

**TOWN OF EAST WINDSOR
WATER POLLUTION CONTROL AUTHORITY**

Minutes of Meeting of January 31, 2018

Members Present: Paul Anderson, Dave Tyler and Kirk Montstream

Member Absent: Chuck Riggott

Others Present: WPCA Superintendent E. Arthur Enderle III, WPCA Chief Operator Edward Alibozek, WPCA Attorney Michael Lanza, Jeff Respler of West River Farms and Recording Secretary Laura Michael

Time and Place

Paul Anderson, Chairman, called the meeting to order at 7:03 p.m. at the WPCA Admin Building, 192 South Water St, East Windsor, CT

I. Pledge of Allegiance

The Pledge of Allegiance was recited.

II. Added Agenda Items

There were no added items.

III. Acceptance of Minutes of November 29, 2017 and January 11, 2018

Motion: To accept the minutes of November 29, 2017.
Tyler/Montstream
Passed

Motion: To accept the minutes of January 11, 2018.
Tyler/Montstream
Passed

IV. Communications

Mr. Anderson had a certified letter from the union with a formal demand to negotiate a new contract. The current contract expires June 30, 2018. The legal notice was published for the plant's permit renewal application. Mr. Anderson had a public hearing notice for MMCT Venture requesting a wetlands map change.

V. Visitors

Jeff Respler of West River Farms on Scantic Rd explained that he was building his first house which will be a model home. He plans to have the 2nd and 3rd models built by spring. When he initially came in, he had advanced money to help with pump station issues buying in at the \$5,000 rate. He is hoping to work out a similar agreement with the remaining lots. The difference between the \$5,000 rate and the \$6,500 rate on the remaining lots is about \$60,000. Mr. Enderle explained the rate is now \$6,500. Mr. Respler explained he is trying to retain the \$5,000 fee; he is trying to persuade the WPCA to help him out. Mr. Tyler asked if Mr. Respler was up to date with their current agreement. Mr. Anderson replied that the agreement had not been signed. Attorney Lanza explained that Mr. Respler would be saving money on inspection costs. Mr. Enderle said, under the agreement, the WPCF staff would take on the inspections. The WPCA has already paid for the televising and Russo's inspections. Attorney Lanza didn't

know how they could get around the facility connection charge. Mr. Tyler stated they need to comply. Attorney Lanza felt the WPCA would like to help but they can't change the rate after the fact. Mr. Anderson explained that they need to pay the rate in effect at that time. Attorney Lanza explained that the rates aren't arbitrarily set. Mr. Anderson explained that the FCC is based on capital expenses for making changes to the facility. The WPCA has to abide by State Statutes. The connection charge rate is set through a public hearing process. Once the rate is set, they have to abide by it. Same as with the sewer use charge. Attorney Lanza explained that the WPCA is helping by covering the inspections. Mr. Enderle explained that Russo's costs would have been \$30,000 - \$40,000. Mr. Montstream said he bought in to the agreement because the staff would be doing the inspections and the televising. The staff would be getting skills training, he likes that. Attorney Lanza explained that Mr. Respler has to understand that he would be getting the benefit of the inspections but the WPCA can't change the connection charge. Mr. Enderle reported the WPCA had expended \$17,000 already. Mr. Anderson stated that the WPCA would take over the inspection costs for the lump sum payments. If there is no agreement, the WPCA has to be reimbursed for the money they have paid and West River Farms will pay all future inspection costs. If Mr. Respler decides not to follow through with the agreement, he can pay per lot as he goes. If the project takes longer and the rate increases, he will be paying the higher rate. The only way to lock in a rate is to pay it now. Attorney Lanza stated they need to be clear, pre-agreement they will pay the FCC at each hookup and the inspection costs paid by the WPCA will need to be reimbursed. Mr. Respler asked if they could work something out for the inspections, not have an inspector standing there all day. Mr. Enderle explained that the WPCA has a rigid inspection protocol but the Town benefits from it. Mr. Anderson said the bottom line is to protect the sewer user. Mr. Respler will call Mr. Enderle who will relay the information to the Board. Mr. Respler thanked the Board and left the meeting at this time.

VI. Public Participation

There was no public participation.

VII. Receipt of Applications

There were no applications.

VIII. Approval of Applications

There were no applications to be approved.

Motion: To suspend the regular meeting for the purpose of holding the public hearing.
Tyler/Montstream
Passed

IX. Public Hearing

Motion: To open the public hearing for Newberry Village LLC, 1 Hickory Trail.
Tyler/Montstream
Passed

Mr. Anderson read the public hearing notice that was published in the Journal Inquirer. Mr. Enderle explained that this was an active adult housing unit and one half of the FCC had been paid.

Motion: To close the public hearing for Newberry Village LLC, 1 Hickory Trail.
Tyler/Montstream
Passed

Motion: To resume the regular meeting.
Tyler/Montstream
Passed

X. Action on Facility Connection Charges

Motion: To impose a facility connection charge as published for Newberry Village LLC, 1 Hickory Trail.
Tyler/Montstream
Passed

XI. Legal **76 Depot St**

It was reported that the Town acquired this property through a tax sale, the sewer use bill is \$6,100 and the Tax Collector says the fees and liens need to be written off. Mr. Enderle explained that the Town has expended a lot of money and doesn't expect to make it back with the sale of the property. Attorney Lanza suggested not releasing the liens and letting it ride. Attorney Lanza was questioned about other properties with larger balances that have hardships that the Board had decided not to pursue collection. He suggested looking at the assessed value of the property. If the property has value, there is nothing to worry about.

Sewer Ordinance Revision

Attorney Lanza had examples of other ordinances for the Board to look at. He explained that the rules and regulations shouldn't be in the ordinance. There was a discussion of what should be in the ordinance. That the Commission follows State Statute, the number of members, how members are elected, that the Treasurer is compensated for preparing financial reports. Attorney Lanza will provide a draft.

XII. Unfinished Business **IT Status**

Mr. Alibozek reported that the ACP2 upgrade was complete. They had a problem at Newberry Rd. There was a faulty Ethernet cable and it was swapped out. There was a communication failure in a building and then they lost communication with all 10 pump stations. Mr. Enderle explained that Mr. Alibozek and Mr. Ference had been taking classes at STCC. Mr. Alibozek was able to reset the ACP alarm. They lost SCADA1 and went to SCADA2. Mr. Alibozek spent an hour and a half went through the panel with Scott from EIS. Mr. Alibozek maintains the SCADA and brings a lot of value to the plant. He shares his knowledge with the staff. Mr. Ference and Ms. Kneeland were learning. Mr. Enderle explained that the staff is getting good exposure and they are getting trained every day. It takes years to understand SCADA. Mr. Alibozek explained that they have 4 ACP panels. They have upgraded 3. The last panel is in the control room and is the biggest. They believe the computer is getting overwhelmed. There is too much traffic and SCADA1 is dumping over to SCADA2. They are stand-alone computers with no internet. They will be upgrading the 4th ACP panel next month. This past month they had transducer and float backup training. Mr. Enderle reported that everything is being done by the staff.

Benefit Assessment Policy

This was not discussed.

XIII. New Business

Adoption of FY2018-19 Budget

Mr. Enderle reported that the Town is shopping for health insurance. The current increase came in at 18%, which was less than what was budgeted. Mr. Enderle plugged in the 18% for the insurance and it made a difference of a couple of dollars in the rate. The Board decided to hold off on adopting the budget. The step increases for the staff were discussed but it was felt that they should be part of the contract negotiations. Mr. Enderle stated that he fully supports and values his staff.

Bill Sheet Review

Mr. Anderson asked about the emergency overtime which was 97% expended. Mr. Enderle explained it was due to snow storms and the Scout Hall pump station. Scheduled overtime is only 29% expended because the staff likes to take comp time. Money can be moved within these accounts.

Superintendent's Report

Mr. Enderle explained the issue at South Rd. He explained that he spoke with Mr. Maynard and Mr. Dearborn. The Town of East Windsor owns the sewer lines. The residents of 7 South Rd couldn't use their toilet or shower for several days. A.E. Koehler was on site, there was no clean out, he had to pull the toilet. Cota Construction had to dig to open the line. It is clay tile. They went from the main line to the house with PVC at the expense of the Town. The WPCA is not paying for it. Mr. Enderle explained that these are slab houses. The people own the houses and the Town owns the land.

Mr. Enderle reviewed the certificates that the staff earned.

Transfers

There were no transfers this month.

XIV. Adjournment

Motion: To adjourn the meeting at 8:57 p.m.
Tyler/Montstream
Passed

Respectfully submitted,

Laura Michael
Recording Secretary