

**TOWN OF EAST WINDSOR
WATER POLLUTION CONTROL AUTHORITY**

Minutes of Meeting of January 27, 2016

Members Present: Paul Anderson, Chuck Riggott and Kirk Montstream

Members Absent: Dave Tyler

Others Present: Chief Operator Edward Alibozek, WPCA Attorney Michael Lanza, Board of Finance Member Kathy Pippin, Police Commission Member Peter Pippin, Thomas Killam and Recording Secretary Laura Michael

Time and Place

Paul Anderson, Chairman, called the meeting to order at 7:00 p.m. at the WPCA Admin Building, 192 South Water St, East Windsor, CT

I. Pledge of Allegiance

II. Added Agenda Items

There were no added items.

III. Acceptance of the Minutes of November 18, 2015

Motion: To accept the minutes of November 18, 2015.
Riggott/Montstream
In favor: Montstream, Anderson
Abstained: Riggott
Motion passed

IV. Communications

There were no communications.

V. Visitors

There were no scheduled visitors.

VI. Public Participation

There was no public participation.

VII. Receipt of Applications

a. Karen LaPienski, Elegant Clinical Corp, 170 North Rd, COM2016-001

Mr. Alibozek explained that this is a lateral to main sewer line connection. This is a North Rd septic to sewer connection. The estimated flow is one unit.

Motion: To receive the application of Karen LaPienski, Elegant Clinical Corp, 170 North Rd, COM2016-001.
Riggott/Montstream
Motion passed

VIII. Approval of Applications

- a. Karen LaPienski, Elegant Clinical Corp, 170 North Rd, COM2016-001

Motion: To approve the application of Karen LaPienski, Elegant Clinical Corp, 170 North Rd, COM2016-001.
Riggott/Montstream
Motion passed

IX. Legal

- a. Thomas Killam, 20 North Rd, Release Deferred Assessment Caveat

It was explained that this is the property next to Killam Truck that Calamar Development is interested in purchasing. During their title search, they came across caveats that the title attorney wants cleared. In most cases, caveats are not released. Mr. Killam explained that at one time 20 and 26 North Rd had been one piece of property owned by James Nielsen. Mr. Killam provided two letters he came across from the WPCA to him. One regarding a public hearing concerning the assessment for his property and the other a notice of a levied assessment marked paid, dated with his check number and signed by the WPCA Office Manager. Mr. Killam asked that the caveats be released based on that letter. Attorney Lanza explained that the caveat is a notice that there could be an assessment. Was an assessment calculated? If it was levied and paid, it can be released. Mr. Killam reported that the title search came across caveats from 1971 which they want cleared and released. Attorney Lanza explained that the assessments were paid but caveats don't get released. Attorney Lanza asked Mr. Killam to have the title attorney call him and he will find out what they need to satisfy that the assessments have been paid. Mr. Killam thanked the Board and left the meeting at this time.

X. Public Hearing Scheduled at 7:30 p.m.

Motion: To open the public hearing for Newberry Village LLC, 18 Mourning Dove Trail through Sheridan Finance LLC, 8 Acorn Dr.
Riggott/Montstream
Motion passed

Mr. Anderson read the public hearing notice that was published in the Journal Inquirer.

There was no one present for Newberry Village LLC, 18 Mourning Dove Trail. Mr. Alibozek explained that this is an active adult unit and one half of the FCC has been paid.

There was no one present for Newberry Village LLC, 8 Goldfinch Court. Mr. Alibozek explained that this is an active adult unit and one half of the FCC has been paid.

There was no one present for Sheridan Finance LLC, 8 Acorn Dr. Mr. Alibozek explained that this is an active adult unit and one half of the FCC has been paid.

Motion: To close the public hearing for Newberry Village LLC, 18 Mourning Dove Trail through Sheridan Finance LLC, 8 Acorn Dr.
Riggott/Montstream
Motion passed

XI. Action on Facility Connection Charges

Motion: To impose the facility connection charges as published for Newberry Village LLC, 18 Mourning Dove Trail through Sheridan Finance LLC, 8 Acorn Dr. Riggott/Montstream
Motion passed

XII. Unfinished Business

Waiver for Onsite Sewage Disposal

Mr. Alibozek reported that this is in process. He is working on the map which mirrors last fall's map; he's waiting on Mr. Caronna for the trouble spots. Mr. Enderle and Mr. Caronna will meet in mid-February.

IT Status

Mr. Alibozek reported there had been some drops in email service. Mr. Alibozek explained that they had lost SCADA 1. A new plant computer was purchased, SCADA installed and iFix updated. During the loss, SCADA 2 picked up and there was no trouble with controls or lab reports.

Benefit Assessment Policy

This was not discussed.

XIII. New Business

Bill Sheet Review

Mr. Anderson reported the budget is on track.

Superintendent's Report

Mr. Anderson explained that Mr. Enderle was out for a left knee replacement and will be working on the budget while at home. Mr. Anderson gave information on a returned warrant to Attorney Lanza. The property, 13 Spring St, is an estate and has been returned by both Marshal Barton and Marshal Hubbs. Attorney Lanza will contact Probate Court. Mr. Anderson mentioned there were several employee training certificates in the meeting packet. Mr. Alibozek explained that Katherine Kneeland had three certificates. Konrad Karolczuk is the first employee to take part in the FEMA National Information Management System (NIMS) training. Mr. Karolczuk served 22 years with the Army and participates in the Town's Emergency Management Training.

Mr. Alibozek provided an information packet on the needed repairs to the old pump house. The concrete ceiling and floor in the old pump house building is deteriorating from hypochlorite leakage over the past twenty years. The packet contained information on the importance of the building, improvements that have been made to the building this past season, Woodard & Curran's Memorandum and Knowles Industrial Services quote for repairs. Mr. Alibozek explained that Woodard & Curran chose this company because they were highly suggested and produce good results. Attorney Lanza questioned why there was only one quote. He felt they should get more bids; that is a lot of money. As a tax payer he feels they should have more bids. Mr. Montstream would like to see another bid also. Mr. Montstream explained that the WPCF staff works hard to save money; he would feel better seeing another quote to be sure the price is within reason. Mr. Anderson felt they should go back to Woodard & Curran and get one or two more quotes; but the project has to be done on time. Mr. Alibozek explained that the hypochlorite season begins May 1st and they need to begin preparing for it April 1st. This project will take about 7 weeks; it needs to begin soon. Mr. Anderson explained the building needs to be functional when it has to be functional. The work has to get done. Mr. Montstream asked if

they could wait until October to do the repairs when the hypochlorite season ends. Mr. Alibozek will ask Woodard & Curran what the repercussions of delaying until October are. Mr. Riggott stated that he doesn't have a problem with spending the money. The repairs are needed.

Motion: To approve the job as presented with the caveat that the Chairman speak with the Engineer about obtaining more bids.
Montstream/Riggott
Motion passed

Transfer

Motion: To transfer \$2,567.73 from the FCC Fund to Capital Purchases (Major Equipment Repair).
Riggott/Montstream
Motion passed

Motion: To transfer \$9,703.17 from FCC Fund to Supplies & Equipment.
Riggott/Montstream
Motion passed

XIV. Adjournment

Motion: To adjourn the meeting at 8:58 p.m.
Montstream/Riggott
Motion passed

Respectfully submitted,

Laura Michael
Recording Secretary