



BOARD OF FIRE COMMISSIONERS OF THE WAREHOUSE POINT FIRE DISTRICT

Meeting Minutes

Monday January 7, 2019

Station 138, 89 Bridge Street East Windsor

Time: 7pm

Call to Order: 7:03

Attendance: Louis Flynn, Charlie Miller, Charlie Nordell, Kirk Montstream, Kevin Clynch,

Added Agenda Items: None

Treasurers Report: Discussion of treasurer report as presented by the treasurer. Motion made by Charlie Nordell to approve the treasurer report as presented, Kirk Montstream second. All in favor

Discussion of the auditor's draft report and letters from the accountant. The district American Express card is in Jim Barton's name and that needs to be changed. Discussion of internal controls to be put on the agenda for next meeting.

Clerks Report: Motion made by Charlie Nordell, to approve the minutes of the December 2018 minutes with the amendment of Mr. Heath name, Charlie Miller second. All in favor

Chairperson's Report

- Open Commissioner Spot: will repost, no applicants as of today**
- Town Communication: none**
- Board of Selectman Subcommittee: Next meeting January 15, 7pm**
Meeting will be located at the Broad Brook Fire Department

I would like to congratulate Chief Barton on his presentation at the BOS subcommittee meeting. I would also like to say I stopped in at the fire house and was pleasantly surprised. All the FSM were in uniform, friendly and willing to help.

Old Business:

-District Bid Procedures: Charlie from BOS added that sealed bids will be opened by the chairman. Louis will clean up the language. Charlie BOS will email the towns bid procedure to compare.

-Casino: discussion of the politics of the casino

-Expansion of District: There was a subcommittee of the BOS that had a meeting last month. The next meeting is Jan 15, 7pm at the BBFD. Both the fire chiefs were going to poll their departments.

New Business:

Fire Marshal Report: Motion made by Charlie Miller to approve the fire marshal report as presented by Rich Austin, Kevin Clynch second. All in favor
Discussion of staff in the fire marshal office

Fire Chief's Report: 488 call for the year 2018, Mandatory training as begun for the year. During budget workshop I think we should discuss additional staff both daytime and nighttime. The offices have been redone, the administrative assistant was moved to the front of the building, the fire marshal office was rebuilt with more workspace, the radio room was upgraded. Budget planning for 2019-2020, we should start scheduling dates for budget workshops. There is a meeting Wednesday morning to meet with the lawyer that was appointed to us by our insurance. Motion to approve the chiefs report as presented Kevin Clynch, Kirk Montstream second. All in favor

Correspondence

Public Session: Jill Caron thanked the Chief, Rich Austin, Debbie Nordell for their hard work on the remodeling of the offices.

Jim Barton: I think that the bills could be presented to the board each month similar to the WPCA. I also think we redid the lights a few years ago. I also believe the mill rate should go down. We have been taxing for three years now, we have done a lot of CIP to the buildings, grounds, we have gone up a 10th of a mill each year. Each 10th of a mill is about 47,000 maybe we should keep that in mind. Louis replied with the need for more staff, the difficulty in getting volunteers to respond to calls. I think we need to get the chief more help.

Andy Heath: I want to thank Jim Barton on his comments about lowering the mill rate. Also, to thank everyone for their efforts into the expansion, correcting the double taxation. I heard that one option might be to put the WHPFD back in the budget at the same rate as BBFD, I encourage the district to be part of those discussions, timing might be hard, it would go along way to the taxpayers. **Jim Barton:** I was also at the meeting, that option is a temporary fix, Mr. Bowsza from the BOS that mentioned this in his report. It also does not fix the single department issue.

Charlie BOS: that would not be the answer, it is also an election year, keep that in mind. Keep lines in your proposal that are non-discretionary. I also would like to compliment the chief on his presentation as well.

Rich Austin: There is still an open spot, what are you doing about it.

Executive Session: None

Adjournment: Motion to adjourn the meeting at 8:40 made by Kevin Clynch, Kirk Montstream second. All in favor