



Warehouse Point Fire District
Meeting Minutes
Monday September 12 ,2022
Station 138, 89 Bridge Street East Windsor
Time: 7pm

Call to Order: 7:04

Attendance: Rachel Safford, Charlie Nordell, Charlie Miller, Austin Holden, John Burnham
Absent: Kevin Clynnh

Discussion with the new District auditor: John S. Fitzgibbons CPA, P.C.

Public Session: NA

Added Agenda Items: NA

Treasurers Report: 22% spent in the current budget, there are a few things that could be a problem. We didn't budget for the increase in natural gas. We might have an issue with vehicle fuel due to increase in fuel costs. We paid the money back to the IRS that was refunded to us. We set our mill rate in May, this year we have an overage of \$12,000.00 from the grand list. We had to push and ask for our check from the town, our agreement states we will receive our check by August 15. Motion to approve the treasurer report as presented John Burnham, Charlie Nordell second. All in favor

Clerks Report: Motion to approve the meeting minutes John Burnham, Charlie Nordell second. All in favor

Chairperson's Report:

Change of the October 3, 2022? I will be unavailable on October 3; do we want to still have the meeting?

Discussion of the meeting date. The meeting will be held on Oct 3.

Motion to move \$21694.07 to fund balance from the 2021-2022 fiscal year John Burnham, Charlie Nordell second. All in favor

Motion to move 709.47 from the new truck line to 81 bridge street renovation line John Burnham, Austin Holden second. All in favor

Rachel met with Jason regarding the FOI, Jason will send Rachel the MOU between the town and BBFD. The discussion with the town will be for next fiscal year. Tax collection cannot be charged in Broad Brook due to the type of district they are and they are a town department.

Jim Barton, I don't understand why an accounting item can't be done to equal this out, it makes me nervous to push to far on this issue. Discussion of credit card payments on invoices. Motion to allow credit card payment on invoice with a 3% collection rate John Burnham, Austin Holden second. All in favor
We have all the bank accounts transferred from Santander to Webster and new signers added.

New Business:

Discussion of reimbursement of foam removal: The BOS said that is not appropriate to use the arpa funds for the foam removal State reps are working on a new bill that would help with foam removal. State Rep said to save receipts.

Discussion surrounding weekend staffing: Discussion of staffing on the weekend daytime hours. A lot of the weekend days we have had one person responding for calls or nobody responding at all, it is happening across many organizations. We do have mutual aid to help with calls. I would like to talk about adding

weekend staff on days for the time being. Sunday afternoon, Saturday morning it is hard to find people to respond. We have mutual aid but we need to talk about this. At what point do we get sued due to no coverage? We are obligated to provide services, we collect their money for this service. Jim Barton, the only reason we were under budget last year was due to not filling all the FSM shifts. That line was \$41,000.00 under. This is a big problem. Would paying the volunteers bi weekly increase the people that respond? We did lose 3 members, who have moved out of state. Let's put solid numbers in place, we need to see what we really need. We would need to hire more people to fill these spots. Mike Balf retired from being an FSM.

Annual review process: Discussion of job descriptions. I have handed out a job performance review template. The review would be done in executive session We need to set a baseline for the reviews. Start with the chief in November. Discussion of review process. For the next meeting we will have what is important to us for the reviews. We will work on the job descriptions.

Snow removal: 9000 for the current buildings and 4000 for 81 Bridge street. We went to bid last year and did not get any bids. Our current provider is providing a contract with new language. The current amounts would cover 13 storms and any additional storms would be 900.00 per storm. What if we bid for multiple year contract? Rachel will contact the snow removal company and talk about the contract. We should sign contract during budget season to avoid any further issues.

Old Business:

District Charter Progress: review of charter, make changes from the lawyer. Public hearing with the budget.

Fire Marshal Report: 47 inspection in August, we have had a lot of FOI requests. 71-81 north main street is being sold. All the information is public. The new ag building in almost done. 148 north road had tanks pulled, we took pictures. Rich is looking into a camera. Are we up to speed on three family inspections in town? There is a guy who FOI the church street house fire in Broad Brook. They are now asking for every three family and about in town. I will have a list for the next meeting. The property just south of Balches, the building inspectors is closing the building down. The new building inspector is really good for the town. Motion to approve the Fire Marshal report as presented John Burnham, Charlie Miller second. All in favor

Fire Chief's Report: 81 Bridge updates: the door guy is coming this week to add the lock system, electric is done and we had our inspection. We will paint and schedule the floor guy. In July the state started a program to pay per call for call on 91. In the past two month we have had 7 calls. We billed frontier and an invoice for the fatal on 91. We are allowed to bill for services per our attorney. Motion to approve the Chiefs report Austin Holden, Charlie Miller second. All in favor

Correspondence: NA

Public Session: NA

Executive Session: NA

Adjournment: motion to adjourn at 8:54 Charlie Nordell, Austin Holden second. All in favor