

Warehouse Point Fire District
Meeting Minutes
Monday August 7 ,2023
Station 138, 89 Bridge Street East Windsor
Time: 7pm

Called to Order at 7pm by Rachel Safford

Attendance: Rachel Safford, Charlie Nordell, Charlie Miller, Kevin Clynych, Austin Holden, John Burnham

Public Session: NA

Added Agenda Items: NA

Treasurers Report:

Last fiscal year's deficit was \$5899.68, we need to make a motion to cover that from fund balance, unanticipated income was \$89,738.58, which will be fund balance. Total in fund balance would be 19.8 % of the budget. The town does 20%, state does 15%. We received our check for taxes from the town \$1,171,262.07, this was \$10,597.20 less due to grand list changes. When this has happened in the past we have made up for it in FM fees. We have a few lines of unanticipated income lines in our budget. We are still getting money for call on I 91, site plan for large project, etc. We received the bill for the tax collection which is higher than what we budgeted for, we are short \$2835.24. We are at 20% spent this fiscal year due to moving money into CIP and fund balance, insurance payments, tax collection, dispatch. Motion to transfer \$5899.68 from fund balance to cover the deficit for the fiscal year 2023-2024, John Burnham, Charlie Nordell second. All in favor

Motion to approve the treasurers report as presented John Burnham, Charlie Nordell second. All in favor

Clerks Report:

Motion to approve the meeting minutes for June 5, 2023, John Burnham, Austin Holden second. All in favor

Motion to approve the meeting minutes for June 6, 2023, John Burnham, Austin Holden second. All in favor

Motion to approve the meeting minutes for June 6, 2023, John Burnham, Austin Holden second. All in favor

Chairperson's Report:

Priority list was updated, we have done a good job working through the list. I would like to thank all the commissioners for all their hard work on completing the items on the priority list over the past year. I have added some new items, we have gotten most of the number one priority item completed, and now need to tackle number twos. John: Stipend for grant writing should be a yes. These discussions would be for next fiscal year. Discussion of grant stipends. John: its really nice to have the priority list back and updated.

New Business:

Discuss and act on delegation of District Clerk duties:

Motion to delegate district clerk duties to Jill Caron the Administrative Assistant John Burnham, Charlie Nordell second. All in favor

Old Business: NA

Fire Marshal Report:

52 inspection for the last two months, 29 were reinspection's. We are going to Calamar twice a week, they are making a lot of headway. Scott is doing good, he is all done with training. John: is there big growth coming this year in East Windsor? No, nothing really big.

Motion to approve the FM report John Burnham, Austin Holden second.

Chief: Is Scott going to get a I PAD; do you need get him one? There is 6 hours left in the budget per week for Scott to work, we need to get him a phone for his desk, uniforms, and stuff. Discussion of new FM and the needs involved. Rich will bring a list of expenses for Scott to the next meeting. All in favor

Fire Chief's Report:

57 calls for the month of July

I met with FEMA, we had our paperwork from the grant audited. He was happy with our documentation. I have been working with the town on new radios. We are working on an RFP right now. Discussion of the radios systems. 2022-2023 we got \$15,000.00 for 191 calls. We are going through an ISO rating currently. We are currently rated 4Y, this has to do with water supply, number of residents, and other key factors. There are 344 number one rating departments in the country. This helps with insurance costs. It is very involved, there is a lot of paper and documentation needed. Inspections are considered educational which helps our rating. Last year there was 308 inspections done, there were only 10 missed and/or canceled. Motion to approve the Fire Chiefs report John Burnham, Austin Holden second.

John: tell me more about this state radio system? We would buy and install the new tower then the state would take it over after 5 years. All in favor

Correspondence: NA

Public Session: NA

Executive Session: NA

Adjournment: Motion to adjourn at 7:36 Charlie Nordell, John Burnham second. All in favor

Submitted by Jill Caron