



BOARD OF FIRE COMMISSIONERS OF THE WAREHOUSE POINT FIRE DISTRICT

**Meeting Minutes
Monday May 4, 2020
Zoom Meeting
Time: 7pm**

Call to Order: 7:01 pm

Attendance: Louis Flynn, Charlie Nordell, Charlie Miller, Rachel Safford, Kevin Clync

Added Agenda Items

-MOU between the district and Town of East Windsor concerning the collection of taxes: The purposed MOU, the town is hired by the district to collect the taxes for the district for a collection fee of 2%. We get the check of the collected taxes on August 15th in full, the town then collects any back taxes and keeps the interest. Due to Covid-19, we had a meeting with the town to reach an agreement for tax collection for this year. We would get 2 equal payments from the town one on August 15th and one on November 15th. We would still pay the collection fee of 2% on the August 15h date.

Resolution; Shall the Warehouse Point Fire District acting through its Board of Commoners approve a procedure for the payment of taxes set for the fiscal 2020-2021 and collect by the East Windsor Tax Collector and the payment therein by said Tax Collector to the District in accordance with a certain Memorandum of Understanding with the Town of East Windsor. Said Payments will consist of payment of \$404978.26 on or by August 15, 2 020, and a remaining balance of \$404978.26 which shall be paid on or by November 15, 2020. The total of these payments is the \$809,956.51 which we adopted as our revenue to be raised by taxes for the said fiscal year. The reasoning behind this schedule of payments is that the Town of East Windsor has adopted a deferral program under which most taxpayers may defer their payments due July 1, 2020, to October 1, 2020. Accordingly, it is clear that the Tax Collector will not have been able to collect the total sum of \$809,956.61 until the month of October 2020, made by Louis Flynn, Rachel Safford second. All in favor

-Open Commissioners spot: Austin Holden applicant for the position of commission. Austin is on the board of assessment and appeals, I do taxes for low-income residents in the state of CT. I work for Holden Construction. Discussion with Austin and commission members. Motion to appoint Austin Holden to the Board of Commission for the Warehouse Point Fire District until annual meeting Charlie Nordell, Rachel Safford second. All in favor

-Discuss the resolution from district Attorney Landolina concerning statutory 105: Discussion of the special act, we would need to get a bonding lawyer to move forward with funding for CIP projects in the future. Previous attempts to change the special act could be a problem if we try to move forward with bonding per Attorney Landolina. Draft resolution: RESOLUTION

Shall the Warehouse Point Fire District, wholly situated in the Town of East Windsor, County of Hartford and the State of Connecticut elect to be hereafter governed under the provisions of Chapter 105 of the General Statute, but elect to continue its existing form of organization and exercising those powers and duties granted to districts in the general statutes?

Discussion of the plan for a method of voting: Chief Barton, the guideline would be a public hearing, then a public vote, we are working under the executive order per the governor. I am working with the health department and the plan has been signed off on. Charlie Nordell, how would we promote this, is there a minimum number of people that need to be there? Are we looking to combine this with our annual meeting? Louis, no, I think we should keep them separate, I think we should put it out to the people best we can. The executive orders change every day, we are seeking guidance on all of this. I think we would need 15 people to have a public meeting to make it count. Vernon had a vote in the way and it worked well. There is an event timeline that would be May 18 as a public hearing, with a vote on the following Tuesday. Chief, the state is trying to address all the executive orders, we will have a better understanding as the month goes on, Enfield holds their annual meetings in May. Kevin, yes, the timeline work. Charlie Miller, yes that works for me. Rachel, both dates work for me. Charlie Nordell, yes both dates work, would closer dates work better? Louis, I am in favor of moving forward to chapter 105. We need to round up so voters. Motion to have a public hearing and then a drive-by vote Kevin Clynch, Charlie Miller second. All in favor Public hearing would be Monday, May 18th, a vote would be Tuesday, May 26th Kevin Clynch, Charlie Miller second. All in favor

-Discuss and take FSM shortfall for 2019-2020 fiscal year, by governor's executive order 7cc section 1: NA

Treasurers Report: Discussion of treasurer report, we have 2 months left of the fiscal year. We are at about 80% spent. The line we are watching closely is the FSM line, which is projected to be overspent. There are a few items that they are looking to purchase. I think we will be able to cover all of our expenses and purchases for this fiscal year. Discussion of budget and balance sheet. Motion to approve the treasurer report as presented, Charlie Nordell, Kevin Clynch second. All in favor

Clerks Report:

-Review meeting minutes: Motion to approve the minutes of the April 6, meeting with correction of the attendance, Kirk Montstream was absent for the entire meeting and Charlie Miller was present for the entire meeting, Charlie Nordell, Charlie Miller second. All in favor

Chairperson's Report

-Town Communication: I resent the letter for pilot money; we are on the agenda for Thursday's BOS meeting.

New Business: NA

Old Business:

- District Bid Procedures: NA
- Casino: NA
- Expansion of District: NA
- Other sources of funds: NA

Fire Marshal Report: Motion to approve the Fire Marshal report as presented by Rich Austin, Charlie Nordell, Kevin Clynch second. All in favor

Fire Chief's Report: 37 call for April, no training is being conducted currently due to COVID-19, we are looking into online training. I have been working on plans with the health dept, changes from the state, we have gotten PPE. Motion to approve the chief report as presented Charlie Miller, Kevin Clynch second. All in favor
Louis, I would like to say thank you to the Chief, he has been a big help with coordinating all of this.

Correspondence: NA

Public Session: Rich Austin, I would like to recognize Chief Barton on his work this past couple of months on writing federal grants for the district.

Executive Session: NA

Adjournment: Motion to adjourn the meeting at 8:13 Rachel Safford, Charlie Miller second. All in favor