

**Warehouse Point Fire District**  
**Meeting Minutes**  
**Monday November 6, 2023**  
**Station 138, 89 Bridge Street East Windsor**  
**Time: 7pm**

Call to Order: 7pm

Attendance: Rachel Safford, John Burnham, Austin Holden, Charlie Miller, Charlie Nordell

Absent: Kevin Clynch

Public Session: NA

Added Agenda Items: Motion to add Park Hill training to the agenda for discussion under new business, John Burnham, Charlie Nordell second. All in favor

Treasurers Report: Motion to approve the treasurers report as presented John Burnham, Austin Holden second. All in favor

Clerks Report:

Motion to approve the meeting minutes from 10/9/2023 with one correction, add the word minutes under the clerks' report, John Burnham, Austin Holden second. All in favor

Motion to approve the check log 10/10/23-11/6/23 and have the chairman sign it, John Burnham, Austin Holden second. All in favor

Chairperson's Report: I have updated the District priority list which is included in the packet. The new item that was added: Fire Marshal Office reporting structure.

New Business:

Discussion and adoption of draft fund balance policy: Motion to approve the unexpended fund balance policy after approval from the District lawyer Carl Landolina, policy will be sent to Carl, if approved by the attorney the policy will be effective as of that date, John Burnham, Austin Holden second. All in favor

Park Hill: Park Hill has hired a lawyer to come and teach about FOI, meeting rules, all are welcome to come. Wednesday November 28 5pm-7pm

Old Business: NA

Fire Marshal Report: NA

Fire Chief's Report: 56 call for October

FSM LaMay is taking a position in Enfield. We are looking to hire more FSM to cover the night shifts. The Department has been working with the EWS to recruit for junior members.

Annual dinner December 1

We got a grant for 2475.00 from FM global, there is not District cost for this grant.

Motion to approve the Chiefs report as presented, John Burnham, Charlie Nordell second. All in favor

Correspondence: NA

Public Session: NA

Executive Session: NA

Adjournment: motion to adjourn 7:19 charlie john all in favor

Submitted by Jill Caron

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