

Warehouse Point Fire District
Meeting Minutes
Monday December 5 ,2022
Station 138, 89 Bridge Street East Windsor
Time: 7pm

Call to Order: 7pm

Attendance: Rachel Safford, Charlie Nordell, Austin Holden, John Burnham, Charlie Miller, Kevin Clynch

Public Session: Fire Department Christmas Party December 18, 2022, 11-1pm, Pizza, Dessert, Santa

Added Agenda Items: Motion to add timecard, schedules and approval process to the agenda under new business Austin Holden, Charlie Nordell second. All in favor

Treasurers Report: The district is 53% of the budget spent for the fiscal year. We should be at 33% spent. Some of the key factors are renovations at 81 Bridge, bond payment, tax payment, fuel, and etc. Motion to approve the treasures report as presented John Burnham, Charlie Miller second. All in favor

Clerks Report:

Motion to approve the meeting minutes 11-7-2022, John Burnham, Charlie Nordell second. All in favor

Chairperson's Report: N/A

New Business: Timecards/Scheduling system: discussion of timecard approval process, new system. Motion to have the Chief approve all time cards including, the adminatrave assistant, fire marshal, inspectors, volunteers, and FSM, as the Chief seems appropriate, Kevin Clynch, Austin Holden second. All in favor

Old Business:

Update on 81 Bridge Street: The only bill we are currently waiting on is the HVAC, this bill should not be much, they serviced the units.

John Burnham: The annual holiday party was very nice, great job!!

Fire Marshal Report: Update on 3 and 4 families, Discussion of new project, and current issues in town.

Motion to approve the FM report as presented John Burnham, Austin Holden second.

John Burnham: Good job staying on top of compliance in town. Very important to keep on top of this stuff. All in favor

Fire Chief's Report: 56 Call Nov

Live Burn was done last month, mandatory training will begin soon. Capt. Ellis was appointed to Interim Assistant Chief. SCBA grant needs to be closed out. Scheduling system is up and running. The data lines at 81 Bridge were installed by some of the FSM's which saved us a ton of money. The new phone system will be 260.00 per month. Motion to approve the Chiefs report as presented John Burnham, Charlie Miller second.

Congratulation to Capt. Ellis on being appointed interim Assistant Chief

All in favor

Correspondence: John Burnham: Three of us took a tour of station 2, it was very nice, nothing out of place.

Public Session: N/A

Executive Session: N/A

Adjournment: Motion to adjourn the meeting at 7:31 Charlie Nordell, John Burnham second. All in favor