

Warehouse Point Fire District
Special Meeting Minutes
Monday October 9, 2023
Station 138, 89 Bridge Street East Windsor
Time: 7pm

Call to Order: 7pm

Attendance: Rachel Safford, Charlie Miller, Charlie Nordell, John Burnham, Austin Holden, Kevin Clync

Public Session: NA

Added Agenda Items: NA

Treasurers Report: We are currently at a quarter of the fiscal year; our budget is at 41% spent. We have a few items that are front loaded, bond payment, tax collection was over budget, medical training is also over spent. Some of the overages are to be expected this time of year. Motion to approve the treasurer report as presented John Burnham, Austin Holden second. All in favor

Clerks Report: Motion to approve the meeting from the September 11, 2023 meeting, John Burnham, Charlie Nordell second. All in favor

Abstain: John Burnham

Motion to approve and allow Chairman Rachel to sign the check log from 9-18-23/10-4-23, Charlie Nordell, Austin Holden second. All in favor

Chairperson's Report: Review and discussion of the district priority list presented in the report.

Discussion of the list: CIP is a priority for next fiscal year. Motion to approve the chairpersons report as presented John Burnham, Charlie Nordell second. All in favor

New Business:

Discussion of the furniture at station 1: The furniture at station one needs to be replaced. The furniture is old and falling apart. The Chief is asking the district to split the cost of the new furniture with the department. The districts cost would be around \$6000.00. The funds for the new furniture could be taken out of building maintenance. Austin, I would be fine with spending the \$6000.00 for better quality furniture. Is there is a warranty? Kevin: I would like more information. Discussion of the different departments that are using this brand of furniture. Motion to pay up to \$6500.00 for new furniture at station one John Burnham, Austin Holden second. All in favor, Kevin Clync opposed

Calendar of Meetings for 2024: Motion to approve the meeting calendar for 2024 John Burnham, Austin Holden second. All in favor

Old Business:

Snow Contract: Charlie Nordell, have been concerned with getting bids for the snow contract. We have not gotten a lot of bids in the past. Last year we went out for a formal bid, posted the bid in the newspaper, with an RFP for snow plowing. We only received a bid from Austin Landscaping. Jim Barton, I spoke with Len Norton and Jason Bowsza about the town plowing our location for a fee. We could explore that some more or move forward with the current contract. We did not receive the second quote. Discussion of the snow contract. This year we have we were satisfied with his services and want to renew the contact. Motion to approve the snow contract from Austin Landscaping for a set fee of \$15,000.00 John Burnham, Charlie Nordell second. Discussion: It would need to be an arrangement with the town. We would need to be priority for plowing. Side walks need to be cleared within 24 of the snow storms. Kevin, I would be concerned that we would be on the back burner. We have been happy with Austin Landscaping performance. All in favor, motion carried

Fire Marshal Report: 25 inspections for the month of September. 27 Pleasant street is still a problem, we are still working with them to correct and repair all the violations. Walmart is adding an addition behind the location. 225 South Main will be approved for a storage facility. The new fire marshal, Scott does not currently need anything. For the next budget we need to change the budget for training. The requirement is that a fire marshal gets 30 hours of training per year, which equals 90 in three years to keep your fire marshal certification. It is hard to always get your hours in per year, I would like to be able to have an open amount in training to or a way to accommodate that. Chief, if the state requirement is 30 hours a year, then that is what needs to be done, manage the training. Rich, it's all changed since covid-19, harder to find classes. Rachel, we increased the training line for this fiscal year. Rich would like to buy coveralls for investigations. We are getting a quote. Chief, it will be about \$1200.00 per fire marshal. The FM uniform and protective clothing line only has \$928.00 left in it. It would have to come out of protective clothing, this should have been budgeted for.

The training line needs to be increased for the next fiscal year because we added a new FM. Discussion of 27 Pleasant Street. More action needs to be taken, this is an on-going problem. Discussion of going to the state fire marshal office for assistance with Pleasant Street and the Districts liability. If they get shut down the town would need to house the tenants. Motion to approve the Fire Marshals report as presented John Burnham, Austin Holden second. All in favor

Fire Chief's Report: 61 calls in September

The Enfield Fire Department has gifted us a truck. The new vehicle and its costs are presented in the Chiefs report. Kevin, I am all good with this, it's a no brainer. The new truck would be housed at station 2. John, we would get the title, we could use it and then sell it. Chief, yes. This new vehicle would be used for investigations. It would house equipment, a place to conduct interviews and a place to work. Discussion of the new vehicle. Motion to accept the new vehicle Kevin Clynch, John Burnham second. All in favor Motion to approve the Chief report as presented Charlie Nordell, Austin Holden second. All in favor

Correspondence: NA

Public Session: John Burnham The pig roast was great, good camaraderie, the food was great. Great Job!!!! Jim Barton, back to the fire marshal report, there was not a conclusion on the training, or protective clothing. It is important that these items are budgeted for. You committed almost 25% of the building maintenance budget for furniture.

Executive Session: NA

Adjournment: Motion to adjourn the meeting at 7:58 John Burnham, Austin Holden second. All in a favor