

Warehouse Point Fire District
Meeting Minutes
Monday May 1, 2023
Station 138, 89 Bridge Street East Windsor
Time: 7pm

Call to Order: 7pm

Attendance: Charlie Miller, Rachel Safford, Charlie Nordell, John Burnham, Austin Holden

Absent: Kevin Clynch

Public Session: NA

Added Agenda Items: - Motion to add discussion of purchasing a chief's vehicle under new business, Charlie Nordell, John Burnham second. All in favor

Treasurers Report: 87% spent so far, this fiscal year. At this point in the year the district should be 83%. We are watching it closely. We have about \$120,000.00 left in the budget, last fiscal year we spent \$51,000 in May, \$71,000.00 in June. We will be close on the budget this year. We have spoken to an auditor, Mahoney Sabol. They are willing to work with us, they will complete two years in one. They will bill us up to \$15,000.00 per year. We will have a written agreement by the end of the week. Motion to approve the treasurer report John Burnham, Charlie Nordell second. All in favor

Clerks Report:

Motion to approve the meeting minutes from meeting minutes 4-3-23, John Burnham, Charlie Nordell second. All in favor

Motion to approve the meeting minutes from 4-17-23, John Burnham, Charlie Nordell second. All in favor

Motion to approve the meeting minutes from 4-19-23, John Burnham, Austin Holden second. Charlie Nordell abstained. All in favor

Chairperson's Report: NA

New Business:

Budget vote Monday May 8, 2023, Station 1 7pm

Discuss and act on District Auditor: Motion to use Mahoney and Sabol for the 2-year audit John Burnham, Austin Holden second. All in favor

We have reached out to 10 plus auditing firms over the past few months looking for an auditor. Rachel will sign the contract. All in favor

Review and adopt the vehicle take-home policy: Motion to adopt the vehicle take home policy, John Burnham, Charlie Nordell second

Discussion to add Alcohol, tobacco to line five. With addition, All in favor

Chiefs vehicle, the chief found a vehicle in Framingham MA, this is a 2022 Ford Expedition, the price includes, lights, siren, and all needs for an emergency vehicle. This would be purchased with a lease agreement. 2023's won't be available for a while, and will be 6-9 thousand more not including the lights, sirens, etc. We could purchase this now with the money we put in CIP pending the budget vote. This would be for the 2023-2024 fiscal year. It would be ready in August. They will hold the expedition until after the budget vote.

Old Business: NA

Fire Marshal Report: 39 inspection completed for the month of April. We inspected the property behind Walmart. They added a wall, they were renting out part of the building to another company which we did

not know about. We had a lot of requests for burn permits. Most of them had to be refused due to weather conditions. State Fire Marshal was contacted due to a property in town. State came out last Monday, they decided that if he buried the jersey barrier in the ground and some other stipulations that he would be ok. We have a big inspection on Lincoln tech due to some complaints. Discussion of the Cota property. Motion to approve the Fire Marshals report as presented John Burnham, Charlie Miller second. All in favor

Fire Chief's Report: 60 calls for the month of April, drills are very well attended. Firefighter Cunningham is leaving to take the Chiefs position in the Town of Suffield. We have hired a new FSM Ben Martin. We have had a few radio meetings with the different department in town. The police department is testing a new system from Marcus, we are also getting a few radios from the state test. Police, fire and ems would need multi-channel radios for mutual aid calls. It would be nice to all be on the same radio system. I included my prediction for the end of year cost, I am predicating \$109,000.00. I have attached a drawing of the wall on the corner of 81 Bridge street. All the materials for the project have been donated by American Mulch. I am working on the lettering. The bricks for the sign were also donated. Motion to approve the Chief reports as presented Charlie Nordell, Austin Holden second. All in favor

Correspondence: NA

Public Session: John Burnham would like to thank FF Jordan, FF Matt, Assistant Chief Steve, FF Ashlee, FF Zach for showing the commission the gear, trucks, ladders tonight before the commission meeting. Jim Barton, the district should give thank you letters with the correct information to the companies' that donated the material so they can use it as a tax write off.

****Mother day flower sale May 12,13,14**

Executive Session: NA

Adjournment: Motion to adjourn the meeting at 7:36 Charlie Nordell, John Burnham second. All in favor