

**TOWN OF EAST WINDSOR
WATER POLLUTION CONTROL AUTHORITY**

Minutes of Special Meeting of January 11, 2018

Members Present: Paul Anderson, Dave Tyler, Chuck Riggott and Kirk Montstream

Others Present: WPCA Superintendent E. Arthur Enderle III, WPCA Chief Operator Edward Alibozek and Recording Secretary Laura Michael

Time and Place

Paul Anderson, Chairman, called the meeting to order at 7:00 p.m. at the WPCA Admin Building, 192 South Water St, East Windsor, CT

I. Budget Discussion

Mr. Enderle explained that he has put together a three year plan; he feels that is realistic. Mr. Tyler asked if they know the cost of healthcare. Mr. Enderle replied he is using a place marker of a 25% increase. Mr. Enderle explained that he has figured out what the WPCA has for funds. A WPCA Financial Breakdown and a WPCA Financial Status were provided and explained. Mr. Enderle explained that the CIP had been funded out of the FCC fund this year. The number on the sheet reflects the balance on 7/1/17. A year ago he was notified by the Treasurer that the WPCA had another fund. Kim Lord told him the WPCA needed to be very careful; they should have 3 months operating fund money and leave provisions due. The WPCA had agreed not to let the FCC balance go below \$500,000. Mr. Enderle suggested not letting the fund balance go below \$750,000 and each year they analyze the funds. Mr. Enderle reminded the board members that FCC money can only be used for infrastructure not for buying down the rate. He proposed that this coming year CIP is funded \$150,000 out of FCC and \$50,000 from the fund balance. There was a discussion of the amount of collection charges that will be collected from the casino and Calamar. Mr. Enderle explained that if we take in money, we can make corrections to the rate. It was pointed out that the sewer use charge is designed to make treatment plants self-sufficient.

Mr. Tyler asked where we stood with West River Farms. Mr. Enderle explained that West River Farms has two options; honor their agreement or pay back the cost of the invoices for the inspections.

Mr. Alibozek went over the CIP projects for 2017-18 as well as the major accomplishments for 2016-17, 2015-16, 2014-15 and 2013-14. He explained that they have a plan and a goal. The staff is involved in the projects and works with the contractors. Mr. Enderle explained that they are completing projects without debt and saving the rate payers money. Woodard & Curran's WPCA Revenue & Rate Evaluation called for a minimum of a \$30 per year rate increase. Mr. Enderle was looking at a rate of \$396 but would try to get it down to \$390. That is a \$16 increase; half could be funded by the fund balance and the other half by a rate increase. Mr. Enderle explained he is looking at a \$16 rate increase each year for the next three years. If things happen in Town, they can build up reserves or give the rate payers a break. He will have a draft budget for next Thursday. Mr. Montstream asked that they stick to the bare bones. Mr. Tyler asked if they could postpone some of the work for a year. Mr. Enderle said that is deferred maintenance, kicking the can down the road; this budget doesn't do that. Mr. Alibozek said that may sound great to slow down but the staff know what needs to be done and it creates stress. Mr. Tyler explained they need to be able to justify the rate increase; emphasize the amount of money the employees have saved by doing the work. Be very specific, list four projects with pictures. The board agreed to meet again on Thursday, January 18th.

Mr. Montstream stated he could buy into the \$8 increase but if the health insurance comes in under what was budget, he will be looking for a decrease. He thinks the staff does a great job and he is proud to serve on the commission. Mr. Montstream stated he is on board with the \$8 increase.

II. Adjournment

The meeting adjourned at 4:48 p.m.

Respectfully submitted,

Laura Michael
Recording Secretary