

BOARD OF FIRE COMMISSIONERS OF THE WAREHOUSE POINT FIRE DISTRICT

Monday, Feb 6 ,2023

Station 138, 89 Bridge Street East Windsor

Time: 7 pm

Call to Order: 7pm

**Attendance: Rachel Safford, John Burnham, Charlie Miller, Charlie Nordell, Austin Holden
Absent Kevin Clynnch**

Public Session: NA

Added Agenda Items: Austin Holden made a motion to add Assistant Chief Stipend to the agenda under new business, Charlie Miller second. All in favor

Treasurers Report: The budget should be at 58% spent, currently the District is at 68%. Lines that are over include: computer, copier lease, 81 Bridge renovations, uniforms, gear, fuel, Fire Marshal payroll. John Burnham made a motion to approve the treasurer report as presented by Treasurer Jim Barton, Charlie Nordell second. All in favor

Clerks Report:

Motion made by Charlie Nordell to approve the meeting minutes from 1/2/23 as presented, Austin Holden second. All in favor, John Burnham abstained

Motion made by Charlie Nordell to approve the budget workshop minutes from 1/23/23 as presented, Austin Holden second. All in favor, John Burnham abstained

Chairperson's Report: I would like to thank Treasurer Jim Barton and Chief Barton on working with the Town of East Windsor regarding the property tax for 81 Bridge Street. They were able to get a full refund of taxes paid and no further tax will be collected.

New Business:

Charter edits review: Line by line discussion of the charter.

Schedule of budget workshops- *February 27,2023

Discuss and act on District Auditor: The commission received a letter today from the current auditor resigning from doing our audit. We will research, create an RFP and CPA firms that do government audits. We will add this to the Feb 27th meeting agenda.

Assistant Chief Stipend: The previous Assistant Chief Stipend was \$10,000.00 paid bi-weekly. The current Assistant Chief works as an FSM, so he is an hourly employee. He would need to be paid per call for all calls he responds back for. Discussion on fair compensation, \$5000.00 paid bi-weekly and per hour as an employee for calls. Motion to make the current Assistant Chief stipend \$5000.00 paid bi-weekly John Burnham, Austin Holden second. All in favor

Old Business:

Update on 81 Bridge Street: Building is done, we are all moved in.

81 Bridge Street tax update: Taxes are cleared, refund will be made back to the District.

Fire Marshal Report: 27 inspections for Jan. Discussion of inspections, the old Stir the Pot. Motion to approve the FM report as presented Charlie Nordell, Austin Holden second. All in favor

Fire Chief's Report: January 80 calls

4 structure fires, long duration calls, Engine 1 repaired, Station 2 sprinkler system had motor burn up, which needed to be replaced. The compressor was replaced, the cost of the repair is \$4000.00. I have not heard anything from the radio communication committee. We are still billing for calls on 91, we are up to \$12000.00 for calls, at \$500.00 per call. The assets management reporting system is up and running. Motion to approve the Fire Chief report as presented Charlie Nordell, Charlie Miller second. All in favor

Correspondence: NA

Public Session: NA

Executive Session: Motion to go into Chief Barton's annual review 8:10 Charlie Nordell, Austin Holden second. All in favor

Motion to exit executive session at 9:02 Charlie Nordell, Austin Holden second. All in favor

Motion to accept the Chiefs review and file it, Charlie Nordell, Austin Holden second. All in favor

Adjournment: Motion to adjourn the meeting at 9:03 Charlie Nordell, Charlie Miller second. All in favor

Submitted by Jill Caron