and one is over 70 years of age. All members are active and all respond to alarms. Dedication, commitment and loyalty to our duty has is and will continue to be the motto of the Warehouse Point Volunteer Fire Department. Thank you for your continued support. You are invited to stop by Station 1 at 89 Bridge Street anytime you see firefighters present for a tour. Should you want to join the department and give of your time, please call 860-623-5596.

### Board of Fire Commissioners

Chairman Victor DeCapua	Commissioner Tony Dimastrantonio
Commissioner D James Barton	Commissioner Dean Saucier
Commissioner Michael T Balf	Commissioner Sherry Sarra

### District Fire Officers

Fire Chief James P Barton	Fire Captain Elliot Garner
Assistant Fire Chief Harry Daniel	Fire Lieutenant Mark Morell
Deputy Fire Chief Richard Austin	Fire Lieutenant Dan Starvish
Fire Captain Christy Delvey	Fire Lieutenant Jason Messina

Respectfully submitted,

Chief James P. Barton, **Warehouse Point Fire Department**

## BROAD BROOK VOLUNTEER FIRE DEPARTMENT



The dedicated members of the Broad Brook volunteer fire department responded to 481 calls for help in the last fiscal year, while performing there duties responding to the needs of the public the men and women of the fire department maintain a rigorous training schedule to assure the best possible outcome of every call.

The fireman's association maintains a busy schedule of fund raising such as our annual carnival and concession trailer at the four town fair. The officers of the department continue to apply for grants from state and federal sources to acquire new equipment lessening the burden on the tax payers,

The department recently received state moneys for enhanced drafting capabilities in the Windsorville section of Town where we have limited fire hydrants. In the new fiscal year we have purchased new extrication equipment thru the capital improvement fund, this equipment made a dramatic difference in a recent rescue operation.

The publics continued support will make it easier for the professional men and woman of the department to save lives. Remember to change the batteries in detectors and keep your chimneys clean.

Respectfully submitted,

Chief David A Lockwood, **Broad Brook Fire Department**

## FIRE MARSHAL

The Fire Marshal for the Town of East Windsor is appointed by the Board of Selectmen and is under said jurisdiction. As a fire marshal in the State of Connecticut, I am regulated by the Connecticut State Police and receive my certification from the State to enforce the Life Safety Code which was adopted by the State of Connecticut.

In order to maintain certification, the State mandates that every fire marshal receive ninety (90) hours of schooling within a three (3) year period every three years.

As Fire Marshal for the Town, I annually inspect all local businesses, places of assembly, schools and multi-family dwellings over three-families. New liquor licenses, as well as renewals, must be signed off by the Fire Marshal. I follow up on complaints regarding possible fire code violations.

When requested, I review proposed site plans for the Planning and Zoning Commission.

There is a great deal of coordination with the Building Department in regards to sign offs prior to issuance of a building permit and issuance of a Certificate of Occupancy for buildings/structures that fall under the fire marshal's jurisdiction. We also coordinate the paperwork prior to and after storage tank removal or replacement for businesses/industrial properties which requires an inspection after the proper paperwork is obtained from the Building Department. It is my responsibility to maintain records of all underground storage tanks and update as tanks are removed as well as replaced.

After a building permit is issued for installation of a sprinkler system, I must inspect said work for compliance. I am responsible for inspections/investigations after a fire. Following each inspection/investigation a report must be submitted to the State Fire Marshal's office who in turn sends it on to the National Reporting agency.

Respectfully submitted,

Blaine G. Simpkins, **Town Fire Marshal**

## CONSERVATION COMMISSION

The Conservation Commission was separated from the Inland Wetland Watercourses Agency in May 2010. The Conservation Commission is authorized as an advisory commission and shall conduct research into the utilization and possible utilization of land areas of the municipality and may coordinate the activities of unofficial bodies organized for similar purposes, and may advertise, prepare and distribute books, maps, charts, plans and pamphlets as necessary for its purposes. It may propose a greenways plan for inclusion in the plan of conservation and development of the municipality prepared pursuant to section 8-23. It may inventory natural resources and formulate watershed management and drought management plans.

Such plans shall be consistent with water supply management plans prepared pursuant to section 25-32d. It shall keep an index of all open areas, publicly or privately owned, including open marshlands, swamps and other wetlands, for the purpose of obtaining information on the proper use of such areas, and may from time to time recommend to the planning commission or, if none, to the chief executive officer or the legislative body plans and programs for the development and use of such areas. It may make recommendations to zoning commissions, planning commissions, inland wetlands agencies and other municipal agencies on proposed land use changes. It shall keep records of its meetings and activities and shall make an annual report to the municipality in the manner required of other agencies of the respective municipalities.

The Conservation Commission consists of 5 regular members and 3 alternate members serving alternate terms. Members are appointed by the Board of Selectmen. Currently the Commission consists of 5 Regular Members: Albert Grant, Robert Slate, Jim Stremper, James O'Donnell and Janice Warren. There are currently no alternates on the Board.

Respectfully submitted,  
Albert Grant, **Chairman**

## EAST WINDSOR HISTORIC PRESERVATION COMMISSION

The mission of this commission as established by town ordinance is:

1. to work to preserve historic, cultural and architectural heritage, including cooperating with private property owners in their efforts;
2. to work to preserve historic municipally owned property in cooperation with town government; and
3. to educate the public about the town's heritage and the need for its preservation.

The Commission over the last year 2009-2010 has focused on two major goals:

The first is the establishment of an historic district for the town of East Windsor based on citizen grass root support. The first National historic District for the town was approved by the State Board of Historic Preservation in June 2010 and forwarded to the Department of Interior in Washington, D.C. Originally 5 such districts were identified for the town, 1 for each of its villages: Broad Brook, Warehouse Point, Scantic, Windsorville, and Melrose. Melrose has become the first of the five to go through the process successfully. The State Board of Historic Preservation praised the

strong citizen and organization support via testimony at its June 2010 hearing.

A National Historic District identifies a cluster of historic properties and places them on the National Register recorded with the Department of Interior in Washington D.C., as well as on the state historic register.

Such a listing identifies the properties as having historic heritage and architectural significance worthy of preservation for future generations by protecting these properties from demolition and identifying them for all citizens as being of historic importance to the town as a microcosm of the nation's historic register.

The Commission would like to express its gratitude to the citizens who worked so hard through their support, cooperation, commitment and dedication to the process of establishing our first National Historic District. Their efforts have made it possible for East Windsor to preserve a piece of the town's history for future generations locally and nationally. The Commission is hopeful that East Windsor will be able as a community to celebrate this accomplishment along with Melrose residents in the spring of 2011.

The second goal of the commission focused on the preservation of the District 12 Schoolhouse in Windsorville. Each of the 5 villages will now with the acquisition of the District 12 School and its eventual restoration have a preserved historic schoolhouse.

During 2009-2010 the Commission has been able to review written specs and possible grant sources for the District 12 Schoolhouse's much needed preservation. It is hoped that citizen support for this project will be forthcoming in 2011 as it was for the Historic Districting work in 2009-2010. Volunteers are needed especially in the areas of architecture, construction and landscaping.

It is hoped that this Schoolhouse once renovated can be used as a neighborhood and community meeting place while preserving a piece of the town's history

This year the Commission was able to renew its membership with the State and National Preservation Organizations which offer much education and assistance without charge. One example of this has been efforts of the Connecticut Historic Preservation Trust to enable the town's commission to catalogue historic barns in East Windsor. In addition the Trust in conjunction with the EWHPC was able to provide funding through grants to help in the preservation of two barns; one from the 18<sup>th</sup> century and one from the 19<sup>th</sup> century.

As regards educating citizens the EWHPC continues to be present at Community Day and continues to address questions and concerns of private citizens regarding preservation. During 2009-2010, we assisted with the saving of one historic private property from demolition; one property however was lost to demolition.

All of its citizens and the members of the Town Government need to work together to preserve East Windsor's historic, cultural, and architectural heritage. The East Windsor Historic Preservation Commission welcomes your input and support. Please remember that as Jacqueline Kennedy Onassis, who established the National Preservation Trust in the 1960's, expressed "A place with no past has no future."

Barbara Smigiel, Chair; Paul Scannel, Vice-Chair, Marilyn Buttenkoff, John Stanat, Irene Clifton and Roberta Duzak (alternate) work with you to preserve East Windsor's historic, cultural and architectural heritage.

Respectfully submitted,  
Barbara Smigiel, **Chair**

## HUMAN SERVICES

The function of the Town of East Windsor's Department of Human Services is to assist residents with social, emotional, and economic needs. Our staff composition is one full-time director, one full-time case worker and one full-time administrative intake assistant. We strive to assist our clients in attaining self-sufficiency; maintaining economic well-being, and re-establishing control in their lives in these hard economic times. We service all areas of the population, which include children, adults, elderly, the disabled, and the economically disadvantaged. This office has assisted residents with issues such as emergency food, clothing, housing, and mental health needs as well as being a vital referral and information source.

Also as Municipal Agent I am aware of the increase number of Senior and disabled citizens who are requesting assistance from the Human Services Department, it is apparent that there is a need for an additional full-time position to increase our outreach capacity to this target population. This lack of staffing continues to be critical and I will be advocating for our citizens and our departmental needs in this area.

Since its inception, this office continues to be the intake site for the energy assistance programs for those who meet income eligibility guidelines. This basic program is the Connecticut Energy Assistance Program (CEAP), which assists eligible residents with the home heating bills from November to April. Also this year (SAFA) State appropriated Fuel Assistance Program was approved by the Connecticut State Legislature so those individuals who were 200% of the poverty level could obtain assistance with fuel. Due to this fact during this 2009 – 2010 energy season 412 individuals and families were assisted through this program. This program helped the local economy with an additional \$412,000.00 in benefits from Federal and State dollars.

The Renter Rebate Program has become an integral part of the Human Services Department. This program provides tax relief for elderly residents age 65 and over and for the totally disabled renters as defined by Social Security Statutes. A claimant must also have received no financial aid or subsidy from federal, state, or municipal funds other than Social Security Income. This year, 170 town residents received the benefits of this State of Connecticut program in the amount of \$91,087.89.

Although SAGA (State Assisted General Assistance) determines the eligibility of an applicant from East Windsor, this office continues to provide the ongoing case management and social services for this program and for all other State programs. The State of Connecticut Department of Social Services relies on the towns to provide all the other auxiliary services.

As the economy worsens this office continues to see an increase in the use of our Food Shelf, our Bread Basket program, our Harvest Program, our Back to School Program, and our Holiday Basket and Toy Giving Programs. The list of requests to Human Services is every changing as more of our citizens have economic issues, medical issues, housing issues and employment issues. Because of these every changing needs we are very appreciative of the support from the community through their generous financial donations and gift items.

Also I continue to serve as the Town's ADA Coordinator and Fair Housing Officer along with being Chairman of the East Windsor Juvenile Review Board, Chairman of the North Central Regional Mental Board Catchment Area Council17 and serving as a member of the Family Resource Center Board of Directors, and as the Salvation Army Northeast Hartford County Unit Chairman. These programs are all highly effective in our community and provide very worthwhile services.

Respectfully submitted,

Elizabeth Burns, **Director of Human Services**

## ELDERLY COMMISSION

The East Windsor Elderly Commission is comprised of five members who are appointed by the Board of Selectmen and the Municipal Agent as the ex-officio member. Current members are Claire Badstubner, Chairman, M. Trevor Bray, Deborah Donovan, Catherine Drouin, and Madeleine Thompson and Elizabeth Burns, Municipal Agent. Meetings are held monthly, with the exception of July, August, November and December on the fourth Monday of the month at the East Windsor Town Hall 11 Rye Street Broad Brook at 5:30 PM.

This fiscal year 2009 – 2010 the Chairman of the Elderly Commission, Claire Badstubner represented the Commission on the Tax Amnesty/Deferment Program which was completed and presented to the Board of Selectmen for their action. This program could give additional Tax Relief to seniors in our community if approved.

Another project that the Elderly Commission continues to support is ITN/North Central (Independent Transportation Network) which is a non profit organization that provides transportation services 24 hours a day 7 days a week utilizing private cars for the elderly and visual impaired. This service charges an annual membership fee to its clients and then there is a flat fee and per miles driven fee.

As our elderly population grows there will be a greater demand for more services and the Commission is currently looking into ways to fund new programs by utilizing federal and state grants and possible private donations.

The Commission invites East Windsor residents to attend their meetings which are open to the public where they welcome new ideas and suggestions for future study.

Respectfully submitted,

Elizabeth Burns, **Municipal Agent**

## SENIOR CITIZEN CENTER

The East Windsor Senior Center, established in 1979, is celebrating its 31<sup>st</sup> year of operation. The Senior Center is located in the Broad Brook Section of East Windsor, above the Broad Brook Fire House. Residents sixty years of age or older are welcome to participate in scheduled programs of interest throughout the year.

Janet Vining the Senior Center Nutrition Site Manager is please to announce an increase of 43% over last year for meals served at the congregate meal site and a 10% increase to meals delivered for the Meals on Wheels Program. The nutrition department consists of a Site Manager, Site Volunteers and Volunteer Drivers who deliver the Meals on Wheels to home bound clients. The Nutrition Site Manager administers the Community Renewal Teams elderly nutrition program offering congregate meals to residents 60 years of age or older as well as offering Meals on Wheels to the elderly homebound. Meals are served at the community cafe congregate meal site Monday through Friday at noon for a suggested \$2.00 donation per meal. Meals on Wheels are delivered to clients five days a week by our volunteer drivers (weekend meals are delivered on Friday). We strive to make the community cafe site a warm and welcoming place for our seniors to enjoy their noon meal. The purpose of the lunch program is to provide seniors with a well balanced, nutritious meal along with a sense of community and socialization. The Meals on Wheels program assists our homebound elderly who are unable to shop, plan and prepare meals on their own. The nutrition department continues to serve meals for the very popular monthly birthday socials as well as special occasion lunches for Valentine's Day, St. Patrick's Day, Easter, Mother and Fathers Day, the annual senior picnic, special Halloween lunch as well as Thanksgiving and Christmas meals. With a down economy and rising grocery prices it is a pleasure to see more and more of our seniors taking advantage and benefiting from the elderly nutrition program.

## WATER POLLUTION CONTROL AUTHORITY

According to Teresa Hill Transportation Coordinator, we enjoyed another successful year in our Transportation Department. Our department consists of one Transportation Coordinator and three full time drivers. We service the senior citizens of East Windsor who are 60 years of age and older. Also we service the residents of East Windsor who are currently 18 years of age and older who are on Social Security Disability. This is a prescheduled service and is here to aid and supplement transportation for those who qualify. We offer transportation for medical appointments, shopping trips, banking, hair salons and barber shops, to and from all activities being held at the senior center and for our nutrition program. Transportation is also utilized for trips that we offer at the senior center. For those who use our service we have been told by many of them that they would be lost without it. Not only do we provide their transportation but in doing so it enables our residents to socialize at the center, on trips and on the bus itself. We feel this is of great importance as many of our residents live alone or have family living out of state so because of this we become their second family. Those of us in the transportation department take great pleasure in getting to know our clients and feeling that we make a wonderful difference in their lives. During this year we had the opportunity of applying for a grant through DOT for a new vehicle. We were approved for the grant and will receive the new vehicle next spring. This is of great importance because as the vehicles in our fleet begin to age and need expensive repairs, turning them in and receiving another through a grant keeps our costs down as many repairs are covered under warranty for new vehicles. We feel very fortunate to have been approved for a new vehicle. We will continue to service our clients to the best of our ability in the hope that they know that they can depend on us for their transportation needs.

We continue to sponsor an educational program which includes the AARP's Driver Education Class. The center offers health and wellness programs like chair yoga and the A.C.T.V.E. exercise instruction throughout the year. The "File of Life" Program, in its fifth year, with the East Windsor Ambulance Association, continues to be successful here at the Senior Center. A series of intergenerational programs were held this past year between our town seniors and the East Windsor School System. We participated in the National Walk to School Day and the Annual Sock Hop with the East Windsor Family Resource Center's Summer Program participants.

Our Elder Wellness Programs are offered on a monthly basis and consist of Free Blood Pressure and Free Blood Sugar Screenings, foot care services, the Annual Flu Clinic and Exercise Classes.

We continue to hold our Monthly Socials (which include live entertainment), Annual Thanksgiving dinner, Annual Christmas dinner and our Annual Senior picnic. Additionally, we draw much participation for our Mother's day dinner, our Father's day dinner, Valentines Day dinner and St. Patrick's Day festivities.

Senior Centers are focal points for our community's elders as they seek out services, recreational programs, social activities, and educational programs in a safe environment. The Senior Center provides a gathering place for seniors to get and receive vital services to maintain independent and healthy lifestyles. The center affords seniors the opportunity to keep in touch with community events, and to get to know the townspeople and services available to them. All of which are offered to assist seniors in maintaining a healthy and productive lifestyle. To access our current programs and services, we are now available on the town web site and through the e-mail system.

Respectfully submitted,

Elizabeth Burns, **Director of Human Services**

Teresa Hill, **Transportation Coordinator**

Janet Vining, **Nutrition Site Manager**

The Water Pollution Control Authority is responsible for overseeing the operation and maintenance of the town's sanitary sewer collection system, ten wastewater pumping stations and the wastewater treatment facilities. The Authority is comprised of five regular members and two alternate members. Each member is appointed to a term of four years. Paul Anderson is the current WPCA Chairman and Tom Davis is the WPCA Vice Chairman.

The East Windsor Water Pollution Control Facility operates under a National Pollutant Discharge elimination System (NPDES) permit issued by the State of Connecticut Department of Environmental Protection. The mission of the WPCF staff is to operate and maintain the facilities in a cost effective and efficient manner while maintaining them in a manner to preserve their long term asset value.

The revenue required to collectively operate and maintain the facilities is collected through an annual sewer user charge fee. An annual sewer use charge bill is sent to all of the units connected to the sanitary sewer system. The resulting revenue pays for all direct costs associated with operation and maintenance of the facilities. The FY 2010-2011 operating budget for the Water Pollution Control Authority was \$1,321,016.96. Currently there are 4998 sewer use charge units distributed throughout the 2,170 connections to the system. Each unit paid a sewer use charge fee of \$244.00. The difference between the operating budget and the amount billed to customers comes from interest earned, late fees, collected delinquencies and surplus from the previous budget years. The facility is designed to treat an average daily flow of 2.5 million gallons per day. This past year the facility averaged 0.95 million gallons per day. The facility continues to operate very well achieving removal rates in the upper 90 percentile for suspended solids and biochemical oxygen demand. As part of the Long Island Sound CT Nitrogen Trading Program we received a check from the CT DEP for \$13,853.00 for our efforts in reducing our discharge of Nitrogen into the Connecticut River.

This past year long time Superintendent Kevin Leslie retired after 31 years of service to the Town. After a long search a replacement was found. The WPCF is staffed by a well trained and experienced crew. Plant staff are certified in both wastewater treatment and collection system operation and maintenance. Four of the staff are also certified in Laboratory analysis. Staff continually attends training to ensure they are up to date on the latest safety, operational, and maintenance procedures available. WPCF staff continue to identify and undertake projects that are addressing both the needs of the infrastructure and process capabilities of the facility. Staff was able to upgrade the pump station alarm panels as part of a Capitol Improvements project. Much of the sanitary sewer system was jet flushed this summer. This aids us in assessing the infrastructure in order to repair deficiencies we uncover. We have also started to conduct televised video inspection of suspected problem area's to target with pinpoint accuracy the areas needing rehabilitation. We saw the positive vote for the extension of the North Road sewer. It is anticipated the construction will begin in spring of 2012 and be completed in one construction season. As the facility is 15 years old we are focusing our attention on long term asset management. We are responsible for well over 20 million dollars of equipment that needs to be maintained in good operating condition 24/7 365 days a year. Much of what we maintain is considered mission critical and our job is to ensure it is always operating at peak efficiency. A well maintained and operating wastewater treatment system is key to the overall health and welfare of a community and its environment.

The WPCF operates 24 hours a day 7 days a week and 365 days a year. The sewage never stops flowing so we never stop working. The WPCA holds its meetings on the last Wednesday of each month at 7.00 p.m at the WPCF located on 192 South Water Street. All meetings are open to the public and you are encouraged to attend.

Respectfully Submitted,

E. Arthur Enderle III, **East Windsor WPCF Superintendent**

## NORTH CENTRAL DISTRICT HEALTH DEPARTMENT

The North Central District Health Department provides East Windsor with full-time health department services and is on call seven days a week twenty-four hours a day for emergencies. The Department is governed by a Board of Directors (Board of Health) in accordance with the General Statutes of Connecticut. Carol Sargent and Cecelia Mickey serve as East Windsor's representative to the Board. The Health Department is staffed by a Director of Public Health, a Chief of Environmental Services (both registered Sanitarians), an Emergency Response Coordinator, a full-time Health Educator, nine sanitarians, and a support staff of approximately 2.5 clerical workers. The Department has a medical advisor, a part-time bookkeeper, and contracts for auditing and legal services.

### THE PRIMARY MISSION

The primary mission of the NCDHD is disease prevention and surveillance and health promotion in the district's population. The District is responsible for programs in a number of areas including:

- Preventing epidemics and outbreaks of diseases, undertaking epidemiological investigations, follow-up and working to prevent the spread of communicable diseases such as tuberculosis, hepatitis, sexually transmitted diseases, and the like.
- Assisting private physicians in obtaining free vaccine from the state for childhood immunizations.
- Inspection of restaurants, other food service establishments and facilities and the epidemiological investigations follow-up and prevention of the spread of food borne diseases.
- Safety inspections of schools, convalescent homes, and other institutions.
- Water quality testing of bathing areas.
- Review, testing and approval of new septic systems, as well as the review and approval of plans for system repairs and/or expansion.
- Review of laboratory testing of well water for approval of new wells for homes.
- Provision of laboratory testing of drinking water, paint samples for lead, blood, stool, and other samples as may be necessary in the investigation of outbreaks and illnesses.
- Investigation of complaints in regard to public health hazards, nuisances, rodent or insect control.
- The provision and support of health education and prevention programs.
- Monitoring the health status of the population.
- Assistance to the Department of Environmental Protection upon request for help in collection of samples or for follow-up or investigation of specific problems.
- Development and implementation of Regional Points of Dispensing (POD) clinics to dispense medications or vaccinate for post exposure to Smallpox, other biological agents, or other natural outbreaks; all hazard emergency response plan to respond to, mitigate, and recover from natural and manmade disasters to protect the populations of the District.

### HIGHLIGHTS

This past year, the Director of Public Health reviewed and followed up on all communicable disease reports of importance,

managed the Department and its four offices and supervised improvements to the headquarters building. He also successfully encouraged the location of a new community health center in Enfield to serve the District.

In 2009-2010, the Health District offered health education programs open to residents of our District. These Programs are held in towns throughout the District.

Nine exercise programs were offered in the 2009-2010 year: Five A.C.T.I.V.E. Classes (Activity Class To Improve Vitality in Everyone), One of the A.C.T.I.V.E. Classes was held every Monday and Wednesday at the East Windsor Senior Center, Intermediate Tai Chi Class, Yoga/Pilates Class, Splashin= Action Class (water fitness), and Strength and Stretch.

Four Nutrition and Weight Management Programs were offered in the 2009-2010 year for residents 18 years and older residing in our member towns. One six week program, Three four week programs, One four week program was offered in East Windsor, Asthma Program - Putting On Airs, For the 2009-2010 year, the Regional Asthma Coalition has been implementing the Putting On AIRS (Asthma Indoor Risk Strategies) Program, This program is funded by a grant through the State Health Department, Involves towns from Asthma Region 2. NCDHD's town in Region 2 are East Windsor, Suffield, Enfield and Windsor Locks, Our health educator and one of our sanitarians are trained in the AIRS program, Presently, we await referrals from the coalition so that we can schedule AIRS home visits.

The BT Section of NCDHD has been, and will continue to be, active with work orientated towards preparing for local emergencies. Over the last couple of months, NCDHD has been focusing on State reporting to include After Action Reporting, Training Plans, progress reports and equipment and ancillary stockpiling information. The main focus of the After Action Reporting will be an improvement plan for those areas of concern when we participated in the H1N1 campaign. Actively engaging and adjusting those downfalls found during real work events or practice drills will be key to the progress of all emergency plans.

Last month, the State visited NCDHD to go through most plans in the BT section. Numerous sections had been evaluated such as: security plans for mass dispensing sites, volunteer lists and how often they are updated, training requirements for volunteers and staff, equipment storage, meetings and coordination with local stakeholders and also the Mass Dispensing Plan for Area 34 and 35 which NCDHD is the lead for. Past drills and exercises had been reviewed and included in the report which is referred to as the Technical Assistance Review or ATAR@. Last we increased our overall score by 25% and this year we doubled the original score. This report is available upon request.

During the H1N1 campaign, NCDHD played a large role in coordinating with community stakeholders, volunteers and State departments to address the health and inoculation of local citizens through clinics. East Windsor and NCDHD coordinated numerous clinics utilizing the school facilities and the Town Annex Building. Advertising through our NCDHD website, local newspapers, school letters and other methods had been utilized to try and reach the largest population possible. Total number inoculated by NCDHD was just under 6,000 local residents. That number does not represent those individuals who received vaccinations through family practices, pediatric offices or companies such as CVS or Walgreens. This number represents the community coming together during a time of potential catastrophe and working diligently for that one purpose.

You can now view the latest information on health education, West Nile Virus and other important issues as well as print application forms for permits from our web site at [www.NCDHD.org](http://www.NCDHD.org)



## SUMMARY OF ENVIRONMENTAL SERVICES ACTIVITY

At the town reservoir beach during the summer of 2009-2010, bathing water quality was generally good. Due to the small nature of the reservoir's watershed that services the park, water quality was closely monitored. Periodically, the town beach has had to close due to rain events.

In the future, if the town wants to provide summer bathing facilities, it may be necessary to review the need for a swimming pool where water quality can be controlled.

In general, building activity is down throughout the District. In East Windsor, while new construction activity of buildings on septic systems or wells has slowed, in East Windsor, the number of building additions submitted for review has increased.

No new subdivision soil test applications were received.

10 - Permits to Discharge were issued to date.

4 - Well Permits were issued.

5 - New septic system permits with corresponding soil test and plan review.

5 - Repair septic system permits with corresponding soil test and plan review.

36 - Building additions (decks, pools, sheds, garages, etc.) reviewed.

The Health District enacted Barber Shop, Beauty Salon and Nail Salon Regulations pursuant to state statutes to license and inspect these salon facility. In East Windsor, 18 salons were inspected and licensed this past year with reinspection conducted as necessary.

The District inspects complaints related to housing, trash, rodents and insects, sewage and water quality, and the food service industry (restaurants, etc.) We conducted 47 complaint investigations during 2009-2010.

The resurgence of bed bugs has resulted in the need for staff to conduct more thorough hotel/motel inspections. A number of complaints from rental units have been received from throughout the Health District jurisdiction.

The Health District licensed 78 food service facilities and conducted 131 inspections of those facilities that include full service restaurants, fast food establishments, school cafeterias, day care centers, convenience and grocery stores. The number of food service licenses issued has been steadily increasing. We sponsored Serv-Safe food safety classes for interested applicants to obtain a food safety certificates.

The department continues to work with and provide food safety education to various non-profits and civic organizations serving food to the public.

During the past year, the staff within the food service division, reviewed and approved construction projects for new food service operations in East Windsor. We received 38 temporary event permit applications during this past year. Each temporary event application received by our office is evaluated by a staff inspector.

Depending on the complexity of the proposed food service, our

department will inspect evening and weekend events as needed such as the Broad Brook and Warehouse Point Fire Department Carnivals, the Taste of East Windsor, and others.

The Health District is responsible for conducting follow-up interviews and on some occasions, follow-up inspections related to possible food borne illness. The food borne alerts form (single cases) and the enteric disease interview form (confirmed cases) are both confidential and are submitted to the State Health Department for review.

In addition to routine food service inspections, well water supply reviews for food service and other related food service inspections, we respond to and investigate food related complaints and possible food borne illness reports received by the department. The department also responds to, and provides follow-up to, certain food recalls.

Each year, seven public swimming pools are inspected and the pools are licensed.

Each year, our department inspects and licenses four Hotels/Motels.

NCDHD inspects four day care facilities for annual safety and environmental health issues.

The inspections and investigations are listed on the following pages. It should be noted that raw numbers are no indication of time spent or the relative complexity of inspections; therefore a comparison is only possible in the most general sense.

N.C.D. HEALTH DEPARTMENT		2007-2008	2008-2009	2009-2010
Soil Tests (total):	New	11	3	7
	Repair	11	9	4
Septic Permits:	New	17	13	5
	Repair	5	10	5
Septic Inspections		87	85	40
Well Permits		15	7	4
Additions Reviews (on well/septic)		33	29	36
Plans Reviewed:	Subdivisions (total lots)	4/37	3/46	1/5
	New Plot Plans	33	12	16
	Repairs	6	10	5
	Wells Only	1	1	1
Well Water Test Reviews		12	4	3
Permits to Discharge		22	21	10
Food Licenses Issued		81	76	78
Temporary Food Permits		36	24	38
Food Service Inspections		183	169	131
Plans Reviewed for Food		6	6	2
Food Orders Issued		33	21	9
Complaints (total):		42	51	47
	Garbage & Refuse	13	8	13
	Housing	6	14	18
	Rodents & Insects	2	7	4
	Sewage Overflow	5	5	5
	Water Quality	-	-	1
	Food Complaints	9	12	3
	Miscellaneous	7	5	3
Complaint Orders Sent		3	2	3

Respectfully submitted,  
Raymond Renaudette, **Chairman**



## INLAND WETLAND AGENCY

The Inland Wetland and Watercourses Agency's mission is to protect the inland wetland and watercourse resources of the Town of East Windsor by effectively implementing and enforcing the Inland Wetlands and Watercourse Regulations. The Agency reviews all developmental activities proposed within and adjacent to inland wetland and watercourse areas at regular monthly meetings held on the first Wednesday of each month. We urge the public to attend these meetings and to call the office for any information concerning inland wetlands and watercourses.

The Agency is a regulatory body authorized and required by Connecticut State Statute. The Agency is assisted by an Inland Wetland Agent, as well as Planning & Development Department staff. The Commission is comprised of seven regular members and three alternates appointed by the Board of Selectmen to serve staggered four-year terms. Michael Ceppetelli serves as the Chairman, Richard Osborn as Vice Chairman, and John Malin as Secretary. The other members include: Michael Sawka, Robert Slate, Ronald Savaria, Michael Koczera, Kathryn Roloff, Alan Baker and Ronald Hocutt.

During the fiscal year 2009-2010, the Inland Wetland Watercourses Agency (IWWA) received a total of 17 applications. The IWWA collected \$ 2916.10 in town fees during the fiscal year. The Inland Wetlands Regulations and application forms can be found on the Town's website: <http://www.eastwindsorct.com>. The Commission and its staff worked on a draft wetland ordinance during the year to help in the protection of wetlands and watercourses; unfortunately the ordinance was not passed at a Town Meeting.

The Natural Resources Preservation Committee (NRPC) served as the Conservation Commission. During this fiscal year an Ordinance was passed to separate the Inland Wetlands Watercourses Agency from the Conservation Commission. The Conservation Commission is now a separate commission consisting of 5 (five) regular members and 2 (two) alternates. It is the functions of the Conservation Commission to inventory open space parcels throughout Town and establish uses for those parcels. Additionally, the Conservation Commission can actively pursue grants for open space, recreational trails and farmland preservation.

The IWWA/CC is constantly seeking out continuing education for its members and staff. This year that included the Annual CACIWC Conference to be kept up to date on environmental and legal issues, the DEP Municipal Inland/Wetland Commissioner's Training Program to refine specific skills and learn action responses to common wetland concerns, and a DEP training video to review the roles, responsibilities and legal definitions for IWWA members.

Respectfully submitted,

Michael Ceppetelli, **Chairman**

## EMERGENCY MANAGEMENT AGENCY

East Windsor Emergency Management is there to serve during crisis situations. Some of our functions include:

- Updating Emergency Operations Plans including making them National Incident Management System (NIMS) compliant.
- A disaster plan, which was provided to the Connecticut Office of Emergency Management, including details as food and ice availability.
- In the Town Garage storage area there are sixty (60) cots and bedding, which is the distribution point for the area.
- National incident management systems training, which defines the roles of individuals in case of an actual emergency.

- The Town has three shelters: The Town Hall Annex, The Broad Brook Fire Department, and The Town Hall Annex Shelter.
- This past year we went on standby due to the inclement weather condition.

Respectfully submitted,

Blaine Simpkins, **Director**

## BUILDING COMMITTEE

The East Windsor Building Committee regularly meets on the second Monday of every month at the Board of Education offices. The Committee, under the direction of the Board of Selectmen, is responsible for all town owned buildings and real estate in the Town of East Windsor and oversees all new building construction, repairs and renovations.

The Building Committee consists of nine members. This past year Cliff Nelson served as Chairman of the commission and Elzear Rodrigue served as Vice-Chairman. The remaining members are Stanley Kement, Jr., William Grace, Steve Pilch, Joseph Pellegrini, Jim Thurz, Joseph Sauerhoefer and James Borrup. Laurie Slate is the commission's recording secretary for its meetings.

This year the Building Committee has not held any meetings or been involved in any projects due to the lack of funding for capital improvement projects that the committee would oversee.

Respectfully submitted,

Cliff Nelson, **Chairman**

## BUILDING DEPARTMENT



The Building Department seeks substantial compliance with all provisions of the 2005 State of Connecticut Building Code. The Building Department addresses all questions relative to the mode or manner of construction, the method and materials proposed in the construction of all structures, including but not limited to, additions, alterations, repairs, removal, demolition, installation of service equipment, and the location, use, occupancy, and maintenance of all buildings and structures, except as otherwise specifically provided for by state statute.

The Department consists of two full time employees with the support of one part-time administrative employee. The staff assists the public with building code queries, the permitting process, inspections, violations, and the issuance of Certificates of Occupancies. We provide a wide array of assistance to attorneys, appraisers, architects, engineers, contractors, real estate agents, businesses and homeowners.

The Building Department works in conjunction with and would like to thank the following agencies for their cooperation: Planning & Development, Inland Wetland Watercourse Agency, Tax Collector's Office, Town Engineer, Water Pollution Control Authority, Town Fire Marshal, District Fire Marshal, Broad Brook Fire Department, Warehouse Point Fire Department, East Windsor Police Department, North Central District Health Department, State Department of Transportation, State Department of Consumer Protection, State Department of Environmental Protection and all utility companies servicing the Town of East Windsor.

Respectfully submitted,

Rand Davis Stanley, **Building Official**

## ECONOMIC DEVELOPMENT COMMISSION

In 2009-10, we have seen a lot of positive forward growth opportunities for the town of East Windsor.

Our main goal for 2010 was the approval of the sewer line extension. This project will be a great benefit for our town and businesses along Route 140. We, the Economic Development Commission, thank the Town residents for moving in a positive fashion toward approving such a great infrastructure improvement. This effort was a true unified town approach in the education, and purpose of this project.

The Town of East Windsor was able to find and tap into stimulus money to help the sewer line extension become an affordable project. The next steps for 2010-11 is to identify the positive growth opportunities we can develop along this corridor and bring in the much need jobs and revenue that will help our community grow.

As in years past, we continue to work with the Metro Hartford Alliance and the EDC continues to aggressively seek out businesses and support those businesses that call East Windsor home. During this time, we have seen new business call East Windsor their home, and we have seen some business leave. But overall our business base has stayed strong. We began discussions with STR, who is planning the development of their new home office right here in our industrial park. We are hopeful that this plan comes to fruition in 2010-11. Their potential \$19 million dollar investment is an example of the growth opportunities that exist in the economy, and our Town. In total, STR Holdings could bring new investment and jobs into our community.

We as a community need to work together for Economic Development. As an important part of our everyday life there are some things we can do to help support our community and our businesses.

You can assist our local business to grow as a community by supporting our businesses; buy locally. Our businesses make a difference in keeping taxes low.

By making East Windsor an attractive place for our business community to flourish through sales of goods, we will see the benefits. Educate yourself on the real issue surrounding growth and opportunities for economic stability. Please do not listen to rumors and opinions of others. Listen to the facts. If you have questions, call the Town Hall and get informed and get involved. Poor facts and rumors cost this town millions of dollar in potential growth. Lastly, get involved.

The Town is always looking for residents to help run our commission and be a part of our growth. Let your voice be heard and be part of the solution and the future of your town.

Our Economic Development Commission is a volunteer organization continually moving forward to focus on core strategy: to help create open land, support for our business community, and the creation of good paying jobs for our youth.

We live in a global economy and we must take advantage of new opportunities to generate additional revenue.

Economic Growth means improvements to our schools, our town hall, our senior centers, and our community.

Strong business means a strong community.

Respectfully submitted,

Eric Moffett, **Chairman**

## VETERANS COMMISSION

The East Windsor Veterans Commission meets on the first Thursday of each month with no regular meetings scheduled for July and August.

The commission consists of nine members and two alternate members (vacant) who are appointed by the Board of Selectman to serve staggered four year term.

This year Ernie Teixeira served as Chairman of the commission, James Barton as Vice Chairman, Edward Filipone as Treasurer, Mark Simmons and Scott Morgan as Secretaries. The remaining members are George Butenkoff, Kenneth Crouch, Gilbert Hayes, Ron Hwalek, and Rick Webster.

The primary functions of the East Windsor Veterans Commission are to recognize the honorable service to our country of all East Windsor veterans, to serve the needs of all honorable discharged East Windsor veterans and to promote programs that benefit East Windsor veterans from all branches of military service.

Last November 2009 we held our 10<sup>th</sup> annual Veterans Day 5 K road race on our certified race course in Broad Brook with many participants. Our annual race day event increases in popularity each year. Many East Windsor businesses are very generous by contributing sponsorship for our race and our Veterans Commission would like to take this opportunity to thank them all for their faithful support.

Every June the East Windsor Veterans Commission presents a \$500.00 scholarships award each to a male and a female East Windsor High School graduating senior. The scholarship awards are based on student need, academics and his or her family connection with a United States veteran.

The Memorial Day parade is organized by the East Windsor Veterans Commission each year and is held in the Warehouse Point section of East Windsor culminating with a moving ceremony honoring our fallen heroes on the Warehouse Point green.

The East Windsor Veterans Commission also sponsors the placement and maintenance of the American flags that line the Main Streets in Broad Brook and Warehouse Point through a flag donation program.

We also provide and install memorial bricks that surround our veterans monument in the East Windsor Veterans Cemetery in Windsorville.

The East Windsor Veterans Commission in partnership with the East Windsor American Legion Post 40, are bringing the traveling Vietnam Wall "The Wall That Heals" to East Windsor in May of 2011. The East Windsor Veterans Commission and American Legion have had several meetings this year together, to plan the event.

This October the Veterans Commission had a ceremony to honor the Korean War Veterans of East Windsor. They received plaques to show our appreciation of their honorable duty to our great country.

The East Windsor Veterans Commission would like to take this opportunity to thank everyone that participated in that great event.

The East Windsor Veterans Commission would like to take this opportunity to thank all of the men and women who have served and are now serving their country today. Their sacrifice and honorable call to duty is a sterling example to all Americans.

Respectfully submitted,

Scott M Morgan, **Secretary**

## PLANNING & DEVELOPMENT DEPARTMENT



During every fiscal year the Department of Planning and Development continues its efforts to provide a greater level of service to the community. Serving towards that goal, the employees of the department are a full-time Director/Town Planner (Laurie P. Whitten, CZEO, AICP); a full-time Assistant Town Planner/Wetlands & Zoning Enforcement Official (Robin Newton) and a full-time Administrative Assistant (Marlene Bauer). The Department of Planning and Development provides staff assistance to the Planning and Zoning Commission (PZC), Zoning Board of Appeals (ZBA), Inland Wetlands and Watercourses Agency/Conservation Commission (IWW/CC), and Economic Development Commission (EDC). In addition, staff has been assisting the Natural Resources Preservation Committee (NRPC), a subcommittee of the IWW/CC. This includes a full range of administrative, clerical, technical and policy services to the land use boards, while meeting the changing demands of the community.

The department operates under the control of State Legislature, Local Ordinances and Regulations. It is the Staff's job to adhere to these legal guidelines, while facilitating the process for all involved. With this in mind, Staff services also include assistance to the public, our clients. We are there to help with land use questions, and to assist in the application and permitting process. We have an open door policy, and encourage preliminary discussions for any proposal. During the fiscal year 156 zoning permits were issued, compared to 167 for the previous year. The permits were divided into the following categories:

PERMITS	FY 08-09	FY 09-10
Single-family homes	19	19
Multi-family units	53	70
Accessory (in-law) apartments	0	0
Additions / Improvements to Residential	84	74
New Commercial / Industrial	4	8
Other Commercial/Industrial (Signs/Additions, etc.)	42	41
Other Residential / Institutional	4	2
Active Adult Units	6	4

In addition to the varied daily tasks and requirements, during the fiscal year 2009-10, staff worked on the following special projects:

- Sought and was awarded a \$20,000 grant to analyze the feasibility of Incentive Housing Zones in East Windsor. Such a project promotes development of updated guidelines and regulations for mixed use and workforce housing.
- The Planning Staff worked diligently on a combined effort of Staff, Administrators, Commissioners and Citizens to compile and disseminate accurate information regarding the North Road Sewer Extension project.
- The Planning Staff assisted the East Windsor Dog Owners Group (E.W. D.O.G) Park Committee in meeting the requirements of their site plan approval conditions for the development of a new dog park.
- Staff worked with the Economic and Development Commission (EDC) and Planning and Zoning Commission (PZC) to develop temporary sign regulations. The PZC adopted these regulations in an attempt to work with businesses and allow them an option to utilize temporary business signs.
- Preliminary work was performed to select a consultant agency for the preparation of an FAA grant to review the feasibility of Skylark Airport becoming a municipally run airport. Funding for the grant is anticipated to become available in the Fall/Winter of 2010.

Zoning Permit fees brought in \$9,079 this year compared to \$9,551 last year.

Respectfully submitted,

Laurie P. Whitten, CZEO, AICP Director/Town Planner

## PLANNING & ZONING COMMISSION

The Planning and Zoning Commission (PZC) typically meets on the second and fourth Tuesdays of every month. The combined Commission consists of five regular members and three alternates, all appointed by the Board of Selectman to serve five year staggered terms. Commission members elect their own officers every October. This past year Joe Ouellette served as Chairman of the Commission, Frank Gowdy as Vice Chairman, and Lorraine Devanney as Secretary. The remaining regular members were Steve Farmer and James Thurz. Serving as alternates were Travis O'Brien and Patrick Mulkern. Peg Hoffman is the Commission's recording secretary for their meetings.

The Commission reviews and acts on applications for Commercial and Residential development as well as proposed changes to the Plan of Conservation and Development, Subdivision, and Zoning Regulations. The PZC is staffed through the Department of Planning and Development. Copies of all land use regulations can be viewed or purchased in this office located at the Town Hall. Regulations may also be viewed at local libraries. The Planning Office also has application forms, bylaws, and procedural checklists. Many of these items are now available on the Town's website: [www.eastwindsorct.com](http://www.eastwindsorct.com)

The PZC held 21 Regular Meetings and 1 Special Meeting. Applications received are broken down into the categories of Site Plan Reviews (9), Special Use Permits (8), Subdivision/Resubdivisions (7) involving 13 new lots, Text Changes (1) and Temporary Liquor Permits (3). The following fees were received by the East Windsor Planning and Zoning Commission during the past fiscal year: Hearing/application fees \$12,368; Sale of Regulations \$50; Miscellaneous \$883; and Open Space Fees \$15,314, for a total of \$28,615.

Respectfully submitted,

Joseph P. Ouellette, Chairman

## ZONING BOARD OF APPEALS

The Zoning Board of Appeals consists of five regular members and three alternates all of whom are elected for four-year terms.

This past year Thomas Arcari served as Chairman, with Stanley Paleski, Jr. as Vice Chairman and Cliff Nelson as Secretary. The other regular members were Christopher Davis and James Stremper, with Thomas Gudzunus, Dan Noble and José Giner serving as alternates.

The primary function of the Zoning Board of Appeals (ZBA) is to review and act upon applications for variances from the Zoning Regulations when it is determined that a literal interpretation of the law would create a unique hardship. The ZBA also hears and decides appeals where citizens allege that there is an error in any order, requirement, or decision made by the Zoning Enforcement Officer.

The ZBA is staffed through the Planning and Zoning Department. This department handles applications and provides information to the public. The ZBA meets on the first Monday of each month at the Town Hall. All hearings are open to the public.

Citizens may speak for or against an application or may question the ZBA or applicant regarding a pending application.

This year the ZBA held eight regular meetings at which nine variances were requested resulting in six approvals and three denials. There were four location approvals this past year for used car dealer's licenses. Application fees totaling \$1,120 were collected this fiscal year.

Respectfully submitted,

Thomas Arcari, Chairman

## PUBLIC WORKS / ENGINEERING



The Public Works/Engineering Department consists of 6 highway maintainers, 1 parks & grounds maintainer, 1 working foreman, 1 part time administrative assistant and a Director of Public Works/Town Engineer/Tree Warden.

The Public Works Division is responsible for the maintenance of approximately 70 miles of Town roadways including pavement patching, overlayment and chip sealing, maintenance of storm drainage and waterways, snow plowing and sanding, the removal of dead trees within the Town's right-of-ways, and the responsibility of maintenance of Town owned buildings.

We also assist with the hazardous waste collection day in the spring and provide manpower and equipment to assist other Town departments with the moving of furniture and other items.

We are on call 24/7 to the East Windsor Police Department and the Broad Brook and Warehouse Point Volunteer Fire Departments to remove downed trees, and other items that create hazardous conditions, from Town roads, assistance with structure and brush fires and flooding conditions.

The Engineering Division is responsible for the design of Town roadway and drainage projects.

We also review plans submitted to the Planning & Zoning Commission, the Wetlands Commission, and the Water Pollution Control Authority and oversee all roadway and site development construction projects in Town.

Some of our accomplishments this year include shimming and chip sealing of approximately 10 miles of Town roads, replacement of two critical drainage culverts and the start of the Prospect Hill Development roadway and drainage improvements, with the help of a \$500,000.00 grant.

Respectfully submitted,

Leonard J. Norton, P.E.

**Director of Public Works/Town Engineer/Tree Warden**

## AMERICAN HERITAGE RIVER COMMISSION

The responsibilities of the River Commission are to promote awareness and appreciation of the Connecticut River and its tributaries, both a historical and recreational resource for the residents of the Town of East Windsor.

The Commission meets on the 3<sup>rd</sup> Thursday of each month at the Warehouse Point Library, at 7 P.M.

Meetings are open to the public and all are welcome.

Anyone desiring to become a member of the Commission may call the Office of the First Selectman for additional information.

During fiscal year 2009-2010, the Commission saw its efforts rewarded on October 9, 2009, with a municipal resolution proclamation from the Town of East Windsor for the AHRC.

In January, 2010, the AHRC applied to the State of Connecticut Greenway Council, for official Greenway status for the town along the Scantic River.

East Windsor was granted the Greenway status, from the Enfield town line to the South Windsor town line, on June 4, 2010.

The Commission members, along with many volunteers, have opened a waterway trail from the filter bed area on Mill Street to the Omelia Road Bridge. It is about 4 miles of navigable water for canoes and kayaks.

Also opened and marked is a Greenway trail along the east side of the Scantic River from Omelia Road northbound for about 1½ miles.

Work is ongoing to complete the trail to Old Ellington Road.

Members of the Commission are active in the Scantic River Watershed Association, whose mission is to protect and preserve the natural resources of the Scantic River watershed.

With the S.R.W.A. the A.H.R.C. works toward protecting water quality, reducing runoff bearing soil contaminants and fertilizers into the river; managing bank erosion; and promoting compatible recreational activities such as fishing, canoeing, kayaking and hiking.

Upcoming activities along the Scantic River include making a parking area at the launch and retrieval sites; extending the Greenway trails; cleaning trash from the River itself; and starting a water testing program of the Scantic River and its tributaries.

With the S.R.W.A., the A.H.R.C. works toward protecting water quality; reducing runoff bearing soil contaminants and fertilizers into the river; managing bank erosion; freeing the river of trash and litter; and promoting compatible recreational activities such as fishing, canoeing, kayaking and hiking along the Scantic River.

Respectfully submitted,

Richard U. Sherman, **Chairman**

## VISITING NURSE ASSOCIATION

The East Windsor Visiting Nurse Association provided many services to the residents of East Windsor in cooperation with Visiting Nurse Health Services of CT.

Almost 3200 home visits were made this past year. Over 650 hospice visits, 1500 meals on wheels were delivered, 350 people were vaccinated against the flu and 220 residents attended the Elder Wellness Program at Park Hill, Spring Village and the East Windsor Senior Center.

Holiday food baskets were prepared and delivered to over 150 families at Thanksgiving, Christmas and Easter.

Our specially trained volunteers and board members again screened 1200 students at Broad Brook Elementary School and East Windsor Middle School for vision and hearing problems.

Two scholarships were given to East Windsor residents pursuing a Nursing Degree, at the University of Connecticut, Kelsey McCaddo and at Southern State University, Angelina Rocca.

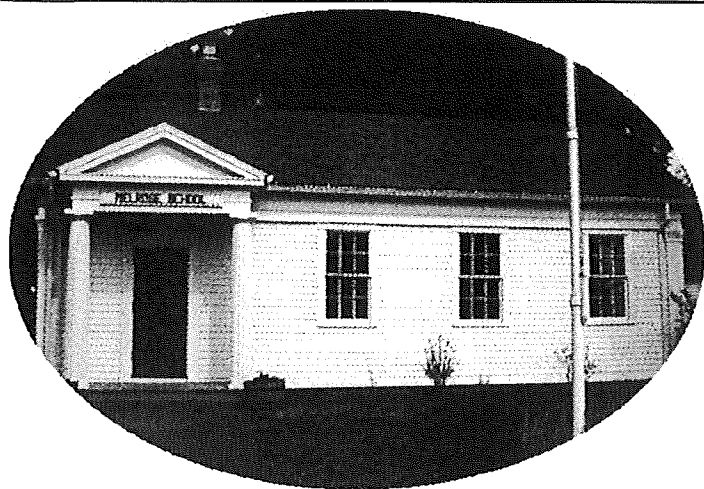
The East Windsor VNA will lend wheelchairs, crutches, walkers and commodes to East Windsor residents on a short-term basis free of charge. We also have medical supplies such as Depends, Glucometers and other items free of charge to any East Windsor resident.

If you need home care services, please call Visiting Nurse Health Services of CT at 860-872-9163. If you have questions regarding the East Windsor Visiting Nurse Association call Carol at 860-623-1424.

Respectfully submitted,

Carol A. Sargent R.N., **President E.W.V.N.A**

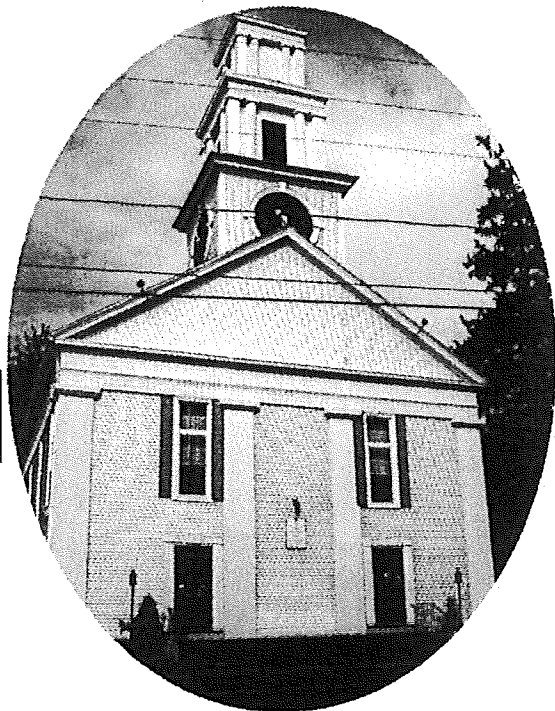
## This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.



**Melrose School 1865**



**Windsorville  
"Church Among the Trees" 1876**



**Scantic Meeting House 1752**



**Broad Brook Opera House 1892**



**Warehouse Point Hose House 1911**

2  
0  
0  
9

/

2  
0  
1  
0