

**TOWN OF EAST WINDSOR
WATER POLLUTION CONTROL AUTHORITY**

Minutes of Meeting of August 31, 2016

Members Present: Paul Anderson, Dave Tyler, Chuck Riggott and Kirk Montstream

Others Present: Superintendent E. Arthur Enderle III, Chief Operator Edward Alibozek, Board of Finance Member Kathy Pippin, WPCA Attorney Michael Lanza and Recording Secretary Laura Michael

Time and Place

Paul Anderson, Chairman, called the meeting to order at 7:00 p.m. at the WPCA Admin Building, 192 South Water St, East Windsor, CT

I. Pledge of Allegiance

The Pledge of Allegiance was recited.

II. Added Agenda Items

There were no added items.

III. Acceptance of Minutes of July 27, 2016

Motion: To accept the minutes of July 27, 2016.
Riggott/Montstream
Passed unanimously

IV. Communications

Mr. Anderson had several items that were published in the newspaper. The first was an RFP from the Town of Stafford; it contained a statement that Mr. Anderson felt made a lot of sense and the WPCA should use. On August 9th Planning & Zoning approved the McClellan Way Condos, the Town of Enfield approved hiring an engineering firm to design upgrades to the WPCF; Mr. Enderle pointed out that their debt service will be higher than our annual budget, the Town of Enfield WPCF published their intent not to prepare an environmental impact evaluation and the Town of Andover Inland and Wetlands approved the installation of a septic system within 100' of a water course.

V. Visitors

There were no scheduled visitors.

VI. Public Participation

There was no public participation.

VII. Receipt of Applications

There were no new applications.

VIII. Approval of Applications

There were no applications to be approved.

IX. Legal

Mr. Anderson asked Attorney Lanza about the Sewer Ordinance, Attorney Lanza replied that he has done some work on it.

X. Unfinished Business

IT Status

Mr. Alibozek reported that things were working pretty well. The email system has been upgraded and the Town is covering the cost of Office 365 for this year; the cost for the licenses next year will be \$1800 for the WPCA.

Benefit Assessment Policy

This was not discussed.

XI. New Business

Bill Sheet Review

Mr. Anderson reported that we are on track with the budget. Mr. Enderle explained that they are looking into reimbursement for the manhole risers purchased for the Mill St/Main St DOT paving project. This expense was not anticipated when the budget was put together.

Superintendent's Report

Mr. Enderle reported that it was a good month and the plant continues to function well. There were a lot of inspections, they will begin the 5th roof after the holiday, the site financial audit has been completed satisfactorily, Jon Ference spent a lot of time at the Mill St/Main St paving project; it came out nicely, and they are planning for the Industrial Park upgrade for about a month from now. There has been quite a bit of load shedding this past month in hopes of reducing the electrical demand charge. The nitrogen credit has been received. The generator at Mill Pond will be replaced. Mr. Enderle explained the pictures in the Superintendent's Report. Mr. Anderson pointed out that Steve Bednarz Jr. has again made the President's List at Manchester Community College. Mr. Enderle reported that Katherine Kneeland received her Class II Operator Certificate and has passed her Operator III exam.

Transfers

There were no transfers.

****Attorney Lanza left the meeting at 7:25 p.m.***

XII. Public Hearing Scheduled at 7:30 p.m.

Motion: To open the public hearing for Fletcher, 48 Tromley Rd.
Riggott/Montstream
Passed unanimously

There was no one present for Fletcher, 48 Tromley Rd. Mr. Enderle explained that this is a single family residential property and one half of the FCC has been paid.

Motion: To close the public hearing for Fletcher, 48 Tromley Rd.
Riggott/Montstream
Passed unanimously

XIII. Action on Facility Connection Charges

Motion: To impose the facility connection charges as published for Fletcher, 48 Tromley Rd.
Riggott/Montstream
Passed unanimously

XIV. Adjournment

Motion: To adjourn the meeting 7:32 p.m.
Riggott/Montstream
Passed unanimously

Respectfully submitted,

Laura Michael
Recording Secretary