



Warehouse Point Fire District
Meeting Minutes
Monday July 11, 2022
Station 138, 89 Bridge Street East Windsor
Time: 7pm

Call to Order: 7pm

Attendance:

John Burnham, Rachel Safford, Charlie Miller, Kevin Clynnch, Charlie Nordell

Absent: Austin Holden

Public Session: NA

Added Agenda Items: NA

Treasurers Report: Last fiscal year we are at 99% of the budget spent. We have about 13,000 left in the operating budget for 2021-2022. We can put the modest amount that is remaining into fund balance. We did use some of the building maintenance money for 81 Bridge Street. We need to keep in mind the lines that are over for next years budget. Motion made by Charlie Nordell to approve treasurer report as presented, Charlie Miller second. All in favor

Clerks Report:

Motion made by Charlie Nordell to approve the special meeting minutes from the 6-29-22 meeting, John Burnham second. All in favor

Motion made by Charlie Nordell to approve the meeting minutes from the 6-7-22 meeting, John Burnham second. All in favor

Motion made by Charlie Nordell to approve the special meeting minutes from the 6-7-22 meeting, Charlie Miller second. All in favor

Chairperson's Report:

I have created a list of priorities that have come up at commission meeting for the past couple of years. This list would give us a starting point to get these items done. We can add this list to the agenda under old business and check them off as we go. I would like your feedback on what you think is most important. We can prioritize the list and work through it. Discussion of how the agenda will look. Please email me with what you think is most important and cc the Admin Assistant.

New Business:

- Letter from the First Selectman to the Chairman, Taxation Discrepancies within Fire Services:

Kevin: Wasn't this letter was sent with FOI requests? Yes, it was, this is the FOI response. We pay for tax collection and Broad Brook FD does not. This letter from the first selectman is not answering the questions that we are asking. If the job requires a stipend of 2% then they should need to pay for the same service at the same rate. They could just make an educated guess on what the cost of the fire house and other services. The next letter should be direct and specific. Jim Barton: Originally it was a stipend of half to the tax collector and half for software, equipment, etc. I am not sure what the current agreement is. Discussion of tax collection. Motion to have Rachel send out a letter addressing the unequal taxation to the Board of Selectman and Jason Bowza, John Burnham, Charlie Nordell second. All in favor

- Renovation plan review for 81 Bridge Street:

With the new headquarters we are adding a conference room, private 2 offices, 4 cubicles. Rachel: I would like to thank you Chief and everyone who have volunteered with the renovations, it's a big savings for the district. John: Have you thought about connecting the drive way? No, it is close enough to walk. Jim Barton: Where is the money coming from? We need to find 30,000.00 to finish the renovations. Money could come from Building maintenance, one-time added appropriation, or hold a district meeting. Treasurer, we should hold special meeting to designate the money from CIP. John: we should hold a special meeting. Charlie Nordell: It is too soon to call a meeting, lets wait and see what the budget looks like. Charlie Miller: we should wait and see. Motion to hold district ton august 1st for the building maintenance of 81 bridge street, John Burnham, No second. Jim: It would be ok if we wait and see what the budget looks like, that money is there. Chief will move forward with building maintenance and then we will decide where will take the money from.

- Fire Marshal training:

Rich would like to spend someone to the fire marshal state training, we would buy the book, and then we are obligated to hire the person that we sponsor. We would hire them at the end of the program. The books would be a shared cost item. We will need to purchase the new code book either way. Commission agrees to sponsor and hire the employee when the training is complete.

- Review and act on Fire Marshal Office billing and collection procedure:

Jill, Rich, Rachel and Spike met to discuss and establish a draft fire marshal fee collection process. Jill will take over the billing and collection of the fire marshal fees that are charged. Motion to adopt the new fire marshal billing process, Kevin Clynych, John Burnham second. All in favor

- Review and act on bid procedure:

Review and discussion of draft bid procedure. Kevin, I would like to have closed bids added to the second tier and third tier. Motion to send new bid procedure to Landolina for approval, Kevin Clynych, John Burnham second. Who responsibility would it be to write the RFP? The commission can write the RFP's. All in favor

Old Business: NA

Fire Marshal Report:

57 inspections for the last 2 months. Discussion of new construction in town. Discussion of apartment complexes in town. They should be charged \$50.00 per building. Discussion of cost of inspection for apartment buildings. Motion to approve the Fire Marshal report as presented Charlie Nordell, John Burnham second. All in favor

Fire Chief's Report:

58 call for the month of June. Foam is being remove Friday, the tower will be fixed next week. Charlie Nordell: What is going with some call that we are being dispatched to call far away? Chief: It was a dispatcher error. Motion to approve the Fire Chiefs report as presented Charlie Nordell, John Burnham second. All in favor

Correspondence: Letter from past Chairman Louis Flynn was read aloud.

Public Session:

Jim Barton, on this foam issue, there was a state fund to deal with the cost of removing the foam, I was wondering if the town could give us a grant for the cost of the removal. The town might have some money to give us to cover the cost. Charlie Nordell, it is defiantly worth asking.

Mike Balf: The fire commission did not meet on June due to not quorum, it was my understanding that Chairman Flynn sent in a letter that would have been read. I would like it read and add to the minutes.

Rachel: we will read it under correspondence.

Executive Session: na

Adjournment: Motion to adjourn at 8:47 pm Charlie Nordell, Charlie Miller second. All in favor

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May 24, 2022

TO: Board of Fire Commissioners
Warehouse Point Fire District

Commissioners:

I have served for a number of years as both a Commissioner and Chairman of the Board of Fire Commissioners. During this tenure I have put all my efforts towards providing WHP with a financially stable, well equipped and responsive fire service.

During my service, we have been able to achieve the following:

[1] Obtain a \$2M Bond (loan) at a very low interest rate which permitted us to:

[A] Build a large addition to Station 1 in order to more efficiently garage our apparatus,
and

[B] To purchase a Quint fire apparatus which is now in service and already showing its worth.

[2] Purchase the Bank building at 81 Bridge Street for District offices at one-half the asking price and still raise the asset side of our Balance Sheet by almost \$200,000.

[3] Expansion of our part-time firefighter component so the hours of 11 p.m. to 7 a.m. are covered seven days a week.

[4] We have been able to remain as a governmental unit true to our Charter and free from the control of the Town of East Windsor.


[5] To provide a \$1/hour raise to all paid personnel and still stay within the limits of our recently approved budget.

In retrospect, I believe that I have worked harder than anyone (except Chief Jim Barton) to achieve these ends. Sadly, recent Commission meetings have turned into nasty exchanges on small matters of little or no consequence. Rather than standing back and being proud of our achievements these meetings seem to have become fueled by anger and discord.

I have decided that I have done all that I can and chose not to play this game any longer.

As such, I resign both as Chairman and Commissioner of the Warehouse Point Fire District.

Good Luck!



Louis W. Flynn, Jr.