

**TOWN OF EAST WINDSOR
WATER POLLUTION CONTROL AUTHORITY**

Minutes of Meeting of October 30, 2019

Members Present: Paul Anderson, Jim Richards, Kirk Montstream (7:23 pm) and John Mazza (7:24 pm).

Members Absent: Dave Tyler

Others Present: WPCA Superintendent E. Arthur Enderle III, WPCA Chief Operator Edward Alibozek, WPCA Attorney Michael Lanza and Recording Secretary Laura Michael

Time and Place

Paul Anderson, Chairman, called the meeting to order at 7:12 p.m. at the WPCA Admin Building, 192 South Water St, East Windsor, CT

I. Pledge of Allegiance

The Pledge of Allegiance was recited.

II. Added Agenda Items

Information on the Beautification Committee was added as item e. under New Business.

III. Acceptance of Minutes of September 25, 2019

Motion: To accept the minutes of September 25, 2019
Mazza/Montstream
Passed unanimously

IV. Communications

There were no communications.

V. Visitors

There were no scheduled visitors.

VI. Public Participation

There was no public participation.

VII. Receipt of Applications

There were no new applications.

VIII. Approval of Applications

There were no applications to be approved.

IX. Legal

a. Sewer Ordinance Revision

Mr. Anderson explained that there were five ordinances. They wanted to modify one and get rid of four. The Town Attorney thought this was a mistake. The Town Attorney revised the ordinance establishing the Commission. Mr. Anderson explained that the language that was added will help them change from an ordinance to a regulation. It was sent to Town Meeting,

voted on, approved and will become effective November 8, 2019. On November 5, there will be a new Board and we may go back again. Mr. Richards asked if anything was added that was cumbersome to the WPCA. Mr. Anderson replied no.

X. Unfinished Business

a. IT Status

Mr. Alibozek reported that all was well. He explained that IT had a little to do with the North Rd manhole raising. They had the Trimble Juno with points, Geo Data Base, aerial photos and as-builts. They were right on with all the man holes.

b. Benefit Assessment Policy

This was not discussed.

XI. New Business

a. Approval of 2020 Meeting Schedule

Motion: To approve the 2020 Meeting Schedule as presented.
Mazza/Montstream
Passed unanimously

b. Bill Sheet Review

Mr. Anderson reported that they are 33% through the budget year and 25% of the money has been spent.

c. Operations & Maintenance Report

Mr. Enderle reported that he received a letter from NEWEA notifying him that the Town of East Windsor WPCF was the recipient of the Wastewater Utility Management Award. Our facility was selected out of all of New England. He was approached last year; representatives came and met with Mr. Enderle and Mr. Alibozek. He didn't know that they needed to submit documentation. York, Maine won last year. This year he was provided with an application. Information and documentation was submitted. At the CAWPCA Fall Workshop, Mary Barry, the Executive Director of NEWEA, explained to Mr. Enderle and Mr. Anderson that she read their application and was impressed. We are a small facility. York, Maine is a large facility with many different departments. We operate differently and it works for us. Mr. Enderle explained that it takes the WPCA, the WPCF staff and the front office to operate successfully. The facility has gone from reactive to proactive and has been singled out for outstanding performance. Mr. Enderle thanked the Commission, Ed and Laura; the staff has been thanked. Mr. Mazza felt it was a team effort and would like to do something for the staff. Mr. Richards agreed and made a suggestion. Mr. Enderle said that staff would appreciate that.

Mr. Enderle reported that the flows have dropped and the plant is at 25% capacity. Mr. Karolczuk is keeping an eye on nitrogen limits. Mr. Enderle and Mr. Alibozek met with Brian Dooley from NE Geo. Mr. Anderson asked where that was going. Mr. Alibozek explained that a couple of years ago he and Mr. Enderle met with Laurie Whitten, Carol Madore and Matt Tyksinski. Ideas were presented for a Geo Cortex. They wanted to have a tablet to call up as built and make it portable to be used in the field. Mr. Enderle, Mr. Alibozek and Mr. Tyksinski convinced Ms. Whitten of the need. They had a budget and money. When Ms. Whitten left, Mr. Tyksinski tried to carry the GIS Club forward but it disbanded. Ms. Whitten had asked Mr. Dooley to go ahead with the Geo Cortex. Mr. Dooley has been working on this and it is 75-80% complete. Mr. Alibozek and Mr. Enderle have plans to meet again with NE Geo.

Mr. Enderle reported that Calamar had hit a force main on a Sunday night. We currently hold a \$5,000 Drain Layer's Bond and will continue to hold it until June 30, 2021. The force main has

been repaired but they will need to see how it holds up when Calamar is up and running. The \$5,000 bond will cover the replacement if needed.

Mr. Enderle reported that an application has not been received for the soccer field bathroom on Abbe Rd.

Transfers

No transfers were needed.

d. Beautification Committee

Mr. Anderson explained that the Beautification Committee has funding to Make America Beautiful. They need a representative from the WPCA. Mr. Anderson has volunteered. Mr. Richards asked in if a plant tour could be given. Mr. Enderle felt it was a great idea.

XII. Adjournment

Motion: To adjourn the meeting at 8:36 p.m.
Montstream/Mazza
Passed unanimously

Respectfully submitted,

Laura Michael
Recording Secretary