



# **Warehouse Point Fire District**

## **Meeting Minutes**

### **Monday May 3, 2021**

#### **Station 138, 89 Bridge Street East Windsor**

#### **Time: 7pm**

Call to order: 7:00

#### **Attendance:**

Present: Louis Flynn, Rachel Safford, Charlie Miller, Charlie Nordell, Austin Holden,

Absent: Kevin Clynch

#### **Added Agenda Items**

Motion to add setting the mill rate, Charlie Nordell. Rachel Safford second. All in favor

Treasurers Report: 75% of the budget has been spent. We are on track with most of the categories, category 100 is at 85% which is high as well as 200, which is buildings. Charlie Miller made a motion to approve the budget as presented by Jim Barton, Austin Holden second. All In favor

#### **Clerks Report:**

Motion to approve meeting minutes 4/5/2021 Charlie Nordell, Rachel Safford second. All in favor

Motion to approve the minutes from April 19, budget vote with the addition of the following: to include under 1B, 1D "all in favor", Charlie Nordell, Rachel Safford second.

All in favor

#### **Chairperson's Report**

Town Communication: NA

Station 1 Building Addition Committee: Building project is proceeding as planned.

- Siding and roofing should be completed by the end of the week.
- The site work will continue as the project proceeds.
- We have not yet received our encroachment permit from the State of Connecticut. They are still waiting on the drainage engineer to approve the updated drawings.
- The plumbing and the installation of the oil-water separator will tentatively begin after the building is complete.

-Clerk of the Works Update: We are on track; we have not been impacted by the weather or anything.

-Firetruck progress report: the approval was signed and delivered. We will get a graphics file to approve, then manufacturing will begin. Three months after the production starts, we should have delivery of the truck.

-Payment requests: We received a bill from Crocker Builders for \$149,150.28.

Motion to make a payment of \$149,150.28 to Crocker Builders, Charlie Nordell, Charlie Miller second.

#### **Discussion:**

Jim, I know that we have been kicking around a figure for the amount which requires more than one signature on checks, I think a good number is over \$7500.00. Louis and Jim Barton will sign the checks for Crocker Builders.

Amend the motion: Motion to make a payment of \$149,150.28 to Crocker Builders, with two signatures will be on the check, Charlie Nordell, Austin Holden second. All in favor

**New Business:**

I Charlie Nordell, move to adopt the mill rate of 1.9 mills for the Warehouse Point Fire Districts' fiscal year July 1, 2021, to June 30, 2022, and record it with town hall Austin Holden second. All in favor

**Old Business:**

-New software update: The new software is a work in progress, to get all our information input into the new software takes time.

- Review and discussion of the draft District Charter: NA waiting on the lawyer for approval

-Discussion of Hose Company 1: They sided it with wood to keep it original. It needs to be painted soon, there is money is a fund from Tony D. Discussion of renovating the building.

Fire Marshal Report: We are working with the new software; it does work but there are some bugs. We had a Fire in town around the middle of the month. There were a lot of inspections and new construction. Rachel made amotion to accept the FM report, Charlie Miller second. All in favor

Fire Chief's Report: Policies are under review; some will need to be added/deleted or updated. No cases of covid last month. The new meters we need to purchase are around 2060.00, this would give us 4 meters, and the ability to calibrate them. This is the same company the town uses. I will get prices for cameras, and the key system for station 1. We are still tracking all expenses for covid. We have the grant, some of the supplies are hard to get right now. Last Monday we did get a visit from OSHA, he was here at 8 am Monday, we did have a few issues. We will get three on a bench grinder, we got rid of the bench grinder during the inspection. It was old and we do not use it. We are waiting for the official report. The training was one of the problems. We need to get some training done that has been delayed due to covid. They will do a closeout with the town; they went to all the town buildings. We do have the right to appeal. Charlie Miller makes a motion to accept the Chief's report, Rachel Safford second. All in favor

Correspondence: NA

Public Session: Flower Sale May 7, 2021-May 9,2021

Executive Session: NA

Adjournment Charlie Nordell made a motion to adjourn at 7:30 second by Rachel Safford. All in favor

**Submitted by Jill Caron**